

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

Russell County Board of Education  
Central Office, August 20, 2018

The Russell County Board of Education Meeting was held at Russell County Board of Education Central Office at 6:00 PM on August 20, 2018 with the following members:

**Attendance Taken at 6:01 PM:**

Present Board Members:

Mr. Gerald Murray  
Ms. Joy Wilson  
Mrs. Brenda Higginbotham  
Mr. Richard Kazsuk  
Mrs. Sheila Wicker

A sign in sheet was available for the public.

**1. Call to Order**

Rationale:

The Chair calls the Regular Board Meeting to order at 6:00 P.M.

**2. Roll Call**

Rationale:

This action is taken by calling each board member's name, with the board member answering present.

**3. Adoption of Agenda**

Rationale:

The August meeting agenda is provided for your review.

**Order #8447 - Motion Passed:** If there are no corrections or amendments, I recommend the agenda be approved as presented- passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**4. Recognition: Russell County Education Association (RCEA) Teacher of the Month: Bridgette Smith**

**5. Consent Agenda**

Rationale:

- A. Meeting Minutes
- B. Payment of Bills
- C. School Activity Fund Reports
- D. Financial Report
- E. Personnel Reports
- F. Field Trips

**Order #8448 - Motion Passed:** If there are no changes or amendments I recommend approval of consent agenda items. passed with a motion by Mr. Richard Kazsuk and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

Rationale:

**Russell County High School:**

Josh Popplewell	Health and P.E. & Assistant Football Coach
Amanda Turner	Assistant Dance Coach
Travis Miller	Assistant Boy's Golf Coach
Angela Emerson	Retiring-Effective 9-1-2018
Doug Holmes	Resigned-Effective 7-31-2018

**Jamestown Elementary:**

Sherri L. Wall	Retired- Effective 8-1-2018
Jennifer B. Rogers	Resigned- Effective 7-23-2018
Jamie McQueary	P-5 LBD
Chelcie Salyer	P-5

**Russell Springs Elementary:**

Amy Melton	Guidance Counselor
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**Food Service:**

Debra Owens	Resigned- Effective 8-17-2018
Kim Wilson	Cook @RSES
Sherry Oaks	Cook@JES
Randy Bolin	Custodian @ RCHS Cafeteria/Kitchen

**RC Substitute Bus Drivers:**

David Hammond	
Abby Ellis	
Tina West	
Bronson Poland	
Glen LaFond	
Dustin Gosser	
Vicky Higginbotham	Full time Bus Aide

**District:**

Krista McFarland	EL Assistant-Declined
Megan Jasper	EL Assistant

**5.F. Field Trips**

Rationale:

**Date:**

**Russell Co. High School:**

November 9, 2018  
2018-2019

**Destination:**

Kentucky State Fair, Louisville, KY  
Laker Band Planned Trips Spread Sheet

**Group:**

FFA  
Laker Band

**6. BG-3 for the Lake Cumberland Regional College and Workforce Center Project, Construction Documents and Advertise for Receipt of Bids**

**Rationale:**

A BG-3 for the Lake Cumberland Regional College and Workforce Center Project has been presented for your review. The BG-3 needs to be submitted to the Kentucky Department of Education (KDE) for approval with the construction documents and an authorization made to advertise for bids pending KDE approval for the Lake Cumberland Regional College and Workforce Center Project.

Representatives with Sherman Carter Barnhart and Branscum Construction will be present at the meeting to present additional information.

**Order #8449 - Motion Passed:** I recommend approval of the BG-3 and construction documents for the Lake Cumberland Regional College and Workforce Center Project and that they all be submitted the Kentucky Department of Education (KDE) with an authorization to advertise for bids pending KDE approval- passed with a motion by Mr. Richard Kazsuk and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**7. RCMS Soccer Program**

**Rationale:**

The Russell County Board of Education has received a request from Russell County Middle School's site base council to approve the start of a middle school soccer program. I had ask Athletic Director Michael Carpenter and Assistant Athletic Director Gary Copley to prepare a cost analysis for a middle school soccer program. The cost analysis is attached for your review and Mr. Copley will provide an overview. I also met with Dirk Blevins and Steve Betts regarding outside financial support for the middle school soccer program.

**Order #8450 - Motion Passed:** I recommend approval of the start of a middle school boys and girls soccer programs and that the extra service salary schedule be amended to include the middle school girls and boys head soccer coach at Level 4 (\$2,000-\$3,500 based upon years of experience) / girls and boys assistant soccer coach at Level 5 (\$1,500-\$3,000)- passed with a motion by Ms. Joy Wilson and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

**8. Board Resolution: LGE-KU 2018 Rate Intervention**

**Rationale:**

The Louisville Gas and Electric and Kentucky Utility Companies have announced their intent to submit by September 28, 2018 requests to the Public Service Commission for authority to increase electric and gas rates. The Kentucky School Boards Association has asked that each school board approve the attached resolution.

**Order #8451 - Motion Passed:** I recommend approval of the resolution and authorize the superintendent to provide funding support to the Kentucky School Boards Association up to \$462 to represent the interests of the Board before the Public Service Commission- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### **9. Memorandum of Agreement-Somerset Community College**

Rationale:

The Memorandum of Agreement with Somerset Community College is attached for your review.

**Order #8452 - Motion Passed:** I recommend approval of the memorandum of agreement with Somerset Community College that has been approved by the board attorney- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### **10. Memorandum of Agreement- StirrUp Change, LLC**

Rationale:

The memorandum of agreement with StirrUp Change, LLC is attached for your review.

**Order #8453 - Motion Passed:** I recommend approval of the memorandum of agreement with StirrUp Change, LLC that has been approved by the board attorney- passed with a motion by Mr. Richard Kazsuk and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### **11. Speech/Language Pathologist Contract**

Rationale:

The following Speech/Language Pathologist Contract is attached for your review.

**Order #8454 - Motion Passed:** I recommend approval of the Speech/Language Pathologist contract that has been approved by the board attorney- passed with a motion by Ms. Joy Wilson and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

## **12. Head Mechanic Position**

### **Rationale:**

At the July 16, 2018 meeting, the board approved an additional \$1.00 per hour (above the mechanic hourly wage) for the head mechanic position. Upon further review of board minutes, it was not clear as to when the position of head mechanic was established. Attached is a job description for the head mechanic position.

**Order #8455 - Motion Passed:** I recommend that the position/job description of head mechanic be approved, retroactive to July 1, 2018- passed with a motion by Mr. Gerald Murray and a second by Ms. Joy Wilson.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

## **13. Bids for Surplus Property**

### **Rationale:**

The sealed bids received were opened and tabulated by Central Office Staff on August 16, 2018 @ 9:00 am.

### **Garbage Truck:**

Morgan's Sanitation \$ 30,000 (only bid received)

### **Scrap Metal:**

Carl Guffey	\$ 500
Larry Appleby	\$ 500
Amber Grimsley	\$ 600
Larry Appleby	\$ 2,200

No Bid Were Received on the building.

**Order #8456 - Motion Passed:** I recommend approval of the bid from Morgan's Sanitation on the garbage truck for \$30,000. I recommend approval of the bid from Larry Appleby for the scrap metal for \$ 2,200- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

## **14. Rental Agreement-Laker Point Ministries**

### **Rationale:**

Laker Point Ministries have approached me regarding renting the multipurpose room at the ANC one night a week for three hours to have an outreach ministry (beginning September 27, 2018 for a calendar year). I have attached the information that was provided to me along with the certificate of liability insurance.

**Order #8457 - Motion Failed:** I recommend approval of Laker Point Ministries renting the multipurpose room at the ANC- failed with a motion by Mr. Gerald Murray and a second by Mrs. Brenda Higginbotham.

Mr. Gerald Murray	Yes
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Ms. Joy Wilson	No
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	No
Mrs. Sheila Wicker	No

#### 15. Out of State and/or Overnight Trips

##### Rationale:

The following groups has received approval from the Superintendent for the following out of state and/or overnight trips:

Date:	Destination:	Group:
<b>Athletics:</b>		
September 21-22, 2018	Lafayette Invitational Tournament, Lexington, KY	RCHS Volleyball Team

##### Russell Co. High School:

October 22-26, 2018	National FFA Convention, Indianapolis, IN	FFA
November 6-7, 2018	Murray State University, Murray, KY	FFA

##### Russell County Band:

September 22, 2018	Bands of America Marching Band Contest, Miami, OH	RC Band
September 29, 2018	Bands of America Marching Band Contest, Clarksville, TN	RC Band

**Order #8458 - Motion Passed:** I recommend approval of the out of state and/or overnight trips- passed with a motion by Ms. Joy Wilson and a second by Mr. Gerald Murray.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### 16. Fund Raisers

##### Rationale:

The following group has received approval from the superintendent for the listed fundraisers:

Russell Springs Elementary	August 21-September 30, 2018- Once a Month for SY 18-19	T-Shirt Sales KONA Ice
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**Order #8459 - Motion Passed:** I recommend approval of the school wide fundraisers- passed with a motion by Mrs. Brenda Higginbotham and a second by Mr. Richard Kazsuk.

Mr. Gerald Murray	Yes
Ms. Joy Wilson	Yes
Mrs. Brenda Higginbotham	Yes
Mr. Richard Kazsuk	Yes
Mrs. Sheila Wicker	Yes

#### 17. Public Comment

#### 18. DATA Security

Rationale:

Recently enacted 702 KAR 1:170 requires the district to review the Data Security and Breach Notification Best Practice Guide and acknowledge such in a public board meeting prior to August 31 of each year. The guide may be found at <http://education.ky.gov/districts/tech/Pages/Best-Practice.aspx>.

The District shall acknowledge to the Board in a public meeting prior to August 31 of each year, that the District has reviewed the Data Security and Breach Notification Best Practice Guide and implemented best practices that meet the needs of personal information reasonable security in the District

**19. Tech Ready Apprentices for Careers in Kentucky (TRACK) Program with Russell County Schools Bus Garage**

Rationale:

I have attached several documents regarding the Tech Ready Apprentices for Careers in Kentucky (TRACK) Program and would like for the board to consider implementing this with the bus garage.

**20. Adjournment**

**Order #8460 - Motion Passed:** Adjournment of the meeting passed with a motion by Mrs. Brenda Higginbotham and a second by Ms. Joy Wilson.

Mr. Gerald Murray Yes

Ms. Joy Wilson Yes

Mrs. Brenda Higginbotham Yes

Mr. Richard Kazsuk Yes

Mrs. Sheila Wicker Yes

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Chairperson

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Superintendent