

**RECORD OF BOARD PROCEEDINGS
MINUTES FROM THE MEETING
Ludlow, Kentucky, August 15, 2024**

The Ludlow Independent Board of Education met at the Central Office
525 Elm Street
Ludlow, KY 41016 at 6:30 PM, on August 15, 2024, with the following members present:

Attendance Taken at 6:30 PM:

Present Board Members:

Mr. Wesley Dorger
Mrs. Melanie Hazlewood
Mrs. Shelly Mays
Ms. Cindy Powell

Absent Board Members:

Mrs. Kym King

1. Call to Order

1.1. Call to Order by Mr. Wesley Dorger

Rationale:

Board President, Mr. Wesley Dorger, will call the meeting to order.

Discussion:

Others Present: Dr. Jason Steffen, Superintendent; Tonya Brummer, Director of Student Services and Board Secretary; Travis Caudill, High School Principal; Andrea Krumpelman, Elementary Principal; Aubrey Cahill, Director of Special Education and Preschool; Vikki Wofford, Director of Finance/CFO; Kyle Fancher, Chief Information Officer; Ehmet Hayes, REH&A; Bill Cobb, Codell; Jodi Schmidt, Athletic Director and Teacher; Abbey DeMoss, Teacher; Hanna Mathey, Teacher

1.2. Pledge of Allegiance by Ms. Cindy Powell

Rationale:

Ms. Cindy Powell will lead the Pledge of Allegiance.

2. Approval of Agenda

Rationale:

It is recommended that the board approve the Agenda.

Order #18 - Motion Passed: Approval of the Agenda passed with a motion by Mrs. Melanie Hazlewood and a second by Mrs. Shelly Mays.

Mr. Wesley Dorger	Yes
Mrs. Melanie Hazlewood	Yes
Mrs. Kym King	Absent
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes

3. Recognition and Information Agenda

3.1. Monthly Reports

Rationale:

These items are presented for information.

3.2. Personnel

Rationale:

In accordance with the provisions of KRS 160.390, personnel changes are reported to the Board of Education by the superintendent of schools.

3.3. Spotlight Items

Rationale:

This item is presented for information purposes only.

Panther of the Month - Jodi Schmidt

Professional Learning Plan

PRE-Pantherfest Communication

3.4. Construction Project Update

Rationale:

This item is presented for information purposes.

Discussion:

Ms. Powell expressed her concern with the progress of the project.

3.5. Fundraising Requests

Rationale:

It is recommended that the Board approve the Fundraising Requests.

3.6. Fall KSBA Regional School Board Meeting

Rationale:

The KSBA Fall Regional Meeting will be Tuesday, September 3, 2024. This meeting will be held at Receptions Event Centers, located at 1379 Donaldson Highway Erlanger, KY. The evening will begin at 5:30 p.m. with registration and a hospitality time featuring refreshments and entertainment.

The meal will begin at 6:00 p.m. with the program starting at approximately 6:45 p.m. All board members participating through the end of the program will receive 75 minutes of credit toward the annual state-required training, as well as credit for regional meeting attendance in the KSBA Academy of Studies. Save the date so you can attend the meeting in our region.

This item is presented for information.

3.7. Employee 125 Benefit Broker

Rationale:

Ludlow Independent School District will be changing employee 125 benefits broker from Houchens to American Fidelity for the 2025 plan year.

3.8. SME Prime Funding

Rationale:

This item is presented for information purposes.

3.9. Cyber Security

Rationale:

This item is presented for information purposes.

4. Consent Agenda

Rationale:

It is recommended that the board approve the Consent Agenda.

Order #19 - Motion Passed: Approval of the Consent Agenda passed with a motion by Mrs. Shelly Mays and a second by Mrs. Melanie Hazlewood.

- Mr. Wesley Dorger Yes
- Mrs. Melanie Hazlewood Yes
- Mrs. Kym King Absent
- Mrs. Shelly Mays Yes
- Ms. Cindy Powell Yes

4.1. Approval of Minutes

Rationale:

It is recommended that the board approve the minutes of the July meeting.

4.2. Monthly Bills

Rationale:

It is recommended that the board approve the payment of Monthly Bills.

4.3. Field Trip Destinations

Rationale:

It is recommended that the Board approve the Field Trip Destinations.

4.4. Transportation Carriers

Rationale:

It is recommended that the Board approve the Transportation Carriers.

4.5. Employee Handbooks

5. Discussion and Action Agenda

5.1. Tax Rate Approval

Rationale:

It is recommended that the board approve the tax rates of 91.0 cents for real estate and 97.7 cents for personal property per \$100 valuation and the 74.6 cent motor vehicle rate for 2024-2025.

Order #20 - Motion Passed: Approval of the tax rates of 91.0 cents for real estate and 97.7 cents for personal property per \$100 valuation and the 74.6 cent motor vehicle tax rate for 2024-2025 passed with a motion by Ms. Cindy Powell and a second by Mrs. Shelly Mays.

Mr. Wesley Dorger Yes
Mrs. Melanie Hazlewood Yes
Mrs. Kym King Absent
Mrs. Shelly Mays Yes
Ms. Cindy Powell Yes

5.2. Change Order #1-1-1

Rationale:

Credit in the amount of \$2,198 for the cubicle track and curtain

Architect Sales, Inc

CO Cost (2,198.00)

A/E Fee \$0

CM Fee \$0

Total (\$2,198)

Order #21 - Motion Passed: Approval of the Change Order #1-1-1 to Architect Sales, Inc for a credit in the amount of \$2,198.00 for cost of the cubicle track and curtain passed with a motion by Mrs. Shelly Mays and a second by Mrs. Melanie Hazlewood.

Mr. Wesley Dorger Yes
Mrs. Melanie Hazlewood Yes
Mrs. Kym King Absent
Mrs. Shelly Mays Yes
Ms. Cindy Powell Yes

5.3. Change Order #1-2

Rationale:

Addition cost to add L Logo per owner request

Schrudde & Zimmerman, Inc.

CO Cost \$2,779.00

A/E Fee \$185.92

CM Fee \$52.24

Total \$3,017.17

Order #22 - Motion Passed: Approval of the Change Order #1-2 to Schrudde & Zimmerman in the amount of \$3,017.17 for the additional cost to add L logo per owner request passed with a motion by Ms. Cindy Powell and a second by Mrs. Melanie Hazlewood.

Mr. Wesley Dorger Yes
Mrs. Melanie Hazlewood Yes
Mrs. Kym King Absent
Mrs. Shelly Mays Yes
Ms. Cindy Powell Yes

5.4. Change Order #15-2

Rationale:

Owner requested an add of "L" Logo that matches the one already called out to be installed in corridor A-C3 that is shown on E3.1. This one will be installed in the existing gym G1-L/G1-C, with the exact location to be determined later. Pricing includes additional electrical work

ESI, Inc

CO Cost \$2,731.00

A/E Fee \$182.70

CM Fee \$51.34

Total \$2,965

Order #23 - Motion Passed: Approval to the Change Order #15-2 to ESI in the amount of \$2,965.04 for additional cost of electrical work to add "L" logo that matches the one already called out to be installed in corridor A-C3 that is shown on E3.1 passed with a motion by Mrs. Melanie Hazlewood and a second by Mrs. Shelly Mays.

- Mr. Wesley Dorger Yes
- Mrs. Melanie Hazlewood Yes
- Mrs. Kym King Absent
- Mrs. Shelly Mays Yes
- Ms. Cindy Powell Yes

5.5. Property Lease Agreement

Rationale:

It is recommended that the Board approve the Lease Agreement for 119 Adela Street.

Order #24 - Motion Passed: Approval of the Lease Agreement for 119 Adela Street passed with a motion by Mrs. Melanie Hazlewood and a second by Mrs. Shelly Mays.

- Mr. Wesley Dorger Yes
- Mrs. Melanie Hazlewood Yes
- Mrs. Kym King Absent
- Mrs. Shelly Mays Yes
- Ms. Cindy Powell Yes

5.6. Property Purchase Agreement

Rationale:

It is recommended that the Board approve the Property Purchase Agreement for 119 Adela Street.

Order #25 - Motion Passed: Approval of the Property Purchase Agreement for the intent to purchase 119 Adela Street passed with a motion by Mrs. Melanie Hazlewood and a second by Mrs. Shelly Mays.

- Mr. Wesley Dorger Yes
- Mrs. Melanie Hazlewood Yes
- Mrs. Kym King Absent
- Mrs. Shelly Mays Yes
- Ms. Cindy Powell No

5.7. Orientation & Mobility Services Agreement

Rationale:

It is recommended that the Board approve the Orientation and Mobility Services Agreement.

Order #26 - Motion Passed: Approval of the Orientation & Mobility Services Agreement passed with a motion by Ms. Cindy Powell and a second by Mrs. Melanie Hazlewood.

- Mr. Wesley Dorger Yes
- Mrs. Melanie Hazlewood Yes
- Mrs. Kym King Absent
- Mrs. Shelly Mays Yes
- Ms. Cindy Powell Yes

5.8. Transit Authority of Northern Kentucky transportation agreement for Enzweiler and Gateway transportation.

Rationale:

It is recommended that the Board approve the T.A.N.K. transportation agreement for Enzweiler transportation.

Order #27 - Motion Passed: Approval of the T.A.N.K. Agreement for Enzweiler and Gateway Transportation passed with a motion by Mrs. Shelly Mays and a second by Mrs. Melanie Hazlewood.

- Mr. Wesley Dorger Yes
- Mrs. Melanie Hazlewood Yes
- Mrs. Kym King Absent
- Mrs. Shelly Mays Yes
- Ms. Cindy Powell Yes

5.9. Young Scholars Academy at NKU MOU

Rationale:

It is recommended that the Board approve the MOU between Northern Kentucky University and Ludlow Independent School District for the NKU Young Scholars Academy for 2025-2031.

Order #28 - Motion Passed: Approval of the Young Scholars Academy at NKU MOU passed with a motion by Mrs. Shelly Mays and a second by Mrs. Melanie Hazlewood.

- Mr. Wesley Dorger Yes
- Mrs. Melanie Hazlewood Yes
- Mrs. Kym King Absent
- Mrs. Shelly Mays Yes
- Ms. Cindy Powell Yes

5.10. Emergency Certification - Integrated Science Grades 9-12

Rationale:

A qualified Integrated Science Teacher, grades 9-12, was not found during our search. Therefore, the board is required to approve the application for emergency certification for Beth Pelgen.

Order #29 - Motion Passed: Approval of the Emergency Certification for Elizabeth Pelgen to teach 9th-12th grade Integrated Science passed with a motion by Ms. Cindy Powell and a second by Mrs. Melanie Hazlewood.

Mr. Wesley Dorger Yes
Mrs. Melanie Hazlewood Yes
Mrs. Kym King Absent
Mrs. Shelly Mays Yes
Ms. Cindy Powell Yes

5.11. Elementary Dean of Students - Part Time

Rationale:

It is recommended that the Board approve the part-time position for an Elementary Dean of Students.

Order #30 - Motion Passed: Approval of an Elementary Dean of Students passed with a motion by Mrs. Melanie Hazlewood and a second by Mrs. Shelly Mays.

Mr. Wesley Dorger Yes
Mrs. Melanie Hazlewood Yes
Mrs. Kym King Absent
Mrs. Shelly Mays Yes
Ms. Cindy Powell Yes

6. Other Business

6.1. Board

Discussion:

No items presented.

6.2. Faculty & Staff

Discussion:

Ms. Tonya Brummer, former elementary principal, thanked the Board for their generous approval of a Dean of Students in the elementary school.

6.3. Public

Discussion:

Ms. Hanna Mathey, community member and teacher, shared information regarding a community event this Saturday. Porch Fest will take place on August 17th from 3:00-10:00pm on the corner of Linden and Helen Streets. Everyone is welcome to attend!

7. Adjourn

Rationale:

It is recommended that the board adjourn the meeting.

Order #31 - Motion Passed: Approval to adjourn the meeting at 7:53 PM passed with a motion by Mrs. Shelly Mays and a second by Mrs. Melanie Hazlewood.

Mr. Wesley Dorger Yes

Mrs. Melanie Hazlewood	Yes
Mrs. Kym King	Absent
Mrs. Shelly Mays	Yes
Ms. Cindy Powell	Yes

PRESIDENT

SECRETARY