

**RECORD OF BOARD PROCEEDINGS  
MINUTES FROM THE MEETING  
Ludlow, Kentucky, March 20, 2025**

The Ludlow Independent Board of Education met at the Central Office  
525 Elm Street  
Ludlow, KY 41016 at 6:30 PM, on March 20, 2025, with the following members present:

**Attendance Taken at 6:30 PM:**

Present Board Members:

Mr. Wesley Dorger  
Mrs. Melanie Hazlewood  
Mrs. Shelly Mays  
Ms. Cindy Powell  
Mrs. Kamryn Reed

**1. Call to Order**

Discussion:

Others Present: Dr. Jason Steffen, Superintendent; Tonya Brummer, Director of Student Services and Board Secretary; Vikki Wofford, Director of Finance; Aubrey Cahill, Director of Special Education and Preschool; Andrea Krumpelman, Mary A. Goetz Elementary Principal; Christy Ensell, Ludlow High School Assistant Principal; Ehmet Hayes, REH&A; Jeff Mayberry, Codell; Chris Wright, City of Ludlow Mayor; Matt Atkins, Newport Independent Schools Superintendent Mentee; Mary Banks, Ludlow Schools Maintenance; Kristy Collins, Ludlow High School Teacher; Abbey DeMoss, Mary A. Goetz Teacher and Ludlow Community Member

**1.1. Call to Order by Mrs. Hazlewood**

Rationale:

Board President, Mrs. Melanie Hazlewood will call the meeting to order.

**1.2. Pledge of Allegiance by Mrs. Kamryn Reed**

Rationale:

Mrs. Reed will lead the Pledge of Allegiance.

**2. Approval of Agenda**

Rationale:

It is recommended that the Board approve the agenda.

**Order #100 - Motion Passed:** The motion to approve the agenda as presented passed with a motion by Ms. Cindy Powell and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

### **3. Recognition and Information Agenda**

Rationale:

These items are presented for recognition and information.

#### **3.1. Monthly Reports**

Rationale:

These items are presented for information purposes.

#### **3.2. Personnel**

Rationale:

In accordance with the provisions of KRS 160.390, personnel changes are reported to the Board of Education by the Superintendent of schools.

#### **3.3. Monthly Spotlight Items**

Rationale:

The March "Together We Prowl" Newsletter for families will be reviewed.

Panther of the Month – Kristy Collins

#### **3.4. Renovation Update**

Rationale:

This item is presented for information purposes only.

#### **3.5. Monthly Superintendent Report**

### **4. Consent Agenda**

Rationale:

It is recommended that the Board approve the Consent Agenda.

**Order #101 - Motion Passed:** The motion to approve the Consent Agenda passed with a motion by Mrs. Shelly Mays and a second by Ms. Cindy Powell.

Mr. Wesley Dorger      Yes

Mrs. Melanie Hazlewood    Yes

Mrs. Shelly Mays      Yes

Ms. Cindy Powell      Yes

Mrs. Kamryn Reed      Yes

#### **4.1. Approval of Minutes**

Rationale:

It is recommended that the Board approve the minutes from the February 2025 meeting.

#### **4.2. Monthly Bills**

Rationale:

It is recommended that the Board approve the payment of the monthly bills.

### 4.3. Local Planning Committee-District Facilities Plan

#### 4.4. FMLA

Rationale:

Gabrielle Phelps - March 26, 2025 - June 30, 2025 (Maternity Leave)

Paula Hartman - April 30, 2025 - September 3, 2025

Emma Burns - May 8, 2025 - June 30, 2025 (Maternity Leave)

#### 4.5. Substitute Teacher Approval

Rationale:

It is recommended that the Board approve the following Substitute teacher applications:

1. Darby Crittendon
2. Nicholas Bradd

#### 4.6. Fundraising Requests

Rationale:

It is recommended that the Board approve the Fundraising Requests.

### 5. Discussion and Action Agenda

#### 5.1. Change Order #01-05 (Schrudde Zimmerman) - Ludlow Independent Additions/Renovations Project

Rationale:

It is recommended that the Board approve the Schrudde Zimmerman Change Order #01-05 in accordance to CC71-Infill slab at existing freezer/cooler demo, CC 72-HC Ramp at Oak Street, and CC 73 RFI 97 Closers at rated doors.

**Order #102 - Motion Passed:** The motion to approve CO #1-5 issued to Schrudde and Zimmerman in the amount of \$11,648.94 for Contractor Claim #71 for the infill slab at existing freezer/cooler demo, Contractor Claim #72 for HC Ramp at Oak Street, and Contractor Claim #73 in accordance to RFI #97 Closers at rated doors passed with a motion by Mr. Wesley Dorger and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger      Yes

Mrs. Melanie Hazlewood    Yes

Mrs. Shelly Mays      Yes

Ms. Cindy Powell      Yes

Mrs. Kamryn Reed      Yes

#### 5.2. Change Order #06-02 (OK Interiors Corporation) - Ludlow Independent Additions/Renovations Project

Rationale:

It is recommended that the Board approve the OK Interiors Corporation Change Order #06-02 In accordance to CC 66 Furring & abuse board cafeteria and CC50 temp partition H201.

**Order #103 - Motion Passed:** The motion to approve Change Order #6-2 issued to OK Interiors Corp in the amount of \$24,339.43 in accordance to Contractor Claim #66 for furring & abuse board

cafeteria and Contractor Claim #50 for temp partition H201 passed with a motion by Ms. Cindy Powell and a second by Mrs. Shelly Mays.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

### **5.3. Change Order #04-03 (Kramer Roofing)- Ludlow Independent Additions/Renovation Project**

Rationale:

It is recommended that the Board approve the Kramer Roofing Change Order #04-03 In accordance reroof of elementary addition, middle school building, and middle school hallways.

**Order #104 - Motion Passed:** The motion to approve CO #04-03 issued to Kramer Roofing in the amount of \$160,864.68 for reroof of R5 (elementary addition), R6 (middle school building), and R10 (middle school hallways; along with sheet metal coping and gutters/downspouts passed with a motion by Ms. Cindy Powell and a second by Mr. Wesley Dorger.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

### **5.4. BG-5 - 119 Adela Street Property Acquisition**

Rationale:

It is recommended that the Board approve the BG-5 for 119 Adela Street Property Acquisition.

**Order #105 - Motion Passed:** The motion to approve BG-5 for the 119 Adela Street Property Acquisition passed with a motion by Mr. Wesley Dorger and a second by Mrs. Shelly Mays.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

### **5.5. Capital Funds Request**

Rationale:

It is recommended the board approve the Capital Outlay Funds Request of \$313,609 for Other Repairs & Maintenance.

**Order #106 - Motion Passed:** The motion to approve the Capital Outlay Funds Request of \$313,609 for other repairs and maintenance passed with a motion by Mrs. Kamryn Reed and a second by Mrs. Shelly Mays.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes

Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

## 5.6. Consulting Services Contract

Rationale:

It is recommended that the Board approve the Consulting Services Contract.

**Order #107 - Motion Passed:** The motion to approve the Consulting Service Contract passed with a motion by Ms. Cindy Powell and a second by Mr. Wesley Dorger.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

## 5.7. Student Accident Insurance

Rationale:

Our student accident insurance quote for 2025-2026 from Roberts Insurance, our current carrier is \$10,170.80, a rate increase of only \$.20

It is recommended that the board approve Roberts Insurance for Student Accident Insurance as presented.

**Order #108 - Motion Passed:** The motion to approve the Roberts Insurance for Student Accident Insurance passed with a motion by Ms. Cindy Powell and a second by Mrs. Shelly Mays.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

## 5.8. Riverwalk Easement

**Order #109 - Motion Passed:** The motion to approve the Riverwalk Easement passed with a motion by Mr. Wesley Dorger and a second by Mrs. Shelly Mays.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

## 6. Other Business

Rationale:

Is there any other business to be brought before the Board?

**6.1. Board**

Discussion:

Mr. Dorger congratulated Ms. Banks on her retirement and thanked her for her service.

**6.2. Faculty & Staff**

Discussion:

Ms. Mary Banks thanked the Board for their support throughout her many years of serving Ludlow Schools.

**6.3. Public**

**7. Adjourn**

**Order #110 - Motion Passed:** The motion to adjourn the Board meeting at 7:56 PM passed with a motion by Mrs. Shelly Mays and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger      Yes

Mrs. Melanie Hazlewood    Yes

Mrs. Shelly Mays      Yes

Ms. Cindy Powell      Yes

Mrs. Kamryn Reed      Yes

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PRESIDENT

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SECRETARY