

DRAFT
JEFFERSON COUNTY PUBLIC SCHOOLS
SUPERINTENDENT SCREENING COMMITTEE

Minutes of March 17, 2025

Jefferson County Public Schools Superintendent Screening Committee Meeting held at VanHoose Education Center, 3332 Newburg Road on Tuesday, March 17, 2025, at 2:30 p.m.

COMMITTEE MEMBERS:

Brittany Abdelahad, Parent/Guardian Representative
Tammy Berlin, Teacher Representative
Tricia Lister, District 2, Board Member Representative
Maddie Shepard, JCTA President, Teacher Representative
Dustin Whitis, Principal Representative
Dwan Williams, Specialist Diversity Hiring, Classified Employee Representative

STAFF PRESENT:

Kevin Brown, General Counsel
Angie Gilpin, Assistant Secretary to the Board
Ashley Lant, Assistant General Counsel
Lea Ann Robbins, Administrative Secretary

SPECIAL MEETING

This meeting was conducted via videoconference pursuant to KRS 61.823 and KRS 61.826. The primary location for this meeting and where all members could be seen and heard by the public was VanHoose Education Center. Committee members were permitted to attend in person or via video teleconference pursuant to KRS 61.826. Members of the public were permitted to attend in person.

The purpose of this meeting was to discuss the organization of the Committee and the work that will be conducted by the Committee to fulfill its responsibilities as set forth in KRS 160.352.

I. Welcome and Introduction

The meeting began at 2:35 p.m.

Committee members engaged in a round of introductions.

II. Election of a Chairperson

The meeting proceeded with the call for nominations for the position of Committee Chairperson.

Maddie Shepard was nominated. With no further nominations forthcoming, nominations were closed. A vote was conducted via a show of hands. Maddie Shepard received six votes, securing a majority, and was elected as Committee Chairperson. Congratulations were extended to Ms. Shepard upon her election.

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Chair Shepard introduced General Counsel Kevin Brown to present an overview of the superintendent selection process and timeline. He and Assistant General Counsel Ashley Lant detailed the responsibilities of the screening committee and addressed the critical need for confidentiality throughout the process. Assistant General Counsel Lant stated she would distribute the Board-approved Leadership Profile to committee members once it was available.

III. Overview of Superintendent Selection Process and Timeline

IV. Overview of the role of the Superintendent Screening Committee

V. Discussion regarding Confidentiality

VI. Scheduling of Future Meeting Dates

The Committee then focused on scheduling future meetings to align with the superintendent selection timeline. After considering various options, they decided on after-school meetings for maximum attendance, with Mondays and Fridays preferred to accommodate HYA Associates' availability. The next meeting was scheduled for March 31, 2025, at 3:00 p.m., with a backup time of 10:00 a.m., and Zoom participation was offered. The committee will receive the Leadership Profile from HYA Associates in advance of this meeting, which will be presented by Mr. Micah Ali. They also anticipate reviewing aspirant applications at the subsequent meeting, given the March 28th application deadline. General Counsel Brown agreed to provide the committee with the application posting details and the contract with HYA Associates. Additionally, potential meeting dates were set for April 7 and 14 at 5:00 p.m., and committee members were asked to hold open Mondays at 5:00 p.m. for potential meetings.

VII. Adjournment

A motion was made and seconded to adjourn, and the meeting concluded at 3:12 p.m.