

Regular Meeting
April 18, 2024 6:00 PM
Board Room
Marshall County Board of Education
86 High School Rd.
Benton, KY 42025

Attendance Taken at : 6:06 PM

Present Board Members:

Mr. Will Coursey
Ms. Darla Doss
Ms. Mary Beth Riggs
Mr. Randy Travis
Ms. Amy Waggoner

I. Regular Agenda Items

1. Call to Order
2. Motion to Adopt the Agenda

Order #188 - Motion Passed: Adoption of the Agenda as presented passed with a motion by Ms. Darla Doss and a second by Mr. Will Coursey.

5 Yeas - 0 Nays

3. Presentations

- A. The Pledge of Allegiance
 - B. Marshall County School District Mission Statement
- 4. Public Comments**

There were no public comments

5. Personnel

Personnel report is attached.

6. Staff and Informational Reports

- A. Instructional Report
 - a. MCHS Principal Shannon Solomon ACT Presentation

MCHS Principal Shannon Solomon presented information on the MCHS ACT Spring 2024 data. She reported that the overall composite score increased to 19.2, up from 18.8 in 2023, with significant gains in English and reading. She also reported that the number of students with a composite of 15 or less is down 5% (good news) and the number of students with a composite of 21-25 is up 4% (good news). She also discussed goals for the future.

B. Property Insurance Carrier Update/Anticipated Rate Increase on Package Insurance

Finance Officer Jill Monroe reported that Liberty Mutual (carrier) will no longer insure Kentucky property west of Muhlenberg Co. starting July 1 due to the unpredictable nature of weather events. Peel and Holland (agent) is currently shopping for carriers for our school district. We are also going through a series of extensive applications and site visits. Also, Liberty Mutual predicts a 25% or greater increase in several of the lines that will continue with their company. Monroe anticipated that there will be a significant budget increase for FY25 and that it will be recurring.

C. Attendance/Safety Report

Lovett reported to the board that March attendance was 94.04%, the best month since October 2023. Central Elementary had the highest percentage at 96.08%.

In his safety report, Lovett said Evolv had a group in the district for site visits to North and South Middle and MCHS and talked to students about the product, school safety and how they can improve their system. He also said all state safety visits have been completed.

D. Transportation/Facilities Report

Fuel Report: We purchased \$22,055.81 in diesel fuel and \$3,940.50 in unleaded this month.

Projects:

Danny has attached the percentage of completion for our projects.

Storm Damage – The insurance company reached out to me last Wednesday to inform me that IVERA’s representative has left them. I met on Monday with the owner of IVERA to again agree to our amounts. They have submitted this to the insurance company. We have been working on this for several months to help move these projects along. The one major extension of this project is the playground at Central Elementary. We have looked at some equipment and ground covering to make this more handicap accessible. Some rough estimates for this would be at least \$600,000 plus. This would require the board to bond the money for this. Does the board wish to continue to pursue this? This portion of the project would have to out to bid but has to be designed first.

Preschool Fire Damage – Pinnacle has completed their assessment and provided the insurance company with a projected cost. We are now working with the local code official to see what code upgrades they will have us do.

MCTC Project – The contractor has been installing some shop heaters and roughing in some plumbing, but we have hit some issues with bad dirt with the two new classrooms on the south side of the building. This area is filled with bad dirt. This affects the two new classrooms, the egress pavilion, and the storage building. To work through this issue, we are going to have to work with Pinnacle on a not to exceed limit. The engineers are still working on a design to remediate this area, but the contractor has projected the worst-case scenario cost at around \$125,000. We would have to work in this area as a time and material with a not to exceed limit. In agenda items #27 and #28 you will see a change order for a decrease or savings of \$112,140.71 in the contract. This would help offset most of this cost, but we have not started digging in front of the building. Our reports show the soil in better in the front, but no guarantees. We have asked the contractor to do some exploratory digging, but the weather has not permitted that at this time. To help keep us on schedule. Once, we receive the engineer’s recommendations, is the board Ok with us giving the notice to proceed without a formal meeting.

E. Classroom Grant Applications - Luke English, MCEA President

MCEA President Luke English talked about some upcoming projects, including awarding of a scholarship to a MCHS senior and a contribution to Project Graduation. He also discussed classroom grants MCEA has provided across the district.

II. Consent Items

Order #189 - Motion Passed: Approval of the Consent Items as presented passed with a motion by Ms. Amy Waggoner and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

1. Prior Meeting Minutes
2. Payment of Claims
3. Approve Trips and Fundraisers
4. Approve Local Planning Committee Members

III. Action Items

1. Recommendation to Approve Purchase of Pizza Ovens for Marshall County High School

Order #190 - Motion Passed: Approval of purchase of pizza ovens passed with a motion by Ms. Amy Waggoner and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

We received one bid for our pizza ovens and it was from Smart Mouth Pizza in the amount of \$60,185.00. I recommend we accept this bid.

2. Recommendation to Bid a Combi Oven for Jonathan Elementary School

Order #191 - Motion Passed: Approval of recommendation to bid a Combi Oven passed with a motion by Ms. Darla Doss and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

I recommend that we set a bid date of May 7, 2024 at 1:00 PM at the Marshall County Board Office. We have received a \$25,000 grant to go towards this oven. The total project cost will be about \$40,000.

3. Recommendation to Approve Treasurer's Report

Order #192 - Motion Passed: Approval of the Treasurer's Report as presented passed with a motion by Ms. Mary Beth Riggs and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

The treasurer's report was approved for the month ending on March 31st, 2024. The MUNIS Cash Balance at the close of the month totaled \$26,422,446.54. Also, the following reports were included: (1) monthly payroll totals (2) monthly Special Events and (3) monthly MUNIS (by fund). The monthly MUNIS (by fund) report for March shows the breakdown of revenues and expenditures (by function) and will be posted to the finance website for the public to view.

4. Recommendation to Approve Amendment to the Salary Schedule for FY23-24

Order #193 - Motion Passed: Approval of Amendment to the Salary Schedule for FY23-24 passed with a motion by Ms. Mary Beth Riggs and a second by Mr. Will Coursey.

5 Yeas - 0 Nays

The board approved permission to amend the FY23-24 salary schedule to add section 2024 Summer Enrichment and Remediation to add an additional \$6.00/hour beginning May 27, 2024 for those who qualify.

5. Recommendation to Approve Student Accident Insurance Renewal for FY24-25

Order #194 - Motion Passed: Approval of Student Accident Insurance Renewal for FY24-25 passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

The student accident insurance proposal from Morgan, Trevathan and Gunn (Bollinger and Zurich) was approved for FY24-25 at a premium of \$104,359.

6. Recommendation to Approve Permission to Bid Instructional and Office Supplies for FY24-25

Order #195 - Motion Passed: Approval of Permission to Bid Instructional and Office Supplies for FY24-25 passed with a motion by Ms. Mary Beth Riggs and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

The board approved permission to bid instructional and office supplies for FY24-25. Invitation letters will be emailed to each current vendor in good standing as well as any vendors that are added to the list at the request of schools or other purchasers. The invitation to bid will also be advertised. Bids will be opened on May 10th at 11:00 a.m. All information, including specifications, can be found on our website (<https://www.marshall.kyschools.us/page/finance>) and in the finance office.

7. Recommendation to Approve Amendment to the Matching Costs Commitment Related to the 404 FEMA (Mitigation) Grant

Order #196 - Motion Passed: Approval of Amendment to the Matching Costs Commitment Related to the 404 FEMA (Mitigation) Grant passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

The Board of Education approved updated commitment letters regarding matching costs for the FEMA Mitigation grant(s). The local matching costs of at least 5.2% percent are as follows: FEMA-DR-4630 MCHS Soccer Field Change House Safe Room, up to \$62,650.85 and FEMA-DR-4630 NMMS Football Field Safe Room, up to \$51,519.57.

8. Recommendation to Approve Permission to Seek Grant(s) for the Local Share Matchings Costs Related to the 404 FEMA (Mitigation) Project

Order #197 - Motion Passed: Approval of Permission to Seek Grant(s) for the Local Share Matchings Costs Related to the 404 FEMA (Mitigation) Project passed with a motion by Ms. Amy Waggoner and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

The Board of Education approved permission to seek grants to fulfill all or part of the local matching cost commitment for the FEMA-DR-4630 MCHS Soccer Field Change House Safe Room and the FEMA-DR-4630 NMMS Football Field Safe Room.

9. Recommendation to Approve Designation of Applicant's Agent Resolution

Order #198 - Motion Passed: Approval of Designation of Applicant's Agent Resolution passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

The Board of Education approved permission for ER Assist to provide applicable information to the state of Kentucky and the Federal Emergency Management Agency for matters pertaining to federal disasters.

10. Recommendation to Approve Release of Committed Funds (8747B) for the Purchase of Land Referenced in BG24-263: \$283,800

Order #199 - Motion Passed: Approval of Release of Committed Funds (8747B) for the Purchase of Land Referenced in BG24-263: \$283,800 passed with a motion by Mr. Will Coursey and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

The Board of Education gave permission to release committed funds in category 8747B in the amount of \$283,800.

11. Recommendation to Approve Finance Director III Job Description

Order #200 - Motion Passed: Approval of Finance Director III Job Description passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

12. Recommendation to Approve Invoice #8 to CMS Architects in the Amount of \$3,401.00 for the Marshall County Technical Center Renovation and Addition Project BG # 23-067

Order #201 - Motion Passed: Approval of Invoice #8 to CMS Architects in the Amount of \$3,401.00 for the Marshall County Technical Center Renovation and Addition Project BG # 23-067 passed with a motion by Ms. Darla Doss and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

This is the 8th Pay Application to the Architect for this project.

13. Recommendation to Approve Pay Application #3 to Pinnacle, Inc. in the Amount of \$227,286.15 for the Marshall County Technical Center Renovation and Addition Project BG # 23-067

Order #202 - Motion Passed: Approval of Pay Application #3 to Pinnacle, Inc. in the Amount of \$227,286.15 for the Marshall County Technical Center Renovation and Addition Project BG # 23-067 passed with a motion by Ms. Amy Waggoner and a second by Mr. Will Coursey.

5 Yeas - 0 Nays

This is the 3rd Pay Application to the Contractor for this project.

14. Recommendation to Approve Pay Application DPO #2 in the Amount of \$48,318.78 for the Marshall County Technical Center Renovation and Addition Project BG #23-067

Order #203 - Motion Passed: Approval of Pay Application DPO #2 in the Amount of \$48,318.78 for the Marshall County Technical Center Renovation and Addition Project BG #23-067 passed with a motion by Ms. Amy Waggoner and a second by Mr. Will Coursey.

5 Yeas - 0 Nays

This is the 2nd Pay Application for the DPO for this project.

15. Recommendation to Approve Change Order #1 and Change Order #2 for the Marshall County Tech Center Renovation and Addition Project BG #23-067

Order #204 - Motion Passed: Approval of Change Order #1 and Change Order #2 for the Marshall County Tech Center Renovation and Addition Project BG #23-067 passed with a motion by Ms. Mary Beth Riggs and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

CO # 1 has to do with the need for (1) additional structural steel related to RFP-3A and will increase the Contract Sum by \$2,742.75 and (2) omitting labor, material, equipment, and related items associated with omitting the construction of a new wall between Mezzanines M4 & M5 which will decrease the contract sum by \$1,340.57. (overall difference of \$1,402.18 increase in contract sum)

CO # 2 has to do with (1) omitting labor, material, equipment and related items associated with omitting select electrical panels and revising branch circuitry which will decrease the contract sum \$9,615.00, (2) a credit value respective to omitting labor, material, equipment and related items associated with reducing the quantity of electrical cord reels in some classrooms which will decrease the contract sum \$32,294.00, and (3) a credit value respective to omitting labor, material, equipment and related items associated with select plumbing trap revisions which will decrease the contract sum \$771.03. (overall total of \$42,680.03 decrease in contract sum)

16. Recommendation to Approve Change Order #1 for Direct Purchase Orders #2979, #2981, and #2983 for the Marshall County Tech Center Renovation and Addition Project BG # 23-067

Order #205 - Motion Passed: Approval of Change Order #1 for Direct Purchase Orders #2979, #2981, and #2983 for the Marshall County Tech Center Renovation and Addition Project BG # 23-067 passed with a motion by Ms. Mary Beth Riggs and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

These are all DPO Change Orders associated with (1) electrical conduit, wiring, component revisions set forth in accordance with RFP 1; MEP-Electrical Gear Changes which will decrease the contract DPO (#2979) sum by \$38,704.00, (2) credit value representative of select Bulder's Hardware revisions set forth in accordance with RFP-2A which will decrease the contract DPO (#2981) sum \$ 1,063.86 and (3) a credit value representative of select Electrical Switchgear & Panel Board Component revisions set forth in accordance with REP 1; MEP-Electrical Gear

Changes which will decrease the contract DPO (#2983) sum \$31,095.00. (overall total of \$70,862.86 decrease in DPO contract sum)

The total savings for Item #27 and #28 is \$112,140.71.

17. Recommendation to Approve Change Order #4 for the Storm Damage Repairs Project at Central Elementary, BG #23-335

Order #206 - Motion Passed: Approval of Change Order #4 for the Storm Damage Repairs Project at Central Elementary, BG #23-335 passed with a motion by Ms. Amy Waggoner and a second by Ms. Darla Doss.

5 Yeas - 0 Nays

This change order is regarding changes being made to the Central Elementary Library. The Contract Sum will be Increased by \$46,670.45. This will be covered by the insurance company.

18. Recommendation to Approve the BG-3 for the Jonathan Elementary School Roof Project, BG # 24-260

Order #207 - Motion Passed: Approval of the BG-3 for the Jonathan Elementary School Roof Project, BG # 24-260 passed with a motion by Ms. Mary Beth Riggs and a second by Mr. Will Coursey.

5 Yeas - 0 Nays

The BG-3 gives us an updated probable total cost of \$809,162.00 for this project.

19. Recommendation to Approve Invoice #1 to CMS Architects in the Amount of \$42,388.00 for the Jonathan Elementary School Roof Project, BG #24-260

Order #208 - Motion Passed: Approval of Invoice #1 to CMS Architects in the Amount of \$42,388.00 for the Jonathan Elementary School Roof Project, BG #24-260 passed with a motion by Ms. Amy Waggoner and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

This is the 1st invoice to the architect for this project.

20. Recommendation to Approve the Final Construction Documents and Establish a Bid Date for the Jonathan Elementary School Roof Project, BG 3 #24-260

Order #209 - Motion Passed: Approval of the Final Construction Documents and Established a Bid Date of May 14th for the Jonathan Elementary School Roof Project, BG 3 #24-260 passed with a motion by Ms. Mary Beth Riggs and a second by Mr. Will Coursey.

5 Yeas - 0 Nays

A bid date of May 14th at 2:00 PM will be the requested date and time.

21. Recommendation to Award the Bids for the Four Post Lift and Paint Booth

Order #210 - Motion Passed: Approval to Award the Bids for the Four Post Lift and Paint Booth passed with a motion by Ms. Darla Doss and a second by Ms. Amy Waggoner.

5 Yeas - 0 Nays

We received four bids for the four post lift with the high bid of \$2,024.00 from Dewayne Moss.

We received six bids for the Paint Booth with the high bid of \$3,525.00 from Quality Auto Body (Bill Ingles).

We did not receive any bids on the classroom/office furniture.

I recommend that we accept the high bid on the four post lift and the high bid on the paint booth.

IV. Adjourn

Order #211 - Motion Passed: Approval to adjourn the meeting at 7:15 pm passed with a motion by Mr. Randy Travis and a second by Ms. Mary Beth Riggs.

5 Yeas - 0 Nays

Chairperson

Secretary