

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Russell County High School (Library), September 17, 2018

The Russell County Board of Education Meeting was held at Russell County High School (Library) at 6:00 PM on September 17, 2018 with the following members:

Attendance Taken at 6:01 PM:

Present Board Members:

Mr. Gerald Murray
Ms. Joy Wilson
Mrs. Brenda Higginbotham
Mr. Richard Kazsuk
Mrs. Sheila Wicker

A sign in sheet was available for the public.

1. Call to Order

Rationale:

The Chair calls the Regular Board Meeting to order at 6:00 P.M.

2. Roll Call

Rationale:

This action is taken by calling each board member's name, with the board member answering present.

3. Adoption of Agenda

Rationale:

The meeting agenda is provided for your review.

Order #8465 - Motion Passed: Item # 15 contract for the Central Kentucky Aquatic Team, Inc. (Russell Co. ANC Facility Use Agreement) will be removed from the agenda. With this amendment, I recommend the agenda be approved as presented- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

4. Recognition: Russell County Education Association (RCEA) Teacher of the Month: Debbie Wilson

5. School Safety Director Jackie Grider will introduce new School Resource Officers: Troy Young & Jeremie West

6. Consent Agenda

Rationale:

- A. Meeting Minutes
- B. Payment of Bills
- C. School Activity Fund Reports
- D. Financial Report
- E. Personnel Reports
- F. Field Trips

Order #8466 - Motion Passed: If there are no changes or amendments I recommend approval of consent agenda items. passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

Rationale:

Russell County Board of Education (Central Office)

Carey Brown	Employee Benefits Specialist
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Russell County High School:

Blake Ellis	Science Teacher
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Bus Garage:

Roger Higginbotham	Retired-Effective 6-1-2018
Keith Hall	Retired-Effective 8-31-2018
Clay Roy	Bus Mechanic-Effective 9-10-2018

Subs:

Bethany Blankenship	Emergency Certified Sub
James Montgomery	Emergency Certified Sub
Shamarie Harper	Certified Sub Teacher
Annetta Coe	Sub Instructional Assistant & Food Service
Amanda Stephens	Sub Instructional Assistant

6.F. Field Trips

Rationale:

Russell Co. High School:

September 10, 2018	
Community Work Transition Program	Haney's Apple Orchard, Nancy, KY
September 20, 2018	
NJROTC	Tompkinsville City Park
September 25, 2018	
College & Career Readiness	Lindsey Wilson College
November 2, 2018	
MSD Class	Louisville Zoo, Louisville, KY
October 5, 2018	
RCHS Art Club	St. James Art Fair, Louisville, KY

Russell Springs Elementary:

October 3, 2018	
Preschool	Bear Wallow, Nancy, KY
October 3, 2018	
Kindergarten	Bear Wallow, Nancy, KY
October 4, 2018	
Preschool	Bear Wallow, Nancy, KY

Salem:

October 3 & 4, 2018

Preschool	Heavenly Haven, Columbia, KY
October 4, 2018 Kindergarten & 1st Grade	Bear Wallow Farms, Nancy, KY
October 4, 2018 5th Grade	Lake Cumberland State Park, Jamestown, KY
Lake Cumberland Area Tech Center:	
September 25, 2018 SKILLS USA	Shelby Co. Fairgrounds, Shelbyville, KY
November 16, 2018 HOSA	Center for Rural Development, Somerset, KY
Russell County Band:	
August 25, 2018	Lindsey Wilson College
August 25, 2018	Adair Co. High School
September 15, 2018	Tentative-Taylor Co. High School or Boyle Co. High School
September 21, 2018	Lindsey Wilson College
September 27, 2018	Lindsey Wilson College
October 6, 2018	Tentative- Madison Central High School
October 13, 2018	Tentative-Barren Co. High School
October 16, 2018	Lindsey Wilson College
October 20, 2018	Warren Central High School
October 26, 2018	Lindsey Wilson College
October 27, 2018	Boyle Co. High School
October 27, 2018	University of Kentucky Commonwealth Stadium
November 1, 2018	Community Parade, Russell Springs & Jamestown, KY
November 15, 2018	Tentative Somerset, KY or London, KY
November 24, 2018	Tentative Russell Springs, KY Christmas Parade
December 8, 2018	Tentative John Hardin High School

7. Russell County School Nutrition-Amendment to Procurement Procedure

Rationale:

The Federal Office of Management and Budget (OMB), in accordance with recent statutory changes set forth in the National Defense Authorization Acts (NDAA), M-18-18: Memorandum for Chief Financial Officers and Heads of Small Executive Agencies, recently released a memorandum raising the threshold for micro-purchases under Federal financial assistance awards from \$3,500 to \$10,000. This Memorandum also increases the simplified acquisition threshold from \$150,000 to \$250,000.

Order #8467 - Motion Passed: I recommend amending the School Nutrition Procurement of Micro-Purchase from \$3,500 to \$10,000 and Simplified Acquisition from \$150,000 to \$250,000. -passed with a motion by Mr. Richard Kazsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

8. Approval of Working Budget for SY 2018-2019 (FY 19)

Rationale:

KRS160.470 requires local boards of education to adopt a Working Budget. The 2018-2019 Working Budget has been presented and must be adopted and submitted to KDE by September 30 each year.

Order #8468 - Motion Passed: I recommend approval of the 2018-2019 working budget with the required state contingencies. Revenue \$ 20,022,783.36 Expenditures \$ 20,022,783.36 passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

9. Revised Section 6 Fund Allocations "KERA Money"

Rationale:

At the April 27, 2018 meeting of the Russell County Board of Education a tentative allocation of \$100 per pupil was allocated to our schools, per average daily attendance (ADA). At that time, it was noted that additional funds might be allocated in the future. Based upon the FY 19 budget, I propose that we increase the per pupil amount to \$139.34, the same amount allocated for FY 18.

Order #8469 - Motion Passed: I recommend that the Section 6 "KERA Money" be allocated at \$139.34, based upon each school's average daily attendance. passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

10. Striving Readers Comprehensive Literacy (SRCL) / Literacy Specialist Position Funding

Rationale:

At the April 27, 2018 special called meeting of the Russell County Board of Education the Striving Readers Comprehensive Literacy (SRCL)/Literacy Specialist Job Description & Position were approved. At that time, .5 of the funding for the position was going to come from the SRCL grant and the remaining funds from Title I. After the SRCL training, we discovered more funding was needed at the school level for books and resources to implement the literacy models. With an increase in Title I, it would allow for the Striving Readers Comprehensive Literacy (SRCL) / Literacy Specialist Position to be fully funded by Title I thus allowing more funding to go to the school level.

Order #8470 - Motion Passed: I recommend approval that the Striving Readers Comprehensive Literacy (SRCL) / Literacy Specialist Position be fully funded from Title I. -passed with a motion by Mr. Richard Kazsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

11. Shortened School Day for Student I.D.#S19-01

Rationale:

Local Boards of Education must approve requests for students to have a shortened school day. The decision is determined by the needs of the student. The documentation, including the Board's recommendation, is then submitted to the Kentucky Department of Education.

Order #8471 - Motion Passed: I recommend a shortened school day for the following student, I.D.#S19-01 and that necessary documentation is forwarded to the Kentucky Department of Education- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

12. Fundraiser Approvals

Rationale:

The following schools have received approval from the Superintendent for the listed fundraisers:

Russell Springs Elementary:

October 4, 2018	Fall Festival
October 15-31, 2018	World's Finest Chocolate

Jamestown Elementary:

2018-2019 SY	KONA Ice
November 15-20, 2018	Book Fair
October 5, 2018	Fall Festival

Russell Co. Middle School:

2018-2019 SY	KONA ICE
October 2018	Pledge \$1 for each book student reads
March 2019	Coke Sales
2018-2019 SY	T-Shirts

Order #8472 - Motion Passed: I recommend approval of the school wide fundraisers- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

13. Out of State and/or Overnight Trips

Rationale:

The following groups have received approval from the Superintendent for the following out of state and overnight trips, pending Russell County Board of Education approval:

Date:	Destination:	Group:
Russell Co. High School:		
October 26, 2018	Jonesborough, TN	NJROTC
October 27, 2018	Kings Island, Mason, OH	NJROTC
November 15-17, 2018	KYA, Louisville, KY	Y-Club

Order #8473 - Motion Passed: I recommend approval of the out of state and overnight trips as presented- passed with a motion by Mr. Gerald Murray and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

14. Contracts & Memorandum of Agreements

Rationale:

The following contracts & memorandum of agreements are attached for your review:

Karen Dyson, Speech and Language Pathologist

M & M Physical Therapy, Inc.

Lake Cumberland Head Start Grantee Program

Somerset Community College Upward Bound

Order #8474 - Motion Passed: I recommend approval of the contracts/memorandum of agreements with Karen Dyson, Speech and Language Pathologist, M & M Physical Therapy, Inc., Lake Cumberland Head Start Grantee Program and Somerset Community College Upward Bound that have been approved by the board attorney- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

15. Central Kentucky Aquatic Team, Inc. (Russell Co. ANC Facility Use Agreement)

Rationale:

A facility use agreement proposed by Central Kentucky Aquatic Team, Inc., for the use of the Russell County Auditorium/Natatorium Complex has been presented for your review. **REMOVED FROM AGENDA**

16. Public Comment

17. Adjournment

Order #8475 - Motion Passed: Adjournment of the meeting- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

Chairperson

Superintendent