

**Morgan County Board of Education Special Meeting**

April 21, 2020 5:00 PM

Via Microsoft Teams and Face Book

Live<https://www.facebook.com/161851977902975/live/>

**Meeting called to order by Board Chair, Michelle Vance at 5:08 PM via internet.**

**Roll called by Superintendent, C. Thomas Potter II, Ed.D. with all members present via team meetings at 5:08 PM:**

Present Board Members:

Mrs. Esther Cain

Mr. Roger Finch

Mrs. Leatha Helwig

Ms. Mary Alice Oldfield

Mrs. Michelle Vance

**3. Approve Resolution Regarding Meeting Protocols for Novel Coronavirus (COVID-19)**

**Order #8597. - Motion Passed:** Approve Resolution Regarding Meeting Protocols for Novel Coronavirus (COVID-19) passed with a motion by Ms. Mary Alice Oldfield and a second by Mrs. Esther Cain. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**4. Moment of Silence**

**5. Pledge of Allegiance**

**6. Reading of Vision Statement**

**7. APPROVE AGENDA**

**Order #8598. - Motion Passed:** Approve agenda as presented passed with a motion by Mrs. Esther Cain and a second by Mr. Roger Finch. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**8. REPORTS AND INFORMATION**

**8.a. Legislative Update**

**Discussion:**

Board Member, Mary Alice Oldfield shared the article in the local newspaper from Bobby McCool.

#### **8.b. Facilities Update**

Discussion:

Facilities Director, Darren Sparkman discussed all projects going on at this time.

#### **8.c. Health Units**

Discussion:

Darren Sparkman informed the board that the health units will need \$105,000 for the program to break even this school year.

#### **8.d. Superintendent Report**

Discussion:

Superintendent, C. Thomas Potter II, Ed.D. discussed the NTI process that our district is now undergoing and how it works.

#### **8.e. Wrigley Elementary School roof update**

Discussion:

Tim Murphy with Murphy Group sent information.  
See attachment.

#### **8.f. Woodsbend Youth Development Center Program Improvement Results**

Discussion:

See attachment.

#### **8.g. SBDM Minutes**

Discussion:

See attachment.

#### **8.h. Personnel Actions**

##### **Hire/Transfer**

Ashley Blanton, MCMS Teacher, effective March 19, 2020 for the 2020-2021 School Year

##### **Retirement/Resignation**

Jacqueline Conley, MCMS Retirement Cook/Baker, effective March 31, 2020

Mike Lindon, Assistant Girls Coach, effective March 19, 2020

Stephanie Lacy, Retirement, effective March 1, 2020

Derrik Young, Resignation MCHS Girls Assistant Basketball Coach, effective April 3, 2020

Kelly Hammonds, Resignation MCHS Girls Basketball Coach, effective April 14, 2020

#### **8.i. Budget and Expenditures Update**

Discussion:

Finance Officer, Addison Whitt gave a brief rundown of the projected budget and expenditures for the 2020-2021 school year. See attachment.

## **9. CONSENT AGENDA**

**Order #8599. - Motion Passed:** Approve consent agenda as presented and choosing option 2 school calendar in item 9h. passed with a motion by Mrs. Michelle Vance and a second by Mr. Roger Finch.

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**9.a. Approve March 17, 2020 Minutes**

**9.b. Approve Orders of the Treasurer**

**9.c. Approve Monthly Financial Reports**

**9.d. Woodsbend Youth Development Center Amended FY20 Calendar**

**9.e. Memorandum of Agreement with Morehead State University for 2020-2021**

**9.f. ASPIRE Summer School Program**

**9.g. Ratify Addendum to Speech Contract to allow for online services**

**9.h. Amended Morgan County Schools Calendar for 2019-2020**

**9.i. Memorandum of Understanding with Pathways for Community Based Services**

**9.j. KEDC Membership for 2020-21 in the amount of \$2,420.70**

**9.k. Memorandum of Agreement with FRYSC (Region 7)**

**9.l. Auditor's Contract**

**9.m. Participate in the Emergency Substitute Teaching Option that allows to employ up to 75 Emergency Certified Teachers**

**9.n. Memorandum of Understanding for Americorp Positions with Unite**

**9.o. 2020-21 Significant Disproportionality**

**Local Educational Agency and Special Education**

**Assurance of Compliance with the Individuals with Disabilities Education Act of 2004 Regarding Implementation of Comprehensive Coordinated Early Intervening Services (CCEIS)**

## **10. ACTION ITEMS**

**10.a. Morgan County Board of Education Year-to-Date Financial Report**

**Order #8600. - Motion Passed:** Approve as presented the Morgan County Board of Education Year-to-Date Financial Report passed with a motion by Ms. Mary Alice Oldfield and a second by Mrs. Leatha Helwig. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**10.b. Morgan County Board of Education General Funds Account Report**

**Order #8601. - Motion Passed:** Approve as presented the Morgan County Board of Education General Funds Account Report passed with a motion by Ms. Mary Alice Oldfield and a second by Mrs. Esther Cain. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **10.c. American Express Credit Card Expenses**

**Order #8602. - Motion Passed:** Approve as reviewed/presented by Mr. Roger Finch the American Express Credit Card Expenses passed with a motion by Mr. Roger Finch and a second by Mrs. Leatha Helwig. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **10.d. Salary Schedule for 2021 SY**

**Order #8603. - Motion Passed:** Approve Salary Schedule for 2021 SY passed with a motion by Ms. Mary Alice Oldfield and a second by Mr. Roger Finch. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **10.e. Indirect Cost Rate**

**Order #8604. - Motion Passed:** Approve Indirect Cost Rate passed with a motion by Mrs. Leatha Helwig and a second by Mrs. Michelle Vance. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **10.f. Discuss and approve Per Pupil carry over amounts for Morgan County Schools**

**Order #8605. - Motion Passed:** Approve Per Pupil Carry Over amounts for Morgan County Schools passed with a motion by Ms. Mary Alice Oldfield and a second by Mrs. Esther Cain. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **10.g. Discuss and possibly approve Emergency Medical Leave**

**Order #8606. - Motion Passed:** To adopt Senate Bill 177, Emergency Medical Leave for any employee who has tested positive for Covid-19 and or for any employee who has been ordered by qualified medical personnel to quarantine themselves as a result of direct contact with an infected person or family member. passed with a motion by Ms. Mary Alice Oldfield and a second by Mrs. Esther Cain. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **10.h. Student Insurance**

**Order #8607. - Motion Passed:** Approve Berkley Accident and Health plan 4b in the amount of \$35,067.80 for student insurance with all student athletes required to carry and maintain primary accidental/health insurance through the season passed with a motion by Mrs. Michelle Vance and a second by Mr. Roger Finch. Vote 4-1

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	No
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **10.i. Perkins District Funding Assurances 2021 SY**

**Order #8608. - Motion Passed:** Approve Perkins District funding Assurances 2021 SY passed with a motion by Mrs. Leatha Helwig and a second by Mrs. Esther Cain. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **10.j. Bell Schedules for all Morgan County Schools for 2020-2021**

**Order #8609. - Motion Passed:** Approve Bell Schedules for Morgan County Schools for 2020-2021 passed with a motion by Mr. Roger Finch and a second by Mrs. Michelle Vance. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **10.k. Create, post and hire MSD teaching position at East Valley Elementary**

**Order #8610. - Motion Passed:** Approve to create, post and hire MSD teaching position at East Valley Elementary passed with a motion by Mrs. Michelle Vance and a second by Ms. Mary Alice Oldfield. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **10.l. Change two (2) District Special Education teacher positions to one (1) at Morgan Central Elementary and one (1) at Morgan County High School**

**Order #8611. - Motion Passed:** Approve to Change two (2) District Special Education teacher positions to one (1) at Morgan Central Elementary and one (1) at Morgan County High School passed with a motion by Mrs. Esther Cain and a second by Ms. Mary Alice Oldfield. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes

Mrs. Michelle Vance Yes

#### **10.m. SBDM Final Allocations for 2021**

**Order #8612. - Motion Passed:** Approve SBDM Final Allocations for 2021 passed with a motion by Mr. Roger Finch and a second by Ms. Mary Alice Oldfield. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **10.n. Accept Transportation Supply Bids**

**Order #8613. - Motion Passed:** Accept Transportation Supply Bids as recommended by Transportation Director, Keith Holbrook with individual companies and prices for products as listed: oil bulk per gallon, action petroleum for \$10.36; Oil gallon containers from J&H Wholesale & Supply for \$13.29; Oil quart containers from J&H Wholesale & Supply for \$3.49; Diesel Exhaust Fluid (DEF) in the amount of \$1.86; Diesel low sulfur/gallon (permission for weekly prices) from BPI in the amount of \$1.6786 (taxes n/inc.); Unleaded Gasoline gallon (permission for weekly prices) from BPI in the amount of \$1.5831 (taxes n/inc); transmission fluid regular from J&H Wholesale and Supply in the amount of \$9.10; Transmission fluid quart from J&H Wholesale and Supply in the amount of \$2.29; Transmission fluid-gallon (fleet rite dex/nerq) from Bluegrass International in the amount \$15.33 as well as in the quart for \$4.02; Transmission fluid (synth) gallon from Western Branch in the amount of \$36.34; Coolant (extended life) from J&H Wholesale Supply in the amount of \$9.00 as well as coolant (green) in the amount of \$7.75; Grease (per pound) Pryroplex-red from J&H Wholesale and Supply in the amount of \$1.825; passed with a motion by Ms. Mary Alice Oldfield and a second by Mrs. Esther Cain. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **10.o. Photography Bids**

**Order #8614. - Motion Passed:** Accept Photography Bid from LifeTouch passed with a motion by Mrs. Michelle Vance and a second by Mrs. Leatha Helwig. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **10.p. Accept Soft Drink Bids**

**Order #8615. - Motion Passed:** Accept Soft Drink Bids from Pepsi and G&J Pepsi passed with a motion by Mrs. Leatha Helwig and a second by Mr. Roger Finch. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes

Mrs. Michelle Vance Yes

**10.q. Accept Maintenance Supply Bids**

**Order #8616. - Motion Passed:** Accept Maintenance Supply Bids as recommended by Facilities Director, Darren Sparkman with individual companies and prices for products listed: from Hillyard Wax form \$58.76, Stripper for \$47.39, Gym Seal (1907) for \$173.00 and (Base) for \$173.00; Trash Bags from Unipak at \$19.25; and asphalt seal will be with Simply Clean at 0.09 sq. ft., 0.75/ in. ft. crack repair, 0.30/sq. ft. stripe, 8.00 handicap symbols passed with a motion by Mr. Roger Finch and a second by Mrs. Esther Cain. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**10.r. Morgan County Area Technology Center (ATC) Pay App #3 in the amount of \$110,955.15 and DPO's in the amount of \$68,963.57**

**Order #8617. - Motion Passed:** Approve Morgan County Area Technology Center (ATC) Pay App #3 in the amount of \$110,955.15 and DPO's in the amount of \$68,963.57 passed with a motion by Mrs. Esther Cain and a second by Ms. Mary Alice Oldfield. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**10.s. Change Order #2 for the Area Technology Center in the amount of \$27,432**

**Order #8618. - Motion Passed:** Approve Change Order #2 for the Area Technology Center in the amount of \$27,432 passed with a motion by Mrs. Michelle Vance and a second by Mr. Roger Finch. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**10.t. Letter of Request to change Morgan County High School Graduation credits for class of 2020**

**Order #8619. - Motion Passed:** Approve Letter of Request to change Morgan County High School Graduation credits for class of 2020 to the state requirement of 22 credits passed with a motion by Mrs. Michelle Vance and a second by Mrs. Leatha Helwig. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **10.u. Capital Funds Request**

**Order #8620. - Motion Passed:** Approve Capital Funds Request passed with a motion by Ms. Mary Alice Oldfield and a second by Mrs. Leatha Helwig. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **10.v. Solicit Bids for Area Technology Center Paint Booth and authorize the Superintendent to select lowest and best bid**

**Order #8621. - Motion Passed:** Approve Solicit Bids for Area Technology Center Paint Booth and authorize the Superintendent to select lowest and best bid passed with a motion by Mr. Roger Finch and a second by Mrs. Esther Cain. Vote 3-2

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	No
Ms. Mary Alice Oldfield	No
Mrs. Michelle Vance	Yes

#### **10.w. 2019-2020 Certified Evaluation Plan Addendum**

**Order #8622. - Motion Passed:** Approve 2019-2020 Certified Evaluation Plan Addendum passed with a motion by Mrs. Michelle Vance and a second by Mrs. Esther Cain. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **11. Adjourn**

**Order #8623. - Motion Passed:** Approve to adjourn at 6:50 PM passed with a motion by Mrs. Michelle Vance and a second by Mrs. Esther Cain. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes



Michelle R. Vance

Chairperson

Robert Z

Superintendent