

**Mercer County Board of Education
Regular Meeting Minutes
November 15, 2018, 5:30 PM
Central Office
530 Perryville Street
Harrodsburg, KY 40330**

Attendance Taken at 5:30 PM:

Present Board Members:

Ms. Marianne Davis
Ms. Christie Devine
Mr. Billy Montgomery
Mr. Randy Phillips
Mr. Larry Yeager

1. Call to Order/Roll Call

Rationale:

Marianne Davis, District 1
Larry Yeager, District 2
Billy Montgomery, District 3
Christie Devine, District 4
Randy Phillips, District 5

2. Approval of Agenda

Rationale:

The agenda is being presented for approval. Any changes are to be made at this time.

Order #19064 - Motion Passed: Approval of agenda passed with a motion by Mr. Randy Phillips and a second by Mr. Billy Montgomery.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

3. Recognitions

Rationale:

1. TITAN PROUD - No Exceptions - A student from each school (Mercer Elementary, Mercer Co. Intermediate School, King Middle, and Mercer County Senior High School) will be recognized each month at the board of education meetings for their efforts in the classroom, leadership skills and attitude. The student award recipient must meet the following guidelines:

GUIDELINES

Perfect attendance during the month student(s) are being observed.
Completed all homework assignments and tests.
Passing grade.
No discipline issues.
Student demonstrates good leadership skills.
Student exhibits a winning attitude and spirit toward learning and peers.

MERCER ELEMENTARY SCHOOL -Kylee Lyons, 1st grade
MERCER INTERMEDIATE SCHOOL - Clara Santander, 5th grade
KING MIDDLE SCHOOL - Callie Shewmaker, 8th grade
MERCER COUNTY SENIOR HIGH - Chasity Redfern, 11th grade

2. KMS Lady Titans Basketball Team - 2018 State Champs

Elizabeth Benham
Lauren Bordeaux
Makayla Burns
Cambry Cheek (7th)
Nicole Cortes (Gutierrez)
Anna Kate Drakeford
Sara Dunn (7th)
Amritha Ekambaram
Rebecca Gamble
Kallise Gammon
Lindsay Jessie
Riley Johnson
Hope Lanham
Jersey McGinnis
Timberlynn Yeast
Head Coach: Todd Bryant

4. Reports

Rationale:

This section of the agenda is reserved for reports only, no action will be taken.

4.A. Superintendent's Report

Rationale:

The Superintendent will report to the board at this time.

Superintendent Report
November 15, 2018

Curriculum Update:all the schools are presently working on their Comprehensive School Improvement Plan and the district is working on the District Improvement Plan.The principal of each school and their SBDM councils will be presenting their plan at the January board meeting.Attached is a sheet that Jennifer Hatton has prepared for the meeting we are having at each school and with each school's leadership team.The Leadership Team of each school, the Instructional Coaches, Jennifer Hatton are meeting once a month.This is an example of what we are covering in the meetings that we are having.

I want to THANK each school and staff for their Veteran's Day Program. I am so proud of our students and staff for what they do and how they treat our veterans. Each school takes great pride in recognizing and honoring our veterans.

Today I was able to attend an assembly with King Middle School for their 7th and 8th graders. The assembly covered the topic of social media. It went into detail of the positive and negative uses of social media. The presenter, a former police officer from Nicholasville, has spoken with all students from grades 7th through 12th. He used some real life examples that had actually happened to other students. He reminded the students that whatever they put on the world wide web never goes away and how employers are using social media in doing background checks when they are hiring.

4.B. Finance Officer's Report

Rationale:

The Finance Officer will report to the board at this time.

Board Meeting – November 15, 2018

October 2018 Monthly Recap - Ending GF Cash Balance \$2,723,660 (LY \$3,508,747)

- General Fund Revenue:
 - Down 2% compared to last October
 - Increase in Revenue of \$1,138,619 between September and October
 - Received 22% of the revenue that is budgeted for this fiscal year
- Expenditures:
 - Up 5% compared to last year October
 - Increase in Expenses of \$1.65 million between September and October (average monthly expenses between \$1.4 - \$1.5 million)
 - Mainly due to:
 - Tax commission
 - Debt Service Payment for General Fund Bond
 - Expended 28% of the expenses that are budgeted for this fiscal year
- Timeline:
 - November:
 - Finance staff out to Fall KASBO Conference November 14-16
 - December:
 - Review/approve items for District Improvements Project
 - Review staffing guidelines
 - Regular Board Meeting scheduled for Wednesday, December 19th at 5:30 p.m.
 - January:
 - Review Draft Budget for fiscal year 2020
 - Receive SEEK estimates for fiscal year 2020

4.C. Attendance/Enrollment Report

Rationale:

The DPP will report to the board at this time.

Mercer County Schools

Attendance Report 2018 - 2019 Month 3 (09/28/18 - 11/01/18)

SCHOOL	Mbrship 15-16	Mbrship 16-17	Mbrship 17-18	Mbrship 18-19
MCES	460	638	612	593
EHLC	187			
MCIS	615	636	651	653
KMS	664	612	600	613
MCSHS	841	828	809	780
MDT	8	14	13	12
Mercer Central	29	25	24	37
DISTRICT TOTAL (w/out P)	2804	2753	2709	2688

SCHOOL	ADA 15-16	ADA 16-17	ADA 17-18	ADA 18-19
MCES	442.34	609.75	584.77	561.67
EHLC	179.10			
MCIS	592.57	615.80	624.33	616.41
KMS	636.34	589.54	570.27	570.96
MCSHS	792.38	781.88	768.23	733.77
MDT	7.43	11.64	9.37	8.40
Mercer Central	24.74	20.73	18.47	20.35
DISTRICT TOTAL (w/out P)	2674.90	2629.34	2575.44	2511.56

(Half K
2510.62)

SCHOOL	Att % 15-16	Att % 16-17	Att % 17-18	Att % 18-19
MCES	96.26	95.59	95.71	94.83
EHLC	95.78			
MCIS	96.47	96.80	96.11	94.40
KMS	95.81	96.25	95.12	94.25
MCSHS	94.71	94.67	95.13	94.46
MDT	89.81	92.26	81.30	90.81
Mercer Central	90.29	84.94	90.23	86.47
DISTRICT TOTAL (w/out P)	95.62	95.63	95.39	94.39

4.D. Personnel Report

Rationale:

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Name	Personnel Action	Job title	Location	Date Effective
Certified Staff				
Jana Stratton	New Hire	Part-time District Assessment Coordinator	MCES	9/18/2018
Classified				
Britta Short	Transfer	Interim Food Service Manager	MCES	10/15/2018
Coaches				
Sherri Engler		Academic Coach	KMS	11/8/2018
Ekambaram Elumalai		Academic Coach	KMS	11/8/2018
Harlan Barnett		Volunteer Boat Captian	MCSH	9/24/2018
John Howard		Volunteer Boat Captain	MCSH	9/24/2018
Jay Jackson		Freshman Girls Basketball Coach	MCSH	10/18/2018
Caywood Carey		Head Asst. Girls basketball Coach	MCSH	10/18/2018
Christopher Blair		Volunteer Boat Captain	MCSH	9/24/2018
Edward Donahue		Asst Asrchery Coach	MCSH	10/1/2018
Robert Bean		Asst Football Coach	KMS	7/1/2018
David Buchanan		Strength coach	District	7/1/2018
Certified & Classified Subs				
Debra Starks		Classified Subs		11/1/2018
Chris Souder		Certified Subs		10/22/2018
Danielle Logue		Emergency certified sub		10/31/2018
JoAnn McCoy		Classified Sub-bus monitor		9/26/2018

Thomas Cummins		Classified Sub		10/15/2018
Terry Yates		Certified Sub		7/1/2018
Terminations				
Charles Curtsinger	Retiring	Vehicle Mechanic	Bus Garage	1/1/2019
Marsha Rogers	Resignation	Food Service Director	Food Service	11/15/2018
Rebecca Milburn	Resignation	Food Service Cook/baker	KMS	10/26/2018
Cheryl Bryant	Resignation	Lunchroom monitor		10/17/2018
Leaves				
Thomas Williams		FMLA	Bus Garage	11/14/18-1/3/19
Mary Jo Lewis		FMLA	Bus garage	10/10/18-1/12/19

4.E. Auditor's Report

Rationale:

Joe Montgomery with White & Company, P.S.C. will present the audit report for fiscal year 2018.

5. Public Participation

Rationale:

Pursuant to Board Policy 01.421, persons wishing to address the Board must first be recognized by the Chairperson and stand behind the podium. An individual or group granted the privilege of being heard must give his/her name, address, and reason for speaking. The Chairperson may rule on the relevance of the topic to the Board's Agenda, and will set the time limit to five (5) minutes. The Board will only act on/respond to items on the published agenda. If you wish to have an item placed on the agenda, you must first meet with the Superintendent.

At this time the board will receive comments from the public.

No public participation.

6. Consent Agenda

Rationale:

"Consent Agenda" items are voted on with one motion and one vote.

These are, typically, items that happen on a regular basis, are annual fees, or routine items in doing business. The board may discuss any item they wish.

The board has the option to pull any item out for a separate vote.

Order #19065 - Motion Passed: Approval of consent agenda passed with a motion by Mr. Larry Yeager and a second by Mr. Randy Phillips.

Ms. Marianne Davis Yes

Ms. Christie Devine Yes

Mr. Billy Montgomery Yes

Mr. Randy Phillips Yes

Mr. Larry Yeager Yes

6.A. Board Meeting Minutes

6.B. Invoices

6.C. SBDM Minutes

Rationale:

Approval of the SBDM Minutes as presented.

6.D. Morehead State University MOA

Rationale:

Clinical Partnership Agreement with Morehead State University.

6.E. University of the Cumberlands MOA

Rationale:

Provide clinical experiences for students at the University of the Cumberlands Nursing Program.

6.F. Centre College MOA

Rationale:

An agreement with Centre College to provide clinical experiences.

6.G. Out of State Overnight Field Trip Request - KMS 8th Grade to New York

Rationale:

KMS would like permission to continue its tradition of taking 8th grade students on an overnight out of state trip. This year we plan to go to NY.

Students/parents will be responsible for paying their own way.

6.H. KMS Boys Basketball Booster Club

Rationale:

KMS would like for the BOE to recognize the KMS Boys Basketball Booster Club.

6.I. Vision Services Contract

Rationale:

Approval of the vision services contract as attached.

7. Create positions for Preschool Partnership Daycare

Rationale:

The Preschool Partnership Grant was awarded to Mercer County Schools again this fiscal year in the increased amount of \$148,500. The purpose of the grant is to award opportunities for all day care for students that are eligible.

A portion of the funds were set aside to create a daycare room at Mercer County Elementary School. The school has the physical room to do this. This would require the creation of a certified teacher position and the creation of 3 classified Instructional Assistant positions at 7.5 hours per day, all paid for with Preschool Partnership Grant funds.

Order #19066 - Motion Passed: Approval of creating 1 Teaching position and 3 Instructional Assistant positions for 7.5 hours per day each passed with a motion by Ms. Christie Devine and a second by Mr. Randy Phillips.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

8. November Leaves of Absence Requests

Rationale:

Medical Leaves

1. A teacher, David Roberts, is requesting unpaid medical leave. This will require him to be off remainder of school year.
2. A Lunchroom Monitor, Heather Stevens, is requesting 5 unpaid days for medical reasons.
3. A Lunchroom Cook/Baker, Bridgette Howard is requesting medical leave using 8 sick and 1 unpaid day.

Order #19067 - Motion Passed: Approval of the November Leaves of Absence requests passed with a motion by Mr. Randy Phillips and a second by Mr. Billy Montgomery.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

9. Food Service Director Position

Rationale:

Change the Food Service Director Position from job class code 7466 to 7467 to meet State and Federal Guidelines. See job description attached.

Change the salary schedule to reflect:

Food Service Director/Certified SNS	220 240	44,306 45,061
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Order #19068 - Motion Passed: Approval of changing the Food Service Director Position from job class code 7466 to 7467 including the job description, and changing the number of days from 220 to 240 passed with a motion by Mr. Larry Yeager and a second by Mr. Randy Phillips.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

10. Field Trip Rate for Bus Drivers

Rationale:

Changing field trip rate on the salary schedule from \$10.25/hour to \$13.00/hour effective with time worked November 18, 2018 and on.

Order #19069 - Motion Passed: Approval to increase bus driver field trip rate to \$13.00/hour effective with time worked November 18, 2018 and on passed with a motion by Mr. Billy Montgomery and a second by Mr. Randy Phillips.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

11. Energy Savings Project Financing Plan

Rationale:

RESOLUTION OF THE BOARD OF EDUCATION OF THE MERCER COUNTY (KENTUCKY) SCHOOL DISTRICT, APPROVING A GUARANTEED ENERGY SAVINGS CONTRACT WITH CMTA INC.; AND APPROVING THE PLAN OF FINANCING THE COST OF SAID PROJECT; AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT, LEASE AND OPTION WITH THE MERCER COUNTY SCHOOL DISTRICT FINANCE CORPORATION AND ANY FURTHER NECESSARY INSTRUMENTS.

Order #19070 - Motion Passed: RESOLUTION OF THE BOARD OF EDUCATION OF THE MERCER COUNTY (KENTUCKY) SCHOOL DISTRICT, APPROVING A GUARANTEED ENERGY SAVINGS CONTRACT WITH CMTA INC.; AND APPROVING THE PLAN OF FINANCING THE COST OF SAID PROJECT; AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT, LEASE AND OPTION WITH THE MERCER COUNTY SCHOOL DISTRICT FINANCE CORPORATION AND ANY FURTHER NECESSARY INSTRUMENTS passed with a motion by Mr. Randy Phillips and a second by Mr. Billy Montgomery.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

12. Adjournment

Order #19071 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Randy Phillips and a second by Ms. Christie Devine.

Ms. Marianne Davis Yes

Ms. Christie Devine Yes

Mr. Billy Montgomery Yes

Mr. Randy Phillips Yes

Mr. Larry Yeager Yes