

SES Special Called SBDM Meeting
July 31, 2025 1:30 PM
Sebastian Elementary

Attendance Taken at 1:30 PM

Present Board Members:

Jeremy Hall
Mrs. Crystal McKnight
Ms. Julie Hollon
Ms. Brandy Rice

Absent Others:

Mr. William Noble
Ms. Sharon Hall
Ms. Vicie Pelfrey

Jeremy Hall
Sharon Hall
Julie Hollon
Crystal McKnight
Brandy Rice

1. Meeting Called to Order

Meeting was called to order by Mr. Hall at 1:30 PM.

2. Approval of Agenda

Motion Passed: Approval of agenda passed with a motion by Mrs. Crystal McKnight and a second by Ms. Julie Hollon and the consensus of the council. }

Approval of agenda passed with a motion by Ms. Crystal McKnight and a second by Ms. Julie Hollon and the consensus council.

3. Per KRS 61.89 (f) Consider Approval of entering into closed session to discuss personnel matters related to the hiring of substitute instructional assistants and substitute teachers

Motion Passed: passed with a motion by Mrs. Crystal McKnight and a second by Ms. Julie Hollon and the consensus of the council. }

4. Consider Approval of Resuming Open Session

Motion Passed: passed with a motion by Mrs. Crystal McKnight and a second by Ms. Brandy Rice and the consensus of the council. }

5. Actions resulting from Closed Session

The committee interviewed candidates for the instructional assistant and classified/certified substitute positions.

6. Consider Approval of the Minutes from 6/10/25

Motion Passed: passed with a motion by Mrs. Crystal McKnight and a second by Ms. Julie Hollon and the consensus of the council. }

7. Consider Approval of the Minutes from 6/19/25 A

Motion Passed: passed with a motion by Mrs. Crystal McKnight and a second by Ms. Julie Hollon and the consensus of the council. }

8. Consider Approval of the Minutes from 6/19/25 B

Tabled

9. Good News Report

August 4th-6th Professional Development Training, August 5th Open House, August 12th District Walk-throughs, New Initiative for 2025-2026 school year- Leader in Me

1. ParentSquare

New mode of communication. Mr. Hall sent out notices to parents and 5th and 6th grade students to join. Teachers will remind parents at Open House.

2. Start of the 2025-2026 School Year

First day for students is August 7th

10. Public Comment

No comments

11. New Member Orientation to the School Improvement Plan (SIP)

Reviewed different parts of SIP

12. School Improvement Planning

Goals- improve science, social studies, writing, and special education students' test scores, improve school culture and climate

13. Fundraiser Requests

White Cheer Team Calendar Fundraiser to pay for Choreographer that was used for competition.

Kona Ice Fundraiser - School Wide Fundraiser

14. Bylaw or Policy Review/Readings/Adoption

Mr. Hall reviewed and gave everyone a copy

1. ByLaws Review and Consider Changes and a first reading of the ByLaws

Mr. Hall reviewed

2. Review and Consider First Reading of changes to the Cell Phone Policy

Discussed including the term "instructional day" for clarification and changing the instructional day times to 7:50am-3:30pm. Crystal McKnight made a motion, Julie Hollon second. Motion carries by consensus. Mr. Hall will make changes to the policy.

15. Consider Approval of the 2025-2026 Master Schedule

Motion Passed: passed with a motion by Ms. Julie Hollon and a second by Mrs. Crystal McKnight and the consensus of the council. }

16. Consider Approval of the 2025-2026 Emergency Management Plan

Motion Passed: passed with a motion by Mrs. Crystal McKnight and a second by Ms. Julie Hollon and the consensus of the council. }

17. Consider Approval of the 2025-2026 Student Handbook

Motion Passed: passed with a motion by Mrs. Crystal McKnight and a second by Ms. Julie Hollon and the consensus of the council. }

18. Council Roles: Elect a Vice-Chairperson and a Secretary

Tabled

19. Meeting Schedule

Agreed upon second Tuesday of each month at 4:00pm

20. New Business

1. Council Requirements

Mr. Hall distributed copies

1. Email Notification

Present members completed, Mr. Hall collected

2. Proof of Receipt

Present members completed, Mr. Hall collected

3. SBDM Resources and FAQ's

Mr. Hall distributed

4. Training Certificates

Mr. Hall collected from members

21. Approval to Adjourn Meeting

Motion Passed: Approval to adjourn the meeting passed with a motion by Mrs. Crystal McKnight and a second by Ms. Julie Hollon and the consensus of the council. }