

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

Russell Springs Elementary School (Library), March 18, 2019

The Russell County Board of Education Meeting was held at Russell Springs Elementary School (Library) at 6:00 PM on March 18, 2019 with the following members:

**Attendance Taken at 6:01 PM:**

Present Board Members:

Mr. Gerald Murray  
Ms. Joy Wilson  
Mrs. Brenda Higginbotham  
Mr. Richard Kazsuk  
Mrs. Sheila Wicker

A sign in sheet was available for the public.

**1. Call to Order**

**Rationale:**

The Chair calls the Regular Board Meeting to order at 6:00 P.M.

**2. Roll Call**

**Rationale:**

This action is taken by calling each board member's name, with the board member answering present.

**3. Adoption of Agenda**

**Rationale:**

The meeting agenda is provided for your review.

**Order #8550 - Motion Passed:** If there are no corrections or amendments, I recommend the agenda be approved as presented- Amendment-removed agenda item #6 Lake Cumberland Regional College and Workforce Center-Utilities Change Order- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**4. Recognition: Russell County Education Association (RCEA) Teacher of the Month: Mary Jo Meadows**

**5. Consent Agenda**

- 5.A. Approval of Minutes**
- 5.B. Payment of Bills**
- 5.C. School Activity Fund Reports**
- 5.D. Financial Report**
- 5.E. Field Trips**

**Order #8551 - Motion Passed:** If there are no changes or amendments I recommend approval of consent agenda items- passed with a motion by Mr. Richard Kazsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

Rationale:

**Jamestown Elementary:**

3-29-19	Wolf Creek Fish Hatchery-ECO Day	4th Grade
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**Russell Springs Elementary:**

2-26-19	Jamestown Elementary	Academic Team FPS
3-1-19	Pepe's Mexican Restaurant	Academic Team
3-13-19	Frankfort, KY- Tour Capitol	Academic Team (4th & 5th)
3-14-19	Harrodsburg, KY- Shaker Village	5th Grade
3-22-19	Somerset, KY- Rural Development Ctr.	4th Grade
3-29-19	Glasgow, KY- Ralphie's Fun Center	1st & 2nd Grades
4-11-19	Glasgow, KY- Ralphie's Fun Center	3rd, 4th & 5th Grades

**Russell County High School:**

2-27-19	Bowling Green, Diddle Arena	Pep Bus
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**Lake Cumberland Area Technology Center:**

3-18-19	Bowling Green, KY- GRREC	LCATC Students
3-22-19	Columbia, KY- Adair Co. High School	LCATC
3-27-19	Somerset, KY- Somerset Community College	LCATC/Upward

**6. Lake Cumberland Regional College and Workforce Center-Utilities Change Order**

Discussion:

Removed from agenda.

**7. Amendment to the 2018-2019 School Calendar**

Rationale:

An amendment to the 2018-19 School Calendar is needed to inform parents, students, community, and school personnel of the changes.

Due to schools being used as polling places on Election Day, there will be no school on Tuesday, May 21, 2019. The last instructional day for students will be Thursday, May 23, 2019, closing day for teachers will be Friday, May 24, 2019, and high-school graduation will be Friday, May 24, 2019 at 7:00PM.

The amended 2018-19 School Calendar is in compliance with KRS 158.060, 158.070, and 720KAR7:125 and meets all instructional time requirements. This calendar completes the required 1,062 hours in 170 days, with the use of eight (8) non-traditional school days.

**Order #8552 - Motion Passed:** I recommend approval of the amendment to the 2018-2019 School Calendar- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

## **8. Memorandum of Agreements**

Rationale:

The following memorandum of agreements:

- A. Midway University-Teacher Education Program
- B. Somerset Community College-Dual Credit

**Order #8553 - Motion Passed:** I recommend approval of the memorandum of agreements with Midway University and Somerset Community College that has been approved by the board attorney- passed with a motion by Mr. Richard Kazsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

## **9. Memorandum of Agreement-Commonwealth of Kentucky**

Rationale:

On February 26, 2019, the Kentucky Department of Education held a Non-Traditional Instruction (NTI) Convening. Russell County Schools agreed to handle the logistics of the annual Non-Traditional Instruction (NTI) Convening. The services included, but were not limited to providing facility management and custodial services, meeting set-up and take down and food and beverage services for the event.

The Memorandum of Agreement with Commonwealth of Kentucky reimburses the district \$1,500.00

**Order #8554 - Motion Passed:** I recommend approval of the memorandum of agreement with Commonwealth of Kentucky that has been approved by the board attorney- passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

## **10. Preschool-School Year 2019-2020**

Rationale:

Preschool is always available to 3 & 4 year old students that have a disability and 4 year old students that meet income eligibility requirements (160% of the poverty level). Russell County Schools has been offering preschool services for students that do not otherwise meet eligibility as space/room permits. A typical capsize for a preschool classroom is 20 students, however if several of the students are 3 year olds and have disabilities, a smaller number of students is best. Attached is preschool registration/screening information for school year 2019-2020.

**Order #8555 - Motion Passed:** I recommend that Russell County Schools provide preschool services for 4 year old students that do not otherwise qualify and as

space/room permits, per the Director of Preschool's discretion- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### **11. Out of State and/or Over Night Trip**

Rationale:

The following group has received approval from the Superintendent for the following out of state and/or overnight trip:

##### **Russell County High School:**

RC Baseball Team

March 27-April 2, 2019                      Spring Baseball Tournament-Myrtle Beach, SC

**Order #8556 - Motion Passed:** I recommend approval of the out of state and/or overnight trip- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### **12. Bass Team Funding Request**

Rationale:

At January's meeting of the Russell County Board of Education, a funding request from the Bass Fishing Team was presented. At that time, I suggested that Mr. Carpenter and I meet with Bass Fishing Team Coach, Steve Roy to review the proposal. Mr. Carpenter and I met with Coach Steve Roy on Friday, March 1, 2019. It was noted that as the team has progressed, additional sponsors have become available and it is expected that a funding request will not have to be made next year. It was also noted that all of the equipment (boats, rods, etc.) are supplied by the boosters and/or parents/students.

**Order #8557 - Motion Passed:** I recommend that the Bass Team's Funding Request be approved- passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### **13. Executive Session (Employee Discipline KRS 61.810 (1)(f))**

Rationale:

KRS 61.810 (1)(f) permits Boards of Education to go into Executive Session for a hearing which may lead to the discipline of personnel.

Went into executive session at 6:53 p.m.

**Order #8558 - Motion Passed:** I recommend we go into executive session pursuant to KRS 61.810, subsection (1)(f) for a hearing which may lead to the discipline of personnel-passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### **14. Resume Meeting**

Rationale:

I recommend we resume the regular board meeting.

Time 7:04 p.m.

**Order #8559 - Motion Passed:** I recommend we resume the regular board meeting-Time 7:04 p.m. --No Action Taken passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### **15. Public Comment**

#### **16. Personnel Reports**

Rationale:

Karen Abrell	Hired- SES- Custodial Position
Joshua Bunch	Hired- RCMS- Instructional Assistant
Claude Melancon	Previously reported at the November 19, 2018 board meeting-retiring date 6-30-2019, this date has been amended-retiring 12-31-2019
Sandy Radford	Retiring-6-1-2019

#### **17. Adjournment**

**Order #8560 - Motion Passed:** Adjournment of the meeting passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

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Chairperson-Sheila Wicker

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Superintendent-Michael Ford