

11-19-2024

**Student Support and Behavior Intervention Handbook Meeting
Agenda 11-19-24**

In attendance: Matthew Anderson, Kristie O’Bannon, Dana Collins, Jonathan Lowe, Brent Lynch, Marlon Miller, Bryan Smith, Stacie Bowen, Kathryn Punsly, Tammy Berlin, Sherri Duff, Ebony Booker, Latonia Winburn, Ronnie Cravens, Jennifer Watson, Shakita Davis, Damon Cobble, Steve Rickner, Leandra Torra, Saundra Hensel, Wes Napper, Heidi Sanders, Anne Staley, Timothy Godbey, Carolyn Callahan

Agenda

Welcome and Introductions
Notes:
Each committee member provided their name and role for the group.

Overview of Process
Notes:
Dr. Anderson provided an overview of team members and processes. Dr. Anderson shared the list of nonvoting members and described their roles as support members for the committee work. Dr. Anderson stated the purpose and work of the committee: to determine the need for handbook updates from the lens of the committee members. Dr. Anderson provided a Design Team update and described the purpose of the Design Team, led by Chrystal Hawkins, and their role in creating a more user-friendly version of the SSBIH for students, parents, and other stakeholders. Dr. Anderson then presented the Design Team work to the committee. Dr. Anderson then provided a brief discussion of the REAP process, which will occur toward the end of the SSBIH Committee process.

Sub-committee Roles and Responsibilities
Notes:
Dr. Anderson presented an overview of the process to the participants. He emphasized the importance of the subcommittee work, where leads engage in discussions with their peers to gather feedback and ensure equal representation.

Timeline and Meeting Dates
The District SSBIH Committee will meet on the following dates:
Nov 19, 2024 from 5:00 PM to 6:30 PM
Dec 10, 2024 from 5:00 PM to 6:30 PM
Jan 7, 2025 from 5:00 PM to 6:30 PM

Jan 21, 2025 from 5:00 PM to 6:30 PM
Feb 18, 2025 from 5:00 PM to 6:30 PM
Mar 11, 2025 from 5:00 PM to 6:30 PM
Mar 25, 2025 from 5:00 PM to 6:30 PM

Tentative Board Member First Read: TBA, Second Read & Vote: TBA

Norms and Process

Notes:

Dr. Anderson briefly reviewed central norms and provided participants an opportunity to weigh in on norms.

Areas to review

Notes:

Dr. Anderson provided an overview of what the committee will review, as well as additional areas out of the committee's scope.

Adjournment/Next Steps

Notes:

The following items will need to be completed by our next meeting:

- Leads will be charged with solidifying role group membership
- Seek initial feedback or areas of improvement.
- Review handbook and role group feedback.