

**Mercer County Board of Education  
Regular Board Meeting Minutes  
August 16, 2018, 5:30 PM  
Central Office  
530 Perryville Street  
Harrodsburg, KY 40330**

**Attendance Taken at 5:30 PM:**

Present Board Members:

Ms. Marianne Davis  
Ms. Christie Devine  
Mr. Randy Phillips  
Mr. Larry Yeager

Absent Board Members:

Mr. Billy Montgomery

**1. Call to Order/Roll Call**

**2. Approval of Agenda**

**Order #19022 - Motion Passed:** Approval of Agenda passed with a motion by Mr. Randy Phillips and a second by Ms. Christie Devine.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Yes
Mr. Billy Montgomery	Absent
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

**3. Superintendent's Report**

Rationale:

The Superintendent will report to the board at this time.

Superintendents Report  
August 16, 2018

- I want to first start-off by thanking our students, parents, staff, and administrators for a wonderful start to the school year. We have a great week and a day. It was so enjoyable watching our staff interact with parents and students. I have seen our staff building relationships much more than any other year. Thank you!

- Each of you have a magazine on your desk. It is a copy of the Kentucky School Advocate, which is a publication of the Kentucky School Boards Association. This is a magazine that is distributed throughout the 173 school districts across the state of Kentucky. If you will look at the front page, you will notice Makenzie Ezell, a Mercer County student who just graduated on the front cover. KSBA did an article on Miranda Goodlett's Teacher Training program at the high school which prepares those students for the education field. Mercer County actually has four full pages on the magazine. Congratulations to Mrs. Miranda Goodlett and the high school for such a wonderful program.

- HOVERCAMS – well, it has been an adventure but we have almost installed all the 96 HOVERCAMS across the district. MCES and MCIS had all their HOVERCAMS up and functional this past Monday. King Middle School will be complete next Monday. I have received nothing but praise from our teachers. They love the HOVERCAM board. If you get a chance, please stop by one of the schools and look at one of the interactive boards in action. They are amazing.

#### **4. Finance Officer's Report**

Rationale:

The Finance Officer will report to the board at this time.

Board Meeting - August 16, 2018

July 2018 Monthly Recap - Ending GF Cash Balance \$4,165,648 (LY \$4,855,010)

Revenue:

Up 6% compared to last July

Largely due to:

Receiving \$60,335 in Property & Motor Vehicle Taxes this July as opposed to \$0 last July

Expenditures:

Up 14% compared to last year at this time

Largely due to:

Spending \$67,806 more in Instruction than last July

Timeline:

August:

Tax hearing on August 23rd at 5:30 p.m.

Special Board Meeting on August 23rd at 6 p.m. to set tax rate and look at Section 6 allocations

Auditor in district August 27 - 31

September:

Working Budget must be board approved and sent to KDE by September 30th

KISTA Participation Resolution should be reviewed and approved

Indirect Costs will be reviewed and approved

## **5. Attendance/Enrollment Report**

Rationale:

The DPP will report to the board at this time.

Enrollment as of 8/16/18:

MCES:

K: 8 homeroom classes 183 students

1: 8 homeroom classes scheduled 201 students

2: 9 homeroom classes 209 students

Total Number: 593 (Not including preschool)

MCIS:

3rd: 9 homeroom classes 214 students

4th: 8 homeroom classes 217 students (cap increases here)

5th: 8 homeroom classes 221 students

Total MCIS: 652

KMS:

6th: 220 students

7th: 195 students

8th: 193 students

Total KMS: 608

MCSH:

9th: 210 students

10th: 199 students

11th: 196 students

12th: 172 students

14th: 3 students

MCSH Total: 780

Mercer Central: 33 students (11 of these are virtual)

Day Treatment: 11 (intakes still occurring)

District total: 2677 (without preschool)

FRAM Eligible as of 8/16/18

District Total: 1389 Free/Reduce out of 2677 (51.9%)

MCES: 349 Free/Reduced out of 593 (58.9% Not including preschool)

MCIS: 397 Free Reduced out of 652 (61.0%)

KMS: 320 Free/Reduced out of 608 (52.6%)

MCSH: 294 Free/Reduced out of 780 (37.7%)

Mercer Central: 21 Free/Reduced out of 31 students (67.7%)

Day Treatment: 8 Free/Reduced out of 11 (72.7%)

Student Population Excluding White not of Hispanic Origin:

District total: 16.85%

MCES: 15.59% (includes preschool)

MCIS: 19.02%

KMS: 17.11%

MCSH: 16.28%  
Mercer Central: 6.06%  
Day Treatment: 18.18%

## **6. Public Participation**

Rationale:

Pursuant to Board Policy 01.421, persons wishing to address the Board must first be recognized by the Chairperson and stand behind the podium. An individual or group granted the privilege of being heard must give his/her name, address, and reason for speaking. The Chairperson may rule on the relevance of the topic to the Board's Agenda, and will set the time limit to five (5) minutes. The Board will only act on/respond to items on the published agenda. If you wish to have an item placed on the agenda, you must first meet with the Superintendent.

## **7. Consent Agenda**

Rationale:

"Consent Agenda" items are voted on with one motion and one vote.

These are, typically, items that happen on a regular basis, are annual fees, or routine items in doing business. The board may discuss any item they wish.

The board has the option to pull any item out for a separate vote.

**Order #19023 - Motion Passed:** Approval of consent agenda passed with a motion by Mr. Randy Phillips and a second by Mr. Larry Yeager.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Yes
Mr. Billy Montgomery	Absent
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

### **7.A. Minutes of Board Meeting**

### **7.B. SBDM Minutes**

### **7.C. Invoices**

### **7.D. Booster Organizations**

Rationale:

The board must annually approve booster organizations to continue in the district. The following boosters are up for approval and have submitted all required documentation:

MCIS PTO

MCES PTO

KMS Football Booster Club

KMS Girls Basketball Booster Club

### **7.E. MCES Out of County Field Trip Request**

Rationale:

MCES Preschool is requesting to take an out of county field trip to Eckert's Orchard in Versailles, KY on October 3 and October 4.

## 7.F. KMS Bookfair

Rationale:

KMS would like permission to hold its fall bookfair on September 4 - 10, 2018.

## 7.G. District Funding Assurances

Rationale:

There is an annual requirement for the school board to approve funding assurances. The document provides information on how our district utilizes federal and state funding sources to meet the learning needs of our students. Board approval is required of this document in order for the Kentucky Department of Education to release the 2018-19 funding to the district.

## 8. Personnel Report

Rationale:

KRS 160.390; KRS 160.38; KRS 160.370 The Superintendent is responsible for all personnel actions including hiring, assignments, transfer, dismissal, suspension, reinstatement, promotion, and for reporting these actions to the board of education (KRS 160.390 (1)). All appointments, promotions and transfers of principals, supervisors, teachers, and other school employees shall be made only by the Superintendent of schools, who shall notify the Board of the action taken (KRS 160.380(2a)).

Name	Personnel Action	Job title	Location	Date Effective
<b>Certified Staff</b>				
Mike Floro	Transfer	Ass. Principal	MCSH	7/7/2018
Daphne Darkomensah	New Hire	.3 Guidance Counselor	MCDT	7/7/2018
Adam Sergent	New Hire	Engineering Teacher	MCSH	7/9/2018
Jordan Blair	New Hire	Special Ed. Teacher	District	7/18/2018
Ashley Lasure	New Hire	7th grade Math Teacher	KMS	7/18/2018
Emily Dillow	New Hire	Preschool Teacher	MCES	6/28/2018
Jay Jackson	New Hire	Health/PE Teacher	MCSH	08/10/2018
<b>Classified</b>				
Michael Nowlin	New hire	Lunchroom monitor	MCIS	7/30/2018
Dana Yates	New hire	Bus monitor	District	7/6/2018
Bridgette Howard	New hire	Cook/Baker(4hrs)	MCHS	7/31/2018
Crystal Deshazer	New hire	Instructional Assistant	District	8/7/2018
Chasity Faith Russell	New hire	Occupational Therapist	District	7/26/2018
Chelcy Sullivan	New Hire	Instructional Assistant	District	7/26/2018

Kristen West	New Hire	Special Ed. Instructional Assistant	District	7/24/2018
Tanner Estes	New hire	Instructional Assistant-1yr only	MCIS	7/17/2018
Tara Ennis	New Hire	Lunchroom monitor	MCES	7/17/2018
Caroline Farthing	New hire	Instructional Assistant	MCIS	7/17/2018
Laurie Readnower	New Hire	Instructional Assistant -1yr only	MCIS	7/17/2018
Cassie Shirley	New Hire	Preschool Instructional Assistant	MCES	8/2/2018
<b>Coaches</b>				
Joe Bill Fister		Asst. Football Coach	KMS	7/1/2018
Lynn Flach		Head Volleyball Coach	KMS	7/1/2018
Lynn Flach		Asst. Middle School Track	KMS	7/1/2018
Lynn Flach		Asst. Girls Track Coach	MCSH	7/1/2018
Lynn Flach		Head Volleyball Coach	MCSH	7/1/2018
Edward Donahue		Vol. Asst. Archery Coach	MCSH	7/1/2018
Josh Culver		Head Girls Soccer Coach	MCSH	7/1/2018
Josh Culver		Asst. Girls Soccer Coach	KMS	7/1/2018
Chuck Miller		Strength Coach Level 1	District	7/1/2018
Mark Huffman		Asst. Football Coach	MCSH	7/1/2018
Blair Pittman		Head Football Coach	KMS	7/1/2018
John T Linton		Asst. Football Coach	KMS	7/10/2018
Joshua Painter		Strength Coach-Level 2	MCSH	7/1/2018
Joshua Painter		Asst. WR/OLB/Strength Coach	MCSH	7/1/2018
Nikki Sawyer		Asst. Cheerleading Coach	MCSH	7/1/2018
Caleb Berger		Asst. Baseball Coach	MCSH	7/1/2018
John T Linton		VL. Boys Basketball Coach	MCSH	7/25/2018
Al Leitenberger		Vol. Asst. Coach	MCSH	7/1/2018
Nick Patterson		Asst. Girls Golf	MCSH	7/1/2018
Tim Berger		Asst. Athletic Director	District	7/30/2018
Samantha Travillian		Head Girls Soccer Coach	KMS	7/10/2018
Brian Sims		Asst. JV/OLB Coach	MCSH	7/1/2018
Steve Lyons		Girls Tennis	MCSH	7/1/2018

R. Graham Heasley		Asst. Skills Coach (Asst. Football)	MCSH	7/1/2018
Brian Pendencygraft		Vol. Asst. Boys Basketball	MSCH	7/1/2018
Adam Shartzter		Asst. Boys Golf Coach	MCSH	8/1/2018
Adam Shartzter		Head Baseball Coach	MCSH	7/1/2018
Kasey McRay		Asst. boys basketball	MCSH	7/1/2018
Kasey McRay		Head Asst. Boys Basketball	MCSH	7/1/2018
Kasey McRay		Asst. Boys Basketball	MCSH	7/1/2018
Kathryn Carey		Asst. Girls Basketball	MCSH	7/1/2018
Todd Bryant		Head Girls Basketball (8th grade)	KMS	7/1/2018
Todd Bryant		Girls Softball Coach	KMS	7/1/2018
David Teets		Head Girls Cross Country	MCSH	7/1/2018
David Teets		Head Boys Cross Country	MCSH	7/1/2018
Jay Anderson		Boys Golf	MCSH	7/1/2018
Ann Clay Ross		Head Cheerleading Coach	KMS	7/1/2018
Carissa Horn		Head Cheerleading Coach	MCSH	7/1/2018
Robin Moler		Head Middle School Track	KMS	7/1/2108
Taylor Robb		Asst. Volleyball Coach	MCSH	7/1/2018
<b>Certified &amp; Classified Subs</b>				
Paul Boblitt		Certified Sub		7/1/2018
Teresa Castle		Certified Sub		7/1/2018
Dianna Richmond		Emergency Cert. Sub/Class. Sub		7/1/2018
Mark Harris		Cert. Sub		7/1/2018
Stephen Kidd		Cert. Sub		7/1/2018
Tim Berger		Class. Sub Bus monitor/driver		7/1/2018
John Barrington		Class. Sub Bus driver/monitor		7/1/2018
Joe Fister		Class. Sub bus driver/monitor		7/1/2018
Rawleigh Honchel		Cert. Sub		7/1/2018
Vickie Tewmey		Class. Sub		7/1/2018
Alex Mcray		Emergency Cert. Sub/ class. Sub		7/1/2018
Samantha Pope		Emergency Cert. Sub		7/1/2018

Mischelle Royalty		Class. Sub		7/1/2018
Allison Noort		Class. & Cert. Sub		7/1/2018
Karen Lamour		Class. Sub/ emergency Cert. Sub		7/1/2018
Aleena Parker		Emergency Cert. Sub		7/1/2018
Jamie Wince		Cert. Sub		7/1/2018
Cara Johnson		Emergency Cert. Sub/ class. sub		7/1/2018/
Sherrie Bugg		Cert. Sub		7/1/2018
Emily Hogue		Emerg. Cert. Sub & Class. Sub		7/1/2018
Mike Jones		Classified sub bus driver/monitor		7/1/2018
Kyle Porter		Class. Sub Bus driver and monitor		7/1/2018
William Durr		Class. Sub bus driver and monitor		7/1/2018
Carla Gray		Class. Sub		7/1/2018
Amber Rakes		Class. Sub/ Emergency Cert. Sub		7/1/2018
Jill Honchel		Cert. Sub		7/1/2018
James Stratton		Class. Sub bus driver and monitor		7/1/2018
Dianna Richmond		Class. Sub bus driver and monitor		7/1/2018
Alex McRay		Class. Sub Bus driver and monitor		7/1/2018
Perry Harp		Class. Sub bus driver and monitor		7/1/2018
Terry Montgomery		Class. Sub bus driver/monitor		7/1/2018
Mary Jo Lewis		Class. Sub bus Driver/monitor		7/1/2018
Mike Preston		Class. Sub bus driver and monitor		7/1/2018
Robert Woods		Class. Sub Bus Driver and Monitor		7/1/2018
EmmaJean Tamme		Class. Sub bus driver and monitor		7/1/2018
Charles Curtsinger		Class. Sub Bus Driver and monitor		7/1/2018
Tara Baker		Emerg. Cert. sub & Class sub		7/1/2018
Chelcy Sullivam		Emerg. Cert. Sub		7/1/2018
Jack Edwards		Class. Sub		7/1/2018
Sandra Carss		Class. Sub		8/5/2018
Michael Martin		Emerg. Cert. Sub		7/1/2018
Gary Moore		Cert. Sub		7/1/2018



Orbie Jean Compton		Class. Sub		7/1/2018
<b>Terminations</b>				
Marci Lawson	Resignation	Instructional Assistant	MCIS	6/25/2018
Mark Dunn	Resignation	7th Grade Basketball	District	7/10/2018
Colby Flowers	Resignation	Assistant baseball Coach	MCSH	8/3/2018
Justin Dorsey	Resignation	Custodian	MCIS	8/7/2018
Maryanna Coffman	Resignation	Cook/Baker	MCES	8/6/2018
Emmanuel Young	Retirement	Custodian	MCDT	10/31/2018
N.Codi Foley	Resignation	Health/PE Teacher	MCSH	8/1/2018
Chris Huff	Resignation	Health/PE Teacher	MCSH	8/1/2018
Jeremy Heard	Resignation	Vol. Archery Coach	MCSH	6/28/2018
Cliff Prewitt	Resignation	Ass. Girls High school softball coach	MCSH	7/30/2018
Tony McCombs	Resignation	Instructional Assistant	District	7/31/2018
Teresa Robertson	Retirement	Instructional Assistant & Ess Secretary	KMS	9/28/2018
Shauna Burger	Resignation	Preschool IA	MCES	8/1/2018
Mike Floro	Resignation	Head Middle School Football coach	KMS	7/5/2018
Charlie Cox	Resignation	Ass't athletic director & Ass't Football coach	MCSH	7/5/2018
Courtney Jones	Resignation	Occupational Therapist	District	7/7/2018
Mike Floro	Resignation	ESS coordinator & Summer School Coordinator	District	7/10/2018
Blair Pittman	Resignation	Ass't Football Coach	MCSH	7/6/2018
<b>Leaves</b>				
Lisa Sparrow		FMLA	MCSH	8/3/18-1/3/19
Elizabeth Ison		FMLA/Maternity	MCSH	9/19/18-1/2/19

## 9. MCSH FFA Out of State Trip Request

### Rationale:

The Mercer County FFA would like to attend the National FFA Convention October 23-26 in Indianapolis Indiana. This is the highlight of FFA year with great leadership workshops, motivational speakers, contest, and career fair. The FFA members will be actively involved in the fore mentioned activities.

**Order #19024 - Motion Passed:** Approval of the MCSH FFA out of state trip passed with a motion by Mr. Larry Yeager and a second by Mr. Randy Phillips.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Yes
Mr. Billy Montgomery	Absent
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

## **10. Midway University Student Teaching Memorandum of Agreement**

Rationale:

The board must approve to enter into a memorandum of agreement with Midway University in order to accept student teachers from the university.

**Order #19025 - Motion Passed:** Approval of the student teaching memorandum of agreement with Midway University passed with a motion by Ms. Christie Devine and a second by Mr. Randy Phillips.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Yes
Mr. Billy Montgomery	Absent
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

## **11. BCTC Dual Credit Memorandum of Agreement**

Rationale:

The board must approve the dual credit memorandum of agreement with BCTC annually in order for students to gain dual credits through BCTC. The agreement is attached.

**Order #19026 - Motion Passed:** Approval of the dual credit memorandum of agreement with BCTC passed with a motion by Mr. Larry Yeager and a second by Mr. Randy Phillips.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Yes
Mr. Billy Montgomery	Absent
Mr. Randy Phillips	Yes
Mr. Larry Yeager	Yes

## **12. Surplus Declaration - Trophies**

Rationale:

All district, regional and up trophies from before the merger are displayed at the high school cafeteria. The trophies being declared surplus are invitational tournament trophies.

**Order #19027 - Motion Passed:** Approval to declare specified trophies as surplus passed with a motion by Ms. Christie Devine and a second by Mr. Randy Phillips.

Ms. Marianne Davis	Yes
Ms. Christie Devine	Yes
Mr. Billy Montgomery	Absent
Mr. Randy Phillips	Yes

Mr. Larry Yeager        Yes

### **13. Job Description Change**

Rationale:

The attached job description for Instructional Supervisor/District Assessment Coordinator has a recommended addition of "or Principal Certification" on number two (2) of the minimum qualifications.

**Order #19028 - Motion Passed:** Approval to add "or Principal Certification" to the minimum qualifications on the Instructional Supervisor/District Assessment Coordinator job description passed with a motion by Mr. Larry Yeager and a second by Mr. Randy Phillips.

Ms. Marianne Davis        Yes  
Ms. Christie Devine        Yes  
Mr. Billy Montgomery       Absent  
Mr. Randy Phillips        Yes  
Mr. Larry Yeager        Yes

### **14. BG-1 for KMS Canopy**

Rationale:

The board must approve the BG-1 to be completed and sent to KDE before work can be started on a canopy at KMS for student drop-off/pick-up. This will be included in the energy savings project.

**Order #19029 - Motion Passed:** Approval of the BG-1 for a canopy at KMS passed with a motion by Mr. Randy Phillips and a second by Mr. Larry Yeager.

Ms. Marianne Davis        Yes  
Ms. Christie Devine        Yes  
Mr. Billy Montgomery       Absent  
Mr. Randy Phillips        Yes  
Mr. Larry Yeager        Yes

### **15. Approval of surveyor at KMS**

Rationale:

Eric Steva with RossTarrant Architects will have the results from the RFP for survey work at KMS for a canopy to be used for student drop-off/pick-up.

**Order #19030 - Motion Passed:** The hiring of Endris Engineering to complete survey work at KMS passed with a motion by Ms. Christie Devine and a second by Mr. Randy Phillips.

Ms. Marianne Davis        Yes  
Ms. Christie Devine        Yes  
Mr. Billy Montgomery       Absent  
Mr. Randy Phillips        Yes  
Mr. Larry Yeager        Yes

## **16. Adjournment**

**Order #19031 - Motion Passed:** Approval to adjourn the meeting passed with a motion by Mr. Randy Phillips and a second by Ms. Christie Devine.

Ms. Marianne Davis      Yes

Ms. Christie Devine      Yes

Mr. Billy Montgomery      Absent

Mr. Randy Phillips      Yes

Mr. Larry Yeager      Yes