

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

Russell County Auditorium/Natatorium (Room 114), June 17, 2019

The Russell County Board of Education Meeting was held at Russell County Auditorium/Natatorium (Room 114) at 6:00 PM on June 17, 2019 with the following members:

**Attendance Taken at 6:01 PM:**

Present Board Members:

Mr. Gerald Murray  
Ms. Joy Wilson  
Mrs. Brenda Higginbotham  
Mr. Richard Kazsuk  
Mrs. Sheila Wicker

A sign in sheet was available for the public.

**1. Call to Order**

Rationale:

The Chair calls the Regular Board Meeting to order at 6:00 P.M.

**2. Roll Call**

Rationale:

This action is taken by calling each board member's name, with the board member answering present.

**3. Adoption of Agenda**

Rationale:

Meeting agenda is provided for your review.

**Order #8592 - Motion Passed:** If there are no corrections or amendments, I recommend the agenda be approved as presented- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**4. Consent Agenda**

Rationale:

- A. Meeting Minutes
- B. Payment of Bills
- C. Construction Funds
- D. School Activity Fund Reports
- E. Financial Report
- F. Field Trips

**Order #8593 - Motion Passed:** If there are no changes or amendments I recommend approval of consent agenda items- passed with a motion by Mr. Richard Kazsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

Rationale:

May 23, 2019

8th Grade

Windjammer Fun Center, Danville, KY

**5. Change Order-Lake Cumberland Regional College & Workforce Center Credit for Waterline**

Rationale:

This is a revision to the fire protection site utility plan and a follow-up from the April 15, 2019 school board meeting. With a relocation of a waterline, there is a contract sum decrease for Landmark Sprinkler for \$12,070 for work at the Lake Cumberland Regional College & Workforce Center. The change order, per proposal request #3, and the itemized cost deduct is attached for your review.

**Order #8594 - Motion Passed:** I recommend that the Russell County Board of Education approve the change order for Landmark Sprinkler for a deduct of \$12,070.00- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**6. Fidelity (Performance) Bonds of Treasurer**

Rationale:

Per KRS 160.560 and 702 KAR 3:080, it is the duty of each local board of education to bond its treasurer and any other school employee who is responsible for board of education funds.

**Order #8595 - Motion Passed:** I recommend approval of the performance bonds for the 2019-2020 school year- passed with a motion by Mr. Gerald Murray and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**7. Renewal for Workers' Compensation Insurance**

Rationale:

Our current policy for workers' compensation insurance expires June 30, 2019. We have the option to renew. The 2019-2020 premium is \$ 71,560.

**Order #8596 - Motion Passed:** I recommend that the Russell County Board of Education renew our current policy with Church Mutual for workers' compensation

insurance for the 2019-2020 school year- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### **8. Renewal for Property, General Liability & Fleet Insurance**

Rationale:

Our current insurance coverage for property, general liability and fleet expire June 30, 2019.

\$106,595 is the first installment and the remaining half is paid January 2020.

**Order #8597 - Motion Passed:** I recommend that the Russell County Board of Education renew our policy with Liberty Mutual from McKinney & Blair and Grider Insurance Agency for property, liability and fleet coverage for the 2019-2020 school year- passed with a motion by Mr. Richard Kazsuk and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### **9. Contracts/Memorandum of Agreements Approval**

Rationale:

The following contracts/memorandum of agreements are attached for your review.

\*Lake Cumberland District Health Department

\*Lake Cumberland Community Action Agency, Inc. Head Start Program: Special Special Education Services

\*Kentucky School Boards Association: Medicaid Training & Billing Services

\*Licensed Psychological Practitioner Services Contract

\*Energy Manager: Scott Caslow

\*Lake Cumberland Family Caregiver Support Group

**Order #8598 - Motion Passed:** I recommend approval of the contract and/or memorandum of agreements that have been approved by the board attorney- passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### **10. Shortened School Day and/or Week**

##### **Rationale:**

Local Boards of Education must approve requests for students to have a shortened school day and/or week. The decision is determined by the needs of the student. The documentation, including the Board's recommendation, is then submitted to the Kentucky Department of Education.

**Order #8599 - Motion Passed:** I recommend a shortened school day and/or week for the following students, I.D.#S19-03, I.D.#S19-04, I.D.#S19-05, I.D.#S19-06, I.D.#S19-07, I.D.#S19-08, I.D.#S19-09 and I.D.#S19-10 and that necessary documentation is forwarded to the Kentucky Department of Education- passed with a motion by Mr. Gerald Murray and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### **11. Office of Career & Technical Ed. & Somerset Community College-Facility Usage Contract**

##### **Rationale:**

Somerset Community College will be offering evening welding classes at the Lake Cumberland Area Technology Center. This facility usage contract allows Somerset Community College to use the center.

**Order #8600 - Motion Passed:** I recommend that the Russell County Board of Education approve the facility usage contract as presented- passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### **12. 2019 KSBA Policy Updates (#42)- 1st Reading**

#### **13. Public Comment**

#### **14. Superintendent Evaluation Information**

##### **Rationale:**

At the June 28, 2019 meeting the Russell County Board of Education will complete Superintendent Ford's annual evaluation. Attached is a blank evaluation form for the board's review along with the standards.

#### **15. Personnel Reports**

##### **Rationale:**

John McFall	Retiring Effective June 28, 2019
Phyllis Finley	Retiring Effective July 1, 2019
Rondal L. Bertram	Retiring Effective July 30, 2019
Stephanie Coffey	Resigned Effective May 21, 2019 RCMS Assistant

Samantha Ellis	Resigned Effective May 22, 2019 RCMS Head Volleyball Coach
Dylan Beasley	Resigned Effective May 29, 2019 RCHS Social Studies Teacher Assistant/Football Coach
Dexter Mann	Resigning Effective June 19, 2019 SES Custodian
Keli Jones	Resigning Effective June 28, 2019 RCHS FMD Assistant
Barry Bradshaw	Transfer from JES Head Custodian to Special Education
Macey Johnson	JES Teacher
Katherine (Miranda) Cole	JES P-5 Teacher
Christy Antle	RSES P-5 Teacher
Izabela Chaves Crawford	RSES Pre-school/IECE
Sara Barnes	RSES P-5 Teacher
Lindsey Williams	RSES Library Media Position
Cara Embry	SES Primary Teacher
Carlyn Causey	RCHS Science Teacher
Whitney Wheat	RCHS Science Teacher
Randy Walters	Substitute Bus Driver
Rick Wilson	Substitute Bus Driver
Cody Kerr	Substitute Bus Driver
Clay Roy (Mechanic)	Substitute Bus Driver

## 16. Adjournment

**Order #8601 - Motion Passed:** Adjournment of the meeting passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

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Chairperson- Mrs. Sheila Wicker

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Superintendent- Mr. Michael A. Ford