

RECORD OF BOARD PROCEEDINGS MINUTES

The Menifee County Board of Education held a Menifee County Board of Education Regular Meeting on July 19, 2018 at 5:30 PM, at the Menifee County High School Band Room with the following members present:

Attendance Taken at 5:31 PM:

Present Board Members:

Mr. Matt Cooper
Ms. Brenda Evans
Ms. Julia Maness
Ms. April Smith
Mr. Greg Spencer

I. Call to Order

I.A. Roll Call

I.B. Pledge of Allegiance

I.C. Moment of Silence

I.D. Adopt Agenda

Order #270 - Motion Passed: Adoption of agenda as amended to move item III.A.14 to III.B.8 and switching items III.B.3 and III.B.4. passed with a motion by Ms. April Smith and a second by Mr. Greg Spencer.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

II. Presentations

II.A. Reports

II.A.1. Menifee County School District: Values, Beliefs and Goals

II.A.2. Treasurer Reports

II.A.2.a. MUNIS Balance Sheets

Order #271 - Motion Passed: Recommend Commissioner Approve the MUNIS Balance Sheet passed with a motion by Ms. April Smith and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

Discussion:

Mrs. Lorri Bartley presented the MUNIS Balance Sheet: General Fund has 1,534,084.94, Special Revenue Fund has -77,283.38, District Activity Fund has 40,074.81, Capital Outlay Fund has 125,938.88, Building Fund has 128,625.78, Construction Fund has 143,389.16, Debt Service Fund has a zero balance, and Food Service Fund has 233,313.67.

II.A.2.b. Monthly Financial Report

Order #272 - Motion Passed: Recommend Commissioner approve the Monthly Financial Report passed with a motion by Ms. April Smith and a second by Mr. Matt Cooper.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

Discussion:

Mrs. Lorri Bartley presented the Monthly Financial Report. She stated that the total revenue is 7,973,000.00 and this time last year it was 7,907,000.00.

II.A.2.c. Bank Reconciliation

Order #273 - Motion Passed: Recommend Commissioner Approve the Bank Reconciliation passed with a motion by Mr. Matt Cooper and a second by Ms. April Smith.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

Discussion:

Mrs. Lorri Bartley presented the Bank Reconciliation Report.

II.A.2.d. Cash Flow Statement

Order #274 - Motion Passed: Recommend Commissioner Approve Cash Flow Statement passed with a motion by Ms. April Smith and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

Discussion:

Mrs. Lorri Bartley presented the Cash Flow Statement.

II.A.3. Assessment Coordinator

Discussion:

Mrs. Catherine Hacker gave the Assessment Coordinator Report.

II.A.4. Attendance Report/Transportation Report

Discussion:

Mr. Tim Hacker gave the Attendance/Transportation Report.

II.A.5. PDSA Report/Instructional Coordinator Report

Discussion:

Mrs. Robin Brewer gave the PDSA/Instructional Coordinator Report.

III. Student Learning and Support Items Recommended for Approval

III.A. CONSENT ITEMS

Order #275 - Motion Passed: Recommend Commissioner Approve Consent Items passed with a motion by Ms. April Smith and a second by Mr. Matt Cooper.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

- III.A.1. Board Minutes**
- III.A.2. Subsequent Claims, Current Claims and Salaries (Bills for Payment)**
- III.A.3. Employee and Substitute Handbook for 2018-2019**
- III.A.4. Renewal of Finance Bonds for Finance Officer and Superintendent Bonds for 2018-2019 School Year**
- III.A.5. Amended 2018-2019 Pay Scales**
- III.A.6. Organizational Chart**
- III.A.7. Second Reading of KSBA Policy Updates for the 2018-2019 School Year**
- III.A.8. Menifee County Administrative Procedures for 2018-2019**
- III.A.9. Interagency Agreement Between the Department of Juvenile Justice (DDJ) and the Menifee County School District**
- III.A.10. Comprehensive District Improvement Plan (CDIP) Assurances**
- III.A.11. 2018-2019 District Communication Plan**
- III.A.12. Length of Instructional Day for 2018-2019 (7:50 am to 3:00 pm)**
- III.A.13. Fundraisers**
 - III.A.13.a. MCHS-FFA Membership Dues**
 - III.A.13.b. MCHS-FFA Sponsorships and Donation Letter**
 - III.A.13.c. MCHS-FFA Advertisements**
 - III.A.13.d. MCHS-FFA T-Shirt and Apparel Sales**
 - III.A.13.e. MCHS-FFA Beef Jerky/Candy Sales**
 - III.A.13.f. MCHS-FFA Greenhouse Sales**
 - III.A.13.g. MCHS-FFA Ag Mechanics Shop Projects and Services**
 - III.A.13.h. MCHS-FFA Fruit Sales**
- III.B. DISCUSSION ITEMS**
 - III.B.1. Closed Session KRS.61.810(1)(b) For Deliberations Concerning the Possible Acquisition of Real Property**

Order #276 - Motion Passed: Recommend Commissioner Approve Going Into Closed Session KRS.61.810(1)(b) For Deliberations Concerning the Possible Acquisition of Real Property passed with a motion by Ms. April Smith and a second by Mr. Greg Spencer.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

III.B.2. Return To Open Session

Order #277 - Motion Passed: Recommend Commissioner Approve Returning to Open Session passed with a motion by Ms. Julia Maness and a second by Ms. April Smith.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

III.B.3. Obtain Approval to Purchase Land

Order #278 - Motion Passed: Recommend Commissioner Approve Taking the Necessary Steps to Approve Land Purchase passed with a motion by Ms. April Smith and a second by Mr. Greg Spencer.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

III.B.4. Approval of Systematic Drawing For New School

Order #279 - Motion Passed: Recommend Commissioner Approve Systematic Drawing For New School passed with a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

III.B.5. BG-1 For New K-8 Building

Order #280 - Motion Passed: Recommend Commissioner Approve the BG-1 For The New K-8 Building passed with a motion by Ms. April Smith and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

III.B.6. Menifee 1:1 Handbook

Order #281 - Motion Passed: Recommend Commissioner Approve the Menifee 1:1 Handbook passed with a motion by Ms. April Smith and a second by Mr. Greg Spencer.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

III.B.7. Out of Area Attendance Requests (Hardship Requests) for 2018-2019 School Year

Order #282 - Motion Passed: Recommend Commissioner Approve Out of Area Attendance Requests (Hardship Requests) for 2018-2019 School Year passed with a motion by Ms. April Smith and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

III.B.8. Bell Schedule

Order #283 - Motion Passed: Recommend Commissioner Approve Bell Schedules for BES, MES, and MCHS passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

III.B.8.a. Botts Elementary

III.B.8.b. Menifee Elementary

III.B.8.c. Menifee High School

IV. Personnel Notification

V. Informational Items

V.A. Monthly Community Report

V.B. Principal Update/Instructional Support

V.C. SBDM Minutes

V.C.1. Botts Elementary

V.C.2. Meniffee Elementary

V.C.3. Meniffee High School

V.D. School Activity Financial Report

V.D.1. Botts Elementary

V.D.2. Meniffee Elementary

V.D.3. Meniffee High School

VI. Communication/Sharing (All Present)

VII. Adjournment

Order #284 - Motion Passed: Recommend Commissioner Approve Adjournment passed with a motion by Mr. Greg Spencer and a second by Mr. Matt Cooper.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. April Smith	Yes
Mr. Greg Spencer	Yes

Signed: _____

April Smith
Meniffee County Board Chairman

Signed: _____

Greg Spencer
Meniffee County Board of Education Secretary