

Regular Meeting  
April 25, 2023 5:30 PM  
Central Office

**Attendance Taken at : 5:30 PM**

**Present Board Members:**

Ms. Amber Franceschi  
Mr. Billy Montgomery  
Mr. Randy Phillips  
Mr. Cliff Prewitt  
Mr. Larry Yeager

**1. Call to Order/Roll Call**

Amber Franceschi, District 1 Larry Yeager, District 2 Billy Montgomery, District 3 Cliff Prewitt, District 4 Randy Phillips, District 5

**2. Pledge of Allegiance**

**3. Approval of Agenda**

**Order #202688 - Motion Passed:** Approval of agenda passed with a motion by Ms. Amber Franceschi and a second by Mr. Billy Montgomery.

Ms. Amber Franceschi	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes
Mr. Larry Yeager	Yes

The agenda is being presented for approval. Any changes are to be made at this time.

**4. Recognitions**

1. Superior Titan Award- A student from each school (Mercer Elementary, Mercer Co. Intermediate School, King Middle, and Mercer County Senior High School) will be recognized each month at the board of education meetings for their efforts in the classroom, leadership skills and attitude. The student award recipient must meet the following guidelines: Perfect attendance during the month student(s) are being observed. Completed all homework assignments and tests. Passing grade. No discipline issues. Demonstrates good leadership skills. Exhibits a winning attitude and spirit toward learning and peers. Mercer County Elementary School-Casey Howard Mercer County Intermediate School Oakley Kennedy King Middle School Warren Snyder Mercer County Senior High School Ruben Egbert 2. Other Student Recognitions: MCIS FPS team came in first place at the state tournament.- Presley Nally, Jaxsyn Webb, Kessie Wieliczco, Jaylee Freeman Envirothon Team that will advance to state competition-Kyleigh Gibson, Casey Robinson, Jace Good, Sydney Putnam, Aiden Mathews Sydney Putnam-received multiple awards at KUNA in March. She was the only student to attend and participate at KUNA from MCSHS. No current students have ever attended, participated, or received as many awards at KUNA, especially when doing it individually. KUNA (KY United Nations Assembly) is a school/club conference for KY YMCA Youth Leadership Programs Training. Over 700 students and more than 35 schools were in attendance from across the commonwealth. This was Sydney's first year as well as Dr. Sexton's. YMCA Conference on National Affairs-Sydney Putnam Gatton Academy @ WKU for the next two years-Sydney Putnam 4H Forestry Competition- Sydney Putnam, 2nd place in compass and pacing Region 15 FCCLA President-Aiden Matthews Governor's Scholars-Anna Davis, Mason Kirkland, Katie Lewis, Sam Lewis, Alena Trent Governor's School for the Arts in Drama-Presley Boyne, Kylie Mobley Governor's School for Entrepreneurs-Kate Carlton Bluegrass Region FFA Secretary-Emily Chunglo Bluegrass FFA Region

Extemporaneous Speech Contest Winner- Emily Chunglo GEAR UP Kentucky Summer Academy @ Morehead State University- Adriana Polhemus 4H Forestry Competition: Grayson Guerra- 1st place in compass and pacing, 3. Staff Recognitions: KEA teacher of the month presented by Brittany Hampton: Heather Sanders

## 5. Public Participation

Pursuant to Board Policy 01.421, persons wishing to address the Board must first be recognized by the Chairperson and stand behind the podium. An individual or group granted the privilege of being heard must give his/her name, address, and reason for speaking. The Chairperson may rule on the relevance of the topic to the Board's Agenda, and will set the time limit to three (3) minutes but not to exceed fifteen (15) minutes. The Board will only act on/respond to items on the published agenda. If you wish to have an item placed on the agenda, you must first meet with the Superintendent. At this time the board will receive comments from the public.

## 6. Reports

This section of the agenda is reserved for reports only, no action will be taken.

### A. Finance Officer's Report

Ending GF Cash Balance: o \$ 8.23 million as opposed to \$7.31 million last year at the same time. General Fund Revenue: o Overall revenue was up 6% compared to the prior year at the same time. o Receipts received in the year were 5% higher as opposed to the prior year at the same time. o The district has received 89.3% of the revenue budgeted for the year at 75% through the fiscal year. Suggests the district will receive more than what was budgeted. General Fund Expenditures: o Up 6% compared to the prior year at the same time. o Expenses of \$1.67 million in March. o The district has expended and encumbered 67.1% of the expenses budgeted for the year at 75% through the fiscal year. Suggests the district will expend less than what was budgeted.

### B. Attendance/Enrollment Report

The DPP will report to the board at this time.

### C. Personnel Report

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

### D. District Technology Plan

### E. Superintendent's Report

The Superintendent will report to the board at this time.

## 7. Consent Agenda

**Order #202689 - Motion Passed:** Approval of consent agenda passed with a motion by Mr. Cliff Prewitt and a second by Mr. Billy Montgomery.

Ms. Amber Franceschi	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes
Mr. Larry Yeager	Yes

Consent Agenda items are voted on with one motion and one vote. These are, typically, items that happen on a regular basis, are annual fees, or routine items in doing business. The board may discuss any item they

wish. The board has the option to pull any item out for a separate vote.

A. Board Meeting Minutes

B. Invoices

C. Start/Stop Times

Please see attachment

D. Senior Trip to Kings Island

Would like to request that the board approve the 2023 senior trip to Kings Island. Yes - seniors will pay for ticket and food - money will come out of the senior trip

E. FCCLA National Leadership Conference

Denver Colorado, July 2-6, 2023 For more information visit <https://fcclainc.org/attend/national-leadership-conference> Trip will be funded by Perkins and LAVEC

F. 2023-24 School Fees

G. Emergency Reading of Board Policy

The attached policies were meant to be included in the current year update of policies and procedures. The board is being requested to approve them on an emergency reading of the policy retroactive to July 1, 2022.

H. SBDM Carryforward Requests

The attachment shows each schools request for SBDM Carryforward funds going into the 2023-24 school year.

8. Action Items for Discussion

The following items require board action, but do not require a roll call vote for approval.

A. First Reading of Personal Day

First reading of policy for additional personal day Additional Personal Day to begin as of July 1, 2023

9. Action Items for Roll Call Vote

The following items require board action and a roll call vote for approval.

A. School Calendar

**Order #202690 - Motion Passed:** Approval of the final 2022-2023 calendar passed with a motion by Ms. Amber Franceschi and a second by Mr. Larry Yeager.

Ms. Amber Franceschi	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes
Mr. Larry Yeager	Yes

Dates to note: May 23: early dismissal for students May 24: staff work day May 25: staff closing day

B. Banking Services and Pledge of Collateral

**Order #202691 - Motion Passed:** Approval of the Banking Services and Pledge of Collateral, naming Whitaker Bank as the district banking institution as of July 1, 2023 passed with a motion by Mr. Billy Montgomery and a second by Mr. Larry Yeager.

Ms. Amber Franceschi	Yes
Mr. Billy Montgomery	Yes

Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes
Mr. Larry Yeager	Yes

The district received bids for banking services on March 24th. There were two banking institutions who responded to the request for proposals: Farmers National Bank Whitaker Bank Please see attached bids for banking services and the Pledge of Collateral that also must be approved.

**C. 2023 KETS 2nd Offer of Assistance**

**Order #202692 - Motion Passed:** Approval of the 2023 KETS 2nd Offer of Assistance passed with a motion by Mr. Cliff Prewitt and a second by Mr. Larry Yeager.

Ms. Amber Franceschi	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes
Mr. Larry Yeager	Yes

Please see the attached 2023 KETS 2nd Offer of Assistance in the amount of \$22,941.90. The board will have to agree to match the amount in order to receive the amount from the state. The budget already has this budgeted moving forward. The funds are used to purchase technology for classrooms, teachers, school offices, etc.

**D. RFP for MCIS Cafeteria**

**Order #202693 - Motion Passed:** Approval passed with a motion by Mr. Cliff Prewitt and a second by Mr. Billy Montgomery.

Ms. Amber Franceschi	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes
Mr. Larry Yeager	Yes

Funding will come from fund 51. See attached.

**E. Audit Contract**

**Order #202694 - Motion Passed:** Approval of White and Company, P.S.C. as the audit firm for Mercer County Schools in the annual amount of \$19,575 passed with a motion by Mr. Larry Yeager and a second by Ms. Amber Franceschi.

Ms. Amber Franceschi	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes
Mr. Larry Yeager	Yes

The district opened bids for audit services on Friday, March 24th. The only company to submit a bid is the current auditor for the district, White and Company, P.S.C. The district has paid \$18,300 for audit services the past 6 years. The bid from White and Company, P.S.C. has an annual cost of \$19,575, which can be renewed through the 24-25 school year. Money will come from general fund

**F. 2022-23 Salary Schedule Update**

**Order #202695 - Motion Passed:** Approval passed with a motion by Mr. Billy Montgomery and a second by Mr. Larry Yeager.

Ms. Amber Franceschi	Yes
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Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes
Mr. Larry Yeager	Yes

Update the salary schedule to include: Classified Homebound \$30/hour

**G. Leaves**

**Order #202696 - Motion Passed:** Approval passed with a motion by Mr. Cliff Prewitt and a second by Mr. Larry Yeager.

Ms. Amber Franceschi	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes
Mr. Larry Yeager	Yes

**H. Copier Contract**

**Order #202697 - Motion Passed:** Approval to enter into contract as of July 1, 2023 for copier services with Toshiba through the NASPO contract passed with a motion by Mr. Billy Montgomery and a second by Ms. Amber Franceschi.

Ms. Amber Franceschi	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes
Mr. Larry Yeager	Yes

After review by the Director of Technology and the Director of Finance, Toshiba is who was selected as the vendor to be recommended for the upcoming Copier Contract. After evaluating our current usage and what we need moving forward, Toshiba can offer us, through the NASPO contract, better machines than we currently have at a slight increase of cost for the year. The current charges/month are \$4,172.70 with 25 machines. The updated contract would only have 24 machines, but they would be bigger machines to help with the volume of printing, and the charges/month are \$4,270. The increase/month is \$97.30. This contract would be in place for five years. As a whole, the district has been very pleased with our service and equipment from Toshiba.

**I. Emergency Certified Substitutes**

**Order #202698 - Motion Passed:** Approval to use emergency certified substitutes for the 2023-24 school year passed with a motion by Mr. Billy Montgomery and a second by Mr. Cliff Prewitt.

Ms. Amber Franceschi	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes
Mr. Larry Yeager	Yes

Approval to continue to use emergency certified subs.

**J. Athletics Change Order**

**Order #202699 - Motion Passed:** Approval passed with a motion by Mr. Cliff Prewitt and a second by Ms. Amber Franceschi.

Ms. Amber Franceschi	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes

Mr. Larry Yeager

Abstain

1.PR#15 Baseball Dugout Piping per Field Order #12: \$7,247.94 2.PR #17 Soccer drainage new drain basin: \$4,424.00 3.Electrical conduit to re-feed Musco lighting poles and the scoreboard; new quazite box: \$13,500.00 -Change Order #2203-18-01: credit of (\$1,600.00) for PR #16 Soccer lift station control panel

**10.** Enter into Executive Session Pursuant to KRS 61.810(1)(f)

**Order #202700 - Motion Passed:** approval passed with a motion by Mr. Cliff Prewitt and a second by Mr. Billy Montgomery.

Ms. Amber Franceschi	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes
Mr. Larry Yeager	Yes

A motion is needed to enter into executive session

**11.** Exit Executive Session

**Order #202701 - Motion Passed:** passed with a motion by Mr. Billy Montgomery and a second by Mr. Cliff Prewitt.

Ms. Amber Franceschi	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes
Mr. Larry Yeager	Yes

**12.** Action Related to Executive Session

**13.** Adjournment

**Order #202702 - Motion Passed:** Approval to adjourn the meeting passed with a motion by Mr. Billy Montgomery and a second by Ms. Amber Franceschi.

Ms. Amber Franceschi	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Cliff Prewitt	Yes
Mr. Larry Yeager	Yes