HTE SBDM September Regular Monthly Meeting  
January 10, 2024   
3:30 PM   
Highland Turner Elementary Library

Vision: Every Student, Every Day, College/Career and Citizenship Ready

Mission: Highland-Turner provides rigorous and relevant instruction in a clean, safe, nurturing environment where we take responsibility for producing productive members of society.

**Present Council Members**Jeremy Hall  
Cindy Salyers  
Jeff Honeycutt  
Karen McIntosh  
Melissa Smith  
  
**Absent Council Members**Greg Bates

**Guests**Sabrina McElroy

**1. Call to Order**   
The meeting was called to order by Mr. Jeff Honeycutt at 3:30 P.M.   
  
**a. Roll Call**Highland-Turner SBDM members Jeff Honeycutt, Jeremy Hall, Cindy Salyers, Karen McIntosh, and Melissa Smith were all present with member Greg Bates absent. The council was joined by guest Sabrina McElroy.

**b. Adopt Agenda  
Motion Passed:** A motion was made by Karen McIntosh and seconded by Melissa Smith to adopt the SBDM agenda.  
Jeremy Hall-Yes  
Cindy Salyers-Yes  
Jeff Honeycutt-Yes  
Melissa Smith-Yes  
Karen McIntosh-Yes

**2. Approval of Minutes -** December 11th Regular Monthly Meeting   
**Motion Passed:** A motion was made by Melissa Smith and seconded by Cindy Salyers to approve the minutes of the meetings.  
Jeremy Hall-Yes  
Cindy Salyers-Yes  
Jeff Honeycutt-Yes  
Melissa Smith-Yes  
Karen McIntosh-Yes

**3. Review of School Mission and Vision**Principal Mr. Honeycutt reviewed the Highland-Turner vision and mission statements.

**4. Reports for Student Academic Success  
a. CSIP   
b. MTSS**Mr. Honeycutt reviewed the CSIP status and winter benchmark MTSS data.   
  
**5. Consider Policy Revisions  
a. College Level Courses  
b. Writing  
c. Parent and Family Engagement**The policies were reviewed and no amendments were necessary at this time.

**6. Review the Emergency Plan and AED Policy to ensure compliance with KRS 160.345(2)(i)(9).**Current policies were reviewed and complied with KRS 160.345(2)(i)(9).

**7. Discussions**Sabrina McElry shared that the district is looking to create a library of informative videos for parents explaining how to help students with technology and assignments/lessons. She asked the council to think about ideas that would benefit stakeholders.

**8. Consider Curriculum**Brainpop has been purchased. Accelerated Reader is in process due to tech issues.   
K-3 teachers have completed day one and day two of LETRS training. Fannie Hall continues to add resources on the Literacy Google Classroom. This will be shared at the next school-level PLC.  
 **9. Consider Budget   
a. Title 1 Budget   
b. SBDM Budget   
c. School Activity Fund Budget   
Motion Passed:** A motion was made by Jeremy Hall and seconded by Melissa Smith to approve the budgets.   
Jeremy Hall-Yes  
Cindy Salyers-Yes  
Jeff Honeycutt-Yes  
Melissa Smith-Yes  
Karen McIntosh-Yes

**10. Communicating/Sharing - Students, Parents, and Teachers**None at this time.

**11**. **Adjournment  
Motion Passed:** A motion was made by Karen McIntosh and seconded by Jeremy Hall at 4:17 P.M. to adjourn the meeting.  
Jeremy Hall-Yes  
Cindy Salyers-Yes  
Jeff Honeycutt-Yes  
Melissa Smith-Yes  
Karen McIntosh-Yes