

**RECORD OF BOARD PROCEEDINGS
MINUTES FROM THE MEETING
Ludlow, Kentucky, August 20, 2026**

The Ludlow Independent Board of Education met at the Central Office
525 Elm Street
Ludlow, KY 41016 at 6:30 PM ET (5:30 CT), on August 20, 2026, with the following members present:

Attendance Taken at 6:30 PM:

Present Board Members:

Mr. Wesley Dorger
Mrs. Melanie Hazlewood
Ms. Cindy Powell
Mrs. Kamryn Reed

Absent Board Members:

Mrs. Shelly Mays

1. Call to Order

1.1. Call to Order by Mrs. Melanie Hazlewood

Rationale:

Board President, Mrs. Melanie Hazlewood, will call the meeting to order.

Discussion:

Others Present: Dr. Jason Steffen, Superintendent; Tonya Brummer, Director of Student Services and Board Secretary; Vikki Wofford, Director of Finance; Christy Ensell, Ludlow High School Principal; Andrea Krumpelman, Mary A. Goetz Elementary Principal; Kyle Fancher, Director of Technology; Aubrey Cahill, Director of Special Education and Preschool; Todd Brewer, Director of Maintenance; Lisa Brownfield, Director of Food Service; Kate Wright, Food Service Manager; Jessica Ashcraft, Cafeteria Staff; Amanda Wollam, Cafeteria Staff; Jeri Maley, Maintenance Staff

1.2. Pledge of Allegiance by Ms. Cindy Powell

Rationale:

Ms. Cindy Powell will lead the Pledge of Allegiance.

2. Approval of Agenda

Rationale:

It is recommended that the board approve the Agenda.

Order #20 - Motion Passed: Approval of the agenda as presented passed with a motion by Ms. Cindy Powell and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Absent
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

3. Recognition and Information Agenda

Rationale:

These items are presented for Recognition and Information.

3.1. Monthly Reports

Rationale:

These items are presented for information.

3.2. Personnel

Rationale:

In accordance with the provisions of KRS 160.390, personnel changes are reported to the Board of Education by the superintendent of schools.

3.3. Spotlight Items

Rationale:

This item is presented for information purposes only.

Panthers of the Month for the month of August 2026 are Amanda Woolem, Jessica Ashcraft, and Jeri Maley. All 3 of these women go above and beyond for our students this summer by ensuring that each day our summer programs and students in the community had summer meals and were in a clean and inviting environment. Each of them serve our community and our students each day with a friendly welcome and are always willing to go the extra effort for our students.

August Newsletter

3.4. Fieldhouse Project Update

Rationale:

This item is presented for information purposes.

3.5. School External Organization Financial and Budget 2026-2027

Rationale:

These items are presented for information purposes.

3.6. Fall KSBA Regional School Board Meeting

Rationale:

The KSBA 2026 fall regional meeting for Northern Kentucky will be held on Tuesday, September 1, 2026, at the Kenton County School District Central Office at 2044 Tuscanyview Drive, Covington, KY. The evening will begin at 5:30 p.m. with registration and a hospitality time featuring refreshments and entertainment. The meal will begin at 6:00 p.m. with the program starting at approximately 6:45 p.m. All board members participating through the end of the program will receive 1.25 hours of credit toward the annual state-required training, as well as credit for regional meeting attendance in the KSBA Academy of Studies.

This item is presented for information.

3.7. Cyber Security

Rationale:

This item is presented for information purposes.

3.8. Monthly Superintendent Report

Rationale:

This item is presented for information purposes.

3.9. Monthly Attendance Report

Rationale:

This item is presented for information purposes.

3.10. Ludlow High School Monthly Report

Rationale:

This item is presented for information purposes.

3.11. Mary A. Goetz Elementary Monthly Report

Rationale:

This item is presented for information purposes.

4. Consent Agenda

Rationale:

It is recommended that the board approve the Consent Agenda.

Order #21 - Motion Passed: Approval of the consent agenda as presented passed with a motion by Mr. Wesley Dorger and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger Yes

Mrs. Melanie Hazlewood Yes

Mrs. Shelly Mays Absent

Ms. Cindy Powell Yes

Mrs. Kamryn Reed Yes

4.1. Approval of Minutes

Rationale:

It is recommended that the board approve the minutes of the July meeting and the August Special meeting.

4.2. Monthly Bills

Rationale:

It is recommended that the board approve the payment of Monthly Bills.

4.3. Field Trip Destinations

Rationale:

It is recommended that the Board approve the Field Trip Destinations.

4.4. Transportation Carriers

Rationale:

It is recommended that the Board approve the Transportation Carriers.

4.5. Fundraising Requests

Rationale:

It is recommended that the Board approve the Fundraising Requests.

4.6. Leave of Absence

Rationale:

It is recommended that the Board approve the Leave of Absence request For Adam Clary for the 2026-2027 school year.

5. Discussion and Action Agenda

5.1. Tax Rate Approval

Rationale:

It is recommended that the board approve the tax rates of 85.4 cents for real estate, 0.1 for exonerations, and 85.4 cents for personal property per \$100 valuation and the 74.6 cent motor vehicle rate for 2026-2027.

Order #22 - Motion Passed: Approval for the tax rates of 85.4 cents for real estate, 0.1 for exonerations, and 85.4 cents for personal property per \$100 valuation and the 74.6 cent motor vehicle rate for 2026-2027 passed with a motion by Mr. Wesley Dorger and a second by Ms. Cindy Powell.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Absent
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.2. Change Order #1-12-02 (Schrudde & Zimmerman) - Ludlow Independent Additions/Renovations Project

Rationale:

It is recommended that the Board approve the Schrudde & Zimmerman Change Order #01-12-02 for Projection screen credit. The screen was picked up by another contract so C & I Supply is giving a credit.

Order #23 - Motion Passed: Approval of CO #1-12-2 issued to C & I Supply for a credit in the amount of (\$6,545.00) for a projection screen credit. The screen was picked up by another contractor so C & I Supply is giving a credit passed with a motion by Mrs. Kamryn Reed and a second by Ms. Cindy Powell.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Absent
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.3. Change Order #08-10 (America's Floor Source) - Ludlow Independent Additions & Renovations Project

Rationale:

It is recommended that the Board approve the America's Floor Source Change Order #08-10 for Change Order 08-03 and original 08-07 were written but rejected by the owner and architect. However the amounts continued to carry forward in Codell's accounting program which resulted in incorrect contract value appearing on the AIA form. Change order 08-03 was deleted from FACPAC accounting, however 08-07 was edited and used for a different change order that was approved by the board. This form is created as a zero dollar change order for FACPAC to enable the board to approve the AIA change order issued in Codell's accounting program to remove the value of \$18,017.50 from the contract value shown on previous AIA forms so that the contractor's final contract value in FACPAC, owner and Codell accounting is correct.

Order #24 - Motion Passed: Approval of CO #8-10 issued to America's Floor Source for zero dollars. Change Order 08-03 and original 08-07 were written but rejected by the owner and architect. However the amounts continued to carry forward in Codell's accounting program which resulted in incorrect contract value appearing on the AIA form. Change order 08-03 was deleted from FACPAC accounting, however 08-07 was edited and used for a different change order that was approved by the board. This form is created as a zero dollar change order for FACPAC to enable the board to approve the AIA change order issued in Codell's accounting program to remove the value of \$18,017.50 from the contract value shown on previous AIA forms so that the contractor's final contract value in FACPAC, owner and Codell accounting is correct passed with a motion by Ms. Cindy Powell and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Absent
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.4. Change Order #12-09 (The Atlas Companies)- Ludlow Independent Additions/Renovation Project

Rationale:

It is recommended that the Board approve the The Atlas Companies Change Order #12-09 for Additional cost to provide and install wood blocking at windowsills in Rooms M207-M212. \$3,687.00. Additional cost to provide and install trim at 2 doors and installation of wood cabinets \$1,230.00.

Order #25 - Motion Passed: Approval of CO #12-09 issued to The Atlas Companies in the amount of \$5,229.82 for the Additional cost to provide and install wood blocking at windowsills in Rooms M207-M212. \$3,687.00. Additional cost to provide and install trim at 2 doors and installation of wood cabinets \$1,230.00 passed with a motion by Mrs. Kamryn Reed and a second by Mr. Wesley Dorger.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Absent
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.5. Revised BG-1 Ludlow High School - Fieldhouse (BP#1) & Roof (BP#2)

Rationale:

It is recommended that the Board approve the Revised BG-1 Ludlow High School - Fieldhouse (BP#1) & Roof (BP#2)

Order #26 - Motion Passed: Approval of the revised BG-1 Ludlow High School Fieldhouse (BP#1) and Roof (BP#2) passed with a motion by Ms. Cindy Powell and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Absent
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.6. Transit Authority of Northern Kentucky transportation agreement for Enzweiler and Gateway transportation.

Rationale:

It is recommended that the Board approve the T.A.N.K. transportation agreement for Enzweiler transportation.

Order #27 - Motion Passed: Approval of the Transit Authority of Northern Kentucky Transportation Agreement for Enzweiler and Gateway transportation passed with a motion by Ms. Cindy Powell and a second by Mr. Wesley Dorger.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Absent
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.7. Board Procedure 02.14AP.2-Evaluation of the Superintendent

Rationale:

It is recommended that the Board approve the Board Procedure of 02.14AP.2 - Evaluation of the Superintendent.

Order #28 - Motion Passed: Approval of the Board Procedure 02.14AP.2 Evaluation of the Superintendent passed with a motion by Mrs. Kamryn Reed and a second by Mr. Wesley Dorger.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Absent
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.8. Board Policy 03.1233- Parental Leave Options (Certified)

Rationale:

It is recommended that the Board approve the Board Policy 03.1233 - Parental Leave Options (Certified).

Order #29 - Motion Passed: Approval of the Board Policy 03.1233 Parental Leave Options (Certified) passed with a motion by Mr. Wesley Dorger and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Absent
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.9. Board Policy 03.2233-Parental Leave Options (Classified)

Rationale:

It is recommended that the Board approve the Board Policy 03.2233 - Parental Leave Options (Classified).

Order #30 - Motion Passed: Approval of Board Policy 03.2233 Parental Leave Options (Classified) passed with a motion by Ms. Cindy Powell and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Absent
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.10. Board Policy 09.36 School Related Student Trips

Rationale:

It is recommended that the Board approve the Board Policy 09.36 School Related Student Trips.

Order #31 - Motion Passed: Approval of Board Policy 09.36 School Related Student Trips passed with a motion by Mrs. Kamryn Reed and a second by Mr. Wesley Dorger.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Absent
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

6. Other Business

6.1. Board

6.2. Faculty & Staff

6.3. Public

7. Adjourn

Rationale:

It is recommended that the board adjourn the meeting.

Order #32 - Motion Passed: Approval to adjourn the Board meeting at 7:40 PM passed with a motion by Mrs. Kamryn Reed and a second by Ms. Cindy Powell.

Mr. Wesley Dorger Yes

Mrs. Melanie Hazlewood Yes

Mrs. Shelly Mays Absent

Ms. Cindy Powell Yes

Mrs. Kamryn Reed Yes

PRESIDENT

SECRETARY