

**RECORD OF BOARD PROCEEDINGS
MINUTES FROM THE MEETING
Ludlow, Kentucky, January 16, 2025**

The Ludlow Independent Board of Education met at the Central Office
525 Elm Street

Ludlow, KY 41016 at 6:30 PM, on January 16, 2025, with the following members present:

Attendance Taken at 6:30 PM:

Present Board Members:

Mr. Wesley Dorger

Mrs. Melanie Hazlewood

Mrs. Shelly Mays

Ms. Cindy Powell

Mrs. Kamryn Reed

1. Call to Order

Discussion:

Others Present: Dr. Jason Steffen, Superintendent; Tonya Brummer, Director of Student Services and Board Secretary; Vikki Wofford, Director of Finance; Aubrey Cahill, Director of Special Education and Preschool; Travis Caudill, Ludlow High School Principal; Andrea Krumpelman, Mary A. Goetz Elementary Principal; Jeff Mayberry, Codell

1.1. Call to Order

Rationale:

Board President, Mr. Wesley Dorger will call the meeting to order.

1.2. Pledge of Allegiance by Mrs. Shelly Mays

Rationale:

Mrs. Mays will lead the Pledge of Allegiance.

2. Approval of Agenda

Rationale:

It is recommended that the Board approve the Agenda.

Order #72 - Motion Passed: Approval of the Agenda as presented passed with a motion by Ms. Cindy Powell and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger Yes

Mrs. Melanie Hazlewood Yes

Mrs. Shelly Mays Yes

Ms. Cindy Powell Yes

Mrs. Kamryn Reed Yes

3. Election of Board Officers

3.1. Elect President of the Board of Education

Rationale:

It is recommended that the Board elect a President of the Board of Education.

Order #73 - Motion Passed: Approval to elect Melanie Hazlewood as the Board of Education President for the term of 2025-2026 passed with a motion by Mrs. Shelly Mays and a second by Ms. Cindy Powell.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

3.2. Elect Vice-President of the Board of Education

Rationale:

It is recommended that the Board elect a Vice-President to the Board of Education.

Order #74 - Motion Passed: Approval to elect Cindy Powell as the Board of Education Vice President for the term of 2025-2026 passed with a motion by Mrs. Shelly Mays and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

3.3. Elect Secretary to the Board of Education

Rationale:

It is recommended that the Board elect a Secretary to the Board of Education.

Order #75 - Motion Passed: Approval to elect Tonya Brummer as the Secretary to the Board of Education for the term of 2025-2026 passed with a motion by Ms. Cindy Powell and a second by Mrs. Melanie Hazlewood.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

3.4. Elect Treasurer to the Board of Education

Rationale:

It is recommended that the Board elect the Treasurer to the Board of Education.

Order #76 - Motion Passed: Approval to elect Vikki Wofford as the Treasurer to the Board of Education for the term of 2025-2026 passed with a motion by Ms. Cindy Powell and a second by Mrs. Shelly Mays.

Mr. Wesley Dorger Yes

Mrs. Melanie Hazlewood Yes

Mrs. Shelly Mays Yes

Ms. Cindy Powell Yes

Mrs. Kamryn Reed Yes

4. Recognition and Information Agenda

Rationale:

These items are presented for recognition and information.

4.1. National School Board Recognition Month

Rationale:

January is National School Board Recognition Month. The Ludlow Independent School District is proud to join with other school districts in the nation in recognizing the contributions of all school board members, especially the dedicated members of the Ludlow Independent Board of Education. Proclamation Honoring the members of the Ludlow Independent Board of Education during School Board Recognition Month January 2025 WHEREAS our community values a quality education as a vital step along the pathway to success for our children; and WHEREAS Wesley Dorger, Melanie Hazlewood, Shelly Mays, Cindy Powell & Kamryn Reed contribute greatly to this community through their service on the Ludlow Independent Board of Education; and WHEREAS these decision-makers are responsible for maintaining strong, effective budgetary oversight, high standards for employment and a safe, well-managed set of school facilities; and WHEREAS these board members are serving our community with integrity, honor and a commitment to our children's futures; and WHEREAS January 2025 marks Kentucky's observation of their contributions through School Board Recognition Month; THEREFORE, I, Dr. Jason M. Steffen, Superintendent, do hereby proclaim the month of January 2025 throughout this community as School Board Recognition Month and urge all citizens to honor Wesley Dorger, Melanie Hazlewood, Shelly Mays, Cindy Powell & Kamryn Reed for their service.

January 16, 2025

Thank you to our board members!

Discussion:

Dr. Steffen read a proclamation honoring our Board of Education and declaring January 2025 as School Board Recognition Month signed by Mayor Chris Wright.

4.2. Monthly Reports

Rationale:

These items are presented for information.

4.3. Personnel

Rationale:

In accordance with the provisions of KRS 160.390, personnel items are reported to the Board of Education by the superintendent of schools for information purposes only.

4.4. January Spotlight Items

Rationale:

This month's Panther of the Month is Tonya Brummer. In her new position, she has had to learn everything new and many times from a webinar or notes from a manual. But in her position, our district has flourished and our social media and communications have been outstanding. No one will realize that everything she does had to be learned at that time, but the result looks like she has been doing it forever.

Tonya Brummer will review upcoming events and the Together We Prowl Newsletter

4.5. KSBA Annual Conference

Rationale:

KSBA's 2025 Annual Conference will be held Feb. 21-23 at the Galt House in Louisville. KSBA's Annual Conference attracts more than 1,000 participants - school board members, superintendents, administrators, presenters and exhibitors - for a weekend of learning and networking. The event represents one of the largest annual education gatherings in Kentucky, and is the state's largest gathering of elected officials, providing school board members ample opportunity to earn state-mandated training.

4.6. Superintendent Report

4.7. Renovation Update

5. Consent Agenda

Rationale:

It is recommended that the Board approve the Consent Agenda.

Order #77 - Motion Passed: Approval of the Consent Agenda passed with a motion by Ms. Cindy Powell and a second by Mrs. Melanie Hazlewood.

Mr. Wesley Dorger Yes

Mrs. Melanie Hazlewood Yes

Mrs. Shelly Mays Yes

Ms. Cindy Powell Yes

Mrs. Kamryn Reed Yes

5.1. Approval of Minutes

Rationale:

It is recommended that the Board approve the Minutes from the November meeting.

5.2. Monthly Bills

Rationale:

It is recommended that the Board approve the payment of the monthly bills.

5.3. Fundraising Request

Rationale:

It is recommended that the Board approve the Fundraising Request.

5.4. Comprehensive District Improvement Plan

Rationale:

It is recommended that the board approve the district CDIP.

5.5. Comprehensive School Improvement Plans**5.6. Substitute Teacher Approval**

Rationale:

It is recommended that the Board approve the following substitute teacher applications:

Briget Niehues

Christopher Nerone

Rebecca Scott

6. Discussion and Action Agenda**6.1. 2024 - 2025 Amended School Calendar**

Rationale:

It is recommended that the Board approve the 2024-2025 Amended School Calendar.

Order #78 - Motion Passed: Approval of the 2024-2025 Amended School Calendar passed with a motion by Mrs. Shelly Mays and a second by Mrs. Kamryn Reed.

Mr. Wesley Dorger Yes

Mrs. Melanie Hazlewood Yes

Mrs. Shelly Mays Yes

Ms. Cindy Powell Yes

Mrs. Kamryn Reed Yes

6.2. Board of Education Meeting Dates - 2025

Rationale:

It is recommended that the Board approve the 2025 Board of Education Meeting Dates.

Order #79 - Motion Passed: Approval of the Board of Education Meeting dates for 2025, with the exception of changing the February 20th date to February 19th at 6:00 PM, passed with a motion by Mrs. Melanie Hazlewood and a second by Ms. Cindy Powell.

Mr. Wesley Dorger Yes

Mrs. Melanie Hazlewood Yes

Mrs. Shelly Mays Yes

Ms. Cindy Powell Yes

Mrs. Kamryn Reed Yes

6.3. 2025-2026 Draft Budget

Rationale:

2025-2026 Draft Budget

January begins the budgeting cycle for the next fiscal year (2025-2026). The budgeting process for a school district is a planning tool to assist in the monitoring of fiscal resources in our district. This process will be refined on multiple occasions over the next nine months due to a variety of factors; Commonwealth of Kentucky Budget allocations for Districts and Programs (SEEK Program, State Grants, etc.), and Average Daily Attendance/Enrollment for remainder of the school year.

The state of the Commonwealth's fiscal health is critical. With the uncertainty of our tentative 2025-2026 SEEK forecast, we have maintained our expenses based on actual, trending, and anticipated payroll step increases. To maintain a strong contingency and healthy carry-forward, we must address our expenses in the budget.

This Draft Budget has been approached with conservative views on revenue and expenses based on historical actuals (2024). There are two big variables in this budget on the revenue side, the beginning balance and SEEK funding. As the year progresses these numbers will become more concrete and allow the district to see next year's budget more clearly. With that said, here are a few details from the attached budget:

Property tax revenue has been budgeted on the premise that the Board of Education will levy a rate that will generate the maximum allowable 4% increase.

At this time, salaries will increase based solely on experience levels and step increases.

All programs will be evaluated to ensure that they are meeting the needs of our students.

Retirements will be evaluated and may be absorbed with current staff when possible.

Evaluating staffing levels to reflect the student membership in each school.

Order #80 - Motion Passed: Approval of the 2025-2026 Draft Budget passed with a motion by Ms. Cindy Powell and a second by Mrs. Melanie Hazlewood.

Mr. Wesley Dorger Yes

Mrs. Melanie Hazlewood Yes

Mrs. Shelly Mays Yes

Ms. Cindy Powell Yes

Mrs. Kamryn Reed Yes

6.4. Bond Resolution for Ludlow Independent Schools - Additions and Renovations

Rationale:

It is recommended that the Board approve the Bond Resolution for Ludlow Independent Schools - Additions and Renovations.

Order #81 - Motion Passed: Approval of the Bond Resolution for Ludlow Independent Schools - Additions and Renovations passed with a motion by Mrs. Kamryn Reed and a second by Ms. Cindy Powell.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

7. Other Business

Rationale:

Is there any other business to be brought before the Board?

7.1. Board

7.2. Faculty & Staff

7.3. Public

8. Adjourn

Rationale:

It is recommended that the Board adjourn the meeting.

Order #82 - Motion Passed: Approval to adjourn the Board meeting at 8:03 PM passed with a motion by Mrs. Shelly Mays and a second by Mrs. Melanie Hazlewood.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes
Mrs. Kamryn Reed	Yes

PRESIDENT

SECRETARY