

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Jamestown Elementary, May 20, 2019

The Russell County Board of Education Meeting was held at Jamestown Elementary at 6:00 PM on May 20, 2019 with the following members:

Attendance Taken at 6:00 PM:

Present Board Members:

Mr. Gerald Murray
Ms. Joy Wilson
Mrs. Brenda Higginbotham
Mr. Richard Kazsuk
Mrs. Sheila Wicker

A sign in sheet was available for the public.

1. Call to Order

Rationale:

The Chair calls the Regular Board Meeting to order at 6:00 P.M.

2. Roll Call

Rationale:

This action is taken by calling each board member's name, with the board member answering present.

3. Adoption of Agenda

Rationale:

Meeting agenda is provided for your review.

Order #8583 - Motion Passed: If there are no corrections or amendments, I recommend the agenda be approved as presented- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

4. Recognition: Russell County Middle School Students who participated in the Duke TIP (Talent Identification Program)

Cloey Bailey
Dawson Bradshaw
Alexis Fox
Cooper Garmon
Avery Hart
Lincoln Helm
Jess Christian Rara
Benjamin Russell
Michael (Trey) Stephens

5. Presentation by Jamestown Elementary School

6. Recognition: Russell County Education Association (RCEA) Teacher of the Month: Renae Turner

7. FFA Students Presentation

Rationale:

Russell County FFA competed in a joint program with the Kentucky Department of Agriculture and the University of Kentucky to bring awareness to the epidemic of farmer suicide. Currently farmers have higher suicide rates than any other domain in society. Four schools in the state of Kentucky were chosen to participate. Each school was awarded two \$250 scholarships for the 2 best personal letter essays. Russell County had the best overall participation in the contest and was awarded 2 additional scholarships for a grand total of \$1000. The essay was a letter to a farmer that was considering suicide. Each letter contained personal reasons why that farmer should not take their life. The letter was titled "Think of Me" and is meant to bring awareness to the agriculture community about what happens to loved ones left behind. Allie Wilson, Elizabeth Jones, Brittany Collins, & Grayci Cape. The 1st (Allie Wilson) and 2nd (Elizabeth Jones) place essays are to present/read their essays to the Russell County Board of Education.

8. Consent Agenda

Rationale:

- A. Meeting Minutes
- B. Payment of Bills
- C. Construction Funds
- D. School Activity Fund Reports
- E. Financial Report
- F. Field Trips

Order #8584 - Motion Passed: If there are no changes or amendments, I recommend approval of consent agenda items. passed with a motion by Mr. Richard Kazsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

Rationale:

Jamestown Elementary:

May 6, 2019	Bounce Inflatables, Campbellsville, KY	Preschool
May 7, 2019	Bounce Inflatables, Campbellsville, KY	Preschool
May 17, 2019	Kendall Park/Wolf Creek Fish Hatchery	MSD Class

Russell Springs Elementary:

May 1, 2019	Bounce Inflatables, Campbellsville, KY	Preschool
May 2, 2019	Bounce Inflatables, Campbellsville, KY	Preschool
May 15, 2019	Kendall Park/Fish Hatchery, Jamestown, KY	1st Grade
May 17, 2019	Kendall Park/Wolf Creek Fish Hatchery	MSD Class
May 20, 2019	Lake Cumberland State Park	3rd Grade
May 22, 2019	Mini Indy, Jamestown, KY	4th Grade
May 22, 2019	Beech Bend Park, Bowling Green, KY	5th Grade

Salem Elementary:

April 25, 2019	Party on Air, Danville, KY	Primary AR Trip
April 26, 2019	Party on Air, Danville, KY	Intermediate AR
Russell County Middle School:		
May 9, 2019	Lindsey Wilson College Holloway Center	Reading Plus
May 20, 2019	Bowling Green- Mall & Shogun	RCMS Volleyball
May 22, 2019	Western Kentucky University	Gifted & Talented
Russell County High School:		
April 24, 2019	Somerset Community College	College & Career
April 26-27, 2019	Louisville Invitational Tournament	RC Baseball Team

9. 2019-2020 Tentative Budget

Rationale:

KRS 160.470 requires local boards of education to adopt a Tentative Budget. The FY-20 Tentative Budget has been attached for your review. The working budget will be presented in September.

Fund I budget:

Revenues: \$20,198,382.00

Expenses: \$20,198,382.00

Order #8585 - Motion Passed: I recommend approval of the FY-20 Tentative Budget in the amount of Revenues: \$20,198,382.00 Expenses: \$20,198,382.00 passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

10. FY19 Auditor Contract/Letter of Understanding

Rationale:

At the April 15, 2019 meeting of the Russell County Board of Education the board voted to continue with White & Company, PSC for financial auditing services. White & Company, PSC has prepared their contract & Letter of Understanding for approval and it is attached for your review/approval.

Order #8586 - Motion Passed: RECOMMENDATION: I recommend that the Russell County Board of Education approve the contract & letter of understanding with White and Company, PSC, as presented, to conduct FY19 audit of financial practices- passed with a motion by Mr. Gerald Murray and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

11. Contract/Memorandum of Agreement

Rationale:

The following contracts/memorandum of agreements are attached for your review.

Commonwealth of Kentucky	FY 20-Read to Achieve
Commonwealth of Kentucky	Striving Readers Comprehensive Literacy Grant
Reed Braille Co.	Vision Itinerant Services Contract

Order #8587 - Motion Passed: I recommend approval of the contract and/or memorandum of agreements that has been approved by the board attorney- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

12. Professional Leave of Absence

Rationale:

Joel Wolford has been elected Vice-President of Kentucky Education Association and has requested a professional leave of absence for the 2019-2020 School Year- his letter of request is attached.

Order #8588 - Motion Passed: I recommend that the Russell County Board of Education grant Joel Wolford a professional leave of absence, without pay, for the 2019-2020 school year- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

13. Educational Leave of Absence

Rationale:

Amanda Turner is requesting an Educational Leave of Absence, without pay, effective August 14, 2019 and will continue for 70 days to allow her to complete her student teaching during the Fall 2019 semester. Barring no weather closures, or other unforeseen school closings, her time will conclude the first week of December 2019.

Order #8589 - Motion Passed: I recommend that the Russell County Board of Education grant Amanda Turner an Educational Leave of Absence, without pay, effective August 14, 2019 for 70 days to conclude first week of December 2019- passed with a motion by Mr. Richard Kazsuk and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

14. Bids for Surplus Property (Food Service)

Rationale:

The sealed bids received were opened and tabulated by Central Office Staff on May 1, 2019 @ 9:00 am.

Whirlpool Freezer 67" x 35-3/4" (2 available)

Lisa Tarter	\$ 50.00
Junetta West	\$ 40.00
Junetta West	\$ 35.00

Westbend Coffee/Tea Makers (1 small & 1 large)

Lisa Tarter	\$ 3.00 (small)
Lisa Tarter	\$ 5.00 (large)

Chafer Server

Lisa Tarter	\$ 5.00
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NO BIDS WERE RECEIVED ON THE FOLLOWING ITEMS:

Cafe' Tables 57-3/4 x 2' 12 seats per table 3 available
Hobart Floor Stand Mixer
Globe Floor Stand Mixer
Whirlpool Freezer 64-3/4 x 27"
Southbend Steamer
Stainless Prep Table 72" x 30"
Victory Refrigerator
Faberware Waffle Irons 2 available sizes/styles
Cafe' Tables 5'W x 12'L 20 available
Trash Bins (holds 2 trash cans) 74-1/4" x 30"

Order #8590 - Motion Passed: I recommend approval of the bids from Lisa Tarter on the Whirlpool Freezer for \$ 50.00, the second freezer to Junetta West for \$ 40.00, Westbend Coffee/Tea Makers to Lisa Tarter for \$ 3.00 (small) and \$ 5.00 (large) and Chafer Server to Lisa Tarter for \$ 5.00- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

15. Public Comment

16. Personnel Reports

Rationale:

Sherry L. Popplewell	Retiring-Effective June 30, 2019/ Bus Driver
Nicolette Bailey	Resigning-Effective April 22, 2019/RC Laker Dance Coach
Lindsey Brockman	Transfer from RC Middle School to RC High School 2019-2020 SY
Kerri Adkins	Track Coach RCMS
Anissa Hammond	Retiring-Effective June 30, 2019/RSES Teacher
Dena Flatt	Retiring-Effective July 1, 2019/RSES Teacher
Stephanie Gay	Resigning-Effective June 30, 2019/Special Education MSD Teacher

Sarah Funk	Resigning-Effective June 30, 2019/Preschool Assistant
Connie B. Wolford	Retiring-Effective June 1, 2019/RSES Kindergarten Assistant
Lona Alcorn	End of Year 6-30-2019/Non-Renewal
Charlsae Johnson	End of Year 6-30-2019/Non-Renewal
Kathy Bailey	End of Year 6-30-2019/Non-Renewal
Chelcie Salyers	End of Year 6-30-2019/Non-Renewal

17. Adjournment

Order #8591 - Motion Passed: Adjournment of the meeting passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

Sheila Wicker-Chairperson

Michael A. Ford-Superintendent