

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

Russell County Auditorium/Natatorium (Room 114), January 27, 2020

The Russell County Board of Education Meeting was held at Russell County Auditorium/Natatorium (Room 114) at 6:00 PM on January 27, 2020 with the following members:

**Attendance Taken at 6:00 PM:**

Present Board Members:

Ms. Joy Wilson  
Mrs. Brenda Higginbotham  
Mr. Richard Kazsuk  
Mrs. Sheila Wicker

Absent Board Members:

Mr. Gerald Murray

Updated Attendance:

Mr. Gerald Murray was updated to absent at: 7:37 PM

A sign in sheet was available for the public.

**1. Call to Order**

Rationale:

The Chair calls the Regular Board Meeting to order at 6:00 P.M.

**2. Roll Call**

Rationale:

This action is taken by calling each board member's name, with the board member answering present.

**3. Adoption of Agenda**

Rationale:

Meeting agenda is provided for your review.

**Order #8687 - Motion Passed:** If there are no corrections or amendments, I recommend the agenda be approved as presented- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**4. Presentation by Jamestown Elementary School Students**

**5. Russell County Education Association (RCEA) Certified and Classified Employee Recognition for December: Charlie Anderson, Teacher (RCHS) & Jim Utter, Custodian (RCHS)**

**Recognition for January: Julie Gosser, Teacher (RSES) & Wilma Johnson, Cook (SES)**

**6. Lake Cumberland Regional College and Workforce Center Construction Update**

Rationale:

Representatives from Sherman Carter Barnhart Architects and Branscum Construction will provide the board with a construction update on the Lake Cumberland Regional College and Workforce Center.

**7. Striving Readers Comprehensive Literacy Grant (SRCL) Spotlight on Literacy in Russell County Schools**

Rationale:

We will be sharing sample student work from the elementary, middle, and high that demonstrates the use of a "literacy" strategy.

**8. Consent Agenda**

Rationale:

- A. Meeting Minutes
- B. Payment of Bills
- C. Construction Funds
- D. School Activity Fund Reports
- E. Financial Report
- F. Field Trips

**Order #8688 - Motion Passed:** If there are no changes or amendments I recommend approval of consent agenda items- passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

- Mr. Gerald Murray Yes
- Ms. Joy Wilson Yes
- Mrs. Brenda Higginbotham Yes
- Mr. Richard Kazsuk Yes
- Mrs. Sheila Wicker Yes

Rationale:

**Russell Springs Elementary:**

December 16, 2019 RCHS-Debbie Wilson's AP Class 1st Grade

**Russell County Middle School:**

January 9, 2020 RC Public Library AR Club  
Key Twin Cinema

**Russell County Gifted & Talented:**

January 23, 2020	Russell County Public Library	RC Gifted & Talented
February 1, 2020	Western Kentucky University	Super Saturdays
February 8, 2020	Western Kentucky University	Super Saturdays
February 15, 2020	Western Kentucky University	Super Saturdays
February 22, 2020	Western Kentucky University	Super Saturdays

**9. Russell County School District - Wellness Plan**

Rationale:

Keith Emerson, Russell County Schools Food Service Director, will present the district's wellness plan.  
(informational only, no action required)

**10. Russell County School Nutrition & Physical Activity Report**

Rationale:

KRS 158.856 requires school districts to annually assess the nutrition and physical activity environments and report the results. It also requires an opportunity for public comment and that the district's wellness plan is monitored for compliance. The Russell County Nutrition Wellness Report is attached for your review. Keith Emerson, Russell County Schools Food Service Director, will review the plan with the board. (informational only, no action required).

A Public Forum was held: January 13, 2020 4:00-5:00 PM  
Russell County Auditorium/Natatorium Complex

**11. Regular Local School Board Meetings**

Rationale:

KRS 61.820 calls for each board of education to hold at least one (1) regular meeting each month, at a time and place fixed by the board and KRS 61.820 requires that the schedule of regular meetings be made available to the public. Please note that the proposed school board meeting times reflects 5PM instead of 6 PM.

**Order #8689 - Motion Passed:** I recommend the adoption of the 2020-2021 schedule of regular meeting dates for each month, beginning in February 2020, and concluding January 2021. That each monthly board meeting be scheduled in advance and announced to the public. All other meetings would be considered special called meetings. A copy of the scheduled meetings dates for the noted time period are attached and become part of the minutes- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Gerald Murray.

- Mr. Gerald Murray Yes
- Ms. Joy Wilson Yes
- Mrs. Brenda Higginbotham Yes
- Mr. Richard Kazsuk Yes
- Mrs. Sheila Wicker Yes

**2020-2021  
Board Meeting Schedule**

February 24, 2020	Russell County Auditorium/Natatorium
March 16, 2020	Russell Springs Elementary
April 20, 2020	Salem Elementary
May 18, 2020	Jamestown Elementary
June 15, 2020	Russell County Auditorium/Natatorium
June 30, 2020	Russell County Auditorium/Natatorium (12:00 p.m.)
July 20, 2020	Russell County Auditorium/Natatorium
August 17, 2020	Russell County Auditorium/Natatorium
September 21, 2020	Russell County High School
October 19, 2020	Russell County Middle School
November 16, 2020	Russell County Auditorium/Natatorium
December 21, 2020	Russell County Auditorium/Natatorium
January 25, 2021	Russell County Auditorium/Natatorium

**All meetings being held at the Russell County Auditorium/Natatorium will be in room 114.**

\* All meeting times are **5:00 PM Central** (unless changed by the board).

\*\* January and February meeting moved forward one week due to federal holidays.

**12. Out of State and/or Overnight Trips**

Rationale:

The following groups have received approval from the Superintendent for the following out of state and overnight trips, pending Russell County Board of Education approval:

**Russell County Middle School:**

March 1-3, 2020	2020 Kentucky United Nations Assembly (KUNA)	RCMS Y-Club
April 14-15, 2020	2020 WeDay Kentucky	RCMS Y-Club

**Russell County High School:**

January 12, 2020	Dance Competition-Jeffersonville, IN	RCMS Dance Team
February 12, 2020	3D Experience World 2020 Conference Nashville, TN	Technology Student Association (TSA)
March 5-7, 2020	2020 Kentucky United Nations Assembly (KUNA)	RCMS Y-Club
April 3-8, 2020	Cal-Ripken Softball Tournament Myrtle Beach, South Carolina	RC Softball Team

**Lake Cumberland Area Technology Center:**

March 19-21, 2020	Crowne Plaza Louisville, KY	HOSA Club
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**Russell County Band:**

The following trips was approved at the September 16, 2019 meeting. Updating the board on date for trips.

January 23-25, 2020	WKU, Bowling Green, KY	RCMS Band
February 20-22, 2020	Murray State University, Murray, KY.	RCMS Band
April 5-9, 2020	Disney Parks/Universal Studio/Cocoa Beach Orlando, FL.	RCMS Band

**Order #8690 - Motion Passed:** I recommend approval of the out of state and/or overnight trips as presented- passed with a motion by Mr. Richard Kazsuk and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**13. 2020-2021 School Schedule/Calendar**

Rationale:

The Russell County School District Calendar Committee has met to develop a draft 2020-2021 School Year Calendar/Schedule. This draft was presented to you for a 1st reading at the December meeting.

KRS 158.070 (complete 158.070 is attached for your review) reads in part:

"Prior to adopting a school calendar, the local board of education shall hear for discussion the school district calendar committee's recommendations and the recommendation of the superintendent at a meeting of the local board of education.

During a subsequent meeting of the local board of education, the local board shall adopt a school calendar for the upcoming school year that establishes the

opening and closing dates of the school term, beginning and ending dates of each school month, student attendance days, and days on which schools shall be dismissed. The local board may schedule days for breaks in the school calendar that shall not be counted as a part of the minimum school term."

**Order #8691 - Motion Passed:** I recommend the approval of the 2020-2021 School Schedule/Calendar with 170 instructional days and more than 1,062 hours of instruction- passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	No
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### **14. Nonresident Contracts**

Rationale:

Contracts are required by KRS 157.350, which reads in part: "Each district which meets the following requirements shall be eligible to share in the distribution of funds from the fund to Support Education Excellence in Kentucky. (4) Includes no nonresident pupils in its average daily attendance, except by written agreement with the district of the pupils' legal residence.."

Districts to enter into nonresident contract include:

Casey County--- for the school year 2020-2021  
5/5 Students attending Casey Co. residing in Russell Co.  
Russell County---for the school year 2020-2021  
5/5 Students attending Russell Co. residing in Casey Co.

**Order #8692 - Motion Passed:** I recommend approval of the non-resident contract with the Casey County District for the 2020-2021 school year and authorize the state funds to follow students where they are attending school- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Absent
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### **15. School Facilities Construction Commission Offer of Assistance**

Rationale:

The SFCC is presenting an offer of Assistance in the amount of \$23,271.

**Order #8693 - Motion Passed:** I recommend that we accept the SFCC Offer of Assistance and escrow the full amount of \$23,271- passed with a motion by Mr. Richard Kazsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Absent
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**16. Contract/Memorandum of Agreement Approval**

Rationale:

The following contracts/memorandum of agreements are attached for your review  
-Kentucky Office of Vocational Rehabilitation Community Work Transition Program  
-Commonwealth of Kentucky FRYSC BOE Region 6 SFY20

**Order #8694 - Motion Passed:** I recommend approval of the contract and/or memorandum of agreements that have been approved by the board attorney- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Absent
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**17. Development of Russell County Schools District Facility Plan (First Step)**

Rationale:

The district facility plan for Russell County Schools is due August 2020. I have attached Kentucky Department of Education's "School Facilities Planning Manual" and Russell County Schools Proposed District Facility Plan Development Process (compiled by Ross Sinclair Associates), for your review. The first step in development of the district's facility plan is to submit a request to the Kentucky Department of Education to allow the district to develop the new plan.

**Order #8695 - Motion Passed:** I recommend that the Russell County Board of Education request that the Kentucky Department of Education allow the district to develop a new District Facility Plan (DFP)- passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Absent
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**18. Public Comment**

**19. Personnel Reports**

Rationale:

Andrea McGowan	Hired-Substitute Teacher
Eric Bennett	Resigned Assistant Middle School Soccer Coach- Effective- January 3,2020
Hunter Lovell	Resigned Athletic Coaching Position- Effective- January 2, 2020
Tracy Hunt	Resigned Russell County High School Cook- Effective- January 21, 2020
Samantha Ellis	Resigned Teacher (will remain home bound teacher)- Effective- January 24,2020
Emily Fletcher	Resigning Russell Springs Elementary Preschool Assistant Effective- January 31, 2020
Sherri Barnes	Retiring Russell Springs Elementary School K Teacher-

Effective- February 28, 2020  
Claude Melancon Retiring NJROTC Teacher- Effective- June 30, 2020

**20. Adjournment**

**Order #8696 - Motion Passed:** Adjournment of the meeting passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Absent
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

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Sheila Wicker-Chairperson

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Michael A. Ford-Superintendent