

RECORD OF BOARD PROCEEDINGS MINUTES

The Meniffee County Board of Education held a Meniffee County Board of Education Regular Meeting on June 19, 2025 at 5:00 PM, at the Meniffee County Board of Education Board Room with the following members present:

Attendance Taken at 5:00 PM:

Present Board Members:

Mr. Matt Cooper

Ms. Brenda Evans

Ms. Julia Maness

Ms. Elaine Martin

Mr. Greg Spencer

I. Call to Order

I.A. Roll Call

I.B. Pledge of Allegiance

I.C. Moment of Silence

I.D. Meniffee County School District: Values, Beliefs and Goals

I.E. Adopt Agenda

Order #2025-681 - Motion Passed: Recommend Board Adopt Agenda as Presented passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

II. Presentations

II.A. Student Recognitions/Staff Recognitions

II.A.1. Tonya Means 2024-2025 Russell W. Behanan KECSAC Outstanding Administrator of the Year

II.A.2. Community Spotlight

II.B. Reports

II.B.1. Treasurer Reports

II.B.1.a. MUNIS Balance Sheets

Order #2025-682 - Motion Passed: Recommend Board Approve the MUNIS Balance Sheet passed with a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

II.B.1.b. Monthly Financial Report

Order #2025-683 - Motion Passed: Recommend Board Approve the Monthly Financial Report passed with a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

II.B.1.c. Bank Reconciliation

Order #2025-684 - Motion Passed: Recommend Board Approve the Bank Reconciliation passed with a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

II.B.1.d. Cash Flow Statement

Order #2025-685 - Motion Passed: Recommend Board Approve Cash Flow Statement passed with a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes

Ms. Julia Maness Yes
Ms. Elaine Martin Yes
Mr. Greg Spencer Yes

II.B.2. Directors Report

II.B.3. Principal Update/Instructional Support

III. Student Learning and Support Items Recommended for Approval

III.A. CONSENT ITEMS

Order #2025-686 - Motion Passed: Recommend Board Approve Consent Items passed with a motion by Mr. Greg Spencer and a second by Ms. Julia Maness.

5 Yeas - 0 Nays.

Mr. Matt Cooper Yes
Ms. Brenda Evans Yes
Ms. Julia Maness Yes
Ms. Elaine Martin Yes
Mr. Greg Spencer Yes

III.A.1. Board Minutes

III.A.2. Subsequent Claims, Current Claims and Salaries (Bills for Payment)

III.A.3. Approve 2025-2026 Federal District Assurances

III.A.4. Approve 2025-2026 Menifee County School District Organizational Chart

III.A.5. Approve KSBA Employee and Substitute Handbook for the 2025-2026 School Year

III.A.6. Approve 2025-2026 Volunteer Handbook

III.A.7. Approve 2025-2026 Coaches' Handbook

III.A.8. Approve 2025-2026 Preschool Handbook

III.A.9. Approve the First Reading of 2025-2026 Student Code of Conduct Handbook

III.A.10. Approve the 2025-2026 Contract with Patricia Williams for Speech Therapy Services

III.A.11. Approve 2025-2026 Orientation and Mobility Services Contract

III.A.12. Approve to Pay all Open Invoices at the end of June in order to close the month properly

III.A.13. Approve Transfer Funds to the Food Service Fund to Cover any Deficit Amount

III.A.14. Approve the BG-5 for the Sports Complex

III.A.15. Approve Emergency Certification for Middle School Math

III.A.16. Approve Emergency Certification for High School Librarian and High School Social Studies

III.A.17. Approve Renewal of Finance Bonds for Finance Officer for 2025-2026 School Year

III.A.18. Approve 2025-2026 Insurance Coverage including Cyber Coverage

III.A.19. Approve the 2025-2026 Memorandum of Agreement with Gateway Oral Health Program

III.A.20. Approve Agreement for Health-Related Services with Gateway District Health Department

III.A.21. Approve 2025-2026 Gateway Head Start Memorandum of Agreement

III.A.22. Approve the 2025-2026 Certified Evaluation Plan

III.A.23. Approve to Pay 8 Students at \$10/hour for 20 Hours per week for 4 weeks for Summer FRYSC

III.A.24. Approve to Create Little League Baseball Coordinator and Little League Softball Coordinator Positions

III.A.25. Approve to Amend 2025-2026 Salary Schedule

III.A.26. Approve Restrict 1/2 of Sick Leave Balance from the Unassigned Fund Balance for the General Fund

III.A.27. Approve Fundraiser Requests for Meniffee Central - Kona Ice and Autumn Fest

III.A.28. Approve Agreement for Use of District Property for Meniffee Mayhem Basketball

III.A.29. Approve Donation form Mountain Telephone for FBLA in the amount of \$2,000.65

III.A.30. Approve Contract with Schiller for Door Replacement at the High School

III.B. DISCUSSION AND APPROVAL ITEMS

III.B.1. Approve to Appoint Mr. Joshua Kincaid as Board Secretary Effective July 1, 2025

Order #2025-687 - Motion Passed: Recommend Board to Approve to Appoint Mr. Joshua Kincaid as Board Secretary Effective July 1, 2025 passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

III.B.2. Approve 1st reading of the 2025-2026 Policy Updates and Review the Updated 2025-2026 Procedures

Order #2025-688 - Motion Passed: Recommend Board to Approve 1st reading of the 2025-2026 Policy Updates and Review the Updated 2025-2026 Procedures passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

III.B.3. Approve Emergency Reading of Policy 08.2334 Traceable Communications

Order #2025-689 - Motion Passed: Recommend Board to Approve Emergency Reading of Policy 08.2324 Traceable Communications passed with a motion by Mr. Greg Spencer and a second by Ms. Elaine Martin.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

Order #2025-690 - Motion Passed: Recommend Board to Approve Emergency Reading of Policy 08.2334 Traceable Communications passed with a motion by Mr. Matt Cooper and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

III.B.4. Approve Traceable Communication Systems

Order #2025-691 - Motion Passed: Recommend Board to Approve Traceable Communication Systems passed with a motion by Mr. Greg Spencer and a second by Ms. Elaine Martin.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

III.B.5. Enter Executive Session Pursuant to KRS 156.557 (6) (c) for the purpose of the preliminary discussion of the Evaluation of the Superintendent.

Motion Withdrawn: was withdrawn by Mr. Greg Spencer.

III.B.6. Exit Executive Session

Motion Withdrawn: was withdrawn by Mr. Greg Spencer.

III.B.7. Approve Superintendent Evaluation for 2024-2025 School Year

Order #2025-692 - Motion Passed: Recommend Board to Approve Superintendent Evaluation for 2024-2025 School Year and to pay out the 10 Annual Days passed with a motion by Mr. Matt Cooper and a second by Ms. Julia Maness.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

IV. Personnel Notification

V. Informational Items

VI. Communication/Sharing (All Present)

VII. Adjournment

Order #2025-693 - Motion Passed: Recommend Board Approve Adjournment passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

Signed: 
Menifee County Board Chairman

Signed: 
Menifee County Board of Education Secretary