

**RECORD OF BOARD PROCEEDINGS
MINUTES FROM THE MEETING
Ludlow, Kentucky, September 18, 2025**

The Ludlow Independent Board of Education met at Ludlow High School
150 Adela Avenue
Ludlow, KY 41016 at 6:30 PM, on September 18, 2025, with the following members present:

Attendance Taken at 6:30 PM:

Present Board Members:

Mr. Wesley Dorger
Mrs. Melanie Hazlewood
Mrs. Shelly Mays
Ms. Cindy Powell
Mrs. Kamryn Reed

1. Call to Order

Discussion:

Others Present: Dr. Jason Steffen, Superintendent; Tonya Brummer, Director of Student Services and Board Secretary; Christy Ensell, High School Principal; Andrea Krumpelman, Elementary Principal; Vikki Wofford, Director of Finance; Aubrey Cahill, Director of Special Education and Preschool; Jeff Mayberry, Codell Construction; Ehmet Hayes, REH&A; Abbey DeMoss, Elementary Teacher and Community Member

1.1. Call to Order by Mrs. Melanie Hazlewood

Rationale:

Board President, Mrs. Hazlewood, will call the meeting to order.

1.2. Pledge of Allegiance by Mr. Wesley Dorger

Rationale:

Mr. Dorger will lead the Pledge of Allegiance.

2. Approval of Agenda

Rationale:

It is recommended that the board approve the Agenda.

Order #24 - Motion Passed: Approval of the agenda as presented passed with a motion by Ms. Cindy Powell and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

3. Recognition and Information Agenda

Rationale:

These items are presented for recognition and information.

3.1. Monthly Reports

3.2. Personnel

3.3. Spotlight Items

Rationale:

The September Panther of the Month is Jeff Mayberry. For the weeks leading up to the opening of school, he worked tirelessly by staying in a local hotel throughout the week to be on-site at all hours, including the weekend. It is with his exceptional service to the Ludlow students that he is our September Panther of the Month.

September Newsletter <https://secure.smores.com/n/qs93d-together-we-prowl>

3.4. Superintendent Report

Rationale:

Jason Steffen will update the board on previous month events and upcoming district planning.

3.5. Renovation Update

Rationale:

Ehmet Hayes from Hayes & Association, along with Bill Cobb and Jeff Mayberry from Codell Construction will be presenting an update on construction/renovations.

3.6. Monthly Attendance Report

4. Consent Agenda

Rationale:

It is recommended that the board approve the Consent Agenda.

Order #25 - Motion Passed: Approval of the Consent Agenda passed with a motion by Mr. Wesley Dorger and a second by Mrs. Shelly Mays.

Mr. Wesley Dorger Yes

Mrs. Melanie Hazlewood Yes

Mrs. Shelly Mays Yes

Ms. Cindy Powell Yes

Mrs. Kamryn Reed Yes

4.1. Approval of Minutes

4.2. Monthly Bills

4.3. Change Order #1 (Enviroworx) - Ludlow Independent Additions & Renovations Project

Rationale:

It is recommended that the Board approve the Enviroworx Change Order #1 in accordance to kitchen, boiler room, mechanical room, and 1st floor asbestos work.

4.4. Change Order #2 (Envioworx) - Ludlow Independent Additions & Renovations Project

Rationale:

It is recommended that the Board approve the Envioworx Change Order #2 in accordance to 2nd floor bathroom asbestos work.

4.5. Change Order #3 (Envioworx) - Ludlow Independent Additions & Renovations Project

Rationale:

It is recommended that the Board approve the Envioworx Change Order #3 in accordance to 2nd and 3rd floor bathrooms to Room 221 asbestos work.

4.6. Change Order #4 (Envioworx) - Ludlow Independent Additions & Renovations Project

Rationale:

It is recommended that the Board approve the Envioworx Change Order #4 in accordance to 2nd floor construction area subcontractor clean up debris asbestos work and remove damaged plaster above all windows.

4.7. Change Order #5 (Envioworx) - Ludlow Independent Additions & Renovations Project

Rationale:

It is recommended that the Board approve the Envioworx Change Order #5 in accordance to gymnasium ceiling asbestos work.

4.8. Change Order #6 (Envioworx) - Ludlow Independent Additions & Renovations Project

Rationale:

It is recommended that the Board approve the Envioworx Change Order #6 in accordance to gymnasium scaffolding for asbestos work.

5. Discussion and Action Agenda**5.1. Group Leader - Job Description**

Rationale:

It is recommended that the Board approve the Group Leader - paraprofessional Job Description.

Order #26 - Motion Passed: Approval of the Group Leader (paraprofessional) job description passed with a motion by Mrs. Shelly Mays and a second by Mr. Wesley Dorger.

Mr. Wesley Dorger Yes

Mrs. Melanie Hazlewood Yes

Mrs. Shelly Mays Yes

Ms. Cindy Powell Yes

Mrs. Kamryn Reed Yes

5.2. Working Budget 2025 - 2026

Rationale:

It is recommended that the Board approve the 2025-2026 Working Budget.

Order #27 - Motion Passed: Approval of the 2025-2026 Working Budget passed with a motion by Ms. Cindy Powell and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.3. Ludlow ISD District Facilities Plan

Order #28 - Motion Passed: Approval of the Ludlow Independent School District Facilities Plan passed with a motion by Mr. Wesley Dorger and a second by Mrs. Shelly Mays.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.4. 467 Elm Street Purchase Agreement

Order #29 - Motion Passed: Approval of the Purchase Agreement for 467 Elm Street passed with a motion by Mr. Wesley Dorger and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.5. Change Order #1-9 (Schrudde & Zimmerman) - Ludlow Independent Additions & Renovations Project

Rationale:

It is recommended that the Board approve the Schrudde & Zimmerman Change Order #1-9 in accordance to Delete Rubber Mulch Oak St, CC104-Additional rental auditorium scaffolding. CC105 Demo VCT per RFI 125. CC110 New Door Frames G1/G2. C111- Infill recessed lighting pockets auditorium stage. CC109 Scaffold rental-auditorium 5/10/25 to 5/13/25. CC106 RM 101 Changes due to cleanout. 4 to 5 week lead time on material (4 working days converted to calendar days) PR 7 Ph 11A modifications to restrooms and various other areas. 8 to 10 week lead time on frames from time to change order.

Order #30 - Motion Passed: Motion to approve CO 1-9 issued to Schrudde & Zimmerman in the amount of \$10,252.27 for the various Contractor Claims and PRs listed above passed with a motion by Mrs. Shelly Mays and a second by Mr. Wesley Dorger.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.6. Change Order #1-10 (Schrudde & Zimmerman) - Ludlow Independent Additions & Renovations Project

Rationale:

It is recommended that the Board approve the Schrudde & Zimmerman Change Order #1-10 in accordance to Adela Sidewalk per Owner-Firestopping per PDS.

Order #31 - Motion Passed: Motion to approve CO #1-10 issued to Schrudde & Zimmerman in the amount of \$21,262.35 for cost of Adela Sidewalk per Owner-Firestopping per PDS passed with a motion by Mrs. Kamryn Reed and a second by Ms. Cindy Powell.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.7. Change Order #2-6 (Ollier Masonry) - Ludlow Independent Additions & Renovations Project

Rationale:

It is recommended that the Board approve the Ollier Masonry Change Order #2-6 in accordance to Precast Lintel at grade beam at Adela Entrance.

Order #32 - Motion Passed: Motion to approve CO #2-6 issued to Ollier Masonry in the amount of \$3602.35 for precast lintel at grade beam at Adela entrance passed with a motion by Ms. Cindy Powell and a second by Mrs. Shelly Mays.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.8. Change Order #7-2 (Martina Bros) - Ludlow Independent Additions & Renovations Project

Rationale:

It is recommended that the Board approve the Martina Bros Change Order #7-2 in accordance to Terrazzo emblem at vestibule A-01. Owner requested.

Order #33 - Motion Passed: Motion to approve CO #7-2 issued to Martina Bros in the amount of \$22,963.00 for a Terrazzo emblem at Vestibule A-01 that was an owner request passed with a motion by Mrs. Kamryn Reed and a second by Mrs. Shelly Mays.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.9. Change Order #15-5 (ESI) - Ludlow Independent Additions & Renovations Project

Rationale:

It is recommended that the Board approve the ESI Change Order #15-5 in accordance to Premium time for Electrical work.

Order #34 - Motion Passed: Motion to approve CO #15-5 issued to ESI in the amount of \$10,674.44 for the cost premium time for Electrical Work passed with a motion by Ms. Cindy Powell and a second by Mr. Wesley Dorger.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.10. Change Order #15-6 (ESI) - Ludlow Independent Additions & Renovations Project

Rationale:

It is recommended that the Board approve the ESI Change Order #15-6 in accordance to OESI Premium time 7/28/25 through 8/10/25.

Order #35 - Motion Passed: Motion to approve CO 15-6 issued to ESI in the amount of \$5850.81 for Premium Time from 7/28/25 through 8/10/25 passed with a motion by Mrs. Kamryn Reed and a second by Mr. Wesley Dorger.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.11. Change Order #16-6 (J Feldkamp) - Ludlow Independent Additions & Renovations Project

Rationale:

It is recommended that the Board approve the J Feldkamp Change Order #16-6 in accordance to PR 8 Plumbing Modifications at art room H212. See ASI 7 also.

Order #36 - Motion Passed: Motion to approve CO #16-6 issued to J Feldkamp in the amount of \$12,990.70 in accordance to PR 8-Plumbing Modifications at art room H212. See also ASI 7 passed with a motion by Mrs. Shelly Mays and a second by Ms. Cindy Powell.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

5.12. Change Order #16-7 (J Feldkamp) - Ludlow Independent Additions & Renovations Project

Rationale:

It is recommended that the Board approve the J Feldkamp Change Order #16-7 in accordance to PR 7 Restroom Changes 114B.

Order #37 - Motion Passed: Motion to approve CO 16-7 issued to J Feldkamp in the amount of \$2,157.16 for PR 7 Restroom Changes 114B passed with a motion by Mr. Wesley Dorger and a second by Ms. Cindy Powell.

Mr. Wesley Dorger Yes

Mrs. Melanie Hazlewood Yes

Mrs. Shelly Mays Yes

Ms. Cindy Powell Yes

Mrs. Kamryn Reed Yes

6. Other Business

Rationale:

Is there any other business to be brought before the board?

6.1. Board

6.2. Faculty & Staff

6.3. Public

7. Adjourn

Rationale:

It is recommended that the Board adjourn the meeting.

Order #38 - Motion Passed: Approval to adjourn the meeting at 7:47 PM passed with a motion by Mrs. Kamryn Reed and a second by Ms. Cindy Powell.

Mr. Wesley Dorger Yes

Mrs. Melanie Hazlewood Yes

Mrs. Shelly Mays Yes

Ms. Cindy Powell Yes

Mrs. Kamryn Reed Yes

PRESIDENT

SECRETARY