

Special Meeting  
January 20, 2025 6:00 PM  
Board Room  
Marshall County Board of Education  
86 High School Rd.  
Benton, KY 42025

**Attendance Taken at : 5:58 PM**

**Present Board Members:**

Ms. Darla Doss  
Ms. Mary Beth Riggs  
Mr. Randy Travis  
Ms. Amy Waggoner

**Absent Board Members:**

Mr. Will Coursey

**I. Regular Agenda Items**

Immediately prior to the start of the meeting, newly elected board members Mary Beth Riggs and Amy Waggoner were sworn in to office by District Judge Jack Telle. Board member Will Coursey was also scheduled to be sworn in but did not attend due to illness.

1. Call to Order
2. Motion to Adopt the Agenda

**Order #124 - Motion Passed:** Adoption of the Agenda as presented passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

**4 Yeas - 0 Nays**

3. Presentations
  - A. The Pledge of Allegiance
4. Student/Staff Recognition
  - A. BloomBoard Rank Change Program Teacher Recognition

Personnel Director Amanda Henderson recognized 5 teachers from the October 2023 cohort that completed the Bloomboard Rank Change Program and received their Rank change.

**5. Old and New Business**

No old or new business

**6. Personnel**

(ATTACHED)

**7. Staff and Informational Reports**

**A. Superintendent Report**

- Helped develop and implement a Distinguished Alumni Hall of Fame. Everyone is invited to the reception this Saturday January 25 at 4:30 in the high school cafeteria. (Standard 3)

- Meet with local legislators. (Standards 5, 6, 7)
- Instructional/budget meetings (Standards 1, 2)
- Hired a Director of SPED, and a grant writer/manager (Standards 4, 5, 6)

## **B. Instructional Report**

### **a. CDIP - Jackie Reid**

Ms. Reid briefed the board on the district improvement plan. For the upcoming year, the district will be focusing on math and reading as core areas of instruction. She said the district is working hard to enhance the resources teachers have in those areas. Reid said the district is making progress as far as proficiency in all areas.

Reid says the district is also looking at the disability category, the programs we have in that area and will be working with new Special Ed Director Kevin Stephens to come up with plans for next year.

### **b. Rebecca Sealock's MCHS Class Presentation**

MCHS teacher Rebecca Sealock introduced a group of freshman students who recently attended the annual American History Tour. The tour is to several historical locations along the east coast. The students used a slide show to showcase the areas visited and the educational benefits.

## **C. Attendance/Safety Report**

Mr. Lovett said Sharpe Elementary led the way in attendance for the month of December with 95.59%. He said attendance for the new semester that started in January is going pretty well as students want to get back from the Christmas break. Year to date, the district is up about 1/2 percentage point.

Safety report: All schools have scheduled or completed their drills for January. Risk assessments from KCSS at Central and South Middle were conducted on January 16th. Mr. Lovett called it "very productive".

## **D. Annual Wellness & Nutrition Update**

Ms. Suiter presented her annual wellness and nutrition update. She said for the 2023-24 school year, the district served 884,533 meals (337,753 breakfasts and 546,780 lunches). The summer feeding program was extremely successful, serving 97,278 meals in the month of June. That's 28,737 more than last year.

## **E. Transportation/Facilities Report**

Fuel Report: We purchased \$20,826.30 of Diesel fuel and \$5,752.95 in unleaded this month.

Projects:

Danny has attached the percentage of completion for our projects.

Facility Plan – We have sent our Facility Plan back to KDE for a final review and plan to present that to the LPC on January 29 th . Then we would have a Special called meeting to present the plan to the board. Jonathan Door and Roof Project – All doors have been installed. Now they are completing the stoops at each of those entry ways.

MCTC Project – The masonry contractor got a lot done over break, but the weather has not been on our side lately. Hopefully by the end of the week we can get him back on site. The steel company has started erecting the steel for the East portion of the addition.

## **II. Consent Items**

**Order #125 - Motion Passed:** Approval of the Consent Items as presented passed with a motion by Ms. Amy Waggoner and a second by Ms. Darla Doss.

**4 Yeas - 0 Nays**

**1. Prior Meeting Minutes**

Minutes from Regular Board Meeting December 19, 2024

**2. Payment of Claims**

**3. Approve Trips and Fundraisers**

Field Trips:

MCHS Track to Meet in Louisville, KY January 18 or 19, 2025

MCHS Track to Meet in Danville, KY January 25-26, 2025

MCHS Track to Meet in Louisville, KY February 8, 2025

MCHS Track to Meet in Louisville, KY February 16, 2025

MCHS Track to Meet in Danville, KY February 22, 2025

MCHS Track to Meet in Marion, IL February 27, 2025

MCHS Track to Meet in Marion, IL March 1, 2025

MCHS Track to Meet in Louisville, KY March 6, 2025

MCHS Track to Meet in Carbondale, IL March 7, 2025

MCHS Softball to State Tournament in Lexington, KY June 1-8, 2025

SMMS Student Council to Frankfort, KY March 6-7, 2025

Fundraisers:

BES 1st Grade Candy Grams February 3-7, 2025

BES PE Field Day T-Shirt Sales March 31-April 30, 2025

JES PTO Hugs & Kisses during February 2025

JES PTO Penny Wars during March 2025

**4. Approve all Comprehensive District Improvement Plan Documents for 2024-2025**

[CDIP Documents 2024-2025](#)

**5. Approve the Amendment to the FY25 Cross Country Stipend**

**6. Approve CFSB Positive Pay Agreement**

7. Approve Allowing the Calvert City Lions Club to Use Calvert City Elementary School for a Pancake Breakfast Fundraiser on March 8, 2025 and Waive the Facilities Rental Fee

### **III. Action Items**

#### **1. Elect Board Chairperson to Serve a Two-Year Term**

**Order #126 - Motion Passed:** Election of Board Chairperson to Serve a Two-Year Term passed with a motion by Ms. Amy Waggoner and a second by Mr. Randy Travis.

#### **4 Yeas - 0 Nays**

Amy Waggoner made a motion to elect Darla Doss as Board Chairperson. That motion was then seconded by Randy Travis, with all members in agreement

#### **2. Elect Board Vice Chairperson to Serve a Two-Year Term**

**Order #127 - Motion Passed:** Election of Board Vice Chairperson to Serve a Two-Year Term passed with a motion by Mr. Randy Travis and a second by Ms. Mary Beth Riggs.

#### **4 Yeas - 0 Nays**

Randy Travis made a motion to elect Amy Waggoner as Board Vice Chairperson. That motion was then seconded by Mary Beth Riggs, with all members in agreement

#### **3. Recommendation to Approve Treasurer's Report**

**Order #128 - Motion Passed:** Approval of the Treasurer's Report passed with a motion by Mr. Randy Travis and a second by Ms. Mary Beth Riggs.

#### **4 Yeas - 0 Nays**

The MUNIS Cash Balance at the close of the month totaled \$25,411,138.21. The following significant transfer was made during December: \$3,611,154 (from general fund to building fund for local FSPK requirements). NOTE: Another transfer will be made from the Building Fund, Capital Outlay and General Fund to Debt Service next month bringing it out of the negative. Also, the following reports were included: (1) monthly payroll totals (2) monthly Special Events and (3) monthly MUNIS (by fund). The monthly MUNIS (by fund) report for December shows the breakdown of revenues and expenditures (by function) and will be posted to the finance website for the public to view

#### **4. Recommendation to Approve Draft Budget for FY25-26**

**Order #129 - Motion Passed:** Approval of Draft Budget for FY25-26 passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

#### **4 Yeas - 0 Nays**

Since there are many unknowns with the Draft Budget, the current FY25 Working Budget was rolled to create the FY25-26 Draft Budget. A couple of known factors 1)FY24-26 Biennial Budget component expected is \$4,586, 2)CERS Rate expected to dropped from 19.71% to 18.62%, 3)AADA continues to drop and assessments continue to rise – this results in a large per pupil assessment which causes additional SEEK decreases. Draft Budget FY24-25.pptx provides more issues to consider

#### **5. Recommendation to Approve Option Nine Agreement with University of the Cumberland**

**Order #130 - Motion Passed:** Approval of Option Nine Agreement with University of the Cumberland passed with a motion by Ms. Mary Beth Riggs and a second by Mr. Randy Travis.

#### **4 Yeas - 0 Nays**

This agreement between the University of the Cumberlands and the Marshall County school district is entered into to provide expedited Kentucky teacher certification to participants. Participants will earn a bachelor's degree from the University of the Cumberlands and initial certification from the Kentucky Education Professional Standards Board within three (3) school years.

**6. Recommendation to Approve Medical Math to Count as One of the Four Required Math Credits for Graduation**

**Order #131 - Motion Passed:** Approval of Medical Math to Count as One of the Four Required Math Credits for Graduation passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

**4 Yeas - 0 Nays**

Offering Medical Math as a high school math graduation requirement not only fulfills academic standards but also prepares students for real-world challenges, increasing their engagement, readiness, and success in both professional and personal contexts. Integrating Medical Math as a graduation requirement aligns with STEM (Science, Technology, Engineering, and Math) initiatives that emphasize interdisciplinary learning. It also supports state and district goals to prepare students for in-demand careers and provide equitable access to diverse educational opportunities. For students who struggle to see the relevance of traditional math courses, Medical Math provides an alternative pathway that feels purposeful and tangible. It can motivate students who are interested in health sciences or prefer applied learning over abstract theory.

**7. Recommendation to Approve School Board Meeting Dates for February 2025 through January 2026**

**Order #132 - Motion Passed:** Approval of School Board Meeting Dates for February 2025 through January 2026 passed with a motion by Ms. Amy Waggoner and a second by Mr. Randy Travis.

**4 Yeas - 0 Nays**

**8. Recommendation to Approve Pay Application # 3 to Pinnacle, Inc. in the Amount of \$38,880.00 for the Jonathan Elementary Exterior Openings Project, BG # 24-260**

**Order #133 - Motion Passed:** Approval of Pay Application # 3 to Pinnacle, Inc. in the Amount of \$38,880.00 for the Jonathan Elementary Exterior Openings Project, BG # 24-260 passed with a motion by Mr. Randy Travis and a second by Ms. Amy Waggoner.

**4 Yeas - 0 Nays**

**9. Recommendation to Approve Invoice # 17 to CMS Architects in the Amount of \$4,552.00 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067**

**Order #134 - Motion Passed:** Approval of Invoice # 17 to CMS Architects in the Amount of \$4,552.00 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Mr. Randy Travis and a second by Ms. Mary Beth Riggs.

**4 Yeas - 0 Nays**

**10. Recommendation to Approve Pay Application # 12 to Pinnacle, Inc. in the Amount of \$292,911.58 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067**

**Order #135 - Motion Passed:** Approval of Pay Application # 12 to Pinnacle, Inc. in the Amount of \$292,911.58 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Mr. Randy Travis and a second by Ms. Amy Waggoner.

**4 Yeas - 0 Nays**

**11. Recommendation to Approve Pay Application DPO # 12 in the Amount of \$73,151.00 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067**

**Order #136 - Motion Passed:** Approval of Pay Application DPO # 12 in the Amount of \$73,151.00 for the Marshall County Technical Center Renovation and Addition Project, BG # 23-067 passed with a motion by Mr. Randy Travis and a second by Ms. Mary Beth Riggs.

**4 Yeas - 0 Nays**

**12. Recommendation to Approve Pay Application # 6 to Pinnacle, Inc. in the Amount of \$3,248.55 for the Storm Damage Repair Projects at Marshall County High School BG # 23-336**

**Order #137 - Motion Passed:** Approval of Pay Application # 6 to Pinnacle, Inc. in the Amount of \$3,248.55 for the Storm Damage Repair Projects at Marshall County High School BG # 23-336 passed with a motion by Mr. Randy Travis and a second by Ms. Amy Waggoner.

**4 Yeas - 0 Nays**

**13. Recommendation to Approve the BG 1 for the Sharpe Elementary School Roof Project**

**Order #138 - Motion Passed:** Approval of the BG 1 for the Sharpe Elementary School Roof Project passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

**4 Yeas - 0 Nays**

This is the Initial BG-1 to replace the roof on the gymnasium at Sharpe Elementary.  
The roof is beyond its life cycle.

**14. Recommendation to Approve the Standard Form of Agreement Between Owner and Architect for the Sharpe Elementary School Roof Project**

**Order #139 - Motion Passed:** Approval of the Standard Form of Agreement Between Owner and Architect for the Sharpe Elementary School Roof Project passed with a motion by Mr. Randy Travis and a second by Ms. Mary Beth Riggs.

**4 Yeas - 0 Nays**

This is a standard agreement between the owner and architect for this project.

**15. Recommendation to Approve the Bid for the Marshall County High School Kenneth Shadowen Performing Arts Center Lighting Project**

**Order #140 - Motion Passed:** Approval of the Bid for the Marshall County High School Kenneth Shadowen Performing Arts Center Lighting Project passed with a motion by Ms. Mary Beth Riggs and a second by Ms. Amy Waggoner.

**4 Yeas - 0 Nays**

I recommend that we accept the low base bid and the two alternates from DC Electric in the amount of \$327,880.00.

**16. Recommendation to Approve the Owner/Contractor agreement for the MCHS PAC Lighting Project**

**Order #141 - Motion Passed:** Approve the Owner/Contractor agreement for the MCHS PAC Lighting Project passed with a motion by Mr. Randy Travis and a second by Ms. Amy Waggoner.

**4 Yeas - 0 Nays**

This agreement is between the owner and the contractor for this project. This contract spells out what portion we would pay DC Electric and our Direct Purchases.

**17. Adjourn**

**Order #142 - Motion Passed:** Approval to adjourn the meeting at passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

4 Yeas - 0 Nays

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Chairperson

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Secretary