

## OLDHAM COUNTY BOARD OF EDUCATION

July 31, 2023 4:30 PM

*ARVIN EDUCATION CENTER*  
*1650 Colonels Drive, La Grange, KY 40031*

### Attendance Taken at 4:23 PM:

#### Present Board Members:

Mrs. Suzanne Hundley  
Mr. Larry Dodson  
Mr. Joe Dennis  
Ms. Carly Clem  
Ms. Allison Sheffer

### 1. CALL MEETING TO ORDER

Chairperson Hundley called the meeting to order at 4:30 pm.

### 2. APPROVE AGENDA

Motion Passed: Approval of the Agenda as presented passed with a motion by Ms. Allison Sheffer and a second by Mr. Larry Dodson. 5 Yeas - 0 Nays

### 3. PLEDGE OF ALLEGIANCE

Chairperson Hundley asked Brent Deaves to lead the audience in the Pledge of Allegiance.

### 4. TREASURER'S REPORT

Dr. Tom Shelton, Interim Finance Officer, presented the treasurer report to the board.

Motion Passed: Approval of Treasurer Report passed with a motion by Ms. Allison Sheffer and a second by Ms. Carly Clem. 5 Yeas - 0 Nays

### 5. MEETING MINUTES

Motion Passed: Approval of the prior meeting minutes passed with a motion by Ms. Allison Sheffer and a second by Mr. Larry Dodson. 5 Yeas - 0 Nays

### 6. PERSONNEL ACTIONS

Review the following personnel actions since your last regularly scheduled meeting. Take the report under advisement and direct the Superintendent/Secretary to include it as part of the minutes of the meeting.

#### NON-RENEWAL AND SUSPENSION OF CONTRACTS

Certified  
Classified

#### RETIREMENT

Certified  
Classified

#### RESIGNATIONS

##### Certified

Charles Bentley	Teacher, Oldham County High School, effective July 6, 2023
Ronald Bertucci	Teacher, East Oldham Middle School, effective June 30, 2023
Andrew Browning	Teacher, South Oldham High School, effective June 30, 2023
Stephanie Chalfant	Teacher, South Oldham High School, effective June 30, 2023
Reid Coulston	Teacher, Arvin Education Center, effective July 11, 2023
Seth Fowler	Teacher, Harmony Elementary School, effective July 11, 2023
Christopher Gofney	Teacher, Harmony Elementary School, effective July 12, 2023
Joshua Gray	Teacher, Buckner Alternative High School, effective July 11, 2023
Terri Hester	Teacher, Oldham County High School, effective July 10, 2023

Sarah Jasper	Teacher, Central Office / District Wide, effective July 13, 2023
Camille Krieger	Teacher, Centerfield Elementary School, effective July 4, 2023
Lori Lubker	Teacher, North Oldham High School, effective June 30, 2023
Ryan Lykins	Teacher, North Oldham High School, effective July 5, 2023
Carmen Martin	Teacher, North Oldham Middle School, effective July 3, 2023
Brooke McCain	Teacher, Oldham County Middle School, effective July 13, 2023
Kristin Mix	Teacher, South Oldham High School, effective June 30, 2023
Ted Nathanson	Teacher, North Oldham Middle School, effective June 30, 2023
Michael Sharp	Teacher, North Oldham High School, effective June 30, 2023
Tammy Smith	Teacher, Central Office District Wide, effective July 9, 2023
Tina Taylor	Teacher, Crestwood Elementary School, effective June 30, 2023
M. Elizabeth Weber	Teacher, Oldham County Middle School, effective July 13, 2023

#### **Classified**

Samuel Campbell	Childcare Aide, Centerfield Elementary School, effective July 20, 2023
Amber Craig	Bus Monitor, Transportation, effective June 30, 2023
Adrianna Garrett	Library Media Assistant, Centerfield Elementary School, June 30, 2023
Logan Hudgins	Childcare Aide, Centerfield Elementary School, effective August 4, 2023
Jamie Jemtrud	Physical Therapist, District Wide, effective June 30, 2023
Patrick Langley	Construction Inspector, Central Office, effective July 14, 2023
Kara Lovett	ECS Aide, North Oldham High School, effective June 30, 2023
Allison Payne	ECS Aide, La Grange Elementary School, effective June 30, 2023
Mallory Popeck	Childcare Aide, Centerfield Elementary School, effective August 4, 2023
Brylee Pottie	Childcare Aide, Centerfield Elementary School, effective August 4, 2023
Luke Schneider	Childcare Aide, Centerfield Elementary School, effective August 4, 2023
Lily Settle	Childcare Aide, Centerfield Elementary School, effective July 31, 2023
Lacey Solis	Cook, South Oldham Middle School, effective June 30, 2023
Sarah Stepp	YATP Transition Coordinator, Arvin Center, effective June 30, 2023
Garret Thiel	Childcare Aide, Centerfield Elementary School, effective August 4, 2023
Laura Toombs	Childcare Aide, Kenwood Station Elementary School, effective August 3, 2023
Cate Wollert	Receptionist, North Oldham High School, effective August 9, 2022
Clarissa Yates	Cafeteria Manager, Camden Station Elementary School, effective June 30, 2023

### **JOB ABANDONMENT**

#### **Certified**

#### **Classified**

### **TERMINATIONS**

#### **Certified**

#### **Classified**

### **APPOINTMENTS**

#### **Certified**

Ronald Adkisson	Teacher, North Oldham Middle School, effective August 8, 2023
Tracy Amos	Teacher, Buckner Alternative High School, effective August 8, 2023
Dustin Anderson	Teacher, Oldham County High School, effective August 8, 2023
Heidi Bayerlein	Teacher, Arvin Education Center, effective August 8, 2023
Melanie Bjarnson	Teacher, Buckner Elementary School, effective August 8, 2023
Brittany Carroll	Teacher, Oldham County Middle School, effective August 8, 2023
Nicholas Collins	Teacher, Oldham County Middle School, effective August 8, 2023
Tauqir Fatima	Teacher, North Oldham Middle School, effective August 8, 2023
Audrey Felix	Teacher, Buckner Elementary School part time, effective August 8, 2023
Justin Franklin	Teacher, Buckner Alternative High School, effective August 8, 2023
Bryan Getchell	Teacher, South Oldham High School, effective August 8, 2023
Tessa Grabka	Teacher, Harmony Elementary School, effective August 8, 2023
Abigail Guinn	Teacher, LaGrange Elementary School, effective August 8, 2023
Amanda Hart	Teacher, Goshen Elementary School, effective August 8, 2023
Jessica Holmes	Teacher, Kenwood Station Elementary School, effective August 8, 2023
Michaela Kelsey	Teacher, Oldham County High School, effective August 8, 2023
Aaron Kelter	Teacher, Oldham County High School, effective August 8, 2023
Sarah Kinslow-Sexton	Teacher, Locust Grove Elementary School, effective August 8, 2023
Shellie Kircher	Teacher, Harmony Elementary School, effective August 8, 2023
Angela Lavelle	Teacher, North Oldham Middle School, effective August 8, 2023

Sarah Magee	Teacher, Crestwood Elementary School, effective August 8, 2023
Andrew McDonald	Teacher, Oldham County Middle School effective August 8, 2023
Tara McMahan	Teacher, Oldham County Middle School, effective August 8, 2023
Jamie Shiver	Counselor, Arvin Education Center, effective July 1, 2023
Thomas Temple	Teacher, South Oldham High School, effective August 8, 2023
Bryan Tinch	Teacher, South Oldham High School, effective August 8, 2023
Laura Viergutz	Teacher, Crestwood Elementary School, effective August 8, 2023
Matthew Walker	Associate Principal, North Oldham High School, effective July 1, 2023
Isabella Worley	Teacher, Centerfield Elementary School, effective August 8, 2023
Sara Zielberg	Teacher, Crestwood Elementary School effective August 8, 2023

#### **Classified**

Tracy Aebischer	Classroom Aide, Oldham County Middle School, effective August 8, 2023
Brandi Alexander	ECS Aide, South Oldham High School, effective August 8, 2023
Abigail Aulbach	Speech Language Pathologist, Centerfield Elementary School, effective August 8, 2023
Tiffany Brown	Classroom Aide, Locust Grove Elementary School, effective August 8, 2023
Shannon Conley	Classroom Aide, Goshen Elementary School, effective August 8, 2023
Laura Cummings	attendance Clerk, Oldham County Middle School, effective August 8, 2023
James Dendy	Speech Language Pathologist, South Oldham High School, effective August 9, 2023
Seth Ganshirt	Mental Health Consultant, effective August 1, 2023
Michelle Goode	Classroom Aide, Harmony Elementary School, effective August 8, 2023
Frances Gray	Nurse, La Grange Elementary School, effective July 27, 2023
Jeannette Hudak	Classroom Aide, Oldham County High School, effective August 8, 2023
Kelley Ilg	ECS Aide, Oldham County Preschool, effective August 8, 2023
Christine Johnson	ECS Aide, Oldham County Preschool, effective August 8, 2023
Khushboo Kapoor	Classroom Aide, Harmony Elementary School, effective August 8, 2023
Cara Keller	ECS Aide, Centerfield Elementary School, effective August 8, 2023
Emily Leet	Registrar, Oldham County High School, effective June 26, 2023
Sarah Long	Receptionist, Oldham County Middle School, effective August 8, 2023
Jessica Merkt	Bookkeeper, Kenwood Station Elementary School, effective July 5, 2023
Kelcie Page	ECS Aide, East Oldham Middle School, effective August 8, 2023
Laura Rhodes	ECS Aide, La Grange Elementary School, effective August 8, 2023
Rachel Slone	Classroom Aide, Locust Grove Elementary School, effective August 8, 2023
Sarah Smither	ECS Aide, Kenwood Station Elementary School, effective August 8, 2023
Lisa Sommer	Classroom Aide, Centerfield Elementary School, effective August 8, 2023
Sarah Thiel	ECS Aide, La Grange Elementary School, effective August 8, 2023
Hadley Trenaman	Speech Language Pathologist, North Oldham Middle School, effective August 8, 2023
Molly Walters	ECS Aide, Oldham County High School, effective August 8, 2023
Kellie Wonders	Classroom Aide, Goshen Elementary School, effective August 8, 2023
Stephanie Wright	Childcare Aide, Harmony Elementary School, effective August 1, 2023

#### **Probationary Classified**

Linda Diaz	Cook, Centerfield Elementary School, effective August 8, 2023
Kathleen Miller	Registrar, South Oldham High School, effective July 3, 2023
Robin Payton	Cook, Centerfield Elementary School, effective August 8, 2023
Samaria Shawler	Cafeteria Manager, South Oldham High School, effective August 8, 2023
Amanda Sisley	Library Media Aide, Crestwood Elementary School, effective August 8, 2023
Kathryn Terrance	Cook, Goshen Elementary School, effective August 8, 2023
Joseph Tucker	School Nutrition Coordinator, Central Office, effective July 3, 2023

#### **Temporary Classified**

##### **Seasonal**

Peyton Geoghegan	Childcare Aide, Camden Station Elementary School, effective June 19, 2023
Austin Kern	Childcare Aide, Buckner Elementary School, effective June 19, 2023
Christie Lester	Childcare Aide, Crestwood Elementary School, effective June 20, 2023
Jenna Vazzana	Childcare Aide, Buckner Elementary School, effective July 3, 2023
Emily Watkins	Childcare Aide, Camden Station Elementary School, effective June 19, 2023
Rylan Woosley	Childcare Aide, Camden Station Elementary School, effective June 19, 2023

#### **Substitute Classified**

Melinda Frazier	Nurse, District Wide, effective July 3, 2023
Julie Law	Nurse, District Wide, effective July 3, 2023
Kristie Payne	Nurse, District Wide, effective July 3, 2023

**Substitute Teachers**

Elizabeth Prince	Rank IV	District Wide	effective July 11, 2023
Matthew Teague	Rank V	District Wide	effective July 10, 2023

**LEAVE OF ABSENCE****Certified**

Rachel Page	Teacher, Goshen Elementary School, Family Leave for the 2023/2024 school year, effective July 11, 2023
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**Classified**

Callie Wagoner	Speech Language Pathologist, Camden Station Elementary School, Family Leave, effective August 8, 2023, through approximately October 3, 2023
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**CHANGE IN ASSIGNMENT****Certified**

Dana Corson	Transfer/Change, from Assistant Principal to Principal at Camden Station Elementary School, effective July 1, 2023
Roslyn Manning	Transfer/Change, from Teacher at Oldham County High School to Digital Learning Coach at North Oldham High School and North Oldham Middle School, effective August 8, 2023
Kevin Puckett	Transfer/Change, from District Wide Math Recovery Teacher to Intervention Teacher at Buckner Elementary School, effective August 8, 2023
Michaela Watts	Transfer/Change, from Substitute Teacher District Wide to Teacher at LaGrange Elementary School, effective August 8, 2023
Stefan Weferling	Transfer/Change from Substitute Teacher District Wide to Teacher at North Oldham Middle School, effective August 8, 2023

**Classified**

Mona Hunsinger	Transfer/Change, From Part Time Cook at South Oldham High School to Full Time Cook at South Oldham High School, effective August 8, 2023
Carter Kelly	Transfer/Change, From Technology Aide at Arvin Center to Classroom Aide at La Grange Elementary School, effective August 8, 2023
Stephanie Kepperling	Transfer/Change, From Daycare Director at Locust Grove Elementary School to Instructional Assistant at Buckner Alternative High School, effective August 8, 2023
Rebecca Kirtland	Transfer/Change, From Speech Language Pathologist at La Grange Elementary to Speech Language Pathologist .5 at Locust Grove Elementary School and .5 at Crestwood Elementary School, effective August 8, 2023
Megan Klein	Transfer/Change, From Classroom Aide at Harmony Elementary School to ECS Aide at Harmony Elementary School, effective August 8, 2023
Vicki Lowery	Transfer/Change, From Receptionist at Oldham County Middle School to Registrar at Oldham County Middle School, effective August 9, 2023
Stuart Martin	Transfer/Change, From Elementary School Principal at Camden Station Elementary School to Plant and Operations Manager District Wide, effective July 3, 2023
Gwendolyn Mullins	Transfer/Change, From Custodian at Oldham County High School to Custodian at South Oldham Middle School, effective June 26, 2023
Penny Perkins	Transfer/Change, From Custodian at Buckner Elementary School to Office Manager at Kenwood Station Elementary School, effective July 1, 2023
Cynthia Pham	Transfer/Change, From Bookkeeper at Kenwood Elementary School to Bookkeeper at Harmony Elementary School, effective August 8, 2023
Daisy Rua	Transfer/Change, From ELL Aide at La Grange Elementary School to Classroom Aide at La Grange Elementary School, effective July 1, 2023
Lacey Solis	Transfer/Change, From PRN Cook District Wide to Full Time Cook at South Oldham Middle School, effective August 8, 2023
Danielle Stout	Transfer/Change, From Part Time Occupational Therapist at Oldham County Preschool to Full Time Occupational Therapist at Oldham County Preschool, effective August 8, 2023
Janae Welsh	Transfer/Change, From ECS Aide at South Oldham High School to ECS Aide at Kenwood Station Elementary School, effective August 8, 2023

**ADDITIONAL DAYS/HOURS****Certified****Classified**

Pearl Ely	Cook, Oldham County High School, From 4 hours daily to 6.5 hours daily, effective August 8, 2023
Pam Rison	Cook, Oldham County High School, From 5.5 hours daily to 6.5 hours daily, effective August 8, 2023

REDUCTION IN HOURS/DAYS	
<b>Certified</b>	
<b>Classified</b>	
Summer Larsen	Speech Language Pathologist, Crestwood Elementary School, from 112 days to 47 days, effective July 1, 2023
Callie Wagoner	Speech Language Pathologist, Camden Station Elementary School, From 1.0 to .6
SUSPENSION	
<b>Certified</b>	
<b>Classified</b>	
PUBLIC REPRIMAND	
<b>Certified</b>	
DEMOTED	
<b>Certified</b>	

## 7. CONSENT ITEMS

Motion Passed: Approval of the Consent Agenda, \*with exceptions, passed with a motion by Mr. Larry Dodson and a second by Mr. Joe Dennis. 5 Yeas - 0 Nays

\*Approval of the Consent Agenda Item D – *specifically the WKU, Confucius Institute Contract*, passed with a motion by Ms. Allison Sheffer and a second by Ms. Carly Clem. 3 Yeas - 2 Nays, Joe Dennis and Larry Dodson against.

\*Approval of the Consent Agenda Item G – *specifically the OVEC Membership Dues*, passed with a motion by Ms. Carly Clem and a second by Mr. Larry Dodson. 4 Yeas - 1 Nays, Joe Dennis against.

### A. Approval of Overnight Field Trips & Field Trips Requesting Use of Common Carriers

Approved the field trips as attached and described below, pursuant to the condition that students not traveling on school buses, with their parents, or with a Board employee whose insurance carrier has named OCBE as an additional named insured, will be transported to and from their destination on an approved charter bus(es) and school(s) shall obtain written evidence of liability.

SCHOOL	GROUP	LOCATION/DATE	JUSTIFICATION	INSTR. DAYS LOST
NOHS	Girls Cross Country	Mechanicsville, VA October 13-14, 2023	<b>Overnight: Tournament</b> Free Enterprise	1
OCHS	OCHS Cross Country	Fairburn GA September 29, 2023	<b>Overnight: Tournament</b> Jefferson Coach Bus	1

### B. Approval of the following Facility Items

1. Approval of Revised BG-1, Design Development Documents, BG2/3 for the Oldham County Preschool Expansion & Renovation Project
2. Approval of Change Order #1 for the Athletic Stadium and Field Improvements at Various Schools, Bid Package B – SOHS and OCHS Stadium Improvements Project
3. Approval of Change Order #4 for removal & replacement of KES playground equipment for the Site/Access Improvements at Various Elementary Schools project.
4. Approval of BG-1 and Award of a Contract for Safety & Security Upgrades (Ph 2) - Various Middle Schools Project.
5. Rejection of Bids for the Metalwork & Soffit Repairs at North Oldham High School and Kenwood Elementary School Project.
6. Approval of BG-4 Form for SOHS Phase 2 - Fieldhouse Renovation & Site Improvements Project.
7. Approval of the BG-5 Form for the Arvin Education Center Addition and Renovation Project.
8. Approval of the revised Project Reconciliation BG-1 Form for the North Oldham Middle School HVAC-R Project.

### C. Authorized the disposal of Surplus Property as presented.

### D. Approved the listed contracts and authorized the Superintendent and Secretary of the Board, or his designee, to execute all of the above contracts, and ratified any contracts of these contract signed prior to formal approval.

School/Dept	Vendor	Subject	Amount
District	Color My Town	Coloring Books for Elementary Schools	0
District	JCTC	Dual Credit	Per agreement
District	Riverside Insights	CogAT/IOWA Testing for 3-6grades	\$34,501.25
District	Houghton Mifflin Harcourt	MATH 180 Course 1	\$22,070.00
District	Georgetown College	Clinical Partnership Agreement	Per agreement
District	WKU	Confucius Institute of WKU	\$36,000.00
ECS	Maxim Healthcare	Master Services Agreement	Per agreement
HA	Treetop Productions	Playground Equipment	\$1857.66
MTSS	Dr. Gwen Berry	Professional Development	\$180480
NOHS	Francis Parker School	Track Rental Agreement	\$280.00 per date
Tech	BCM/One	Master Service Agreement	\$3,510.23/month

- E. Approval of Bills and Claims.
- F. Approval of FY24 Mileage Reimbursement Rate effective August 1, 2023, adjust the mileage reimbursement rate to .46 cents per mile for mileage for FY24.
- G. Approve the membership renewals and payments for the District for FY24.
- H. Approve allowing the Oldham County Schools Administrators the option of contracting with Miller Transportation for field trips during times the Oldham County Transportation Department cannot fulfill their request.
- I. Approve the student requests for Early Graduation due to hardship.
- J. Approve the OCS District Technology Plan for the 2023 – 2024 school year as presented and publicly acknowledge an annual review of the Data Security and Breach Notification Best Practices Guide released by the Kentucky Department of Education (KDE).
- K. Approve the continuation of the monthly incentive program of paying substitute teachers a \$100 incentive for each month they work 10 or more full days during a calendar month. This program will run from August 2023 through May 2024.

## 8. SUPERINTENDENT REPORTS

### **SUPER REPORT 1 - Unaudited Financial Report.**

Dr. Tom Shelton presented a report to the board. The Board will take this report under advisement.

### **SUPER REPORT 2 - Defining Quality Instruction**

Liz Dant, Elementary Level Director presented a report to the board. The board will take this report under advisement.

### **SUPER REPORT 3- KSBA POLICY First Reading**

The board will consider the KSBA Draft Policy Manual for the first reading.

### **SUPER REPORT 4 - Construction Update**

Brent Bohannon, Director of Finance presented a report to the board. The board will take this report under advisement.

## 9. PUBLIC EXPRESSION

Chairperson Hundley stated it was time for public expression and called upon the public expression registrar Michael Williams for the registered speakers. 14 people had registered to speak. Chairperson Hundley proceeded with public expression and the board decided to allow each speaker 4 minutes to address their concerns to the board: Sarah Ignacio, Rosa Johnson-Oakes, Laura O'Brien, Melanie Smith, Kelley Naiser, Stephanie White, Scott Simpson, Amy Jones, Whitney marion, Ella Syamala, Sara Simpson, Clint Elliott, Gretchen Chitwood, Michelle Elliott - Presented concerns to the board.

## 10. ACTION ITEMS

- A. Approve the FY23 Unaudited Annual Financial Report and direct the Superintendent to continue analyzing and revising as additional information becomes available (accounts receivable and/or payable, fixed assets, etc.), or as required by KDE to finalize transactions in preparation for the annual financial statement audit.

Motion Passed: Approval passed with a motion by Ms. Allison Sheffer and a second by Ms. Carly Clem. 5 Yeas - 0 Nays

B. Approval of FY23 School Donations as presented.

Motion Passed: Approval passed with a motion by Ms. Carly Clem and a second by Mr. Larry Dodson. 5 Yeas - 0 Nays

C. Approve fundraising requests for the upcoming fiscal year as submitted and authorize the Superintendent to approve on a case-by-case basis, in accordance with appropriate policies and regulations, any additional fundraisers. Motion Passed: Approval passed with a motion by Mr. Larry Dodson and a second by Ms. Allison Sheffer. 5 Yeas - 0 Nays

**11. INFORMATION ITEMS**

1. Preschool Report - The board took this report under advisement.
2. Energy Report - The board took this report under advisement.

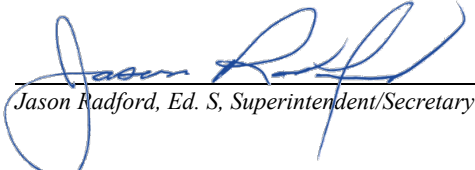
**12. EXECUTIVE SESSION**

Chair Hundley announced that the board would enter into Executive Session per KRS 61.810(1)(k) and KRS 156.557(6)(c) for preliminary discussions related to the evaluation of the Superintendent by the Board. Motion Passed: Approval to enter into Executive Session per KRS 61.810(1)(k) and KRS 156.557(6)(c) passed with a motion by Mr. Joe Dennis and a second by Ms. Carly Clem at 7:18pm. 5 Yeas - 0 Nays

**13. ADJOURN**

Motion Passed: Approval to adjourn the meeting at 8:27 pm passed with a motion by Ms. Carly Clem and a second by Mr. Larry Dodson. 5 Yeas - 0 Nays

  
Suzanne Hundley, Board Chairperson

  
Jason Radford, Ed. S, Superintendent/Secretary