

**RECORD OF BOARD PROCEEDINGS  
MINUTES**

The Menifee County Board of Education held a Menifee County Board of Education Regular Meeting on February 15, 2024 at 5:30 PM, at the Menifee County Board of Education Board Room with the following members present:

**Attendance Taken at 5:30 PM:**

Present Board Members:

- Mr. Matt Cooper
- Ms. Brenda Evans
- Ms. Julia Maness
- Ms. Elaine Martin
- Mr. Greg Spencer

**I. Call to Order**

**I.A. Roll Call**

**I.B. Pledge of Allegiance**

**I.C. Moment of Silence**

**I.D. Menifee County School District: Values, Beliefs and Goals**

**I.E. Approve to Amend Agenda to Table Item III.A.5 Until the Updated Memorandum of Agreement is sent From Maysville Community and Technical College**

**Order #2024-506 - Motion Passed:** Recommend Board to Approve to Amend Agenda to Table Item III.A.5 Until the Updated Memorandum of Agreement is sent From Maysville Community and Technical College passed with a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

**5 Yeas - 0 Nays.**

- |                   |     |
|-------------------|-----|
| Mr. Matt Cooper   | Yes |
| Ms. Brenda Evans  | Yes |
| Ms. Julia Maness  | Yes |
| Ms. Elaine Martin | Yes |
| Mr. Greg Spencer  | Yes |

**I.F. Adopt Agenda**

**Order #2024-507 - Motion Passed:** Recommend Board Adopt Agenda as Presented passed with a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

## **II. Presentations**

### **II.A. Student Recognitions/Staff Recognitions**

#### **II.A.1. KMEA All -District Middle School Band Participates**

**Ella Doyle and Maddison Flander**

#### **II.A.2. High School Girls and Boys Basketball**

### **II.B. Reports**

#### **II.B.1. Treasurer Reports**

##### **II.B.1.a. MUNIS Balance Sheets**

**Order #2024-508 - Motion Passed:** Recommend Board Approve the MUNIS Balance Sheet passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

##### **II.B.1.b. Monthly Financial Report**

**Order #2024-509 - Motion Passed:** Recommend Board Approve the Monthly Financial Report passed with a motion by Mr. Matt Cooper and a second by Ms. Brenda Evans.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

### **II.B.1.c. Bank Reconciliation**

**Order #2024-510 - Motion Passed:** Recommend Board Approve the Bank Reconciliation passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

### **II.B.1.d. Cash Flow Statement**

**Order #2024-511 - Motion Passed:** Recommend Board Approve Cash Flow Statement passed with a motion by Mr. Matt Cooper and a second by Mr. Greg Spencer.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

### **II.B.2. PDSA Report/Directors Report/CTE Coordinator Report/Alternative Report/Transportation Report/Facilities/Maintenance Report**

### **II.B.3. Principal Update/Instructional Support**

## **III. Student Learning and Support Items Recommended for Approval**

### **III.A. CONSENT ITEMS**

**Order #2024-512 - Motion Passed:** Recommend Board Approve Consent Items passed with a motion by Ms. Julia Maness and a second by Ms. Brenda Evans.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

### **III.A.1. Board Minutes**

### **III.A.2. Subsequent Claims, Current Claims and Salaries (Bills for Payment)**

- III.A.3. Approve 2024-2025 SBDM Allocations**
- III.A.4. Approve Target Achievement Gaps Established by School Councils**
- III.A.5. Approve 2024-2025 Memorandum of Agreement (MOA) for Dual Credit with Maysville Community and Technical College**
- III.A.6. Approve Memorandum of Agreement with Eastern Kentucky Correctional Complex**
- III.A.7. Approve Memorandum of Agreement with Gateway District Health Department for the Oral Health Program**
- III.A.8. Approve the 2024-2025 School Calendar**
- III.A.9. Approve Permission To Publish Bids**
- III.A.9.a. Oil-Lubricants**
- III.A.9.b. Concession Drinks**
- III.A.9.c. Maintenance Parts**
- III.A.10. Approve To Continue Services with Traditional Bank**
- III.A.11. Approve 2024-2025 Student Accident Insurance Renewal**
- III.A.12. Approve Family Resource and Youth Services Centers Assurance 2024-2026**
- III.A.13. Approve Family Resource Center/Community Education Director Job Description**
- III.A.14. Approve to Amend 2023-2024 Pay Scales**
- III.A.15. Approve Community Member for the Local Planning Committee**

Discussion:

Mayor Eddie Bryant will Serve as the Community Member for the Local Planning Committee

- III.A.16. Approve FMLA for Employee #52**
- III.B. DISCUSSION AND APPROVAL ITEMS**

- III.B.1. Approve Board Member for the Local Planning Committee**

**Order #2024-513 - Motion Passed:** Recommend Board to Approve Board Member for the Local Planning Committee. The Board Members recommended Matt Cooper to Serve on the Local Planning Committee passed with a motion by Mr. Greg Spencer and a second by Ms. Elaine Martin.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

**III.B.2. Approve Change Order for the Sports Complex**

**Order #2024-514 - Motion Passed:** Recommend Board to Approve Change Order for the Sports Complex Contingent on the Contractor Agreeing on Additional Savings through the District Purchase Order Process passed with a motion by Mr. Matt Cooper and a second by Ms. Julia Maness.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

**III.B.3. Approve to proceed with Concession Stand and Bathroom Construction**

**Order #2024-515 - Motion Passed:** Recommend Board to Approve to proceed with Concession Stand and Bathroom Construction passed with a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

**IV. Personnel Notification**

**V. Informational Items**

**V.A. Monthly Community Report**

**V.B. KSBA Student Banner**

**Name:** Grace Rogers

**Grade:** Sophomore

**School:** Menifee County High School

**Organizations:** JAG, FFA, Softball Team

**V.C. Opioid Litigation Update**

**V.D. Social Media Litigation Update**

**V.E. 2024 Kentucky Organization of Superintendents' Administrative Assistants KUP Knowledge, Understanding, and Passion) Nomination**

**VI. Communication/Sharing (All Present)**

**VII. Adjournment**

**Order #2024-516 - Motion Passed:** Recommend Board Approve Adjournment passed with a motion by Mr. Greg Spencer and a second by Ms. Elaine Martin.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

Signed: \_\_\_\_\_  
Menifee County Board Chairman

Signed: \_\_\_\_\_  
Menifee County Board of Education Secretary