

**ESTILL COUNTY BOARD OF EDUCATION  
RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

**Regular Board Meeting  
August 21, 2025 6:00 PM  
Estill County Board of Education  
Boardroom  
253 Main Street  
Irvine, KY 40336**

**Present Board Members:**

Ms. Tammy Hardy  
Ms. Donna Isfort  
Ms. Shiela Samples  
Ms. Carrie Smallwood  
Ms. Sharon Whitaker

**Visitors:** Todd Reece, Tasha Halcomb, Amanda Bryant, Toni-Garrett Hall, Cassidy Moore, Jeff Rogers and  
Jeremy Simpson

**I. Call to Order**

Chairperson Ms. Donna Isfort called the meeting to order at 6:10P.M.

**A. Welcome/Pledge**

Chairperson Ms. Donna Isfort welcomed everyone to the meeting and led the group in the Pledge Allegiance.

**B. Reminder to Sign In**

**C. Revisions**

Item L should be CMA Contract.

**II. Action Items**

**A. Consideration/Approval of The 2025-2026 ARC Chairpersons for the Estill County School District**

**Order #15290 - Motion Passed:** Approval of the 2025-2026 ARC Chairperson for the Estill County School District Amanda Bryant, Director of Special Education Jeff Rogers, Principal Estill County High School Tasha Halcomb, Principal Estill County Middle School Tonya Miller, Principal West Irvine Elementary School Toni-Garrett Hall, South Irvine Early Learning Center Principal/Preschool Director Stacy Reynolds, Assistant Principal Estill County High School Carla Bailey, Assistant Principal Estill County High School Victoria Barnett, Assistant Principal Estill County Middle School Brooke Mays, Principal Estill Springs Elementary Brooke Young, Assistant Principal West Irvine Elementary Callie Rogers, Guidance Counselor Estill County High School Lauren Rader, Guidance Counselor Estill County High School Brandi Caudill, Guidance Counselor Estill County Middle School Shavonna Hatton, Guidance Counselor Estill Springs Elementary Latosha Adams, Guidance Counselor West Irvine Elementary Kelsey Russell, Guidance Counselor South Irvine Early Learning Center Jennifer Williams, Special Education Facilitator, District Chair Margaret Lisle, Special Education Contract Facilitator, District Chair Shellie Horn, Speech Language Pathologist, District Chair (Speech Only) Micha Hobbs, Speech Language Pathologist, District Chair (Speech Only) Hayley Harris, Speech Language Pathologist, District Chair (Speech Only) Lindsay Descoteaux, Speech Language Pathologist, District Chair (Speech Only) Jesse Lunsford, Speech Language Pathologist, District Chair (Speech Only)

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Darbi Mayo, Speech Language Pathologist, District Chair (Speech Only) passed with a motion by Ms. Shiela Samples and a second by Ms. Sharon Whitaker.

**5 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

**B. Set 2025 Tax Rates**

**Order #15291 - Motion Passed:** 2025 tax rates for real and personal property, as well as vehicles and watercraft. The recommendation is to maintain the tax rates at the same levels as the previous year, including exonerations. passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood.

**5 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

**1. Real and Personal**

	Rate	Exoneration	Total
Real Estate	49.4	0.2	49.6
Tangible	49.9	0.2	50.1

**2. Vehicle and WaterCraft**

	Rate	Exoneration	Total
Motor Vehicle	54.8		
Watercraft	50.1		

**C. Consideration/Approval Change of Bank Account Signatures**

**Order #15292 - Motion Passed:** Approval of the following Bank account signatures Carla Bailey to Estill Springs account and remove her from High School, add Josh Yost to the general account and the safe deposit box and remove him from the High School account. Add to the High School Account Jeff Rogers, Tina Lynette Brock, and Stacy Reynolds passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

**D. Consideration/Approval of the Second Reading of the Policy 03.1233 Maternity Leave Update**

**Order #15293 - Motion Passed:** Approval of the second reading of the policy 03.1233 maternity leave passed with a motion by Ms. Shiela Samples and a second by Ms. Sharon Whitaker.

**5 Years - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

**E. Consideration/Approval of the Updated Employee Handbook**

**Order #15294 - Motion Passed:** Approval of the updated employee handbook passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Years - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

**F. Consideration/Approval of the Interagency Agreement South Central Head Start**

**Order #15295 - Motion Passed:** Approval of the Interagency Agreement South Central Head Start passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood.

**5 Years - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

**G. Consideration/Approval Of Federal Funding Assurance**

**Order #15296 - Motion Passed:** Approval of federal funding assurance passed with a motion by Ms. Sharon Whitaker and a second by Ms. Shiela Samples.

**5 Years - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

**H. Consideration/Approval of the 2026 National LEAD Conference in Washington, DC, for Estill County Middle School Student Council.**

**Order #15297 - Motion Passed:** Approval of the 2026 National LEAD Conference in Washington, DC, for Estill County Middle School Student Council passed with a motion by Ms. Sharon Whitaker and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

**I. Consideration/Approval of the 2025-2026 District Discipline Code**

**Order #15298 - Motion Passed:** Approval of the 2025-2026 district discipline code passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood.

**5 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

**J. Consideration/Approval Special Education Procedures**

**Order #15299 - Motion Passed:** Approval of the Special Education Procedures passed with a motion by Ms. Sharon Whitaker and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

**K. Consideration/Approval of the 504 Policy and Procedures**

**Order #15300 - Motion Passed:** Approval of the 504 Policy and Procedures passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

### L. Consideration/Approval of the Estill CMA Contract

**Order #15301 - Motion Passed:** Approval of the Estill County CMA Contract passed with a motion by Ms. Sharon Whitaker and a second by Ms. Shiela Samples.

#### 5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

### M. Consideration/Approval of Bond of Treasurer

**Order #15302 - Motion Passed:** Approval of Bond of Treasurer Mr. Josh Yost passed with a motion by Ms. Carrie Smallwood and a second by Ms. Sharon Whitaker.

#### 5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

### III. Consent Items

**Order #15303 - Motion Passed:** All consent Items passed with a motion by Ms. Shiela Samples and a second by Ms. Sharon Whitaker.

#### 5 Yeas - 0 Nays

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

**A.** Approve Treasurer's Report and Payment of Bills

**B.** Approve Superintendents Travel

**C.** Approve Minutes of July 17, 2025, Regular Meeting and Special Called Meeting August 14, 2025.

**D.** Other

### IV. Superintendent's Report

**A.** Update:

Superintendent Brock gave an extensive report on district readiness for the new school year. Enrollment numbers were reviewed, with slight decreases compared to last year but we are expecting an increases before school start. Kindergarten enrollment is nearly on target. Maintenance and safety updates included thorough cleaning of facilities, parking lot refinements with painted spaces, and upcoming emergency services walkthroughs to ensure preparedness. Appreciation was expressed for the maintenance crew and local fire department's support.

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**B. Notification of Personnel Actions (See insert)****V. Board Member Forum**

Board members wanted to make sure parents knew that no changes to student drop-off/ pick-up procedures but refinements for supervision and parking. The district will host the Kentucky School Boards Association (KSBA) regional meeting on September 8th, involving multiple counties and school leaders. The meeting will include food and student participation.

**VI. Public Comments**

No public comments at this time.

**VII. Consideration/Approval To Go Into Closed session pursuant to KRS 61.810, Paragraph (f), for the purpose of discussion which may lead to the appointment, discipline, or the dismissal of an individual student or employee**

**Order #15304 - Motion Passed:** Approval To Go Into Closed session pursuant to KRS 61.810, Paragraph (f), for the purpose of discussion which may lead to the appointment, discipline, or the dismissal of an individual student or employee passed with a motion by Ms. Shiela Samples and a second by Ms. Sharon Whitaker.

**5 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

**VIII. Consideration/Approval to Call Meeting Back in Order**

**Order #15305 - Motion Passed:** Approval to call the meeting back in session with no action taken during closed session passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

**IX. Adjourn**

**Order #15306 - Motion Passed:** Adjourned Board Meeting at 6.48p.m. passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood.

**5 Yeas - 0 Nays**

Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes
Ms. Sharon Whitaker	Yes

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Charlie Brock, Secretary

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Donna Isfort, Chairperson