

**Glasgow Board of Education Regular Meeting  
RECORD OF BOARD PROCEEDINGS  
MINUTES**

**Glasgow, Kentucky, January 13, 2025**

**The Glasgow Board of Education met at Central Office at 6:30 PM on January 13, 2025  
with the following members present:**

**Attendance Taken at: 6:32 PM**

**Present Board Members:**

**Mrs. Mary Burchett-Bower**

**Mr. Reggie Hayden**

**Mr. Garnett Bale**

**Absent Board Members:**

**Dr. Barret Lessenberry**

**Dr. William Thornbury**

**Superintendent Dr. Chad Muhlenkamp and Board Attorney Tom Davis were also present.**

***MISSION STATEMENT: By providing superior educational opportunities, Glasgow Independent Schools, in service to and in partnership with families and the community of Glasgow, will procedure graduates who are responsible citizens, prepared to excel in a dynamic global society.***

**I. CALL TO ORDER**

Superintendent, Dr. Chad Muhlenkamp called the organizational meeting to order and introduce all board members acknowledging re-elected board member, Mrs. Mary Burchett-Bower and newly elected board member, Mr. Garnett Bale. Roll call was conducted with all members present with the exception of Dr. Barret Lessenberry and Dr. William Thornbury.

**II. Election of Board Chairperson**

A motion was made by Mr. Reggie Hayden to nominate Mrs. Mary Burchett-Bower as Board Chair. The motion was seconded by Mrs. Garnett Bale and unanimously carried by a vote of 3-0.

**III.** Mrs. Mary Burchett-Bower began facilitating the meeting with the election of Board Vice Chairperson. A motion was made by Mr. Garnett Bale to nominate Mr. Reggie Hayden as Board Vice Chairperson. The motion was seconded by Mrs. Mary Burchett-Bower and unanimously carried by a vote of 3-0.

**IV.** The Organizational Meeting was concluded and the Board continued to the Regular Meeting

# Regular Meeting

## I. CALL TO ORDER

**A. Roll Call** – Roll call was conducted during organizational meeting.

**B.** The agenda was adopted as written and passed with a motion by Mr Reggie Hayden and a second by Mr. Garnett Bale.

## 3 Yeas - 0 Nays

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent
Mr. Garnett Bale	Yes

## II. COMMUNICATIONS

**A. Public Comment-** No Public Comment.

**B.** Superintendent, Dr. Chad Muhlenkamp, recognized all Board Members and commended them for their support and service to Glasgow Independent Schools for Board Recognition Month.

**C.** Accounting firm of Campbell, Myers, and Rutledge presented the District and School Audit Report for the fiscal year ending June 30, 2024.

**D.** Instructional Supervisor Dr. Tara Martin and Superintendent Dr. Chad Muhlenkamp presented the District Needs Assessment and Comprehensive District Improvement Plan.

**E.** District Principals Josh Turner, Justin Stinson and Joey Norman presented Comprehensive School Improvement Plan for their respective schools.

**F.** Superintendent, Dr. Chad Muhlenkamp gave notification of personnel actions taken since the last regular board meeting.

**EMPLOYED FOR THE 2024 – 2025 SCHOOL YEAR:** Elizabeth Akers, HES 21st CCLC Instructional Monitor; Billy Britt, GHS Assistant Track Coach; Jon Clemmons, GHS Teacher; Randall Depp, GHS Assistant Boys Basketball Coach; Tucker Kirkpatrick, GMS Teacher; Brandie Mutter, Bus Driver; Camden Short, GMS Assistant Volleyball Coach; Justis Watson, SGE Instructional Assistant; Amy Wood, GMS Assistant Volleyball Coach;  
**FMLA/MATERNITY LEAVE:** Haley Emberton, GPA Teacher leave extension through 02/28/2025

**RESIGNATIONS:** Robin Bartley, GMS Assistant Girls Basketball Coach EFF: 12/22/2024; Canzada Kingrey, GMS Instructional Assistant EFF: 01/02/2025; Kelly Pennington, GMS Head Girls Basketball Coach; Thomas Taylor, GMS Assistant Girls Basketball Coach EFF: 12/22/2024;

**SUBSTITUTES HIRED FOR 2024 - 2025:** Payton Garrett, Substitute Teacher; Claudia Phelps, Substitute Teacher;

**VOLUNTEERS:** Randall Depp, GMS Assistant Baseball Coach;

### III. OPERATION ACTIONS

**Motion Passed:** Approved all operations consent items as one per consent agenda: passed with a motion by Mr. Reggie Hayden and a second by Mr. Garnett Bale.

#### 3 Yeas - 0 Nays

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent
Mr. Garnett Bale	Yes

A. Approved the Minutes of the December 09, 2024 Regular Board Meeting.

B. Approved Payment of Claims

#### General Funds

GF1224B	64251-64270	\$14,171.09
GFP1224	Wire	\$55,893.22
GFA1224	Wire	\$10,799.69
GF1224C	64273-64312	\$141,958.50
GFW1224	Wire	\$202,404.43
GF0125B	64313-64353	\$42,570.84

#### Food Service

FS1224B	64246-64250	\$18,994.07
FS1224C	64271-64272	\$3,130.27
MF1224	Wire	\$103,192.67

<b>Payroll</b>	45737-45779	\$1,594,242.75
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C. Approved monthly financial report for December 2024.

D. Approved Superintendent Monthly Timesheet

E. Approved Trips/Fundraisers

#### 1. Trips

- a. GMS Academic Team, Johnson County Invitational, Johnson County Ky., 28/7-2/9.
- b. GHS, London England, June 11-June 18.

#### 2. Fundraisers

- a. Approved Submitted Fundraisers.

F. Performed quarterly mileage reimbursement rate review for January 1, 2025 through March 31, 2025 and approve the mileage reimbursement rate of .43 cents per mile to match the state mileage reimbursement rate.

#### IV. STUDENT SERVICES ACTIONS

**A. Approved the District and School Audit Report for the fiscal year ending June 30, 2024: passed with a motion by Mr. Reggie Hayden and a second by Mr. Garnett Bale.**

##### **3 Yeas - 0 Nays**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent
Mr. Garnett Bale	Yes

**B. Approved Draft Budget for 2025-2026 School Year: passed with a motion by Mr. Reggie Hayden and a second by Mr. Garnett Bale**

##### **3 Yeas - 0 Nays**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent
Mr. Garnett Bale	Yes

**C. Discussed and Approved Hartford Renewal Student Accident Insurance Plan 3 for the 2025/2026 School Year: passed with a motion by Mr. Garnett Bale and a second by Mr. Reggie Hayden.**

##### **3 Yeas - 0 Nays**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent
Mr. Garnett Bale	Yes

**D. Approved Board Member Out of District Travel and Related Allowable Expenses to the 2025 KSBA Annual Conference to be Held Feb. 21-23, 2025 in Louisville, KY: passed with a motion by Mr. Reggie Hayden and a second by Mr. Garnett Bale.**

##### **3 Yeas - 0 Nays**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent
Mr. Garnett Bale	Yes

**E.** Approved the 2025 and January 2026 calendar of regular board meeting dates, locations and agenda deadline dates: passed with a motion by Mr. Garnett Bale and a second by Mr. Reggie Hayden.

**3 Yeas - 0 Nays**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent
Mr. Garnett Bale	Yes

**F.** Declared 2006 and 2008 Chevrolet Uplander Vans as Surplus. Approved Authorization for Superintendent to Purchase Vehicle: passed with a motion by Mr. Garnett Bale and a second by Mr. Reggie Hayden.

**3 Yeas - 0 Nays**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent
Mr. Garnett Bale	Yes

**G.** Approved to Accept Donation to Glasgow Independent Schools Family Resource Centers in the Amount of \$1,000: passed with a motion by Mr. Reggie Hayden and a second by Mr. Garnett Bale .

**3 Yeas - 0 Nays**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent
Mr. Garnett Bale	Yes

**H.** Closed Session

Pursuant to KRS 61.810(1)(b) the board will enter into closed session for deliberations on the future acquisition of real

**3 Yeas - 0 Nays**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent
Mr. Garnett Bale	Yes

I. Exit closed session: passed with a motion by Mr. Reggie Hayden and second by Mr. Garnett Bale.

**3 Yeas - 0 Nays**

Dr. Barret Lessenberry	Absent
Mrs. Mary Burchett-Bower	Yes
Mr. Reggie Hayden	Yes
Dr. William Thornbury	Absent
Mr. Garnett Bale	Yes

**V. ADJORN**

Motion Passed: Motion was made to adjourn: passed with a motion by Mr. Garnett Bale and second by Mr. Reggie Hayden.

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Board Chair

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Board Secretary