HTE SBDM September Regular Monthly Meeting  
September 13, 2023, 3:30 PM   
Highland Turner Elementary

Vision: Every Student, Every Day, College/Career and Citizenship Ready

Mission: Highland-Turner provides rigorous and relevant instruction in a clean, safe, nurturing environment where we take responsibility for producing productive members of society.

**Present Council Members**Greg Bates  
Jeremy Hall  
Karen McIntosh  
Cindy Salyers  
Melissa Smith  
Jeff Honeycutt

**Guests**  
Sabrina McElroy  
  
**1. Call to Order**   
The meeting was called to order by Mr. Jeff Honeycutt at 3:32 P.M.

**a. Roll Call**Highland-Turner SBDM members Jeff Honeycutt, Greg Bates, Jeremy Hall, Karen McIntosh, Cindy Sayers, and Melissa Smith were all present.   
Sabrina McElroy also attended the meeting.   
**b. Adopt Agenda  
Motion Passed:** A motion was made by Jeremy Hall and seconded by Cindy Salyers to adopt the SBDM agenda.  
Greg Bates-Yes  
Jeremy Hall-Yes  
Karen McIntosh-Yes  
Cindy Salyers-Yes  
Melissa Smith-Yes  
Jeff Honeycutt-Yes

**2. Approval of Minutes (August 23, 2023)  
Motion Passed:** A motion was made by Melissa Smith and seconded by Greg Bates to approve the minutes of the August 23, 2023 meeting.  
Greg Bates-Yes  
Jeremy Hall-Yes  
Karen McIntosh-Yes  
Cindy Salyers-Yes  
Melissa Smith-Yes  
Jeff Honeycutt-Yes  
 **3. Review of School Mission and Vision**Principal Mr. Honeycutt reviewed the Highland-Turner vision and mission statements.

**4. Reports for Student Academic Success  
a. CSIP**Phase I has been approved. HTE is awaiting the release of KSA data to begin work on Phase II. **b. MTSS**Mr. Honeycutt reviewed MAP and Acadience data from the Fall Benchmark. Students are receiving targeted interventions in small group instruction based on data.  
  
**5. Consider Policy Revisions  
a. Alignment with State Standards  
b. Committees  
c. Instructional Practices  
d. Wellness**The SBDM Council reviewed the alignment with state standards, committees, instructional practices, and wellness policies. The policies were up-to-date and no revisions were needed at this time.

**6. Discussions   
a. IMPACT SURVEY School Level Coordinator  
Motion Passed:** A motion was made by Melissa Smith and seconded by Karen McIntosh to nominate Margaret Henson to conduct the IMPACT SURVEY as the school-level coordinator. Greg Bates-Yes  
Jeremy Hall-Yes  
Karen McIntosh-Yes  
Cindy Salyers-Yes  
Melissa Smith-Yes  
Jeff Honeycutt-Yes **7. Consider Curriculum**There were no curriculum discussions at this time.  **8. Consider Budget   
a. Title 1 Budget   
I. Sabrina McElroy**Sabrina McElroy reviewed the Title I Budget for the council. **b. SBDM Budget   
c. School Activity Fund Budget   
Motion Passed:** A motion was made by Jeremy Hall and seconded by Karen McIntosh to approve the budgets.   
Greg Bates-Yes  
Jeremy Hall-Yes  
Karen McIntosh-Yes  
Cindy Salyers-Yes  
Melissa Smith-Yes  
Jeff Honeycutt-Yes  
  
**9. Communicating/Sharing - Students, Parents, and Teachers**None at this time.

**10**. **Adjournment  
Motion Passed:** A motion was made by Karen McIntosh and seconded by Cindy Salyers at 4:07 P.M. to adjourn the meeting.  
Greg Bates-Yes  
Jeremy Hall-Yes  
Karen McIntosh-Yes  
Cindy Salyers-Yes  
Melissa Smith-Yes  
Jeff Honeycutt-Yes