

**Mercer County Board of Education
Regular Meeting Minutes
October 18, 2018, 5:30 PM
Central Office
530 Perryville Street
Harrodsburg, KY 40330**

Attendance Taken at 5:30 PM:

Present Board Members:

Ms. Marianne Davis
Ms. Christie Devine
Mr. Billy Montgomery
Mr. Randy Phillips
Mr. Larry Yeager

1. Call to Order/Roll Call

Rationale:

Marianne Davis, District 1
Larry Yeager, District 2
Billy Montgomery, District 3
Christie Devine, District 4
Randy Phillips, District 5

2. Approval of Agenda

Rationale:

The agenda is being presented for approval. Any changes are to be made at this time.

Order #19051 - Motion Passed: Approval of agenda passed with a motion by Mr. Randy Phillips and a second by Mr. Billy Montgomery.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

3. Recognitions

Rationale:

The following will be recognized by the Board of Education for their achievements.

1. TITAN PROUD - No Exceptions - A student from each school (Mercer Elementary, Mercer Co. Intermediate School, King Middle, and Mercer County Senior High School) will be recognized each month at the board of education meetings for their efforts in the classroom, leadership skills and attitude. The student award recipient must meet the following guidelines:

GUIDELINES

- Perfect attendance during the month student(s) are being observed.
- Completed all homework assignments and tests.
- Passing grade.
- No discipline issues.
- Student demonstrates good leadership skills.
- Student exhibits a winning attitude and spirit toward learning and peers.

MERCER ELEMENTARY SCHOOL - Reid Rowland, Preschool

MERCER INTERMEDIATE SCHOOL - Isabella Schroeder, 4th grade

KING MIDDLE SCHOOL - Hailey Robinson, 7th grade

MERCER COUNTY SENIOR HIGH - Hunter Sims, 10th grade

2. MCSH FFA State Champs - Junior Dairy Judging Team

Mercer County Senior High School FFA members, Breanna Sullens, Carleigh Randsdell, Laney Bast and Amelia Ellis recently won the state Junior Dairy judging contest at the Kentucky State Fair.

The contest is open to all 9th graders in the state FFA association. The members judge 6 classes of cows and heifers. They are taught to evaluate structure, correctness, femininity, angularity, depth of body, flatness of bone, and mammary system on cows. In the mammary, they look at bloom, median suspensory ligament, fore and rear udder attachment, and correct teat size and placement.

4. Reports

Rationale:

This section of the agenda is reserved for reports only, no action will be taken.

4.A. Superintendent's Report

Rationale:

The Superintendent will report to the board at this time.

New Graduation Requirements:

- English I and II AND two additional English language arts credits aligned with the student's Individual Learning Plan (ILP)
- Algebra I and Geometry AND two additional mathematics credits aligned with the student's ILP
- 3 credits social studies (at least 1 aligned with the student's ILP)
- 3 credits science (at least 1 aligned with the student's ILP)
- 1 credit visual and performing arts
- ½ credit physical education
- ½ credit health
- 6 additional credits aligned with the student's ILP

Students also would have to demonstrate proficiency in reading and mathematics on a 10th-grade test. If they do not pass, they could take the test twice in 11th grade and twice in 12th grade. If a

student still does not pass, they would have the opportunity to demonstrate proficiency in reading and mathematics through an alternative portfolio process.

Students would be required to pass a civics exam, receive instruction in financial literacy, demonstrate competency in essential skills and technology, all as required by statute. As well, students would be required to demonstrate academic or career readiness as defined in the state's accountability system.

Senior Seminar Day

Our seniors along with the seniors from Burgin High School participated in our fourth Senior Seminar Day. The seniors toured local industries and saw presentations from the companies on possible employment opportunities. The industries that participated were Corning Inc., Denyo, Essity, Ephraim McDowell James B. Haggin Hospital, Hitachi, and KU-EW Brown. Thank you to all those industries for providing this opportunity and Whitaker Bank for feeding the seniors. I also want to thank Mike Willand (Mercer County Industrial Development Authority for organizing the event.

4.B. Finance Officer's Report

Rationale:

The Finance Officer will report to the board at this time.

September 2018 Monthly Recap - Ending GF Cash Balance \$3,229,577 (LY \$3,944,725)

- General Fund Revenue:
 - Down 4% compared to last September
 - Increase in Revenue of \$1,053,196 between September 2018 and August 2018
 - Received 16.2% of the revenue that are budgeted for this fiscal year
- Expenditures:
 - Up 3% compared to last year September
 - Increase in Expenses of \$1.5 million between September 2018 and August 2018 (normal increase)
 - Expended 20.1% of the expenses that are budgeted for this fiscal year
- Other:
 - The working budget was submitted successfully by September 30th to KDE
 - We received notification that SEEK is estimated to be right where we were originally thinking. The forecast showed our Net SEEK to be \$10,446,169 with \$249,020 in Capital Outlay Funds. The tentative shows our Net SEEK to be \$10,446,190 with \$248,932 in Capital Outlay Funds. We will receive our Final SEEK numbers in the spring.
- Timeline:
 - October:
 - Open enrollment for health insurance through October 26

- Completing the audit reports and Audited Annual Financial Report to submit to KDE by November 15

November:

- Special Board Meeting to be held on November 1st at 5:30 p.m. regarding the Energy Savings Project
- Finance staff out to Fall KASBO Conference November 14-16

4.C. Attendance/Enrollment Report

Rationale:

The DPP will report to the board at this time if needed.

4.D. Food Service Report

Rationale:

The Food Service Director will report at this time if needed.

4.E. Principal Reports

Rationale:

Any principal may report to the board at this time if needed.

4.F. Personnel Report

Rationale:

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Name	Personnel Action	Job title	Location	Date Effective
Certified Staff				
Marci Lawson	New Hire	Part-time Preschool Teacher	MCES	09/25/2018
Classified				
Lillian Frederick	New Hire	Cook/Baker	MCES	09/24/2018
Ashley Baker	Transfer	Special Ed IA	KMS	09/24/2018
Donna Gomez	New Hire	Food Service Monitor	MCIS	09/24/2018
Lauren Isham	New Hire	Instructional Assistant	KSD	09/11/2018
Thomas Cummins	New Hire	Lunchroom Monitor	KMS	09/28/2018

Cheryl Bryant	New Hire	Lunchroom monitor	MCES	09/28/2018
Coaches				
Jeremy Brummett		Girls golf coach	MCSH	7/1/2018
PerriAnn Blair		Vol. Head Boat Captain	MCSH	09/20/2018
Certified & Classified Subs				
Terminations				
Brittany Savage	Resignation	Cook/Baker	Food Service	Never started
Jamie Baez	Resignation	Lunchroom Monitor	Food Service	9/17/2018
Leaves				
David Roberts		FMLA/Unpaid medical Leave	KMS	10-15-2018 through remainder of school year.

5. Public Participation

Rationale:

Pursuant to Board Policy 01.421, persons wishing to address the Board must first be recognized by the Chairperson and stand behind the podium. An individual or group granted the privilege of being heard must give his/her name, address, and reason for speaking. The Chairperson may rule on the relevance of the topic to the Board's Agenda, and will set the time limit to five (5) minutes. The Board will only act on/respond to items on the published agenda. If you wish to have an item placed on the agenda, you must first meet with the Superintendent.

At this time the board will receive comments from the public.

6. Consent Agenda

Rationale:

"Consent Agenda" items are voted on with one motion and one vote.

These are, typically, items that happen on a regular basis, are annual fees, or routine items in doing business. The board may discuss any item they wish.

The board has the option to pull any item out for a separate vote.

Order #19052 - Motion Passed: Approval of consent agenda passed with a motion by Ms. Christie Devine and a second by Mr. Randy Phillips.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Yes
Mr. Billy Montgomery	Yes
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

6.A. Board Meeting Minutes

6.B. Invoices

6.C. SBDM Minutes

6.D. Technology Activity Report

Rationale:

The Technology Activity Report must be board approved annually. The attached report shows expenditures in regards to technology and if they were paid for with KETS funds or other funds. In order for the district to receive funds from KETS for the current fiscal year, this report must be approved and sent to KDE.

6.E. 2019-2020 Contracts for Nonresident Pupils

Rationale:

Contracts for Nonresident Pupils must be completed prior to February 1, for the upcoming school year. Each contract must be approved by both reciprocating local boards of education. Each district must report a list of students enrolled to their resident district by November 1st.

Summary of contract numbers:

Districts with release of plus/minus 4:

Anderson Co.

Boyle Co.

Burgin Independent School

Danville Independent Schools

Jessamine Co. Schools

Marion Co. Schools

Woodford Co Schools.

Garrard Co. Schools: one for one agreement

Lincoln Co. Schools: only current students on contracts

Washington Co. Schools: approval by the Superintendents of both districts

6.F. Board Procedure Change - Student Medication Guidelines

Rationale:

Presented change to Board Procedure 09.2241 AP.1 Student Medication Guidelines:

Removal of "OR a new prescription bottle from the pharmacy indicating the change and a note from the student's parent/guardian" under Prescription Medications.

See attached updated procedure.

7. District Use of Facility Requests

Rationale:

The House of Grace, Hope & Mercy are requesting to use the auditorium at the high school on Saturday, November 10, 2018. They have supplied all required insurance documentation and have already sent payment for the custodial services needed.

Order #19053 - Motion Passed: Approval of the District Use of Facility Requests passed with a motion by Mr. Billy Montgomery and a second by Mr. Randy Phillips.

Ms. Marianne Davis Yes

Ms. Christie Devine Yes

Mr. Billy Montgomery Yes

Mr. Randy Phillips Yes

Mr. Larry Yeager Yes

8. Create Cook/Baker Position

Rationale:

Due to the many service times, programs and student allergies at Mercer Elementary, it is my recommendation as Director of Food Service to create a 6 hour position to help this school be successful and help ensure student safety and quality of school meals. Food Service Fund (51) will pay for the salary/fringe of this position. The position in a full year will be 6 hours/day and 180 days/year.

Order #19054 - Motion Passed: Approval of the creation of an additional 6 hour Cook/Baker position to be located at MCES passed with a motion by Mr. Billy Montgomery and a second by Mr. Randy Phillips.

Ms. Marianne Davis Yes

Ms. Christie Devine Yes

Mr. Billy Montgomery Yes

Mr. Randy Phillips Yes

Mr. Larry Yeager Yes

9. Titan Golf Range Dedication and Naming

Rationale:

Requesting permission to name golf practice facility in honor of late assistant coach Phil Williams. Coach Williams and his son were instrumental in funding this project. Dedication is scheduled Saturday October 20th.

Cost of signage to be covered by the Golf Boosters.

Order #19055 - Motion Passed: Approval of the dedication and naming of the Titan Golf Practice Facility passed with a motion by Mr. Billy Montgomery and a second by Mr. Randy Phillips.

Ms. Marianne Davis Yes

Ms. Christie Devine Yes

Mr. Billy Montgomery Yes

Mr. Randy Phillips Yes

Mr. Larry Yeager Yes

10. BG-2 and Project Scope Documents for Energy Savings Project

Rationale:

Approval of the BG-2 that will be available the evening of the board meeting, along with project scope documentation.

Order #19056 - Motion Passed: Approval of the BG-2 passed with a motion by Mr. Billy Montgomery and a second by Mr. Larry Yeager.

Ms. Marianne Davis Yes

Ms. Christie Devine Yes

Mr. Billy Montgomery Yes

Mr. Randy Phillips Yes

Mr. Larry Yeager Yes

11. BG-2, BG-3 and Project Scope Documents for District Improvements Project

Rationale:

Approval of the BG-2, BG-3 and project scope documents for District Improvements Project. Documents are attached.

Order #19057 - Motion Passed: Approval of the BG-2, BG-3 and project scope documents for the District Improvements Project passed with a motion by Mr. Randy Phillips and a second by Mr. Billy Montgomery.

Ms. Marianne Davis Yes

Ms. Christie Devine Yes

Mr. Billy Montgomery Yes

Mr. Randy Phillips Yes

Mr. Larry Yeager Yes

12. Approval to Bid for the District Improvements Project

Rationale:

Approval to seek bids for the District Improvements Project.

Order #19058 - Motion Passed: Approval to seek bids for the District Improvements Project passed with a motion by Ms. Christie Devine and a second by Mr. Randy Phillips.

Ms. Marianne Davis Yes

Ms. Christie Devine Yes

Mr. Billy Montgomery Yes

Mr. Randy Phillips Yes

Mr. Larry Yeager Yes

13. Adjournment

Order #19059 - Motion Passed: Approval to adjourn the meeting passed with a motion by Ms. Christie Devine and a second by Mr. Billy Montgomery.

Ms. Marianne Davis Yes

Ms. Christie Devine Yes

Mr. Billy Montgomery Yes

Mr. Randy Phillips Yes

Mr. Larry Yeager Yes