

**Mercer County Board of Education
Regular Meeting Minutes
April 18, 2019, 5:30 PM
Central Office
530 Perryville Street
Harrodsburg, KY 40330**

Attendance Taken at 5:30 PM:

Present Board Members:

Ms. Marianne Davis
Ms. Christie Devine
Mr. Billy Montgomery
Mr. Randy Phillips
Mr. Larry Yeager

1. Call to Order/Roll Call

Rationale:

Marianne Davis, District 1
Larry Yeager, District 2
Billy Montgomery, District 3
Christie Devine, District 4
Randy Phillips, District 5

2. Approval of Agenda

Rationale:

The agenda is being presented for approval. Any changes are to be made at this time.

Order #201967 - Motion Passed: Approval of agenda passed with a motion by Mr. Billy Montgomery and a second by Mr. Randy Phillips.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

3. Recognitions

Rationale:

1. TITAN PROUD - No Exceptions - A student from each school (Mercer Elementary, Mercer Co. Intermediate School, King Middle, and Mercer County Senior High School) will be recognized each month at the board of education meetings for their efforts in the classroom, leadership skills and attitude. The student award recipient must meet the following guidelines:

Perfect attendance during the month student(s) are being observed.
Completed all homework assignments and tests.

Passing grade.
No discipline issues.
Student demonstrates good leadership skills.
Student exhibits a winning attitude and spirit toward learning and peers.

MERCER ELEMENTARY SCHOOL - Jentry Hazelwood, 1st Grade
MERCER INTERMEDIATE SCHOOL - Emily Bohman, 4th Grade
KING MIDDLE SCHOOL - Landon Claunch, 8th Grade
MERCER COUNTY SENIOR HIGH - Alex Caton, 12th Grade

2. Kayla Garrett, Kindergarten Teacher at Mercer County Elementary, was selected as one of the 24 teachers for the Valvoline Teacher Achievement Award. Kayla is one of eight elementary teachers from the state selected for this award.

4. Reports

Rationale:

This section of the agenda is reserved for reports only, no action will be taken.

4.A. Superintendent's Report

Rationale:

The Superintendent will report to the board at this time.

4.B. Finance Officer's Report

Rationale:

The Finance Officer will report to the board at this time.

Board Meeting – April 18, 2019

March 2019 Monthly Recap - Ending GF Cash Balance \$5,544,462 (LY \$5,932,416)

- General Fund Revenue:
 - Overall revenue is comparable to last March, this includes the beginning balance. Receipts received in the year are up 4% compared to last year at this time.
 - Increase in Revenue of \$1,879,941 between February and March
 - Received 81.6% of the revenue that is budgeted for this fiscal year
 - Suggests that more revenue than budgeted will be received due to being 75% through the year in March
- Expenditures:
 - Up 3% compared to last March
 - Increase in Expenses of \$1.55 million between February and March
 - Expended 65.5% of the expenses that are budgeted for this fiscal year
 - Suggests that less expenses than budgeted will be expended due to being 75% through the year in March

- Timeline:

April:

- Review and approval of school fees for fiscal year 2020
- Review and approval of SBDM carry forward

May:

- Review salary schedules for fiscal year 2020
- Review and approval of Tentative Budget by May 30th

4.C. Personnel Report

Rationale:

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Name	Personnel Action	Job title	Location	Date Effective	
Certified & Classified Subs					
Jonathan Taylor		Substitute Bus Driver		03/27/2019	
Terminations					
Emily Vandivier	Resignation	IA	MCES	06/30/2019	
Jeannie Yates	Retired	IA	Special Ed.	06/30/2019	
Kimberly Goodpaster	Resignation	Teacher	MCIS	06/30/2019	
Janet Moser	Retired	Teacher	KMS	08/30/2019	
Dale Sexton	Resignation	Full time Bus Driver(still substitute bus driver)	Dus Garage	04/05/2019	
Jeannie Shewmaker	Retired	Teacher	MCES	05/31/2019	
Landon Souder	Resignation	KMS boys soccer coach	KMS	3/25/2019	
Teresa Harley	Retired	Teacher	MCES	05/31/2019	
Jean Bryant	Retired	Teacher	MCES	05/31/2019	
Cindy Brown	Retired	Teacher	MCES	06/30/2019	
Teresa Coffman	Resignation	lunchroom monitor	MCES	03/19/2019	
Mindy Parker	Resignation	IA	Special Ed	03/17/2019	

Leaves					
Andre Jones		Intermittent FMLA	MCES		
Anna Baker		Medical Leave(sick time)	MCES	3/20/2019-4/5/2019	
Charlie Baker		Medical Leave(sick time)	BUS Garage	03/13/2019 until end of school year	
Debra Teets		FMLA	MCSH	03/20/2019-04/06/2019	

5. Public Participation

Rationale:

Pursuant to Board Policy 01.421, persons wishing to address the Board must first be recognized by the Chairperson and stand behind the podium. An individual or group granted the privilege of being heard must give his/her name, address, and reason for speaking. The Chairperson may rule on the relevance of the topic to the Board's Agenda, and will set the time limit to five (5) minutes. The Board will only act on/respond to items on the published agenda. If you wish to have an item placed on the agenda, you must first meet with the Superintendent.

At this time the board will receive comments from the public.

6. Consent Agenda

Rationale:

"Consent Agenda" items are voted on with one motion and one vote.

These are, typically, items that happen on a regular basis, are annual fees, or routine items in doing business.

The board may discuss any item they wish.

The board has the option to pull any item out for a separate vote.

Order #201968 - Motion Passed: Approval of consent agenda passed with a motion by Ms. Christie Devine and a second by Mr. Billy Montgomery.

Ms. Marianne Davis Yes

Ms. Christie Devine Yes

Mr. Billy Montgomery Yes

Mr. Randy Phillips Yes

Mr. Larry Yeager Yes

6.A. Board Meeting Minutes

6.B. Invoices

6.C. SBDM Meeting Minutes

Rationale:

Approval of SBDM Meeting Minutes as presented.

6.D. Out-of-State Field Trip Request

Rationale:

The class of 2019 will be taking a senior trip to Holiday World in Santa Claus, IN on school buses on May 9, 2019. The group will leave at approximately 7:30 am and return that evening.

Students will pay \$40 per person to cover admission, food, and buses. School will cover any costs necessary above what the students will cover.

6.E. Non-Traditional Days

Rationale:

The district would like to apply for the Non Traditional Day option from KDE. The plan outlines how the district would continue increase the rigor of student instruction on days when we have inclement weather and have to call school off. This item is for the approval to apply for the NTI day.

6.F. Science Grant - Grades 4 and 5

Rationale:

An opportunity to be involved in a grant with BSCS, formerly known as Biological Sciences Curriculum Study, who would provide training for our 4th and 5th grade science teachers. This study, proposed by BSCS, would provide Science Teachers Learning from Lesson Analysis (STeLLA): Validation, Scaling, and Sustainability. The two page attachment explains the STeLLA Effect and the three-phase process our teachers will have available to gain positive, impactful professional learning to increase our science and engineering instruction.

The only cost to MCSD would involve paying for substitute teachers when 4th and 5th grade science teachers attend the training. All other expenses for the involvement will be covered by the grant from the US Department of Ed, which BSCS is writing.

6.G. Fundraiser Approval

Rationale:

Approval sought to have the Book Fair at KMS as a fundraiser.

6.H. School Fees 2019-20

Rationale:

Proposed School Fees 2019-20

Mercer Elementary School	
Student Fee	\$15.00
Lost/Damaged Library Books	Fee based on replacement cost
Lost/Damaged Textbooks	Fee based on replacement cost
Field Trips	Cost based on actual trip cost
NSF check recovery fee	\$50.00
Mercer Intermediate School	
Student Fee	\$15.00
Lost/Damaged Library Books	Fee based on replacement cost
Lost/Damaged Textbooks	Fee based on replacement cost
Field Trips	Cost based on actual trip cost

Replacement of Agenda Books	\$3.00
NSF check recovery fee	\$50.00
King Middle School	
Student Fee	\$15.00
Athletic Admission Adults	\$3.00
Athletic Admission Students	\$2.00
Lost/Damaged Library Books	Fee based on replacement cost
Lost/Damaged Textbooks	Fee based on replacement cost
Field Trips	Cost based on actual trip cost
Sports Fees (Fees will be spent on such items as shoes, bags, equipment, apparel required, travel, etc. Fee does not include other items specific to the sport.)	
Football	\$50.00
Baseball	\$50.00
Girl's Basketball	\$50.00
Golf (Green Fees based on Resort Fee per year)	\$50.00
Boy's Basketball	\$50.00
Girl's Soccer	\$50.00
Boy's Soccer	\$50.00
Girl's Softball	\$50.00
Cheerleader (Additional cost may include but is not limited to choreography classes, bows, ribbons, shoes, pom-poms, etc.)	\$50.00
Woodworking Fee (varies by student project)	\$30.00-\$60.00
NSF check recovery fee	\$50.00
Mercer Senior High School	
Student Fee (replaces book fees per term per class)	\$15.00
Lost Library Books	\$20.00 per book
Overdue Library Books	\$0.10 per item per day
Lost/Damaged Textbooks	Fee based on replacement cost
Lost Novels	\$10.00 per novel
Field Trips	Cost based on actual trip cost
Student Parking Permit	\$25.00 per year
Parking Fines	\$25.00
Drama/Play Ticket Price	\$5.00 Adult/ \$3.00 Student
Summer School/Credit Recovery (additional assistance may be available)	\$50.00 per credit; \$20.00 for students on Free/Reduced Lunch
Sports participation Fee (per sport with max of \$100 per student and/or family)	\$50.00
JV/Varsity Game Admission (Adult)	\$5.00/\$6.00
JV/Varsity Game Admission (10 and under)	\$3.00

Freshman Game Admission	\$3.00
Family All Sports Pass (2 adults & up to 3 children)	\$125.00
Each Additional Child Pass	\$25.00
Adult All Sports Pass	\$50.00
Student All Sports Pass	\$25.00
Season Tailgate Pass	\$40.00
One Time Tailgate Pass	\$10.00

7. District Facilities Usage

Rationale:

Hazel's Old School of Dance has requested to use the high school auditorium on May 31 and June 1, 2019. They have provided all necessary documentation including insurance. Please see attached.

Order #201969 - Motion Passed: Approval for Hazel's Old School of Dance to use the high school auditorium on May 31 and June 1, 2019 passed with a motion by Ms. Christie Devine and a second by Mr. Randy Phillips.

Ms. Marianne Davis Yes
Ms. Christie Devine Yes
Mr. Billy Montgomery Yes
Mr. Randy Phillips Yes
Mr. Larry Yeager Yes

8. Social Worker Job Description Update

Rationale:

Update of the Social Worker job description as attached.

Order #201970 - Motion Passed: Approval of the updated Social Worker job description passed with a motion by Mr. Randy Phillips and a second by Mr. Billy Montgomery.

Ms. Marianne Davis Yes
Ms. Christie Devine Yes
Mr. Billy Montgomery Yes
Mr. Randy Phillips Yes
Mr. Larry Yeager Yes

9. Capital Funds Request

Rationale:

Approval to request the full available amount of Capital Outlay Funds, \$330,560. See attached request.

Order #201971 - Motion Passed: Approval to request the full available amount of Capital Outlay Funds passed with a motion by Ms. Christie Devine and a second by Mr. Billy Montgomery.

Ms. Marianne Davis Yes
Ms. Christie Devine Yes

Mr. Billy Montgomery Yes
Mr. Randy Phillips Yes
Mr. Larry Yeager Yes

10. KEDC Membership

Rationale:

Renewal of the KEDC Membership for 2019-20. The cost is \$2,971.74. See attached agreement.

Order #201972 - Motion Passed: Approval of the KEDC Membership for 2019-20 passed with a motion by Mr. Billy Montgomery and a second by Mr. Randy Phillips.

Ms. Marianne Davis Yes
Ms. Christie Devine Yes
Mr. Billy Montgomery Yes
Mr. Randy Phillips Yes
Mr. Larry Yeager Yes

11. SBDM Carryforward Requests

Rationale:

Schools may request to carry forward funds in their SBDM Section 6 funds. All requests must be board approved in order for the school to carry forward the funds.

Mercer County Elementary School requests to carry forward \$14,000 to cover a 4 hour, 185 day clerical position in the office. This position, due to enrollment projections, would be cut from this year to next year. Enrollment numbers do not take into consideration the preschool enrollment. There is a current available balance (as of 4/15/19) of approximately \$15,714 in the Mercer County Elementary School section 6 funds, which includes current encumbrances.

Mercer County Intermediate School requests to carry forward \$40,000 to cover a teaching position. This position, due to enrollment projections, would be cut from this year to next year. There is a current available balance (as of 4/15/19) of approximately \$48,413 in the Mercer County Intermediate School section 6 funds, which includes current encumbrances.

King Middle School requests to carry forward any remaining section 6 funds as of June 30, 2018 in order to purchase more cameras, teacher computers, and curriculum material for enrichment program. There is a current available balance (as of 4/15/19) of approximately \$13,581 in the King Middle School section 6 funds, which includes current encumbrances.

Mercer County Senior High School request to carry forward any remaining section 6 funds as of June 30, 2018, to spend toward APEX, an online platform for instruction. There is a current available balance (as of 4/15/19) of approximately \$8,057 in the Mercer County Senior High School section 6 funds, which includes current encumbrances.

Mercer Central requests to carry forward any remaining general funds as of June 30, 2018, to spend toward APEX, an online platform for instruction. There is a current available balance (as of 4/15/19) of approximately \$5,480 in the Mercer Central general funds, which includes current encumbrances.

Order #201973 - Motion Passed: Approval of the SBDM Carryforward Requests passed with a motion by Ms. Christie Devine and a second by Mr. Randy Phillips.

Ms. Marianne Davis Yes

Ms. Christie Devine Yes

Mr. Billy Montgomery Yes

Mr. Randy Phillips Yes

Mr. Larry Yeager Yes

12. Adjournment

Order #201974 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Randy Phillips and a second by Ms. Christie Devine.

Ms. Marianne Davis Yes

Ms. Christie Devine Yes

Mr. Billy Montgomery Yes

Mr. Randy Phillips Yes

Mr. Larry Yeager Yes