

## **RECORD OF BOARD PROCEEDINGS MINUTES**

The Menifee County Board of Education held a Menifee County Board of Education Regular Meeting on August 15, 2024 at 5:30 PM, at the Menifee County Board of Education Board Room with the following members present:

### **Attendance Taken at 5:30 PM:**

#### Present Board Members:

Mr. Matt Cooper  
Ms. Brenda Evans  
Ms. Julia Maness  
Ms. Elaine Martin  
Mr. Greg Spencer

### **I. Call to Order**

#### **I.A. Roll Call**

#### **I.B. Pledge of Allegiance**

#### **I.C. Moment of Silence**

#### **I.D. Menifee County School District: Values, Beliefs and Goals**

#### **I.E. Adopt Agenda**

**Order #2024-567 - Motion Passed:** Recommend Board Adopt Agenda as Presented passed with a motion by Mr. Greg Spencer and a second by Ms. Julia Maness.

### **5 Yeas - 0 Nays.**

|                   |     |
|-------------------|-----|
| Mr. Matt Cooper   | Yes |
| Ms. Brenda Evans  | Yes |
| Ms. Julia Maness  | Yes |
| Ms. Elaine Martin | Yes |
| Mr. Greg Spencer  | Yes |

### **II. Presentations**

#### **II.A. Student Recognitions/Staff Recognitions**

##### **II.A.1. Maintenance/Custodial Staff**

##### **II.A.2. Menifee County High School Deeper Learning Early College School**

#### **II.B. Reports**

##### **II.B.1. Treasurer Reports**

##### **II.B.1.a. MUNIS Balance Sheets**

**Order #2024-568 - Motion Passed:** Recommend Board Approve the MUNIS Balance Sheet passed with a motion by Mr. Matt Cooper and a second by Ms. Elaine Martin.

**5 Yeas - 0 Nays.**

|                   |     |
|-------------------|-----|
| Mr. Matt Cooper   | Yes |
| Ms. Brenda Evans  | Yes |
| Ms. Julia Maness  | Yes |
| Ms. Elaine Martin | Yes |
| Mr. Greg Spencer  | Yes |

**II.B.1.b. Monthly Financial Report**

**Order #2024-569 - Motion Passed:** Recommend Board Approve the Monthly Financial Report passed with a motion by Mr. Matt Cooper and a second by Ms. Elaine Martin.

**5 Yeas - 0 Nays.**

|                   |     |
|-------------------|-----|
| Mr. Matt Cooper   | Yes |
| Ms. Brenda Evans  | Yes |
| Ms. Julia Maness  | Yes |
| Ms. Elaine Martin | Yes |
| Mr. Greg Spencer  | Yes |

**II.B.1.c. Bank Reconciliation**

**Order #2024-570 - Motion Passed:** Recommend Board Approve the Bank Reconciliation passed with a motion by Mr. Matt Cooper and a second by Ms. Elaine Martin.

**5 Yeas - 0 Nays.**

|                   |     |
|-------------------|-----|
| Mr. Matt Cooper   | Yes |
| Ms. Brenda Evans  | Yes |
| Ms. Julia Maness  | Yes |
| Ms. Elaine Martin | Yes |
| Mr. Greg Spencer  | Yes |

**II.B.1.d. Cash Flow Statement**

**Order #2024-571 - Motion Passed:** Recommend Board Approve Cash Flow Statement passed with a motion by Mr. Matt Cooper and a second by Ms. Elaine Martin.

**5 Yeas - 0 Nays.**

|                   |     |
|-------------------|-----|
| Mr. Matt Cooper   | Yes |
| Ms. Brenda Evans  | Yes |
| Ms. Julia Maness  | Yes |
| Ms. Elaine Martin | Yes |
| Mr. Greg Spencer  | Yes |

**II.B.2. PDSA Report**

**II.B.3. Principal Update/Instructional Support**

**II.C. Community Spot Light - Traditional Bank**

### **III. Student Learning and Support Items Recommended for Approval**

#### **III.A. CONSENT ITEMS**

**Order #2024-572 - Motion Passed:** Recommend Board Approve Consent Items passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

**5 Yeas - 0 Nays.**

|                   |     |
|-------------------|-----|
| Mr. Matt Cooper   | Yes |
| Ms. Brenda Evans  | Yes |
| Ms. Julia Maness  | Yes |
| Ms. Elaine Martin | Yes |
| Mr. Greg Spencer  | Yes |

#### **III.A.1. Board Minutes**

#### **III.A.2. Subsequent Claims, Current Claims and Salaries (Bills for Payment)**

#### **III.A.3. Approve Out of State School-Related Student Trip Request for 8th Grade to Washington D.C.**

**3/12/2025-3/15/2025**

#### **III.A.4. Approve to Amend 2024-2025 Pay Scales**

#### **III.A.5. Approve Master Schedules for Menifee Central and Menifee High School**

#### **III.A.6. Approve to Surplus Crop Box Internal System**

#### **III.A.7. Approve to Surplus White Maintenance Truck**

#### **III.A.8. Approve Multimedia Publishing as an Arts & Humanities credit for Graduations Requirements**

#### **III.A.9. Approve Emergency Reading of Policy 03.121**

#### **III.A.10. Approve Emergency Reading of Policy 09.1222**

#### **III.A.11. Approve Unaudited Annual Financial Report for FY 24**

#### **III.A.12. Approve Annual Data Security Report**

#### **III.A.13. Approve 2024-2025 Procurement Plan**

#### **III.A.14. Approve Technology Activity Report (TAR) for 2024-2025**

#### **III.A.15. Approve Sleep Dreams Program, Backpack Program, Holiday Assistance and FRYSC Supplies Drive**

#### **III.A.16. Approve Emergency Certification for High School Librarian and High School Social Studies**

#### **III.A.17. Approve Emergency Certification for Elementary Primary through 5th Grade**

#### **III.B. DISCUSSION AND APPROVAL ITEMS**

#### **III.B.1. Approve Botts Early Learning Center Long-term Lease with Gateway**

**Order #2024-573 - Motion Passed:** Recommend Board to Approve Botts Early Learning Center Long-term Lease with Gateway passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

**5 Yeas - 0 Nays.**

|                  |     |
|------------------|-----|
| Mr. Matt Cooper  | Yes |
| Ms. Brenda Evans | Yes |
| Ms. Julia Maness | Yes |

Ms. Elaine Martin      Yes  
Mr. Greg Spencer      Yes

### **III.B.2. Approve 2024 Tax Rate for Real Estate and Tangible**

**Order #2024-574 - Motion Passed:** Tabled till the next meeting, September 19, 2024, due to not receiving information for the 2024 Tax Rate for Real Estate and Tangible passed with a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

#### **5 Yeas - 0 Nays.**

Mr. Matt Cooper      Yes  
Ms. Brenda Evans      Yes  
Ms. Julia Maness      Yes  
Ms. Elaine Martin      Yes  
Mr. Greg Spencer      Yes

### **IV. Personnel Notification**

#### **V. Informational Items**

##### **V.A. Monthly Community Report**

##### **V.B. Opioid Litigation Update**

##### **V.C. Amendment 2 Update**

#### **VI. Communication/Sharing (All Present)**

#### **VII. Adjournment**

**Order #2024-575 - Motion Passed:** Recommend Board Approve Adjournment passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.


#### **5 Yeas - 0 Nays.**

Mr. Matt Cooper      Yes  
Ms. Brenda Evans      Yes  
Ms. Julia Maness      Yes  
Ms. Elaine Martin      Yes  
Mr. Greg Spencer      Yes

Signed: \_\_\_\_\_

  
Menifee County Board Chairman

Signed: \_\_\_\_\_

  
Menifee County Board of Education Secretary