

**RECORD OF BOARD PROCEEDINGS  
MINUTES FROM THE MEETING  
Ludlow, Kentucky, February 19, 2025**

The Ludlow Independent Board of Education met at the Central Office  
525 Elm Street  
Ludlow, KY 41016 at 6:00 PM, on February 19, 2025, with the following members present:

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mr. Wesley Dorger  
Mrs. Melanie Hazlewood  
Mrs. Shelly Mays  
Ms. Cindy Powell  
Mrs. Kamryn Reed

**1. Call to Order**

Discussion:

Others Present: Dr. Jason Steffen, Superintendent; Tonya Brummer, Director of Student Services and Board Secretary; Aubrey Cahill, Director of Special Education and Preschool; Vikki Wofford, Director of Finance; Travis Caudill, Ludlow High School Principal; Andrea Krumpelman, Mary A. Goetz Elementary Principal; Jeff Mayberry, Codell; Ryan Stuempel, 3rd grade teacher; Emily Sullivan, 2nd grade teacher; Matt Atkins, Newport Independent administrator and superintendent mentee to Dr. Steffen; Caleb Atkins, son of Matt Atkins

**1.1. Call to Order by Mrs. Hazlewood**

Rationale:

Board President, Mrs. Melanie Hazlewood, will call the meeting to order.

**1.2. Pledge of Allegiance by Mr. Wesley Dorger**

Rationale:

Mr. Dorger will lead the Pledge of Allegiance.

**2. Approval of Agenda**

Rationale:

It is recommended that the Board approve the agenda.

**Order #83 - Motion Passed:** Approval of the Agenda passed with a motion by Ms. Cindy Powell and a second by Mrs. Shelly Mays.

|                        |     |
|------------------------|-----|
| Mr. Wesley Dorger      | Yes |
| Mrs. Melanie Hazlewood | Yes |
| Mrs. Shelly Mays       | Yes |
| Ms. Cindy Powell       | Yes |
| Mrs. Kamryn Reed       | Yes |

### **3. Recognition and Information Agenda**

Rationale:

These items are presented for recognition and information.

#### **3.1. Monthly Reports**

Rationale:

These items are presented for information purposes.

#### **3.2. Spotlight Items**

February Newsletter

Panther of the Month are Emily Sullivan and Ryan Stuempel for leading our elementary academic team this year and a strong showing at the District Governors Cup. Sammy Margolen came in 1st place in written composition and advances to Regional Governors Cup.

#### **3.3. Fundraising Requests**

Rationale:

These items are presented for information purposes.

#### **3.4. Use of Facilities Request**

Rationale:

It is recommended that the Board approve the Use of Facilities Request.

#### **3.5. Commencement Speaker**

#### **3.6. MOU NKU Research Foundation (Engage KY/Kentucky College Coaches)**

#### **3.7. Renovation Update**

Rationale:

This item is presented for information purposes only.

### **4. Consent Agenda**

Rationale:

It is recommended that the Board approve the Consent Agenda.

**Order #84 - Motion Passed:** The recommendation to approve the Consent Agenda passed with a motion by Mr. Wesley Dorger and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger        Yes

Mrs. Melanie Hazlewood    Yes

Mrs. Shelly Mays        Yes

Ms. Cindy Powell        Yes

Mrs. Kamryn Reed        Yes

#### **4.1. Approval of Minutes**

Rationale:

It is recommended that the Board approve the minutes from the January 2025 meetings to include, regular meeting, Special Meeting, Special Finance Corporation Meeting and Board Working Meeting.

## 4.2. Monthly Bills

Rationale:

It is recommended that the Board approve the payment of the monthly bills.

## 5. Discussion and Action Agenda

### 5.1. Change Order #2-03 (Ollier Masonry, Inc.) - Ludlow Independent Additions/Renovations Project

Rationale:

It is recommended that the Board approve the Ollier Masonry, Inc. Change Order #2-03 for PR 5 Bearing wall support at corridor M2 C1 CC61 Phase 3 and Phase 5 restroom wall replacement to accommodate new plumbing.

**Order #85 - Motion Passed:** The motion to approve CO #2-3 issued to Ollier Masonry, Inc. in the amount of \$13,371.43 for additional cost of PR 5 for bearing wall support at corridor M2 C1. CC61 Phase 3 and Phase 5 restroom wall replacement to accommodate new plumbing passed with a motion by Mrs. Shelly Mays and a second by Mr. Wesley Dorger.

Mr. Wesley Dorger        Yes

Mrs. Melanie Hazlewood    Yes

Mrs. Shelly Mays        Yes

Ms. Cindy Powell        Yes

Mrs. Kamryn Reed        Yes

### 5.2. Change Order #3-03 (Avenue Fabricating, Inc.) - Ludlow Independent Additions/Renovations Project

Rationale:

It is recommended that the Board approve the Avenue Fabricating, Inc. Change Order #3-03 for PR 5 Bearing Wall Support at Corridor M2 C1. CC9 Slab reinforcement at kitchen floor sinks.

**Order #86 - Motion Passed:** The motion to approve CO #3-3 issued to Avenue Fabricating, Inc. in the amount of \$14,873.11 for PR 5 Bearing wall support at Corridor M2 and C1. CC9 Slab reinforcement at kitchen floor sinks passed with a motion by Mr. Wesley Dorger and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger        Yes

Mrs. Melanie Hazlewood    Yes

Mrs. Shelly Mays        Yes

Ms. Cindy Powell        Yes

Mrs. Kamryn Reed        Yes

### 5.3. Change Order #4-02 (WM Kramer and Sons, Inc.) - Ludlow Independent Additions/Renovations Project

Rationale:

It is recommended that the Board approve the WM Kramer and Sons, Inc. Change Order #4-02 for CC54 Metal Skirting, CC55 new roof drains. CC58 Plumbing vent flashing at concessions.

**Order #87 - Motion Passed:** The motion to approve CO #4-2 issued to WM Kramer and Sons. Inc. in the amount of \$7,129.87 for CC54 Metal Skirting, CC55 New Roof drains, and CC58 plumbing vent flashing at concessions passed with a motion by Mrs. Shelly Mays and a second by Mr. Wesley Dorger.

|                        |     |
|------------------------|-----|
| Mr. Wesley Dorger      | Yes |
| Mrs. Melanie Hazlewood | Yes |
| Mrs. Shelly Mays       | Yes |
| Ms. Cindy Powell       | Yes |
| Mrs. Kamryn Reed       | Yes |

#### **5.4. Change Order #15-03 (ESI, Inc.) - Ludlow Independent Additions/Renovations Project**

Rationale:

It is recommended that the Board approve the ESI, Inc. Change Order #15-03 for PR 01 Concessions modifications. RFI96 Kitchen light fixture, thinner profile, CC62 Kitchen office data drops.

**Order #88 - Motion Passed:** The motion to approve CO #15-3 issued to ESI, Inc. in the amount of \$15,814.10 for PR 01 Concessions modifications, RFI 96 Kitchen light fixture, thinner profile, CC62 Kitchen office data drops passed with a motion by Mr. Wesley Dorger and a second by Mrs. Kamryn Reed.

|                        |     |
|------------------------|-----|
| Mr. Wesley Dorger      | Yes |
| Mrs. Melanie Hazlewood | Yes |
| Mrs. Shelly Mays       | Yes |
| Ms. Cindy Powell       | Yes |
| Mrs. Kamryn Reed       | Yes |

#### **5.5. Change Order #16-02 (J Feldkamp Design Build) - Ludlow Independent Additions/Renovations Project**

Rationale:

It is recommended that the Board approve the J Feldkamp Design Build Change Order #16-02 for PR #1 Concessions Modifications.

**Order #89 - Motion Passed:** The motion to approve CO #16-2 issued to J Feldkamp Design Build in the amount of \$14,867.02 for PR #1 Concessions Modifications passed with a motion by Mrs. Kamryn Reed and a second by Mr. Wesley Dorger.

|                        |     |
|------------------------|-----|
| Mr. Wesley Dorger      | Yes |
| Mrs. Melanie Hazlewood | Yes |
| Mrs. Shelly Mays       | Yes |
| Ms. Cindy Powell       | Yes |
| Mrs. Kamryn Reed       | Yes |

#### **5.6. Change Order #17-03 (Blau Mechanical) - Ludlow Independent Additions/Renovations Project**

Rationale:

It is recommended that the Board approve the Blau Mechanical Change Order #17-0 for additional cost for CC 51 for a kitchen dryer vent.

**Order #90 - Motion Passed:** The motion to approve CO #17-3 issued to Blau Mechanical in the amount of \$1,755.63 for the additional cost for CC51 for a kitchen dryer vent passed with a motion by Ms. Cindy Powell and a second by Mrs. Kamryn Reed.

|                        |     |
|------------------------|-----|
| Mr. Wesley Dorger      | Yes |
| Mrs. Melanie Hazlewood | Yes |
| Mrs. Shelly Mays       | Yes |
| Ms. Cindy Powell       | Yes |
| Mrs. Kamryn Reed       | Yes |

#### **5.7. Property Purchase Agreement - 431 Hooper Street**

Rationale:

It is recommended that the board approve the Property Purchase Agreement for 431 Hooper Street.

**Order #91 - Motion Passed:** The motion to approve the Property Purchase Agreement for 431 Hooper Street passed with a motion by Mr. Wesley Dorger and a second by Mrs. Kamryn Reed.

|                        |     |
|------------------------|-----|
| Mr. Wesley Dorger      | Yes |
| Mrs. Melanie Hazlewood | Yes |
| Mrs. Shelly Mays       | Yes |
| Ms. Cindy Powell       | Yes |
| Mrs. Kamryn Reed       | Yes |

#### **5.8. BG-1 - 119 Adela Street Property Acquisition**

Rationale:

It is recommended that the board approve the BG-1 for 119 Adela Street Property Acquisition.

**Order #92 - Motion Passed:** The motion to approve the BG-1 for 119 Adela Street Property Acquisition passed with a motion by Mrs. Shelly Mays and a second by Mr. Wesley Dorger.

|                        |     |
|------------------------|-----|
| Mr. Wesley Dorger      | Yes |
| Mrs. Melanie Hazlewood | Yes |
| Mrs. Shelly Mays       | Yes |
| Ms. Cindy Powell       | Yes |
| Mrs. Kamryn Reed       | Yes |

#### **5.9. Tentative Staffing Allocations 2025 - 2026**

Rationale:

It is recommended that the Board approve the Tentative Staffing Allocations for 2025-2026.

**Order #93 - Motion Passed:** The motion to approve the Tentative Staffing Allocations for 2025-2026 passed with a motion by Ms. Cindy Powell and a second by Mrs. Kamryn Reed.

|                        |     |
|------------------------|-----|
| Mr. Wesley Dorger      | Yes |
| Mrs. Melanie Hazlewood | Yes |
| Mrs. Shelly Mays       | Yes |
| Ms. Cindy Powell       | Yes |
| Mrs. Kamryn Reed       | Yes |

**5.10. 2025-2026 School Calendar**

Rationale:

It is recommended that the Board approve the 2025-2026 Revised School Calendar.

**Order #94 - Motion Passed:** The motion to approve the 2025-2026 Revised School Calendar passed with a motion by Mr. Wesley Dorger and a second by Mrs. Shelly Mays.

Mr. Wesley Dorger      Yes

Mrs. Melanie Hazlewood   Yes

Mrs. Shelly Mays      Yes

Ms. Cindy Powell      Yes

Mrs. Kamryn Reed      Yes

**5.11. 2026-2027 School Calendar-DRAFT**

Rationale:

It is recommended that the Board approve the 2026-2027 School Calendar - Draft.

**Order #95 - Motion Passed:** The motion to approve the 2026-2027 School Calendar Draft passed with a motion by Mrs. Kamryn Reed and a second by Ms. Cindy Powell.

Mr. Wesley Dorger      Yes

Mrs. Melanie Hazlewood   Yes

Mrs. Shelly Mays      Yes

Ms. Cindy Powell      Yes

Mrs. Kamryn Reed      Yes

**5.12. MOU with Bellevue Independent for English Learner Teacher**

Rationale:

It is recommended that the Board approve the 2025-2026 MOU with Bellevue Independent for the English Learner Teacher.

**Order #96 - Motion Passed:** The motion to approve the 2025-2026 Memorandum of Understanding with Bellevue Independent for the English Learner Teacher passed with a motion by Mrs. Shelly Mays and a second by Mr. Wesley Dorger.

Mr. Wesley Dorger      Yes

Mrs. Melanie Hazlewood   Yes

Mrs. Shelly Mays      Yes

Ms. Cindy Powell      Yes

Mrs. Kamryn Reed      Yes

**5.13. MOU Enzweiler Building Institute**

Rationale:

It is recommended that the Board approve the 2025-2026 Enzweiler Building Institute MOU.

**Order #97 - Motion Passed:** The motion to approve the 2025-2026 Enzweiler Building Institute Memorandum of Understanding passed with a motion by Ms. Cindy Powell and a second by Mrs. Kamryn Reed.

|                        |     |
|------------------------|-----|
| Mr. Wesley Dorger      | Yes |
| Mrs. Melanie Hazlewood | Yes |
| Mrs. Shelly Mays       | Yes |
| Ms. Cindy Powell       | Yes |
| Mrs. Kamryn Reed       | Yes |

#### **5.14. MOU Kenton County/Enzweiler**

Rationale:

It is recommended that the Board approve the 2025-2026 Kenton County/Enzweiler MOU.

**Order #98 - Motion Passed:** The motion to approve the 2025-2026 Memorandum of Understanding for Kenton County/Enzweiler passed with a motion by Ms. Cindy Powell and a second by Mrs. Shelly Mays.

|                        |     |
|------------------------|-----|
| Mr. Wesley Dorger      | Yes |
| Mrs. Melanie Hazlewood | Yes |
| Mrs. Shelly Mays       | Yes |
| Ms. Cindy Powell       | Yes |
| Mrs. Kamryn Reed       | Yes |

#### **6. Other Business**

Rationale:

Is there any other business to be brought before the Board?

##### **6.1. Board**

##### **6.2. Faculty & Staff**

##### **6.3. Public**

#### **7. Adjourn**

**Order #99 - Motion Passed:** The recommendation to adjourn the Board of Education meeting at 7:38 PM passed with a motion by Mr. Wesley Dorger and a second by Mrs. Kamryn Reed.

|                        |     |
|------------------------|-----|
| Mr. Wesley Dorger      | Yes |
| Mrs. Melanie Hazlewood | Yes |
| Mrs. Shelly Mays       | Yes |
| Ms. Cindy Powell       | Yes |
| Mrs. Kamryn Reed       | Yes |

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PRESIDENT

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SECRETARY