

Regular Meeting
June 19, 2025 6:00 PM
Board Room
Marshall County Board of Education
86 High School Rd.
Benton, KY 42025

Attendance Taken at : 6:00 PM

Present Board Members:

Ms. Darla Doss
Ms. Mary Beth Riggs
Mr. Randy Travis
Ms. Amy Waggoner

Absent Board Members:

Mr. Will Coursey

I. Regular Agenda Items

1. Call to Order
2. Motion to Adopt the Agenda

Order #225 - Motion Passed: Adoption of the Agenda as presented passed with a motion by Mr. Randy Travis and a second by Ms. Amy Waggoner.

4 Yeas - 0 Nays

3. Presentations

- A. The Pledge of Allegiance
4. Student/Staff Recognition
5. Public Comments

There were no public comments

6. Personnel

Attached

7. Staff and Informational Reports

A. Superintendent Report

Attended MAC Graduation, Met with several staff and parents, Met with Lifewise representatives, Meeting with staff concerning budget, Met with Marshall County Public Library staff, Met with insurance agent over cost, Attended State Trap Shoot (MCHS state champions), Attended State Softball tournament, Attended Summer KASS meeting, Met with Special Olympics and discussed the HS being Unified School

B. Attendance/Safety Report

Mr. Lovett's attendance report consisted of only 4 days. Overall, for the 2024-25 school year, attendance averaged 94.26%. He hopes the district can get to 94.5% next school year. Four schools this year finished over 95% for the year.

Safety Report: Ordered 22 New AED's (Grant) that will be here for 25-26. Each school will get at least 1 and will have portable units as well.

C. Transportation/Facilities Report

Fuel Report – We purchased \$6175.78 in Unleaded fuel this month.

Danny has attached the percentage of completion for each project according to the Pay Applications.

JES Roof and Door Project – Need to finish painting the doors.

MCTC – They have started working on the ag building renovation. The weather has slowed the progress at the tech center until we get a roof on the main part of the addition. Allan has been attending the progress meeting to get up to speed on these projects.

II. Consent Items

Order #226 - Motion Passed: Approval of the Consent Items as presented passed with a motion by Mr. Randy Travis and a second by Ms. Amy Waggoner.

4 Yeas - 0 Nays

1. Prior Meeting Minutes

Minutes from May 12, 2025 Planning Meeting

Minutes from May 15, 2025 Regular Meeting

2. Payment of Claims

3. Approve Trips and Fundraisers

Field Trips:

MCHS Lady Marshals Golf to Tournament in Bowling Green, KY July 20-21, 2025

MCHS Lady Marshals Golf to Tournament in Shelbyville and Lexington, KY July 23-25, 2025

MCHS Lady Marshals Golf to Tournament in ??, KY July 30-31, 2025

MCHS Lady Marshals Golf to Tournament in Lexington, KY August 6-8, 2025

MCHS Lady Marshals Golf to All-State Tournament in Lexington, KY September 10-14, 2025

MCHS Lady Marshals Golf to State Tournament in Lexington, KY October 6-8, 2025

MCTC FFA to FFA State Fair Contests in Louisville, KY August 13-15, 2025

MCHS Boys Golf - Tournament in Bowling Green, KY July 20-21, 2025

MCHS Boys Golf - Tournament in Lexington, KY July 28-29, 2025

MCHS Boys Golf - Tournament in Owensboro, KY July 29 - August 1, 2025

MCHS Boys Golf - Tournament in Bowling Green, KY August 3-4, 2025

MCHS Boys Golf - Tournament in Franklin, KY August 22-23, 2025

MCHS Boys Golf - Tournament in Bowling Green, KY September 5-6, 2025

MCHS Boys Golf - Tournament in Lexington, KY September 12-14, 2025

MCHS Boys Golf, Tournament in Bowling Green, KY October 9-11, 2025

4. Approve 2024-2025 Amended Calendar

This shows early release and NTI days for 24-25 school year.

5. Approve Contract with the Math Learning Center (Bridges Mathematics) for Summer Training

6. Approve Request for Transform Academy to Use Calvert City Elementary School Gym for a Karate Tournament October 25, 2025

7. Approve Request for the W. KY High School Basketball Heritage Museum to use the Performing Arts Center to Host a Benefit Concert on August 23, 2025

8. Approve Indirect Cost Rates for FY25-26

9. Approve Workers' Compensation Renewal with KEMI

The total premium is \$127,343 and is based on current payroll figures. Amendments to this premium will be based on changes to district-wide payroll amounts for FY25-26 and changes in employee risk code classification.

10. Approve Extending the Lease for a 1 yr period with the Marshall Co Refuse Disposal District

11. Approve FY25-26 Adult Ag MOA

12. Approve FY25-26 Regional Innovation Specialist MOA

13. Approve School Depository List for FY25-26

All school locations will be with CFSB and will be provided the terms of the district-wide agreement.

14. Approve the FY25-26 Committed and Restricted Funds – GASB 54

The following committed categories may be amended with actual amounts to be reported after June 30, 2024: (1) SBDM: Carry-over funds (2) OTAX refunds and (3) package insurance. Restricted sick leave payable will be amended to 50% of the maximum liability (on 9-15-23) as provided for in KRS 157.420(3).

15. Approve Fidelity (Performance) Bonds renewal for Bill Thorpe, Brooke Gibbs, Rhiannon McIntosh for FY25-26

Per statute, it is the duty of each local board of education to bond their board treasurer and any other school employee who is responsible for board of education funds. The exposure calculation (which is calculated by KDE) is currently \$600,000 (for the upcoming year beginning July 1). Each individual bond will be in the amount of \$600,000.

16. Approve Pledge of Collateral Agreement with Community Financial Services

17. Approve Athletic Training Agreement for FY25-26

III. Action Items

1. Recommendation to Approve Treasurer's Report

Order #227 - Motion Passed: Approval of the Treasurer's Report as presented passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

4 Yeas - 0 Nays

The MUNIS Cash Balance at the close of the month totaled \$18,328,223.48. Also, the following reports were included: (1) monthly payroll totals (2) monthly Special Events and (3) monthly MUNIS (by fund). Significant budget amendments were reported. The monthly MUNIS (by fund) report for May shows the

breakdown of revenues and expenditures (by function) and will be posted to the finance website for the public to view.

2. Recommendation to Approve Insurance Renewals for FY25-26

Order #228 - Motion Passed: Approval of Insurance Renewals for FY25-26 passed with a motion by Mr. Randy Travis and a second by Ms. Mary Beth Riggs.

4 Yeas - 0 Nays

The Board approved renewal with Affiliate FM (HUB/Peel and Holland) for property at a rate of \$411,900, Genesis Insurance (HUB/Peel and Holland) for excess umbrella (5M) at a rate of \$246,018. NOTE: the excess umbrella is to keep the total umbrella at 10M. Premiums may change throughout the year as property is added and/or deleted.

The Board also approved renewal with Liberty Mutual (HUB/Peel and Holland) for \$546,510 for the following categories: GL, Abuse, SLE&O, Law E&O, Crime, Auto and Umbrella. Some deductibles have changed. Premiums may change throughout the year as property (e.g. buses) is added and/or deleted.

3. Recommendation to Approve School Resource Officers Agreement for FY25-26

Order #229 - Motion Passed: Approval of School Resource Officers Agreement for FY25-26 passed with a motion by Ms. Mary Beth Riggs and a second by Mr. Randy Travis.

4 Yeas - 0 Nays

4. Recommendation to Approve Second Reading of Policy Updates - 01.0, 01.11, 01.111, 01.5, 02.31, 02.413, 02.421, 02.4241, 02.4242, 03.11, 03.114, 03.1161, 03.1232, 03.1233, 03.1721, 03.175, 03.18, 03.19, 03.21, 03.2141, 03.2233, 03.2721, 03.29, 03.4, 03.6, 04.1, 04.32, 04.8, 07.1, 08.1, 08.1122, 08.113, 08.1131, 08.11311, 08.1312, 08.1351, 08.13531, 08.22, 08.232, 08.2323, 08.2324, 08.3, 09.122, 09.1222, 09.1224, 09.2, 09.22, 09.2211, 09.227, 09.313, 09.421, 09.4261, 09.4294, 03.122, 03.222, 03.2232, 08.2211

Order #230 - Motion Passed: Approve Second Reading of Policy Updates - 01.0, 01.11, 01.111, 01.5, 02.31, 02.413, 02.421, 02.4241, 02.4242, 03.11, 03.114, 03.1161, 03.1232, 03.1233, 03.1721, 03.175, 03.18, 03.19, 03.21, 03.2141, 03.2233, 03.2721, 03.29, 03.4, 03.6, 04.1, 04.32, 04.8, 07.1, 08.1, 08.1122, 08.113, 08.1131, 08.11311, 08.1312, 08.1351, 08.13531, 08.22, 08.232, 08.2323, 08.2324, 08.3, 09.122, 09.1222, 09.1224, 09.2, 09.22, 09.2211, 09.227, 09.313, 09.421, 09.4261, 09.4294, 03.122, 03.222, 03.2232, 08.2211 passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

4 Yeas - 0 Nays

5. Recommendation to Approve the 2025-2026 Certified Evaluation Plan

Order #231 - Motion Passed: Approval of the 2025-2026 Certified Evaluation Plan passed with a motion by Mr. Randy Travis and a second by Ms. Amy Waggoner.

4 Yeas - 0 Nays

6. Recommendation to Approve 2025-2026 Collaboration Agreement with Three Corners Employment

Order #232 - Motion Passed: Approval of 2025-2026 Collaboration Agreement with Three Corners

Employment passed with a motion by Ms. Amy Waggoner and a second by Mr. Randy Travis.

4 Yeas - 0 Nays

7. Recommendation to Approve 2025-2026 Code of Acceptable Behavior

Order #233 - Motion Passed: Approval of 2025-2026 Code of Acceptable Behavior passed with a motion by Ms. Mary Beth Riggs and a second by Ms. Amy Waggoner.

4 Yeas - 0 Nays

Only changes were board member positions and only other change (addition) was on page 10 (administrative placement)

8. Recommendation to Approve Invoice # 22 to CMS Architects in the Amount of \$5,838.00 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067

Order #234 - Motion Passed: Approval of Invoice # 22 to CMS Architects in the Amount of \$5,838.00 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Mr. Randy Travis and a second by Ms. Amy Waggoner.

4 Yeas - 0 Nays

9. Recommendation to Approve Pay Application # 17 to Pinnacle, Inc. in the Amount of \$356,127.30 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067

Order #235 - Motion Passed: Approval of Pay Application # 17 to Pinnacle, Inc. in the Amount of \$356,127.30 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Ms. Mary Beth Riggs and a second by Mr. Randy Travis.

4 Yeas - 0 Nays

10. Recommendation to Approve Pay Application DPO # 17 in the Amount of \$116,962.02 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067

Order #236 - Motion Passed: Recommendation to Approve Pay Application DPO # 17 in the Amount of \$116,962.02 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Ms. Amy Waggoner and a second by Mr. Randy Travis.

4 Yeas - 0 Nays

11. Recommendation to Approve the Bids for Drug Testing, Fuel, Fire Equipment and Services, Paving, and Acoustic Ceilings

Order #237 - Motion Passed: Approval of the Bids for Drug Testing, Fuel, Fire Equipment and Services, Paving, and Acoustic Ceilings passed with a motion by Ms. Mary Beth Riggs and a second by Ms. Amy Waggoner.

4 Yeas - 0 Nays

Recommend Accepting these bids

Drug Testing – Ensite, LLC

Fuel – Max Arnold & Son

Fire Equipment and Services – Premier Fire & Security

Paving – Murray Paving

Acoustical Ceiling Tiles – West Ky Specialties

12. Recommendation to Approve the Revised BG-1's for BG 18-155 Marshall County Schools GESC, BG 21-097 Benton Elementary Roof Project, BG 21-098 Central Elementary Roof Project, BG 21-099 Tech Center Renovation, BG 21-100 MC Board Office Roof, BG 21-104 MCHS FMD Renovation, BG 21-243 SMES WWTP Upgrade, and BG 21-267 Calvert City Elementary Roof Project

Order #238 - Motion Passed: Approval of the Revised BG-1's for BG 18-155 Marshall County Schools GESC, BG 21-097 Benton Elementary Roof Project, BG 21-098 Central Elementary Roof Project, BG 21-099 Tech Center Renovation, BG 21-100 MC Board Office Roof, BG 21-104 MCHS FMD Renovation, BG 21-243 SMES WWTP Upgrade, and BG 21-267 Calvert City Elementary Roof Project passed with a motion by Mr. Randy Travis and a second by Ms. Mary Beth Riggs.

4 Yeas - 0 Nays

These BG-1's have to be revised to match the funds after the bond sales were completed for these projects. This will allow us to complete the BG-5's to match what the actual cost was in MUNIS.

13. Recommendation to Approve the BG-5's for BG 17-240 Sharpe Renovation and Addition, BG 18-278 Jonathan WWTP, BG 20-176 MCHS Security Project, BG 20-193 MCHS Land Acquisition, BG 22-356 Marshall County Floor Project, BG 23-334 Benton Elementary Storm Repairs, BG 23-335 Central Elementary Storm Repairs, BG 23-336 MCHS Storm Repairs, BG 23-337 NMMS Storm Repairs, BG 23-338 SMMS Storm Repairs, BG 24-261 NMMS Property Purchase, and BG 24-397 Preschool Building Purchase

Order #239 - Motion Passed: Approval of the BG-5's for BG 17-240 Sharpe Renovation and Addition, BG 18-278 Jonathan WWTP, BG 20-176 MCHS Security Project, BG 20-193 MCHS Land Acquisition, BG 22-356 Marshall County Floor Project, BG 23-334 Benton Elementary Storm Repairs, BG 23-335 Central Elementary Storm Repairs, BG 23-336 MCHS Storm Repairs, BG 23-337 NMMS Storm Repairs, BG 23-338 SMMS Storm Repairs, BG 24-261 NMMS Property Purchase, and BG 24-397 Preschool Building Purchase passed with a motion by Ms. Amy Waggoner and a second by Mr. Randy Travis.

4 Yeas - 0 Nays

This is the final closeout documents for these projects. The funds match what MUNIS has.

14. Enter into Executive Session for the Purpose of Superintendent Evaluation Discussion

Order #240 - Motion Passed: Approval to Enter into Executive Session for the Purpose of Superintendent Evaluation Discussion passed with a motion by Ms. Mary Beth Riggs and a second by Mr. Randy Travis.

4 Yeas - 0 Nays

15. Return to Open Session

Order #241 - Motion Passed: Approval to Return to Open Session passed with a motion by Ms. Mary Beth Riggs and a second by Mr. Randy Travis.

4 Yeas - 0 Nays

16. Presentation of Superintendent Evaluation

The Board of Education for Marshall County Schools has completed the annual evaluation of Superintendent Thorpe for the 2024-2025 school year. Having served on the board for the entire school year, all five members have taken part in this process and observed the improvements achieved during the year.

The evaluation process focuses on the seven standards of performance - Strategic, Instructional, Cultural, Human Resource, Managerial, Collaborative, and Influential Leadership. The performance levels of Exemplary, Accomplished, Developing, and Growth are used to assign ratings.

Superintendent Thorpe received ratings of Exemplary in the areas of Cultural Leadership, Managerial Leadership, and Collaborative Leadership. In the areas of Strategic Leadership, Instructional Leadership, Human Resource Leadership, and Influential Leadership, he receives ratings of Accomplished. For the 2024/2025 school year, the Board assigns Superintendent Thorpe an overall rating of Accomplished +.

The Board has seen many positive changes in the Marshall County School District during the 2024/2025 school year. In his first year as Superintendent, Mr. Thorpe has consistently demonstrated a strong commitment to engaging with the Board, our students, staff, and the broader community. His leadership style emphasizes collaboration, and he has worked diligently to foster a positive and inclusive environment throughout the district. The Board is pleased to note that Mr. Thorpe has met all standards outlined in his evaluation. We recognize that his continued success as the district's instructional leader and our shared success depend on maintaining a collaborative culture supported by a dedicated and unified Board. We remain committed to partnering with Mr. Thorpe and supporting the ongoing progress of students, staff, and families. Together, we look forward to building on this momentum and supporting the continued growth and achievement of our district.

IV. Old and New Business

V. Adjourn

Order #242 - Motion Passed: Approval to adjourn the meeting at passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

4 Yeas - 0 Nays

Chairperson

Secretary