

**Mercer County Board of Education
Regular Meeting Minutes
June 20, 2019, 5:30 PM
Central Office**

Attendance Taken at 5:31 PM:

Present Board Members:

Ms. Marianne Davis
Mr. Billy Montgomery
Mr. Randy Phillips
Mr. Larry Yeager

Absent Board Members:

Ms. Christie Devine

1. Call to Order/Roll Call

Rationale:

Marianne Davis, District 1
Larry Yeager, District 2
Billy Montgomery, District 3
Christie Devine, District 4
Randy Phillips, District 5

2. Approval of Agenda

Rationale:

The agenda is being presented for approval. Any changes are to be made at this time.

Order #201986 - Motion Passed: Approval of agenda passed with a motion by Mr. Randy Phillips and a second by Mr. Billy Montgomery.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Absent
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

3. Recognitions

Rationale:

1. David Sullivan has been named KECSAC Teacher of the Year.
2. Jaziel Guerra has been named KECSAC Administrator of the Year.

4. Reports

Rationale:

This section of the agenda is reserved for reports only, no action will be taken.

4.A. Superintendent's Report

Rationale:

The Superintendent will report to the board at this time.

4.B. Finance Officer's Report

Rationale:

The Finance Officer will report to the board at this time.

Board Meeting - June 20, 2019

May 2019 Monthly Recap - Ending GF Cash Balance \$5,363,632 (LY \$5,421,926)

General Fund Revenue:

- Overall revenue is up 1% compared to last May, this includes the beginning balance. Receipts received in the year are up 5% compared to last year at this time.
- Increase in Revenue of \$1.6 million between April and May
- Received 96.2% of the revenue that is budgeted for this fiscal year
 - Suggests that more revenue than budgeted will be received due to being 91.7% through the year in May

Expenditures:

- Up 2% compared to last May
- Increase in Expenses of \$1.62 million between April and May
- Expended 80.93% of the expenses that are budgeted for this fiscal year
 - Suggests that less expenses than budgeted will be expended due to being 91.7% through the year in May

Timeline:

June:

- The auditor was in district two weeks ago and has started work
- Multiple summer payrolls are almost completed
- Finalizing general fund spending by June 28th
- Review and approve Bond of Depository
- Review and approve Fidelity Bond

July:

- Open the new year - start new PO's
- Unaudited annual financial report due to KDE
- Should receive tax assessment from KDE

August:

- Set tax rates
- Students and staff return

4.C. Special Education Director's Report

Rationale:

The Special Education Director will report to the board at this time.

4.D. Personnel Report

Rationale:

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Name	Personnel Action	Job title	Location	Date Effective
Certified Staff				
Jason McAllister	New Hire	Chief Academic Officer	District	07/01/2019
Lynn Flach	Transfer	Special Ed. Coordinator	District	07/01/2019
Maria Montgomery Record	New Hire	Speech Language Pathologist	District	07/01/2019
Becky Vinson	Transfer	Special Ed. Consultant	District	07/01/2019
Hillary Cheek	Transfer	Guidance Counselor	KMS	07/01/2019
Landon Rogers	New Hire	Social Studies Teacher	KMS	07/01/2019
Sean Rhett Pigman	New Hire	Social Studies Teacher	KMS	07/01/2019
Cheyenne Brown	New Hire	English/Language Arts Teacher	KMS	07/01/2019
Laura Long	New Hire	Social Studies Teacher	KMS	07/01/2019
Steven King	New Hire	Science Teacher	KMS	07/01/2019
Leigh Koch	New Hire	English Teacher	MCSH	07/01/2019
April Warren Wilhoite	New Hire	1st Grade Teacher	MCES	07/01/2019
Chelcy Sullivan	Transfer	Math Teacher	KMS	07/01/2019
Amanda Head	New Hire	1st Grade Teacher	MCES	07/01/2019
Adam Chisholm	New Hire	MCIS Teacher	MCIS	07/01/2019
Rheana Dean	Transfer	Special Education Teacher	MCIS	07/01/2019
Makayla Gamble	New Hire	MCIS Teacher	MCIS	07/01/2019
Richard Rockey	New Hire	KMS Stem/Industrial Technology	KMS	07/01/2019
Kelly Mullins	New Hire	High School English Teacher	MCSH	07/01/2019
Daphne Darkomensah	Transfer	Full Time Guidance Counselor	District	07/01/2019

Amy Haynes	New Hire	Preschool teacher	MCES	07/01/2019
Classified				
Georgiana Bray	Transfer	MCES FRYSC	MCES	07/01/2019
Amy Matthews	New Hire	MCIS FRYSC	MCIS	07/01/2019
Patricia Elliott	Transfer	Custodian	MCIS	07/01/2019
Lisa Lee	Transfer	Clerical Assistant/Receptionist	MCIS	07/01/2019
Jennifer Fenwick	New Hire	Preschool IA	MCES	07/01/2019
Coaches				
Clifford Berry	New Hire	Freshman Boys Basketball Coach		
Terminations				
Jordan Blair	Non-Renewal	Teacher		06/30/2019
Tommy Craig	Non-Renewal	Full-Time Substitute Teacher	KMS	06/30/2019
Jay Jackson	Non-renewal	High School Teacher	MCSH	06/30/2019
Marci Lawson	Non-Renewal	Preschool Teacher	MCES	06/30/2019
Jody Paver	Non-renewal	High School Teacher	MCSH	06/30/2019
Adam Sergeant	Non-Renewal	High School Teacher	MCSH	06/30/2019
Penny Simmons	Non-Renewal	Teacher		06/30/2019
Abigail Stewart-Hoskins	Non-Renewal	Middle School Teacher/Full time Substitute	KMS	06/30/2019
Kristie Bartley	Resigned	IA	MCES	06/30/2019
Cindy Brown	Retirement	FRYSC	MCES	06/30/2019
Barbara Carr	Resigned	Custodian	MCIS	05/03/2019
Patricia Dunbar	Resigned	Bookkeeper	MCIS	05/17/2019
Heather Gooch	Non-Renewal	IA	MCES	06/30/2019
Dorothy Ree Marksbury	Non-Renewal	IA	MCES	06/30/2019
Robin Montgomery	Non-renewal	IA	MCES	06/30/2019
Emily Vandiver	Resigned	IA	MCES	06/30/2019

Jeannie Yates	Retired	IA	MCES	06/30/2019
Robin Beams	Retired	Middle School teacher	KMS	06/30/2019
Sheila Burns	Retired	Guidance Counselor	KMS	06/30/2019
Janet Moser	Retired	Social Studies Teacher	KMS	08/31/2019
Julie Roney	Retired	1st Grade Elementary Teacher	MCES	06/30/2019
Jeanne Shewmaker	Retired	1st Grade Elementary teacher	MCES	05/31/2019
Kaleb Mcdonald	Resigned	MCIS Teacher	MCIS	06/30/2019
Debra Starks	Resigned	Lunchroom Monitor	Food Service	05/03/2019
Angela Keys	Resigned	KMS Science Teacher	KMS	06/30/2019
Michael Harris	Resigned	KMS Stem/Industrial technology	KMS	06/30/2019
Rita Inman	Retired	Clerical Assistant/Receptionist	MCIS	07/31/2019
Jacqueline Sullivan	Resigned	English Teacher	MCSH	06/30/2019
Kristen Singer	Resigned	Preschool Teacher	MCES	06/30/2019
Jean Bryant	Retired	Elementary Teacher	MCES	05/31/2019
Teresa Harley	Retired	Elementary Teacher	MCES	05/31/2019
Bridgette Hinkens	Resigned	Bus Driver	Bus Garage	06/30/2019
Kimberly Goodpaster	Resigned	5th Grade Teacher	MCIS	06/30/2019

5. Public Participation

Rationale:

Pursuant to Board Policy 01.421, persons wishing to address the Board must first be recognized by the Chairperson and stand behind the podium. An individual or group granted the privilege of being heard must give his/her name, address, and reason for speaking. The Chairperson may rule on the relevance of the topic to the Board's Agenda, and will set the time limit to five (5) minutes. The Board will only act on/respond to items on the published agenda. If you wish to have an item placed on the agenda, you must first meet with the Superintendent.

At this time the board will receive comments from the public.

Discussion:

No public participation.

6. Consent Agenda

Rationale:

"Consent Agenda" items are voted on with one motion and one vote.

These are, typically, items that happen on a regular basis, are annual fees, or routine items in doing business. The board may discuss any item they wish.

The board has the option to pull any item out for a separate vote.

Order #201987 - Motion Passed: Approval of consent agenda passed with a motion by Mr. Larry Yeager and a second by Mr. Randy Phillips.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Absent
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

6.A. Board Meeting Minutes

6.B. Invoices

6.C. SBDM Meeting Minutes

Rationale:

Approval of SBDM Meeting Minutes as presented.

6.D. Bond of Depository

Rationale:

Continuation of the current Bond of Depository for the second fiscal year. Attached is the approved Bond of Depository as it stands. Attached is our updated pledged collateral with Farmers Bank. With approval this will be submitted to KDE by July 1.

6.E. KSBA Medicaid Contract

Rationale:

KSBA has changed the terms of the Medicaid contract that we currently have with them. The updated contract is attached. The change is in regards to their percentage of the fee rate they charge. It has been 8% since 2013 and will change to 9% effective July 1, 2019.

6.F. 2019-20 MCIS School-Wide Fundraisers

Rationale:

For 2019-20 school year, we would like to request that MCIS participate in the following fundraisers:

- Box Tops for Education
- Kroger Community Rewards
- PTO-sponsored cookie dough fundraiser
- Fall & Spring book fair
- School-wide art showcase fundraiser
- KONA Ice (to possibly use for PBIS rewards)
- Jump Rope for Heart (help kids w/ special hearts)
- School Mall (for K Kids to use for community service projects)
- Shop w/ a Cop (to shop w/for less fortunate children)
- March of Dimes (help to improve health for mother and baby)
- Pennies for Patients (help to find cures for blood cancers)

6.G. 2019-20 MCES School-Wide Fundraisers

Rationale:

Mercer County Elementary

FUNDRAISERS 2019-20 ** All are optional for student participation.

Pennies for Patients collection Aug. / Sept. for Leukemia/ Lymphoma Society
August/ September - Smoky Mountain Empire Proceeds benefit PTO
Library Book Fair Sept. and March. ** Proceeds benefit library program
Fall Festival Sept. 27 ** Proceeds benefit PTO
November- \$5 donations for Art Fair ** Proceeds go to art program
Oct./ Nov. - Shop with a Cop donations (1 student taken shopping for every \$100 raised.)
January- Computers for Education ** No direct sales involved, Students/ Parents turn in booklets of addresses Proceeds benefit Library program
Jump Rope for Heart February ** Proceeds benefit American Heart Association
Art to Remember Feb.-Mar. Parents may order products displaying their child's original art work. Orders will arrive in April in time for Mother's Day gifts. ** Proceeds benefit art program
March of Dimes collection late March ** Proceeds benefit March of Dimes
Sweet Blessings collection April- May ** Proceeds benefit Sweet Blessings program, which provides designer birthday cakes to dozens of qualifying Mercer County Elementary students each year
Approved by council 6-11-19

6.H. Surplus Equipment

Rationale:

The board must deem equipment/furniture as surplus before they can be destroyed or sold. Attached are items that need to be deemed as surplus.

6.I. Vision Services Contract

Rationale:

Attached is a contract between Mercer County Schools and Laura Reed/Reed Braille Company. This will provide for services to our students with Visual Impairments. This is a specialty skill for a small number of students in our district.

6.J. Diesel Fuel Vendors 2019-20

Rationale:

The following responded to the request for diesel fuel vendors for 2019-20:

Kentucky Petroleum

Petroleum Traders

Key Oil

Riley Oil

Woodford Oil

Approval to use any of them as fuel vendors for 2019-20 is requested.

6.K. July Board Meeting Date Change

Rationale:

The July Board Meeting will need to be moved from Thursday, July 18th to Tuesday, July 23rd.

7. Fidelity Bond

Rationale:

Approval of the Fidelity Bond for the Finance Officer by the Board of Education is mandatory by July 1st of every year. The bond coverage amount has changed from KDE going into next year from \$300,000 to \$200,000. The overall cost of this bond is \$335.94.

Order #201988 - Motion Passed: Approval of the Fidelity Bond for Amber Minor for 2019-20 passed with a motion by Mr. Billy Montgomery and a second by Mr. Larry Yeager.
Ms. Marianne Davis Yes

Ms. Christie Devine	Absent
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

8. CREED Contract for Summer Institute and Administrator Training

Rationale:

Attached is the contract for the CREED Training provided by Roger Cleveland to take place over the summer, and training that took place for Administrators in the Spring. Total cost of this portion is \$18,000. \$9,724.30 will be paid by Title Funds, the remaining \$8,275.70 will come from General Fund where there is savings from Illuminate and Safe Schools projects.

Order #201989 - Motion Passed: Approval of the CREED Contract passed with a motion by Mr. Billy Montgomery and a second by Mr. Randy Phillips.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Absent
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

9. Change Order for District Improvements Project

Rationale:

RossTarrant has sent a change order to the original contract for the District Improvements Project. The change order is attached. The change totals a credit amount of \$8,193.

This change order must be approved by the Board of Education to become effective.

Order #201990 - Motion Passed: Approval of the District Improvements Project Change Order passed with a motion by Mr. Randy Phillips and a second by Mr. Larry Yeager.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Absent
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

10. Additional Days for High School Counselor

Rationale:

Five additional days over and above what the Superintendent may approve will be needed for the high school counselor for the summer. The high school has been using a substitute in the second counselor position for most of the school year. Due to there only being one full-time counselor this year at the high school, more days are needed in order to complete the job responsibilities.

Order #201991 - Motion Passed: Approval of five additional days for the high school counselor passed with a motion by Mr. Billy Montgomery and a second by Mr. Randy Phillips.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Absent
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

11. 19-20 Salary Schedule Revisions

Rationale:

Attached is the updated 19-20 Salary Schedule with the following revisions:

- Assistant Athletic Director's stipends changed from \$3,000/each to \$3,500/each (taken from Title IX Media Coordinator).
- Head Assistant Basketball Coach Girls from 11 extended days to 6.
- Freshman Basketball Coach Girls from 0 extended days to 5.
- Cheerleader Sponsor Large Varsity from \$3,600 to \$2,400.
- Assistant Cheerleader Sponsor from \$1,000 to \$2,200.
- Removal of Title IX Media Coordinator.
- Addition of Head Boat Captain (Bass Fishing) \$2,250.

Order #201992 - Motion Passed: Approval of the 19-20 Salary Schedule revisions passed with a motion by Mr. Randy Phillips and a second by Mr. Billy Montgomery.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Absent
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

12. Superintendent Evaluation Timeline

Rationale:

A timeline must be set for the Superintendent's evaluation.

- Board members will receive their evaluation forms tonight.
- Evaluation forms will be due to the Board Chair by Tuesday, July 16th.
- A meeting in closed session with Board Members and Superintendent to discuss the assessment results will be on Tuesday, July 23, 2019 at 5:00 p.m.
- The Superintendent will be excused from that meeting so Board Members may discuss and determine the performance level for each standard/goal.
- The final evaluation shall be discussed and adopted in an open meeting on Tuesday, July 23, 2019.
- The Board Members and Superintendent will have an opportunity to set goals using assessment forms at that time.

Order #201993 - Motion Passed: Setting and approval of the Superintendent's Evaluation timeline passed with a motion by Mr. Randy Phillips and a second by Mr. Larry Yeager.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Absent
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

13. Adjournment

Order #201994 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Randy Phillips and a second by Mr. Billy Montgomery.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Absent

Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes