Mercer County Board of Education
Regular Board Meeting Minutes
September 20, 2018, 5:30 PM
Central Office
530 Perryville Street
Harrodsburg, KY 40330

Attendance Taken at 5:30 PM:

Present Board Members:
Ms. Marianne Davis
Ms. Christie Devine
Mr. Billy Montgomery
Mr. Randy Phillips
Mr. Larry Yeager

1. Call to Order/Roll Call

Rationale:
Marianne Davis, District 1
Larry Yeager, District 2
Billy Montgomery, District 3
Christie Devine, District 4
Randy Phillips, District 5

2. Approval of Agenda

Rationale:
The agenda is being presented for approval. Any changes are to be made at this time.

Order #19039 - Motion Passed: Approval of agenda passed with a motion by Mr. Randy Phillips and a second by Mr. Billy Montgomery.
Ms. Marianne Davis Yes
Ms. Christie Devine Yes
Mr. Billy Montgomery Yes
Mr. Randy Phillips Yes
Mr. Larry Yeager Yes

3. Recognitions

Rationale:
The following will be recognized by the Board of Education for their achievements:
1. TITAN PROUD - No Exceptions - A student from each school (Mercer Elementary, Mercer Co. Intermediate School, King Middle, and Mercer County Senior High School) will be recognized each month at the board of education meetings for their efforts in the classroom, leadership skills and attitude. The student award recipient must meet the following guidelines:

GUIDELINES

- Perfect attendance during the month student(s) are being observed.
- Completed all homework assignments and tests.
- Passing grade.
- No discipline issues.
- Student demonstrates good leadership skills.
- Student exhibits a winning attitude and spirit toward learning and peers.

MERCER ELEMENTARY SCHOOL - Emma Sanford, Kindergarten
MERCER INTERMEDIATE SCHOOL - Cooper Haven, 3rd grade
KING MIDDLE SCHOOL - Casey Robinson, 6th grade
MERCER COUNTY SENIOR HIGH - Lydia Freeman, 9th grade

2. Dr. Ekambaram Elumalai
Gregory Taylor, coordinator of the Kentucky Green and Healthy Schools Program will be honoring Dr. Ekambaram Elumalai and three of his students from last school year (Grayson Singleton, Destiny Hartman, and Joseph Baker). These students earned the Leadership Award and also participated in the Water Quality Project where they received a $1,000 sub grant.

4. Reports

Rationale:
This section of the agenda is reserved for reports only, no action will be taken.
4.A. Superintendent's Report

Rationale:
The Superintendent will report to the board at this time.

Superintendents Report
September 20, 2018

- Accountability Timeline: Next week, the state will be releasing the 2017 – 2018 state testing results. On September 24th, at 9:00 am, the state will be releasing a list of CSI/TSI schools and will also release all data to the schools. (CSI – Comprehensive School of Improvement and TSI – Targeted School of Improvement). All schools will be classified into three different titles: CSI, TSI, or other. CSI will be the lowest 5% of schools across the state. This will consists of 33 elementary schools, 11 middle schools, and 5 high schools. The next label will be TSI. This will account for 50% of the schools across the state. TSI means that a subgroup within the school is scoring much lower than the general population in which we refer to as gap students. You must have 10 students in a subgroup to qualify. Examples of sub groups are: free and reduced, special education, minorities groups. So, the larger the school and more diverse the school is, you have a greater chance of having a TSI subgroup. The last label is called Other.
- Construction Project: we met yesterday with Ross Tarrant and CMTA to go over the plans one final time before they send the projects out to bid. Once the bids come in, the board

may have to prioritize as to which projects need to be done or not done based on the funding available.

- With the leaving of Nate Bordeaux, we have hired Jana Stratton to be the district DAC. She will be employed 45 to 60 days depending on what is needed to do the job of a DAC. Her only role will be the DAC role and working with the school BAC's and administration. Her experience will be in invaluable as we prepare for testing coming up this spring.
- We want to wish our best for the King Middle School Titans good luck tonight as they will be playing for first place in the Salt River Conference. Good luck Coach Pittman and team.
- HUGE CONGRATULATIONS to the Junior Dairy Judging Team for winning the state at the State Fair. Those members were Laney Bast, Amelia Ellis, Carleigh Ransdell, and Breanna Sullens. Awesome job and we are so PROUD of you all!!

4.B. Finance Officer's Report

Rationale:
The Finance Officer will report to the board at this time.

Board Meeting – September 20, 2018
August 2018 Monthly Recap - Ending GF Cash Balance $3,694,922 (LY $4,581,526)

- Revenue:
    - Down 12% compared to last August (August 2017 compared to August 2016 – down 45% due to utility taxes)
        - Largely due to:
            - Receiving $134,632 more in Property & Motor Vehicle Taxes last August as opposed to this August
    - Increase in Revenue of $952,008 in August compared to July

- Expenditures:
    - Up 7% compared to last year at this time (August 2017 compared to August 2016 – down 2% due to lower utility costs with the closing of the East Lexington Street Campus)
        - Largely due to:
            - Step increases in salaries
    - Increase in Expenses of $1.6 million in August compared to July
        - Largely due to:
            - The first payroll with all staff starting in August

- Timeline:

  September:
    - Working Budget will be reviewed tonight and is due to KDE by September 30

- Last week of September we should have a clearer picture of what SEEK will be for the remainder of the year.

October:
- Open enrollment for health insurance is October 8 – October 26
- Completing the audit reports and Audited Annual Financial Report to submit to KDE by November 15

4.B.1. Section 6 Allocations

Rationale:
The board voted to approve the restoration of the section 6 funds to $139.33/pupil at the August Board Meeting. The attachment shows the totals with increases including any changes due to second month growth. The principals were given their updated allocations on Tuesday, September 11, 2018.

4.C. Attendance/Enrollment Report

Rationale:
The DPP will report to the board at this time.

Enrollment as of 8/16/18:	**Enrollment as of 9/18/18**
MCES: K: 8 homeroom classes 183 students 1: 8 homeroom classes scheduled 201students 2: 9 homeroom classes 209 students Total Number: 593 (Not including preschool)	MCES: K: 8 homeroom classes 183 students 1: 8 homeroom classes scheduled 199students 2: 9 homeroom classes 212 students Total Number: 594 (Not including preschool)
MCIS: 3rd: 9 homeroom classes 214 students 4th: 8 homeroom classes 217 students (cap increases here) 5th: 8 homeroom classes 221 students Total MCIS: 652	MCIS: 3rd: 9 homeroom classes 214 students 4th: 8 homeroom classes 215 students (cap increases here) 5th: 8 homeroom classes 223 students Total MCIS: 652
KMS: 6th: 220 students 7th: 195 students 8th: 193 students Total KMS: 608	KMS: 6th: 223 students 7th: 193 students 8th: 196 students Total KMS: 612)
MCSH: 9th: 210 students 10th: 199 students 11th: 196 students	MCSH: 9th: 213 students 10th: 201 students 11th: 196 students

12th: 172 students 14th: 3 students MCSH Total: 780 Mercer Central: 33 students (11 of these are virtual) : Day Treatment: 11 (intakes still occurring) District total: 2677 (without preschool)	12th: 173 students 14th: 3 students MCSH Total: 786 Mercer Central: 33 students (11 of these are virtual) 9th: 4 10th: 8 11th: 12 12th :9 Day Treatment: 13 (intakes still occurring) 6th: 0 7th: 1 8th: 4 9th:2 10th: 2 11th: 2 12th:2 District total: 2690 (without preschool) 2839 with preschool

	Expected Enrollment (Based upon May enrollment)	Sept. 18 Enrollment	Difference
Kindergarten	200	183	-17
1	189	199	10
2	210	212	2
3	210	214	3
4	222	215	7
5	223	223	0
6	216	223	7
7	189	193	4
8	188	196	8
9	210	213	3
10	216	201	-15
11	213	196	-17
12	175	173	-2
14	0	3	3
Mercer Central	25	33	8
Day Treatment	13	13	0
Total:	2699	2690	-9

Average Daily Membership by school:

KMS: 608
Central: 31
Day Treatment: 12
MCES: 593
MCIS: 649
MCSH: 781

Average Daily Attendance by school:
KMS = 95.91%
Central: 89.5%
Day Treatment: 91.30%
MCES: 96.91%
MCIS: 96.70%
MCSH: = 96.6%

4.D. Personnel Report

Rationale:
KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting

these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Name	Personnel Action	Job title	Location	Date Effective
Certified Staff				
Cristina Cocanougher	New Hire	Art Teacher	KMS	8/28/2018
Classified				
Michael Nowlin	Transfer	Custodian	MCIS	08/27/2018
Brittany Savage	New Hire	Cook/Baker	MCES	08/17/2018
Ashley Wethington	Transfer	IA- Special Ed	District	8/28/2018
Rebecca Thompson	New Hire	Custodian	MCIS	08/28/2018
Jerilee Grubbs	New Hire	Preschool IA	MCES	8/27/2018
Ashley Smith	New Hire	Cook/baker	MCIS	10/15/2018
Olivia Gooch	New Hire	Instructional Assistant-Flex	MCIS	9/6/2018
Crystal Taylor	Transfer	Lunchroom Manager	MCES	9/7/2018
Heather Gooch	New Hire	Preschool IA	MCES	9/7/2018
Coaches				
Wes Weldon		Volunteer Boys Basketball Coach 8th grade	KMS	8/29/2018
Nick Caton		Assistant Girls Tennis	MCHS	7/1/2018
Nikki Sawyer		Assistant Cheerleading Coach	KMS	8/30/2018
Shawn Curtsinger		Boys tennis Coach	MCSH	7/1/2018
Michael Grubbs		Ass. Girls Soccer Coach	MCSH	8/7/2018
Certified & Classified Subs				
Terry Dailey		Certified Sub		7/1/2018
Leniece Dailey		Certified Sub		7/1/2018
William Louallen		Substitute Bus Driver		8/31/2018
Bart Bredar		Certified Sub		9/10/2018

Eva Reynolds		Certified Sub		9/10/2018
Sheila Johnson		Emergency Certified Sub		7/1/2018
Holly Moser		Emergency Certified Sub		7/1/2018
Gary Moore		Cert. Sub		7/1/2018
Orbie Jean Compton		Class. Sub		7/1/2018
Donna Wilt		Substitute Bus Monitor		9/13/2018
Lois Ellis		Cert. Sub		7/1/2018
Terminations				
Nancy Rowe	Retirement	Bus Driver	Bus Garage	9/28/2018
Lynn Taylor	Retirement	Academic Program Consultant	District	10/31/2018
Teresa Stratton	Resignation	Food Service Manager	MCES	09/03/2018
Emily Lawson	Resignation	Art Teacher	KMS	08/31/2018
Becky Holt	Retirement	Writer/photographer	Distict	12/31/2018
Nate Bordeaux	Resignation	Intructional Coordinator	District	08/31/2018
Emily Sundberg	Resignation	IA	KSD	08/31/2018
Benjamin Stancil	Resignation	Bus Driver	Bus Garage	9/15/2018
Leaves				
Wendy Sherrow		FMLA	MCES	Intermittent leave

4.E. Food Service Report

Rationale:
The Food Service Director will report to the board at this time.

No Report at this time.

4.F. Principal's Report

Rationale:
Any Principal wishing to report to the board will do so at this time.

No Report at this time.

5. Public Participation

Rationale:
Pursuant to Board Policy 01.421, persons wishing to address the Board must first be recognized by the Chairperson and stand behind the podium. An individual or group granted the privilege of being heard must give his/her name, address, and reason for speaking. The Chairperson may rule on the relevance of the topic to the Board's Agenda, and will set the time limit to five (5) minutes. The Board will only act on/respond to items on the published agenda. If you wish to have an item placed on the agenda, you must first meet with the Superintendent.

At this time the board will receive comments from the public.

No public participation.

6. Consent Agenda

Rationale:
"Consent Agenda" items are voted on with one motion and one vote.
These are, typically, items that happen on a regular basis, are annual fees, or routine items in doing business.
The board may discuss any item they wish.
The board has the option to pull any item out for a separate vote.

Order #19040 - Motion Passed: Approval of consent agenda passed with a motion by Mr. Randy Phillips and a second by Mr. Billy Montgomery.
Ms. Marianne Davis Yes
Ms. Christie Devine Yes
Mr. Billy Montgomery Yes
Mr. Randy Phillips Yes
Mr. Larry Yeager Yes

6.A. Board Meeting Minutes

6.B. Invoices

6.C. SBDM Meeting Minutes

Rationale:
Review of the SBDM Meeting Minutes

6.D. Surplus Equipment

Rationale:
The following items are to be approved as surplus:

Ice Machine at MCSH Cafeteria, does not work, was purchased in 1997, will be scrapped.

6.E. MCSH Baseball Overnight Trip Request

Rationale:
The Mercer County High School baseball varsity baseball team has the opportunity to play in the Smoky Mountain Invitational on March 29th and 30th. This tournament takes place in the Gatlinburg/Pigeon Forge area of Tennessee. The tournament director guaranteed Mercer 1 game on the 29th and 2 games on the 30th.

The boosters will be paying for travel and lodging. The players will be paying for their own meals.

6.F. Seventh Grade Out of State Trip Request

Rationale:
For the past several years, KMS 7th graders have participated in KY's Night at the Museum at the Chicago Museum of Science and Industry. This year the students will leave on Friday, November 2, and return on Saturday, November 3. Freedom Tours is the service provider with tour buses provided by Booker Transportation. This is an out of state, overnight trip for our students. The number of spots are limited and based on first come first serve bases.

6.G. Lowe's Toolbox for Education Grant

Rationale:
Mrs. Milburn at KMS would like to apply for the Lowe's Toolbox for Education Grant to repair the green house at KMS, in the amount up to $5,000.

Mr. Harris at KMS would like to apply for the Lowe's Toolbox for Education Grant to upgrade and replace the robotics equipment and purchase new power tools for the wood shop class, in the amount up to $5,000.

6.H. PTO Fundraiser

Rationale:
The KMS PTO would like permission to do a school-wide fundraiser to raise money for various activities during the 2018-2019 school year. The fundraiser will be through Midland Fundraising.

6.I. Corning Grant

Rationale:
Michael Harris, KMS vocational technology teacher, would like to apply for the Corning grant in order to update the KMS robotics class.

6.J. KMS PTO as a Booster Organization

Rationale:
KMS would like for the BOE to recognize the KMS PTO as a booster organization.

6.K. Shortened School Day/Partial Week approvals for SWD

Rationale:
Based on special education procedures, the Admission and Release Committee (ARC) may recommend an exemption from regular length of the school day or week for students with disabilities based on medical or ARC determined need. ARC teams in all schools met in August and September to update and renew SSD/PW needs for students with disabilities. Attached is specific information for each school/student, this attachment is private and may only be viewed by the Board, Superintendent, and any other staff that it may be necessary for them to view the document.

6.L. Health Requirements and Services Procedure

Rationale:
The board must approve any changes to the procedures. The attachment outlines a new procedural change.

6.M. KECSAC MOA

Rationale:
The board must approve any MOA's. Attached is the KECSAC MOA for the board to receive funds to run the Day Treatment Program.

7. Orientation and Mobility Services Contract

Rationale:
The board must approve contracts for services. Attached is the contract for Orientation and Mobility Services. The contractor will be paid in accordance with the contract and time worked from Medicaid Reimbursement funds.

Order #19041 - Motion Passed: Approval of the Orientation and Mobility Services Contract passed with a motion by Mr. Randy Phillips and a second by Ms. Christie Devine.
Ms. Marianne Davis Yes
Ms. Christie Devine Yes
Mr. Billy Montgomery Yes
Mr. Randy Phillips Yes
Mr. Larry Yeager Yes

8. Physical Therapy Contract with Anderson County Schools

Rationale:
The board must approve contracts for services. Attached is the contract for Physical Therapy Services. Anderson County Schools will be paid in accordance with the contract from Medicaid Reimbursement funds.

Order #19042 - Motion Passed: Approval of the Physical Therapy Contract with Anderson County Schools passed with a motion by Mr. Randy Phillips and a second by Ms. Christie Devine.
Ms. Marianne Davis Yes
Ms. Christie Devine Yes
Mr. Billy Montgomery Yes
Mr. Randy Phillips Yes
Mr. Larry Yeager Yes

9. **ADDENDUM Third Party CDL District Contract**

Rationale:
The board must approve all contracts for services.

Attached is a contract for Mercer County Board of Education to enter into with the Laurel County Board of Education to administer the examinations for Transportation Personnel for 2018-19. Laurel County Board of

Education is employing a Commercial Driver's License Examiner to administer the examination. The rate of payment will be $25.00/hour with a one hour minimum and will be billed on a monthly basis.

Order #19043 - Motion Passed: Approval of the Third Party CDL District Contract with Laurel County Board of Education passed with a motion by Ms. Christie Devine and a second by Mr. Billy Montgomery.
Ms. Marianne Davis Yes
Ms. Christie Devine Yes
Mr. Billy Montgomery Yes
Mr. Randy Phillips Yes
Mr. Larry Yeager Yes

10. KISTA Participation - approving purchase of 3 buses

Rationale:
The budget accounts for 3 school bus purchases utilizing KISTA financing. In order to keep the bus inventory in a good rotation, it is essential to purchase buses every year to replace others that need to be removed from the bus inventory.
A resolution of the Board of Education authorizing the execution of an equipment lease and security agreement between the Kentucky Interlocal School Transportation Association and the Board providing for the acquisition and leasing of school buses and approving generally the plan of financing the acquisition of school buses for and on behalf of the Board is attached and must be approved to be sent to the Board's fiscal agent and the Kentucky Department of Education.

Individual Choices for School Bus:	**Cost:**
78 Passenger International Bus	$108,009
Radio AM/FM/CD/PA	$535
Drivers Dome Light	$48
Center Pass-through Luggage Box	$3,447
Camera System	$1,866
2 Additional Cameras ($255 each)	$510
Event Marker	$110
Pedestal for Forward Facing Camera	$50
Tinted Windows	$940
Total Cost Per Bus	$115,515
Total of 3 Buses	$346,545

Order #19044 - Motion Passed: Approval to purchase 3 school buses in fiscal year 2019 using KISTA financing passed with a motion by Mr. Randy Phillips and a second by Mr. Billy Montgomery.
Ms. Marianne Davis Yes
Ms. Christie Devine Yes
Mr. Billy Montgomery Yes
Mr. Randy Phillips Yes
Mr. Larry Yeager Yes

11. District Use of Facility Requests

Rationale:

Campbellsville University is requesting the use of the Athletic Center during times that our students will not be using the facility. The agreement is attached. Campbellsville has supplied all necessary insurances.

Order #19045 - Motion Passed: Approval for Campbellsville University to use the Athletic Center as outlined in the agreement passed with a motion by Ms. Christie Devine and a second by Mr. Randy Phillips.
Ms. Marianne Davis Yes
Ms. Christie Devine Yes
Mr. Billy Montgomery Yes
Mr. Randy Phillips Yes
Mr. Larry Yeager Yes

12. Participation in KSBA case against LGE/KU

Rationale:
KSBA will be addressing issues with LGE/KU intending to increase rates through the Public Service Commission. KSBA is asking school districts to pay them to represent the districts before the PSC. The total actual incurred intervention costs will be capped cumulatively at $45,000. Mercer County's share will be up to $347.00. These amounts were determined using enrollment numbers.
The board must approve the resolution and the chair must sign the resolution to be sent to KSBA.

Order #19046 - Motion Passed: Approval to pay up to $347.00 for KSBA services in regards to the LGE/KU case passed with a motion by Mr. Billy Montgomery and a second by Mr. Randy Phillips.
Ms. Marianne Davis Yes
Ms. Christie Devine Yes
Mr. Billy Montgomery Yes
Mr. Randy Phillips Yes
Mr. Larry Yeager Yes

13. Establishment of 2018-19 Appeals Panel

Rationale:
The local Board of Education shall establish an Evaluation Appeals Panel for certified personnel that will consist of two (2) members elected by the certified employees and two (2) alternate members elected by the certified employees of the district. The Board will appoint one (1) certified member and one (1) alternate certified member.
Any certified employee who believes that he/she was not correctly evaluated may submit an appeal to the panel for a review of his/her evaluation.

Elected by certified staff:
1. Greg Warren
2. Lynn Flach
Alternates:
1. Kimberlee Piazza

The Board of Education's appointment of a certified staff member:
1. Jaziel Guerra
The Board of Education's appointment of an alternate certified staff member:
1. Terry Gordon

Order #19047 - Motion Passed: Approval of the 2018-19 Certified Staff Appeals Panel as presented passed with a motion by Ms. Christie Devine and a second by Mr. Billy Montgomery.
Ms. Marianne Davis Yes
Ms. Christie Devine Yes
Mr. Billy Montgomery Yes
Mr. Randy Phillips Yes
Mr. Larry Yeager Yes

14. 2018-19 Salary Schedule Revision

Rationale:
Addition of the following to page 2 of the 2018-19 salary schedule:

ESS Bus Driving Rate will be paid at two (2) times the regular driving rate for the employee.

Order #19048 - Motion Passed: Approval of the 2018-19 Salary Schedule Revision passed with a motion by Ms. Christie Devine and a second by Mr. Larry Yeager.
Ms. Marianne Davis Yes
Ms. Christie Devine Yes
Mr. Billy Montgomery Yes
Mr. Randy Phillips Yes
Mr. Larry Yeager Yes

15. 2018-19 Working Budget

Rationale:
The Board was sent the attachments on Monday, September 17, 2018 to review for the board meeting.

The Board must approve the working budget and it must be submitted to KDE by September 30, 2018.

Order #19049 - Motion Passed: Approval of the 2018-19 Working Budget as presented passed with a motion by Ms. Christie Devine and a second by Mr. Billy Montgomery.
Ms. Marianne Davis Yes
Ms. Christie Devine Yes
Mr. Billy Montgomery Yes
Mr. Randy Phillips Yes
Mr. Larry Yeager Yes

16. Adjournment

Order #19050 - Motion Passed: Approval to adjourn the meeting passed with a motion by Ms. Christie Devine and a second by Mr. Billy Montgomery.
Ms. Marianne Davis Yes
Ms. Christie Devine Yes
Mr. Billy Montgomery Yes
Mr. Randy Phillips Yes
Mr. Larry Yeager Yes