HTE SBDM September Regular Monthly Meeting  
October 11, 2023, 3:30 PM   
Highland Turner Elementary

Vision: Every Student, Every Day, College/Career and Citizenship Ready

Mission: Highland-Turner provides rigorous and relevant instruction in a clean, safe, nurturing environment where we take responsibility for producing productive members of society.

**Present Council Members**Greg Bates  
Jeremy Hall  
Cindy Salyers  
Jeff Honeycutt

**Absent Council Members**Karen McIntosh  
Melissa Smith

**Guests**  
Sabrina McElroy  
  
**1. Call to Order**   
The meeting was called to order by Mr. Jeff Honeycutt at 3:30 P.M.

**a. Roll Call**Highland-Turner SBDM members Jeff Honeycutt, Greg Bates, Jeremy Hall, and Cindy Salyers were all present with members Karen McIntosh and Melissa Smith absent. Federal Programs Director Sabrina McElroy also attended the meeting.   
**b. Adopt Agenda  
Motion Passed:** A motion was made by Jeremy Hall and seconded by Cindy Salyers to adopt the SBDM agenda.  
Greg Bates-Yes  
Jeremy Hall-Yes  
Cindy Salyers-Yes  
Jeff Honeycutt-Yes

**2. Approval of Minutes**a. September 13, 2023 Regular Monthly Meeting  
b. September 26th Special Called Meeting  
**Motion Passed:** A motion was made by Cindy Salyers and seconded by Greg Bates to approve the minutes of the meetings.  
Greg Bates-Yes  
Jeremy Hall-Yes  
Cindy Salyers-Yes  
Jeff Honeycutt-Yes  
 **3. Review of School Mission and Vision**Principal Mr. Honeycutt reviewed the Highland-Turner vision and mission statements.

**4. Reports for Student Academic Success  
a. CSIP   
I. The Needs Assessment for Schools  
II. School Assurances  
b. MTSS  
I. Student Achievement Report**Mr. Honeycutt reviewed the CSIP components and the latest MTSS data with the council.   
  
**5. Consider Policy Revisions  
a. Writing Policy  
Motion Passed:** A motion was made by Greg Bates and seconded by Cindy Salyers to approve the updated HTE Writing Policy.  
Greg Bates-Yes  
Jeremy Hall-Yes  
Cindy Salyers-Yes  
Jeff Honeycutt-Yes **b. Consensus and Voting  
c. Appeals Process**The SBDM Council reviewed the Consensus and Voting and the appeals process. The policies and bylaws were up-to-date and no revisions were needed.

**6. Discussions   
a. ICouncil verification data is required in the database by November 1st.  
b. Annual SBDM Training Completion-HTE is at 100%  
  
7. Consider Curriculum**There were no curriculum discussions at this time.  **8. Consider Budget   
a. Title 1 Budget   
I. Sabrina McElroy-**Sabrina McElroy reviewed the Title I Budget for the council. **b. SBDM Budget   
c. School Activity Fund Budget   
Motion Passed:** A motion was made by Jeremy Hall and seconded by Greg Bates to approve the budgets.   
Greg Bates-Yes  
Jeremy Hall-Yes  
Cindy Salyers-Yes  
Jeff Honeycutt-Yes  
  
**9. Communicating/Sharing - Students, Parents, and Teachers**None at this time.

**10**. **Adjournment  
Motion Passed:** A motion was made by Greg Bates and seconded by Cindy Salyers at 3:57 P.M. to adjourn the meeting.  
Greg Bates-Yes  
Jeremy Hall-Yes  
Cindy Salyers-Yes  
Jeff Honeycutt-Yes