

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Russell County Board of Education
Central Office, November 19, 2018

The Russell County Board of Education Meeting was held at Russell County Board of Education

Central Office at 6:00 PM on November 19, 2018 with the following members:

Attendance Taken at 6:01 PM:

Present Board Members:

Mr. Gerald Murray
Ms. Joy Wilson
Mrs. Brenda Higginbotham
Mr. Richard Kazsuk
Mrs. Sheila Wicker

A sign in sheet was available for the public.

1. Call to Order

Rationale:

The Chair calls the Regular Board Meeting to order at 6:00 P.M.

2. Roll Call

Rationale:

This action is taken by calling each board member's name, with the board member answering present.

3. Adoption of Agenda

Rationale:

The meeting agenda is provided for your review.

Order #8490 - Motion Passed: If there are no corrections or amendments, I recommend the agenda be approved as presented- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

4. Recognition: Russell County Education Association (RCEA) Teacher of the Month: David Boger

5. Consent Agenda

Rationale:

- A. Meeting Minutes
- B. Payment of Bills
- C. School Activity Fund Reports
- D. Financial Report

- E. Personnel Reports
- F. Field Trips

Order #8491 - Motion Passed: If there are no changes or amendments I recommend approval of consent agenda items and acknowledgement of the personnel and field trip reports- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

Rationale:

Cheryl Newby	RCMS Girls Head Soccer Coach
James Rixon	RCMS Boys Head Soccer Coach
Eric Bennett	RCMS Boys Assistant Soccer Coach
Johnnie Popplewell	Retired- September 1, 2018
Wilma Carnes	Retired- October 1, 2018
Thomas Jessee	Retiring- January 1, 2019
Claude Melancon	Retiring- June 30, 2019
Barbara Wilson	Retiring- December 31, 2018
Sherry Oakes	Resigned- November 9, 2018
Jerad Flatt	Resigned- November 9, 2018
Chantelle Marcum	Resigned- November 13, 2018

5.F. Field Trips

Rationale:

Jamestown Elementary:

11-30-2018	Barney's Fun Center, Columbia, KY	MSD Class
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Russell Springs Elementary:

11-30-2018	Barney's Fun Center, Columbia, KY	MSD Class
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Salem Elementary:

11-26-2018	Center for Rural Development, Somerset, KY	3rd Grade
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Russell County Middle School:

11-2-2018	GEMS Program, Somerset, KY	GEMS
11-9-2018	G2TEC Program, Somerset, KY	G2TEC
11-30-2018	Barney's Fun Center, Columbia, KY	MSD Class

Russell County High School:

11-19-2018	Cumberland Falls	Community Work Transition Program
11-30-2018	Barney's Fun Center, Columbia, KY	MSD Class

6. Presentation of Fiscal Year 2018 Audit

Rationale:

White & Company, P.S.C. completed Russell County Schools FY 2018 audit and it is presented for your review/approval.

Order #8492 - Motion Passed: I recommend approval of Fiscal Year 2018 District Audit that was submitted to the Kentucky Department of Education- passed with a motion by Mr. Gerald Murray and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

7. Revised Job Description-Early Childhood Community Liaison

Rationale:

In August of 2017 the Russell County Board of Education approved a position/job description for Early Childhood Community Liaison. At that time, a preschool grant provided for the funding. The grant was not renewed but may be available at future date. A revised job description for the position is attached for your review and the position can be funded with IDEA-B funds.

Order #8493 - Motion Passed: I recommend that the Russell County Board of Education approve the revised job description for the Early Childhood Community Liaison- passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

8. Addendum: Educational Consultant Services Contract-Sharon Mudd

Rationale:

The previously approved Educational Consultant Services Contract for Sharon Mudd was approved by the Russell County Board of Education at the October 2018 school board meeting. The mileage reimbursement rate was inadvertently left off of the contract. The attached contract is the same language as the previous contract but provides for mileage reimbursement.

Order #8494 - Motion Passed: I recommend that the Russell County Board of Education approve the Educational Consultant Services Contract with Sharon Mudd to include mileage reimbursement- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

9. Pre-Apprenticeship Program

Rationale:

As previously discussed, the Russell County Board of Education can start a pre-apprenticeship program at our bus garage. The program is: Tech Ready

Apprentices for Careers in Kentucky (TRACK). The pay for the position is minimum 40% of the highest wage (\$7.88, I suggest \$8).

Order #8495 - Motion Passed: I recommend that the Russell County Board of Education start a pre-apprenticeship program with the bus garage (\$8.00 an hour) and the Lake Cumberland Area Technology Center and authorize the Superintendent to complete all necessary paperwork- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

10. Shortened School Week for Student I.D.#S19-02

Rationale:

Local Boards of Education must approve requests for students to have a shortened school week. The decision is determined by the needs of the student. The documentation, including the Board's recommendation, is then submitted to the Kentucky Department of Education.

Order #8496 - Motion Passed: I recommend a shortened school week for the following student, I.D.#S19-02 and that necessary documentation is forwarded to the Kentucky Department of Education- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

11. Liability Insurance for Bus Fleet

Rationale:

As discussed at the October School Board meeting, we have the option to add additional coverage for our bus fleet, per the attached quote. This would provide comprehensive coverage for our bus fleet with two different options presented, \$1,000 deductible for all buses listed on policy for \$9,134 annualized premium or \$2,000 deductible with an \$8,419 annualized premium.

Order #8497 - Motion Passed: I recommend that we add the additional coverage to our bus fleet with option 1: "adding collision and other than collision coverage with \$1,000 deductible to all buses listed on policy" with a \$9,134 annualized premium- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

12. Fees/Charges

Rationale:

Local Board of Education are to set fees/charges. The amounts listed below are the maximum amounts that will be charged. Students are not denied the opportunity to participate in an event, sport or activity due to an inability to pay.

Russell County High School:

	Amount	
Club Dues	\$20.00	
Senior Explorer Club	\$20.00	Local \$4/Region \$1/State \$7/National \$8
FFA	\$20.00	
BOSS	\$20.00	
World Language	\$20.00	
DECA	\$20.00	Local \$6/Region \$2/State \$4/National \$8
Drama	\$10.00	
FCA	\$10.00	
Y-Club	\$20.00	Local \$ 10.00/State \$10.00
Art	\$15.00	

Miscellaneous Fees:

Library Fines	\$.05	a day/MAX \$10.00 or cost of book
Prom	\$30.00	per ticket
Parking Pass	\$25.00	
Locks	\$5.00	
AP World History Books	\$20.00	
Gymnasium Seats	\$125.00	reserved seats in gymnasium

Marching Band Fees:

Annual Marching Band Fee	\$300.00	(2nd child in same household \$150, 3rd child free)
Instrument Fee	\$50.00	
Gloves	\$5.00	(1st pair free)
Shoes	\$30.00	(1st pair free)

Russell County High School Athletic Fees:

Boys Golf	\$75.00
Girls Golf	\$75.00
Volleyball	\$75.00
Cheer	\$150.00
Girls Basketball	\$75.00
Boys Basketball	\$75.00
Baseball	\$75.00
Softball	\$75.00
Tennis	\$75.00
Dance	\$125.00
Bowling	\$125.00
Bass Fishing	\$150.00

Russell County Middle School:

Dance	\$125.00
Softball	\$125.00
Cheer	\$150.00
Baseball	\$125.00

Lake Cumberland Area Technology Center:

SKILLS USA	\$ 15.00	Local \$ 2.00/National \$ 13.00
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HOSA

\$ 20.00

Local \$ 2.00/State \$ 6.00/National \$ 12.00

All Schools:

Field Trips \$0-\$20.00 any amount above this must be approved

Order #8498 - Motion Passed: I recommend that the fees/charges be adopted as presented- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	No
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

13. Crime Prevention Through Environmental Design (CPTED) Checklist for Lake Cumberland Regional College & Workforce Center

Rationale:

As part of the design phase for construction, a Crime Prevention Through Environmental Design (CPTED) Principles checklist is to be completed and review by the local board of education. The CPTED checklist for the new Lake Cumberland Regional College and Workforce Center is attached for your review. This checklist has been completed specific for the new center but also relevant to the existing high-school since the two structures will be attached.

Order #8499 - Motion Passed: I recommend approval of the Crime Prevention Through Environmental Design (CPTED) Principles Checklist as presented. passed with a motion by Mr. Richard Kazsuk and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

14. Out of State and/or Overnight Trips

Rationale:

The following groups have received approval from the Superintendent for the following out of state and/or overnight trips, pending Russell County Board of Education approval:

December 7-8, 2018	RC Cheerleaders	Georgetown, KY	Kentucky Horse Park
January 24-26, 2019	RC High School Band		Western Kentucky University
February 6-9, 2019	RC High School Band		Galt House, Louisville, KY
February 21-23, 2019	RC High School Band		Murray State University

Order #8500 - Motion Passed: I recommend approval of the out of state and/or overnight trips as presented- passed with a motion by Mr. Gerald Murray and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

15. Bids-Lake Cumberland Regional College & Workforce Center

Rationale:

On November 14, 2018, bids for the Lake Cumberland Regional College & Workforce Center were opened. We did not receive any bids for painting, elevator or furnishings and they will need to be sent back out for bids. The project received two bids for roofing:

Melson Roofing	Base Bid	\$ 334,658.00	Alt# 1	\$ 46,681.00
Kalkreuth Roofing & Sheet Metal	Base Bid	\$ 1,108,870.00	Alt# 1	\$ 165,435.00

On Monday, November 19, 2018, we received communication from Melson Roofing that they had miscalculated their roofing bid. Melson Roofing noted that their base bid should be: \$495,458.00 and the Alt. #1 \$81,776.00. This is an increase of \$160,800 for the base bid and \$35,095 for the alternate. I have attached the letter from Melson Roofing. The board has the right to reject any and all bids.

Order #8501 - Motion Passed: I recommend that the Russell County Board of Education reject all bids regarding roofing for the Lake Cumberland Regional College & Workforce Center and that the roofing be rebid with the painting, elevator and furnishings- passed with a motion by Mr. Gerald Murray and a second by Ms. Joy Wilson.

Mr. Gerald Murray

Yes

Ms. Joy Wilson

Yes

Mrs. Brenda Higginbotham

Yes

Mr. Richard Kazsuk

Yes

Mrs. Sheila Wicker

Yes

16. Public Comment

17. Adjournment

Order #8502 - Motion Passed: Adjournment of the meeting passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray

Yes

Ms. Joy Wilson

Yes

Mrs. Brenda Higginbotham

Yes

Mr. Richard Kazsuk

Yes

Mrs. Sheila Wicker

Yes

Chairperson

Superintendent