HTE SBDM February Regular Monthly Meeting  
May 6, 2024   
7:30 AM   
Highland Turner Elementary Library

Vision: Every Student, Every Day, College/Career and Citizenship Ready

Mission: Highland-Turner provides rigorous and relevant instruction in a clean, safe, nurturing environment where we take responsibility for producing productive members of society.

**Present Council Members**Greg Bates  
Jeremy Hall  
Jeff Honeycutt  
Karen McIntosh  
Melissa Smith  
  
**Guests**None

**1. Call to Order**   
The meeting was called to order by Mr. Jeff Honeycutt at 7:30 A.M.   
  
**a. Roll Call**Highland-Turner SBDM members Greg Bates, Jeff Honeycutt, Jeremy Hall, Karen McIntosh, and Melissa Smith were all present with member Cindy Salyers absent.

**b. Adopt Agenda  
Motion Passed:** A motion was made by Jeremy Hall and seconded by Melissa Smith to adopt the SBDM agenda.  
Greg Bates-Yes  
Jeremy Hall-Yes  
Jeff Honeycutt-Yes  
Melissa Smith-Yes  
Karen McIntosh-Yes

**2. Approval of Minutes -** April 10th Regular Monthly Meeting   
**Motion Passed:** A motion was made by Greg Bates and seconded by Melissa Smith to approve the minutes of the meetings.  
Greg Bates-Yes  
Jeremy Hall-Yes  
Jeff Honeycutt-Yes  
Melissa Smith-Yes  
Karen McIntosh-Yes

**3. Review of School Mission and Vision**Principal Mr. Honeycutt reviewed the Highland-Turner vision and mission statements.

**4. Reports for Student Academic Success  
a. CSIP**CSIP is complete and uploaded to the school website. **b. MTSS**MTSS Data was shared with the council. Acadience data will be shared at the June meeting.  
   
**5. Consider Policy Revisions  
a. Parent Involvement**The council reviewed the policy and no amendments were needed at this time. **6. Discussions   
a. Gifted Talented Program Review-Elizabeth Minix**Mrs. Minix was unable to join the council due to KSA testing at BHS. Jeremy Hall reviewed the program review sent by Mrs. Minix.   
**b. Read to Achieve (RTA) Assurance Document  
Motion Passed:** A motion was made by Jeremy Hall and seconded by Karen McIntosh to approve the RTA Assurance Document.   
Greg Bates-Yes  
Jeremy Hall-Yes  
Jeff Honeycutt-Yes  
Melissa Smith-Yes  
Karen McIntosh-Yes  
**c. Tentative Master Schedule  
d. School Emergency Management Plan  
Motion Tabled:** A motion was made by Jeremy Hall and seconded by Karen McIntosh to table the tentative master schedule and school emergency plan until the June meeting when more information such as school start and end times would be finalized.   
Greg Bates-Yes  
Jeremy Hall-Yes  
Jeff Honeycutt-Yes  
Melissa Smith-Yes  
Karen McIntosh-Yes

**7. Consider Curriculum**None at this time.  
 **8. Consider Budget   
a. SBDM Budget  
b. Title I Budget  
c. School Activity Fund Budget   
Motion Passed:** A motion was made by Jeremy Hall and seconded by Greg Bates to approve the budgets.   
Greg Bates-Yes  
Jeremy Hall-Yes  
Jeff Honeycutt-Yes  
Melissa Smith-Yes  
Karen McIntosh-Yes

**9. Communicating/Sharing - Students, Parents, and Teachers  
a. SBDM Teacher Election-Completed  
b. SBDM Parent Election- Ongoing**Mr. Honeycut reviewed the status of SBDM Teacher and Parent Elections. Training will be provided for council members during the summer.

**10**. **Adjournment  
Motion Passed:** A motion was made by Karen McIntosh and seconded by Melissa Smith at 7:52 A.M. to adjourn the meeting.  
Greg Bates-Yes  
Jeremy Hall-Yes  
Jeff Honeycutt-Yes  
Melissa Smith-Yes  
Karen McIntosh-Yes