

RECORD OF BOARD PROCEEDINGS MINUTES

The Menifee County Board of Education held a Menifee County Board of Education Regular Meeting on December 20, 2018 at 5:30 PM, at the Menifee County High School Band Room with the following members present:

Attendance Taken at 5:31 PM:

Present Board Members:

Mr. Matt Cooper
Ms. Brenda Evans
Ms. Julia Maness
Ms. April Smith
Mr. Greg Spencer

Updated Attendance:

Ms. Julia Maness was updated to present at: 5:37 PM

I. Call to Order

I.A. Roll Call

I.B. Pledge of Allegiance

I.C. Moment of Silence

I.D. Amend Agenda

Order #373 - Motion Passed: Recommend Commissioner Approve Amending the Agenda to Include Item III.B.4. Set a Special Meeting to Elect Officers and Set Meeting Schedule passed with a motion by Ms. April Smith and a second by Mr. Matt Cooper.

4 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Absent
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

I.E. Adopt Agenda

Order #374 - Motion Passed: Recommend Commissioner Approve Adoption of Agenda as Amended passed with a motion by Ms. April Smith and a second by Mr. Greg Spencer.

4 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Absent
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

II. Presentations

II.A. Student Recognitions/Staff Recognitions

II.A.1. Botts Elementary Grandparent Essay Winner-Jaylynn Brown

II.B. Reports

II.B.1. Menifee County School District: Values, Beliefs and Goals

II.B.2. #menifeereads20

Discussion:

Carrie Lawson was unable to attend so she will give the #menifeereads20 report at next month's meeting.

II.B.3. Treasurer Reports

II.B.3.a. MUNIS Balance Sheets

Order #375 - Motion Passed: Recommend Commissioner Approve the MUNIS Balance Sheet passed with a motion by Ms. April Smith and a second by Ms. Brenda Evans.

4 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Absent
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

Discussion:

Mrs. Ashley Sheets presented the MUNIS Balance Sheet: General Fund has 1,851,495.01, Special Revenue Fund has -193,745.68, District Activity Fund has 41,320.01, Capital Outlay Fund has 136,487.88, Building Fund has 513,972.78, Construction Fund has -264,701.69, Debt Service Fund has -62,882.95, and Food Service Fund has 248,477.81.

II.B.3.b. Monthly Financial Report

Order #376 - Motion Passed: Recommend Commissioner Approve the Monthly Financial Report passed with a motion by Ms. April Smith and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

Discussion:

Mrs. Ashley Sheets presented the Monthly Financial Report.

II.B.3.c. Bank Reconciliation

Order #377 - Motion Passed: Recommend Commissioner Approve the Bank Reconciliation passed with a motion by Ms. April Smith and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

Discussion:

Mrs. Ashley Sheets presented the Bank Reconciliation.

II.B.3.d. Cash Flow Statement

Order #378 - Motion Passed: Recommend Commissioner Approve the Bank Reconciliation passed with a motion by Ms. April Smith and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

Order #379 - Motion Passed: Recommend Commissioner Approve Cash Flow Statement passed with a motion by Ms. April Smith and a second by Mr. Greg Spencer.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

Discussion:

Mrs. Ashley Sheets presented the Cash Flow Statement.

II.B.4. Assessment Coordinator

Discussion:

Mrs. Catherine Hacker presented the Assessment Coordinator Report.

II.B.5. Attendance Report/Transportation Report

Discussion:

Mrs. Lori Franklin presented the Attendance Report/Transportation Report.

II.B.6. PDSA Report/Instructional Coordinator Report

Discussion:

Mrs. Robin Brewer presented the PDSA/Instructional Coordinator Report.

III. Student Learning and Support Items Recommended for Approval

Discussion:

III.A. CONSENT ITEMS

Order #380 - Motion Passed: Recommend Commissioner Approve Consent Items passed with a motion by Ms. April Smith and a second by Mr. Matt Cooper.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

III.A.1. Board Minutes

III.A.2. Subsequent Claims, Current Claims and Salaries (Bills for Payment)

III.A.3. Review Menifee County Administrative Procedure 04.312 AP .2 (Fundraising via Crowdfunding Websites)

III.A.4. First Reading of Menifee County Administrative Policy 03.2326 (Dress and Appearance-Classified)

III.A.5. First Reading Policy 09.36 School-Related Field Trips
III.A.6. Procedure 09.36 AP .21 School-Related Student Trip Request Form Update
III.A.7. Second Reading of Policy 08.113 Graduation Requirements
III.A.8. First Reading of 09.33 Fund-Raising Activities-Menifee Administrative Policies
III.A.9. Review Menifee County Administrative Procedure 8.1312 AP .3-Home-Hospital Instruction Procedure
III.A.10. Gear Up MOA
III.A.11. Approve Applications for Food Service Equipment Grants
III.A.12. Amend Pay Scales
III.A.12.a. Classified Pay Scale
III.A.12.b. Extra Service Pay Scale
III.A.13. Create Positions
III.A.13.a. District Food Service Program Assistant
III.A.13.b. Cafeteria Manager
III.A.14. Job Descriptions
III.A.14.a. District Food Service Program Assistant
III.A.14.b. Cafeteria Manager at Botts, MES, and MCHS
III.A.15. 2019-2020 Non-Resident Contracts
III.A.16. Overnight Field Trip-FFA Camp July 2019
III.A.17. Fundraisers
III.A.17.a. MCHS Baseball-Hat Sales
III.A.17.b. MCHS FFA-Camp Deposit Fees
III.A.17.c. MCHS FFA-Donkey Basketball
III.A.17.d. MCHS Chili Cook-Off/Dessert Auction
III.B. DISCUSSION ITEMS
III.B.1. Review of Vision & Mission Goals

Order #381 - Motion to Amend Passed: To amend the motion from: "Recommend Commissioner Approve Review of Vision & Mission Goals" to: "Recommend Commissioner Table Approve Review of Vision & Mission Goals" passed with a motion by Ms. April Smith and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

III.B.2. Approval to Submit Final Drawings of New School to Office of Housing, Buildings and Construction

Order #382 - Motion Passed: Recommend Commissioner Approve Submission of Final Drawings of New School to Office of Housing, Buildings and Construction passed with a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

III.B.3. Approve Comprehensive District Improvement Plan

Order #383 - Motion Passed: Recommend Commissioner Approve Comprehensive District Improvement Plan passed with a motion by Ms. April Smith and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

III.B.4. Set a Special Meeting to Elect Officers and Set a Meeting Schedule

Order #384 - Motion Passed: Recommend Commissioner Approve Setting a Special Meeting to Elect Officers and Set a Meeting Schedule passed with a motion by Ms. April Smith and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

Discussion:

There will be a special called meeting on January 3, 2019 at 5:30 p.m. at Menifee County Board of Education.

IV. Personnel Notification

V. Informational Items

V.A. Maintenance Request Form Report

V.B. Monthly Community Report

V.C. Principal Update/Instructional Support

V.D. SBDM Minutes

V.D.1. Botts Elementary

V.D.2. Menifee Elementary

V.D.3. Menifee High School

V.E. School Activity Financial Report

V.E.1. Botts Elementary

V.E.2. Menifee Elementary

V.E.3. Menifee High School

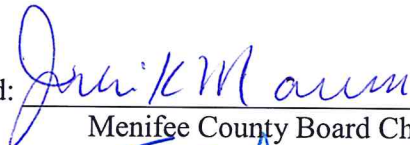
VI. Communication/Sharing (All Present)


VII. Adjournment

Order #385 - Motion Passed: Recommend Commissioner Approve Adjournment passed with a motion by Ms. April Smith and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

Signed: 
Menifee County Board Chairman

Signed: 
Menifee County Board of Education Secretary