

**Morgan County Board of Education Regular Meeting**

January 28, 2020 6:30 PM

Central Office

**Called to Order by Board Chair, Michelle Vance at 6:37 PM.**

**Roll called by Superintendent, C. Thomas Potter II, Ed.D., at 6:37 PM:**

Present Board Members:

Mrs. Esther Cain

Mr. Roger Finch

Mrs. Leatha Helwig

Ms. Mary Alice Oldfield

Mrs. Michelle Vance

**3. APPROVE AGENDA**

**Order #8540. - Motion Passed:** Approve agenda as presented passed with a motion by Mrs. Esther Cain and a second by Mr. Roger Finch. Vote 5-0.

Mrs. Esther Cain Yes

Mr. Roger Finch Yes

Mrs. Leatha Helwig Yes

Ms. Mary Alice Oldfield Yes

Mrs. Michelle Vance Yes

**4. REPORTS AND INFORMATION**

**4.a. ASPIRE presentation**

Discussion:

Kayla Patrick Bear gave the board an update on the program. See attachment.

**4.b. Budget Update for 2020-2021**

Discussion:

Finance Director, Addison Whitt presented the board with the proposed budget for 2020-2021.

See attachment.

**4.c. Legislative Update**

Discussion:

Board Member, Mary Alice Oldfield presented the legislative highlights to the board.

See attachment.

**4.d. Utility Tracking**

Discussion:

Facility Director, Darren Sparkman presented the report to the board.

See attachment.

#### **4.e. Tim Murphy discussing Wrigley Elementary roof**

Discussion:

Tim Murphy with Murphy Group informed the board what the projected cost will be to fix the roof at Wrigley Elementary School.

#### **4.f. Facilities Update**

Discussion:

Darren Sparkman discussed the Ezel Elementary School playground and swing set installation.

#### **4.g. Tentative SBDM Allocations SY 21**

Discussion:

Move to action item.

#### **4.h. Wrigley Elementary received Wal-Mart grant**

Discussion:

Wrigley Elementary is receiving a Walmart Grant in the amount of \$500.

#### **4.i. District Technology Plan 2020-2021**

Discussion:

See attachment.

#### **4.j. Propane Gas information**

Discussion:

Transportation Director, Keith Holbrook presented 5 local suppliers.

#### **4.k. Ezel Elementary School/Preschool and Headstart Information**

Discussion:

See attachment.

#### **4.l. SBDM Minutes**

Discussion:

See attachment.

#### **4.m. Field Trips**

Discussion:

See attachment.

#### **4.n. Personnel Actions**

##### **Personnel**

##### **Hire**

Kathy Conley, Sub Bus Monitor, effective December 31, 2019

Terry Whitt, District Archery Coach, effective January 9, 2020

Eric Collins, Exceptional Child Instructor MCMS and MCES, effective January 29, 2020

Opal Pack, Substitute Bus Monitor, effective January 23, 2020

## **Resignation/Retirement**

Kelsi Smith, Resignation Assistant Volleyball Coach, effective December 13, 2019

Tammi Moore, WES Instructional Assistant, effective January 10, 2020

Lakyn O'Brien, Assistant MCMS Softball Coach, effective January 6, 2020

William Perry, Resignation Assistant MCMS Football Coach, effective January 17, 2020

Regina Thomas, Resignation WES ESS Instructor, effective January 17, 2020

Amber Wisler, Resignation MCMS, effective February 6, 2020

## **5. DISCUSSION FROM THE FLOOR**

Discussion:

There was no discussion at this time.

## **6. CONSENT AGENDA**

**Order #8541. - Motion Passed:** Approve consent agenda as presented passed with a motion by Mrs. Esther Cain and a second by Mr. Roger Finch. Vote 5-0

Mrs. Esther Cain Yes

Mr. Roger Finch Yes

Mrs. Leatha Helwig Yes

Ms. Mary Alice Oldfield Yes

Mrs. Michelle Vance Yes

**6.a. Approve December 17, 2019 Finance Corporation Minutes, December 17, 2019 Board Meeting Minutes and January 6, 2020 Regular Board Meeting Minutes**

**6.b. Ratification of approval of warrants (payment due prior to January 28th meeting)**

**6.c. Approve Monthly Financial Reports**

**6.d. Fundraiser Approval Forms for Morgan County Middle School and Wrigley Elementary School**

**6.e. Extended Disability**

## **7. ACTION ITEMS**

**7.a. Morgan County Board of Education Year-to-Date Financial Report**

**Order #8542. - Motion Passed:** Approve as presented the Morgan County Board of Education Year-to-Date Financial Report passed with a motion by Ms. Mary Alice Oldfield and a second by Mrs. Esther Cain. Vote 5-0

Mrs. Esther Cain Yes

Mr. Roger Finch Yes

Mrs. Leatha Helwig Yes

Ms. Mary Alice Oldfield Yes

Mrs. Michelle Vance Yes

#### **7.b. Morgan County Board of Education General Funds Account Report**

**Order #8543. - Motion Passed:** Approve as presented the Morgan County Board of Education General Funds Account Report passed with a motion by Ms. Mary Alice Oldfield and a second by Mrs. Leatha Helwig. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **7.c. American Express Credit Card Expenses**

**Order #8544. - Motion Passed:** Approve as reviewed/presented by Mr. Roger Finch the American Express Credit Card Expenses passed with a motion by Mr. Roger Finch and a second by Mrs. Michelle Vance. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **7.d. Wellness Committee Plan**

**Order #8545. - Motion Passed:** Approve Wellness Committee Plan as presented passed with a motion by Mrs. Michelle Vance and a second by Mrs. Esther Cain. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **7.e. Daktronics renewal for extended services agreement for Morgan County High School**

**Order #8546. - Motion Passed:** Approve contract with Daktronics for extended services at the Morgan County High School in the amount of \$1,100 passed with a motion by Mrs. Michelle Vance and a second by Mrs. Leatha Helwig. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **7.f. Pay App #30 for the Morgan County High School in the amount of \$688,810.56**

**Order #8547. - Motion Passed:** Approve pay app #30 for the Morgan County High School in the amount of \$688,810.56 passed with a motion by Mrs. Esther Cain and a second by Mr. Roger Finch. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**7.g. Corrected Change Order 001 for the Morgan County High School in the amount of \$100,000**

**Order #8548. - Motion Passed:** Approve Corrected Change Order 001 for the Morgan County High School in the amount of \$100,000 passed with a motion by Mrs. Michelle Vance and a second by Mrs. Esther Cain. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**7.h. Approve Out of State travel to Washington for ASPIRE students**

**Order #8549. - Motion Passed:** Approve Out of State travel to Washington for ASPIRE students passed with a motion by Mrs. Michelle Vance and a second by Ms. Mary Alice Oldfield. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**7.i. Update Food Service Procurement Plan**

**Order #8550. - Motion Passed:** Approve to update Food Service Procurement Plan to reflect district policy, changing \$20,000 to \$30,000 passed with a motion by Mrs. Michelle Vance and a second by Mrs. Leatha Helwig. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**7.j. Approve Agreement with Mountain Telephone Corporative Corporation, Inc. for Managed Gigabit Ethernet Service Agreement**

**Order #8551. - Motion Passed:** Approve Agreement with Mountain Telephone Corporative Corporation, Inc. for Managed Gigabit Ethernet Service Agreement passed with a motion by Mrs. Michelle Vance and a second by Mr. Roger Finch. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**7.k. Approval of CA-4F Application**

**Order #8552. - Motion Passed:** Approve CA-4F Application passed with a motion by Ms. Mary Alice Oldfield and a second by Mrs. Michelle Vance. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**7.1. Agreement with Quicksand for Morgan County High School Soccer Field Maintenance in the amount of \$3,300**

**Order #8553. - Motion Passed:** Approve Agreement with Quicksand for Morgan County High School Soccer Field Maintenance in the amount of \$3,300 passed with a motion by Mrs. Michelle Vance and a second by Ms. Mary Alice Oldfield. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**7.m. AIA Agreement between Owner and Contractor for the Area Technology Center Renovation**

**Order #8554. - Motion Passed:** Approve AIA Agreement between Owner and Contractor for the Area Technology Center Renovation passed with a motion by Ms. Mary Alice Oldfield and a second by Mrs. Esther Cain. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**7.n. Create five (5) part-time positions (\$25/Hour) for certified mathematics tutors for Morgan County High School**

**Order #8555. - Motion Passed:** Create five (5) part-time positions (\$25/Hour) for certified mathematics tutors for Morgan County High School to be paid from title IV funds passed with a motion by Mrs. Michelle Vance and a second by Mr. Roger Finch. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**7.o. Create five (5) part-time positions (\$25/Hour) for certified English tutors for Morgan County High School**

**Order #8556. - Motion Passed:** Create five (5) part-time positions (\$25/Hour) for certified English tutors for Morgan County High School to be paid from title IV funds passed with a motion by Mrs. Esther Cain and a second by Mrs. Leatha Helwig. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

**7.p. Create three (3) part-time positions (\$25/Hour) for certified ACT Prep tutors for Morgan County High School**

**Order #8557. - Motion Passed:** Create three (3) part-time positions (\$25/Hour) for certified ACT Prep tutors for Morgan County High School to be paid with

title IV funds passed with a motion by Mrs. Esther Cain and a second by Mrs. Michelle Vance. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **8. Recess for ten (10) minutes**

**Order #8558. - Motion Passed:** Recess for ten (10) minutes passed with a motion by Mr. Roger Finch and a second by Mrs. Esther Cain. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **9. Enter into Executive Session per KRS 156.557 (6) (c) preliminary discussions relating the evaluation of the superintendent**

**Order #8559. - Motion Passed:** Enter into Executive Session at 8:37 PM per KRS 156.557 (6) (c) preliminary discussions relating the evaluation of the superintendent passed with a motion by Mrs. Esther Cain and a second by Ms. Mary Alice Oldfield. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **10. Exit Executive Session**

**Order #8560. - Motion Passed:** Exit Executive Session at 9:49 PM passed with a motion by Mrs. Leatha Helwig and a second by Mr. Roger Finch. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

#### **11. OTHER BUSINESS**

##### **11.a. Add and Approve to approve Tentative SBDM Allocations for SY 21**

**Order #8561. - Motion Passed:** Add and Approve to approve SBDM Allocations for SY 21 passed with a motion by Mrs. Michelle Vance and a second by Mrs. Leatha Helwig. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

## 12. ADJOURN

**Order #8562. - Motion Passed:** Approve adjournment at 9:50 PM passed with a motion by Mrs. Esther Cain and a second by Ms. Mary Alice Oldfield. Vote 5-0

Mrs. Esther Cain	Yes
Mr. Roger Finch	Yes
Mrs. Leatha Helwig	Yes
Ms. Mary Alice Oldfield	Yes
Mrs. Michelle Vance	Yes

  
\_\_\_\_\_  
Chairperson

  
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Superintendent