

## **RECORD OF BOARD PROCEEDINGS MINUTES**

The Menifee County Board of Education held a Menifee County Board of Education Regular Meeting on June 17, 2021 at 5:30 PM, at the Menifee County High School Band Room with the following members present:

### **Attendance Taken at 5:30 PM:**

#### Present Board Members:

Mr. Matt Cooper

Ms. Brenda Evans

Ms. Julia Maness

Ms. April Smith

Mr. Greg Spencer

### **I. Call to Order**

#### **I.A. Roll Call**

#### **I.B. Pledge of Allegiance**

#### **I.C. Moment of Silence**

#### **I.D. Menifee County School District: Values, Beliefs and Goals**

#### **I.E. Adopt Agenda**

**Order #2021-541 - Motion Passed:** Recommend Board Adopt Agenda as Presented passed with a motion by Mr. Greg Spencer and a second by Ms. Julia Maness.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

### **II. Presentations**

#### **II.A. Student Recognitions/Staff Recognitions**

#### **II.B. Reports**

##### **II.B.1. Treasurer Reports**

**Order #2021-542 - Motion Passed:** passed with a motion by Mr. Matt Cooper and a second by Ms. April Smith.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

#### **II.B.1.a. MUNIS Balance Sheets**

**Order #2021-543 - Motion Passed:** Recommend Board Approve the MUNIS Balance Sheet passed with a motion by Ms. April Smith and a second by Ms. Brenda Evans.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

#### **II.B.1.b. Monthly Financial Report**

**Order #2021-544 - Motion Passed:** Recommend Board Approve the Monthly Financial Report passed with a motion by Ms. April Smith and a second by Ms. Brenda Evans.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

#### **II.B.1.c. Bank Reconciliation**

**Order #2021-545 - Motion Passed:** Recommend Board Approve the Bank Reconciliation passed with a motion by Mr. Greg Spencer and a second by Ms. April Smith.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes

Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

#### **II.B.1.d. Cash Flow Statement**

**Order #2021-546 - Motion Passed:** Recommend Board Approve Cash Flow Statement passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

#### **II.B.2. PDSA Report/Directors Report/CTE Coordinator Report**

#### **II.B.3. Alternative Report/Transportation Report**

#### **II.B.4. Facilities/Maintenance Report**

### **III. Student Learning and Support Items Recommended for Approval**

#### **III.A. CONSENT ITEMS**

**Order #2021-547 - Motion Passed:** Recommend Board Approve Consent Items passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

#### **III.A.1. Board Minutes**

#### **III.A.2. Subsequent Claims, Current Claims and Salaries (Bills for Payment)**

#### **III.A.3. Approve to Permit Treasurer to Issue Checks for Payout of Bills Prior to June 30, 2021**

#### **III.A.4. Approve the Second Reading of Policy 04.8**

#### **Disposal of School Property**

#### **III.A.5. Approve Updated KSBA Employee and Substitute Handbook for the 2021-2022 School Year**

#### **III.A.6. Approve First Reading of Updated KSBA Menifee County Administrative Policies for 2021-2022 School Year**

#### **III.A.7. Approve Reviewing Updated KSBA Procedures for 2021-2022 School Year**

- III.A.8. Approve 2021-2022 Meal Pricing at \$3.75 for Adult Lunches and \$2.75 for Adult Breakfast**
- III.A.9. Approve 2021-2022 Federal Assurances**
- III.A.10. Approve Renewal of Finance Bonds for Finance Officer and Superintendent Bonds for 2021-2022 School Year**
- III.A.11. Approve to Submit the 2021 School Violence Prevention Program Grant**
- III.A.12. Approve Achievement and Compliance Coach Job Description**
- III.A.13. Approve to Create Three Instructional Assistant Positions for Menifee Central**
- III.A.14. Approve to Pay AP Teacher Stipends per Advance Kentucky**
- III.A.15. Approve Amended 21-22 Pay Scale and Extended Days**
- III.A.16. Approve the 21-22 District Professional Learning Plan**
- III.A.17. Approve to Publish RFP for Custodial Purposes for the Menifee County Schools**
- III.A.18. Approve 2021-2022 Gateway Head Start Memorandum of Agreement**
- III.A.19. Approve Agreement for Health Related Services with Gateway District Health Department**
- III.A.20. Approve the Dual Credit 2021-2022 Memorandum of Agreement with Morehead State University**
- III.A.21. Approve Updated 2021-2022 School Resource Officer Memorandum of Agreement**
- III.A.22. Approve Contractual Agreement with Central Kentucky Psychological Services for the 2021-2022 School Year**
- III.A.23. Approve Service Agreement with Presence Learning for the 2021-2022 School Year**
- III.A.24. Approve Agreement for Physical Therapy Services with Appalachian Regional Healthcare, INC for the 2021-2022 School Year**
- III.A.25. Approve Changing the Name of Botts Elementary to Botts Early Learning Center**
- III.A.26. Approve Mowing Bids for 2021-2022**
- III.A.27. Approve to Close Bond Accounts with No Activity**
- III.A.28. Approve 2021-2022 Menifee County School District Organizational Chart**
- III.A.29. Approve Menifee County Schools Administrative Procedures**
- III.B. DISCUSSION AND APPROVAL ITEMS**
- III.B.1. Enter Executive Session Pursuant to KRS 156.557 (6) (c) for the purpose of the preliminary discussion of the Evaluation of the Superintendent.**

**Order #2021-548 - Motion Passed:** Motion was made by Chairman Greg Spencer and seconded by Matt Cooper to table the Discussion of the Superintendent Evaluation until the June 29, 2021 Special Called meeting. passed with a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

**III.B.2. Exit Executive Session**

### **III.B.3. Approve Superintendent Evaluation for 2020-2021 School Year.**

### **IV. Personnel Notification**

Discussion:

Rodney Whitt and Hope Terrell was not terminated.

It was a non renewal of their contracts for the 21-22 school year.

### **V. Informational Items**

#### **V.A. Monthly Community Report**

#### **V.B. Principal Update/Instructional Support**

#### **V.C. SBDM Minutes**

##### **V.C.1. Botts Elementary**

##### **V.C.2. Meniffee Elementary**

##### **V.C.3. Meniffee High School**

#### **V.D. Approved District Facility Plan**

#### **V.E. KSBA 2021 Summer Leadership Institute - Elements of Leadership**

### **VI. Communication/Sharing (All Present)**

### **VII. Adjournment**

**Order #2021-549 - Motion Passed:** Recommend Board Approve Adjournment passed with a motion by Mr. Greg Spencer and a second by Ms. April Smith.

**5 Yeas - 0 Nays.**

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

Signed: \_\_\_\_\_  
Meniffee County Board Chairman

Signed: \_\_\_\_\_  
Meniffee County Board of Education Secretary