

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

**Regular Meeting of the Bullitt County Board of Education
August 25, 2025
5:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 PM on Monday, August 25, 2025, with the following members present: **Attendance Taken at 5:00 PM:**

(1) Ms. Linda Belcher (2) Mrs. Nita Neal (3) Dr. Matt Mooney (4) Ms. Marci Hodges
(5) Mr. Dallas Harshfield

CALL TO ORDER

Board Chair, Dr. Matt Mooney, called the meeting to order at 5:00 pm.

ADOPT THE AGENDA

Order #2025-143 - Motion Passed: Adopt the agenda as presented. passed with a motion by Ms. Linda Belcher and a second by Ms. Nita Neal. All members voted YES.

PRESENTATIONS

Board Member, Nita Neal led the audience in the Pledge of Allegiance and reviewed the Board Team Commitments. Stefanie Kleinholter gave the reminder to Address the Board.

Steve Smallwood presented the 2024-2025 Attendance Awards

We have three categories of awards we would like to present.

- 1) Build More with 94 Award
- 2) Most Improved Attendance Award
- 3) The Attendance Champion Award in which we would recognize a school from each of our grade levels, (Elementary, Middle and High) with the highest overall attendance percentage for the 2024-2025 school year.

Cate Noble Ward of Studio Kremer Architects gave the Construction update.

COMMUNICATIONS

Audience Comments (none)

Superintendent's Report

Dr. Bacon thanked everyone for a great start to another year and said it has been a pretty smooth transition into the new year. We did have a hiccup in the 2nd week of school with the water main break in Mt. Washington making it necessary to close schools for a day. Mt. Washington Middle Schools has some issues with some flooding and the AC on the day returning to class. The staff and students handled the heat and inconvenience well and by the following day we were back to normal.

Other Items from the Board

Dallas Harshfield spoke about the community meetings he is attending and that he is also trying to help get the County Clerk to use other facilities as well for voting this year.

CONSENT ITEMS

Order #2025-144 - Motion Passed: Approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on Tuesday, August 19, 2025, which is available online. passed with a motion by Dallas Harshfield and a second by Ms. Nita Neal. All members voted YES.

a. Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 1
3. AP Check Reconciliation Register
4. Paid Invoice Report

b. Travel

* All travel by commercial carrier is due to schedule/cost.

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TRAVEL -AUGUST 25, 2025 - Monthly Board Mtg							
Trip ID	School	Activity	Destination	Location	Date	Cost to Student	Travel by:
R504170	BEHS	Marching Band	Columbus North HS	Columbus, In.	09/06/2025	\$0	Commercial
R504206	NBHS	JROTC	Central Hardin High School	Cecilia, KY	9/6/2025	\$0	Commercial
R504199	BEHS	FBLA	Drury Inn	Louisville, Ky	09/10-09/11/2025	\$0	Parent Transport
R504185	BEHS	FFA (2 students)	FFA Leadership Training Center	Hardinsburg, Ky	9/12-9/13/2025	\$0	BCPS Van
R504250	NBHS	FFA	FFA Leadership Training Center	Hardinsburg, Ky	9/12-9/13/2025	\$0	Parent Transport
R504256	NBHS	Football	Moore HS	Louisville, KY	9/15/2025	\$0	Commercial
R504166	BEHS	Girls Soccer	Manual Stadium	Louisville, KY	9/16/2025	\$0	Commercial

R504162	NBHS	JROTC Raider Team	Eastern HS	Louisville, KY	9/18/2025	\$0	Commercial
R504216	NBHS	JROTC	Ft. Knox Gen. Patton Musuem	Fort Knox, Ky	09/19/2025	\$0	Commercial
R504163	NBHS	JROTC	Logan County HS	Russellville, KY	9/20/2025	\$0	Commercial
R504264	BAC	Skills USA	Hilton Alexandria Mark Center	Alexandria, Va	9/20-9/24/2025	\$0	Commercial
R504259	NBHS	Teaching/Learning Pathway	OVEC	Louisville, KY	9/23/2025	\$0	Commercial
R504164	NBHS	JROTC Raider Team	Eastern Ky University	Richmond, Ky	9/27/2025	\$0	Commercial
R504257	NBHS	Football	Fairdale HS	Fairdale, Ky	9/29/2025	\$0	Commercial
R504207	NBHS	JROTC	Camp Crooked Creek	Shepherdsville KY	10/2/2025	\$0	Commercial
R504258	NBHS	Football	BCHS	Shepherdsville KY	10/13/2025	\$0	Commercial
R504165	EMS	Explorers 7th Grade	Falls of Ohio	Clarksville, IN	10/23/2025	\$30	Commercial
R504174	BEHS	Marching Band	Lucas Oil Stadium	Indianapolis, In.	10/24/2025	\$0	Commercial
R504293	BAC	BAMS	University of Kentucky	Lexington, Ky	10/28/2025	\$0	Commercial
R504281	OES	1st Grade	Squire Boone Caverns	Mauckport, In	10/28/2025	\$25	Commercial
R504159	BEHS	FFA	Indianapolis Convention Center	Indianapolis, In.	10/29-10/31/2025	\$250	BCPS Van
R504204	BEHS	FBLA	Hyatt Regency Phoenix	Phoenix, Az.	11/5-11/9/2025	\$0	Commercial
R504222	BCHS	FBLA	Nissan Stadium	Nashville, Tn	11/11/2025	\$35	Commercial
R504238	BEHS	FBLA	Disney Epcot	Bay Lake, Fl	11/15-11/19/2025	\$675	Commercial
R504261	LJES	Fifth Grade	Frazier Museum	Louisville, KY	11/25/2025	\$0	Commercial
R503872	NBHS	Basketball	Pittman HS	Gatlinburg, Tn	12/28-12/31/2025	\$0	BCPS Van
R504091	HMS	8th Grade Group A	Indiana University SE	New Albany, In	3/26/2026	\$0	Commercial
R504285	MWMS	8th Grade	Washington DC	Washington DC	4/13-4-17-2026	\$1,495	Commercial

R504183	BCHS	FFA	University of Kentucky	Lexington, Ky	4/16/2026	\$10	Commercial
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c. Minutes

- July 28, 2025
- August 11, 2025

d. Construction Items

1. 800 Student Elementary School BG-5 20-142 (Project #8113)

Attached please find the BG-5 for the 800 Student Elementary School. This will close out the project in FACPAC. I ask the BG-5 for this project be approved.

Attachment:

- FACPAC BG-5 (Project 20-142)
- 2. FACPAC - Change Orders Project BG 23-165 Project #8129**

We have four change orders that were previously approved by the Board of Education. However, at the time of approval, the required FACPAC forms were not included for the Board's review and signatures. The change orders have already received prior Board approval. We are now presenting the associated FACPAC forms for formal completion and signature to satisfy KDE's documentation requirements.

The following documents are included:

- Contract Kentuckiana Electrical Services (KES) #0001—Change order #1-change in substantial completion date-original board approval date 10/28/2024
- Contract KES #0001—Change order #2-replace fire alarm devices-original board approval date 02/24/2025
- Contract KES #0002—Change order #1—additional data drops-original board approval date 01/27/2025
- Contract KES #0002—Change order #2-additional data drop rack space-original board approval date 02/24/2025

3. Joe B. Hall Property Revised BG-1 25-157

Attached please find the revised BG-1 for sale of the Joe B. Hall property. I ask the revised BG-1 for this project be approved.

Attachment:

- FACPAC Revised BG-1 (Project 25-257)
- 4. New Mt. Washington Middle School- Geotechnical Services**

In accordance with Kentucky Department of Education (KDE) requirements, four (4) geotechnical borings must be completed prior to the purchase of the property adjacent to Mt. Washington Middle School. Based on the cost proposal provided by ECS Southeast, I recommend their services to conduct these borings. ECS Southeast has submitted an option, which includes the necessary rock core as well as private utility locate services to ensure the work is performed safely and in compliance with regulations.

Recommended Breakdown:

- (4) Geotechnical Borings: \$6,000
- (1) Rock Core: \$700
- Private Utility Locate Services: \$900

Total: \$7,600

I recommend approval of this request.

Attachment:

- ECS Southeast Acceptance Form- (Board Signature p. 1)

5. Daikin Agreement- NBHS RTU Replacement

Requested is approval from the Board to accept and execute an agreement with Daikin for the purchase and installation of rooftop HVAC units (RTUs) at North Bullitt High School. North Bullitt High School has experienced ongoing issues related to heating and cooling, which have impacted both the learning environment and overall building comfort. In response, we have worked with facilities management and HVAC consultants to identify a reliable and efficient solution. We are recommending the purchase and installation of new rooftop HVAC units (RTUs) from Daikin. These units will address the persistent temperature control issues and improve overall air quality and climate control at the school. The agreement with Daikin has been reviewed and approved by Emily Vessels of Dinsmore. I recommend approval of this request.

Attachment: Omnia Agreement

(Board Signature needed on p. 10)

6. High School Football Stadiums - BG 23-157 - BG-4 - Calhoun Construction

The request is to approve the BG4 for BG23-157, which was the construction of the High School Football Stadiums. This approval will close out the contract with Calhoun Construction. I recommend approval of this request.

Attachment:

Calhoun Construction FACPAC Acceptance Form- (Board Signature p. 3)

7. High School Football Stadiums - BG 23-157 - BG-4 - Vine and Branch (Toadvine) Bleacher COOP

The request is to approve the BG4 for BG23-157, which was the construction of the High School Football Stadiums. This approval will close out the contract with Vine and Branch (Toadvine). I recommend approval of this request.

Attachment: Vine and Branch (Toadvine) Bleacher FACPAC Acceptance Form- (Board Signature p. 3)

8. North Bullitt PSC - BG 24-192 - Schiller DPO Change Order - Added Locker Locks

BCPS Facilities requested combination locks on all lockers inside the Physical Science Center in lieu of padlock hasps. This request was made before lockers were fabricated. I recommend approval of this request. .

Attached paperwork is listed below with action items noted for each:

- BP-2-G701-2017 - Change Order Locks RFP-5 - for Board Signature
- BP-2 - FACPAC - DPO 9 - Schiller -Locker Locks - for Board Signature
- DPO Change Schiller RFP-5 - for Board Reference - no action required.

9. North Bullitt PSC - BG 24-192 - Change Order 13 - Omitted Weight Room Flooring

Weight room flooring is being omitted and replaced with an outside vendor's flooring. This change order deducts the cost of installation of the resilient flooring originally specified and documented. There is a separate change order for the omission of flooring materials attached to this change order. NBHS Athletics and BCPS Facilities has been working with Direct Fitness for provision of the flooring with logos. A PO in the amount of \$74,904.60 has been issued directly to Direct Fitness Solutions for provision of branded weight room flooring and installation. I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- BP-2 - G701-2017 - Change Order 13 - Omit Weight Room Flooring - for Board Signature
- BP-2 - FAC??? - ?? 13 -Weight Room Floor - Install - for Board Signature
- BP-2- G701-2017 - Change Order 13 - DPO 15 - Fishman - Omit Weight Room Flooring - for Board Signature
- BP-2 - FAC??? - ?? 13 -Weight Room Floor - DPO 15 - Materials - for Board Signature
- COR-20 RFP-8 Omit Weight Room Flooring - C0 13 - for Board Reference - no action required.

10. Bernheim Middle School - BG 23-051 - Schiller DPO - BMS Administrative Requests Door Hardware

Bernheim Middle School Administration requested additional door hardware materials for overall school functionality and security measures. I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- G701-2017 - Change Order - DPO 4 - Schiller - BMS Requests - for Board Signature
- FACPAC - DPO 4 - Schiller - BMS Door Hardware Adds - for Board Reference
- Bernheim Schiller - DPO Added Materials - no action required.

11. North Bullitt PSC - BG 24-192 - Change Order 14 - Laundry Room Revisions

BCPS Facilities requested the laundry room be revised to accommodate commercial laundry equipment instead of the residential grade laundry equipment originally documented. This change order also includes the cost of the commercial washer and dryer. I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- BP-2-G701-2017 - Change Order 14 - Laundry & Annex Revisions - for Board Signature
- BP-2- G701-2017 - Change Order 14 - Laundry & Annex Revisions - DPO 8 - Schiller - for Board Signature
- BP-2- G701-2017 - Change Order 14 - Laundry & Annex Revisions - DPO 20 - Trane for Board Signature
- BP-2 - FA???? - ?? 14-Laundry Annex Revisions - for Board Signature
- BP-2 - FA???? - ?O 14- DPO 8 - Schiller - Laundry Annex Revisions - for Board Signature -
- BP-2 - FA???? - ?O 14- DPO 20 - Trane - Laundry Annex Revisions - for Board Signature
- COR-25 RFP-7 Annex Laundry Revisions - Rev - CO 14 - for Board Reference - no action required.

12. North Bullitt PSC - BG 24-192 - Change Order 15 - Added Nailer Board- Roof Blocking

Additional wood blocking is required at the roof parapet cap to maintain a proper flashing height above the modified bitumen roof. This change was reviewed by Garland (the roof warranty holder) and agreed with the change. I recommend approval of this request. Attached paperwork is listed below with action items noted for each:

- BP-2 - G701-2017 - Change Order 15 - Added Nailer Board - for Board Signature
- BP-2 - FA???? - ?? 15-Addend Nailer Board - for Board Signature
- COR-26 Added Nailer at Parapet - CO 15 - for Board Reference - no action required.

13. North Bullitt PSC - BG 24-192 - Change Order 16 - BCHS New Parking Lot Numbering

BCHS Administration requested the Contractor number the parking spaces to allow them to assign them to students on the first day of school. I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- BP-2- G701-2017 - Change Order 16 - BCHS -New Parking Lot Numbering - for Board Signature
- BP-2 - FAC??? - ?? 16-BCHS New Parking Lot Numbering - for Board Reference
- COR-27 - Added Parking Spot Numbers (BCHS) - CO 16 - no action required.

14. Baseball/Softball Fields - BG 24-192 - Change Order 29- Ferguson DPO Change Order - Sewage Ejector Pump Credit

Two ejector pumps were omitted from the scope of the project. Deducts were incorrectly applied to the GC contract and not the Ferguson Material DPO. This Change Order transfers the funds back to the GC contract and removes material costs from the DP?. I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- BP-1 - G701-2017 - CO 29 - Calhoun - DPO Swap - for Board Signature
- BP-1 - G701-2017 - CO 29 - Ferguson - DPO Swap - for Board Reference
- FACPAC - Calhoun - SEP Material Rectification - for Board Reference
- FACPAC - Ferguson DPO -SEP Material Rectification - for Board Reference
- COR-66 Ejector Pump DPO Reconciliation - no action required.

15. Baseball/Softball Fields - BG 24-192 - Change Order 30- Misc Site Revisions, Inspector Comments and Soil Remediation

This change order includes several revisions across all three sites to capture miscellaneous revisions required by local inspectors, code review and final site completion. Change Order Requests included are:

- COR 64 - NBHS - Added Silt Fence at Septic Field - \$913.00 - Requirement of City for stormwater control around the septic field construction.
- COR 65 - BCHS - Overage over Soil Allowance - \$24,732 - Work to remediate soils below the new parking lot exceeded the Allowance for unsuitable soils meant for the baseball/softball field project. This overage accounts for work beyond the allowance and was verified by BCPS third party special inspector, S&ME.
- COR 68 - BEHS Berm - \$13,333 - BCPS Leadership requested the topsoil stockpile be reshaped at the outfield of the softball field to buffer the field from neighboring properties and provide a spectator viewing area.
- COR 69 - BEHS Clubhouse Ramp - \$9,521 - The City of Mt Washington's building inspector cited the building for not having an accessible means of entry/egress into the clubhouse and required provision of a ramp and handrails before a final Certificate of Occupancy would be issued.

16. Bernheim Middle School - BG 23-051 - Change Order 37- Front Entrance Modifications

Due to standing water below the front entrance canopy, BCPS Facilities requested the addition of a cover to close the gap between the cafeteria wall and front entrance canopy. After the design team reviewed the elevations of the concrete slab and how water can flow away from the walkway, it was determined a trench drain should also be installed to deal with ponding water. Both solutions were priced and reviewed with BCPS Facilities, and both are desired to mitigate any ponding or potential ice issues in winter. I recommend approval of this request.

Attached paperwork is listed below with action items noted for each:

- G701 - Change Order 37 - Front Entrance Yard Drain Modifications - for Board Signature
- FACPAC - Change Order 37 Front Entrance Modifications - for Board Reference
- COR-57 RFP 31A and 31B Front Entry Modifications - no action required.

e. Human Resources

1. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **June 2025** through **August 12, 2025** are submitted for the Board's information and inclusion in the minutes of this meeting.

f. Contracts

1. Memorandum of Agreement (MOA) for University of Louisville Health - Louisville, Inc. dba Frazier Rehabilitation Institute

Attached is the Memorandum of Agreement (MOA) between Bullitt County Public Schools (BCPS) and University of Louisville Health - Louisville, Inc. dba Frazier Rehabilitation Institute, in the memo will be called UofL Health. This agreement will provide a National Athletic Trainer's Association (NATA) certified, Kentucky state-certified athletic trainer for all sporting events at Bullitt Central High School, Bullitt East High School, and North Bullitt High School. Coverage will be equally distributed between girls' and boys' programs in compliance with Title IX but also in consideration of the risk of the sports. UofL Health Athletic Trainer will maintain medical records on all athletes including but not limited to, injury evaluation, daily injury treatment, physician referrals, and release forms. Baptist Athletic Trainer will serve as a liaison between the athlete, parent, coach, and team physician, if applicable. All three high schools agree to allow University of Louisville Health - Louisville, Inc. dba Frazier Rehabilitation Institute to:

- All athletic training supplies to be used by Trainers
- An athletic training room within each high school
- Allow Provider to advertise in Client's stadiums, gymnasiums, soccer fields, baseball fields, tennis courts, and other sites where home games are to occur
- During games referenced in Section 1.2(c)(i), a designated first-aid area in central locations will easy access to the game to observe participants for injuries
- Table, chairs, and trash can at designated first-aid area
- Access to private room or area for examination as needed
- Ice available in sufficient quantity for injuries
- Close access to communication system for contacting EMS and participants' family members if necessary
- Hydration stations for participants (water/cups/etc.)

- Regular P.A. marquee, scoreboard, etc, announcements to identify first-aid locations and to state that athletic training Services are provided by Provider

The attached memorandum of Agreement will begin on July 1, 2025 and conclude on June 30, 2026. University of Louisville Health - Louisville, Inc. dba Frazier Rehabilitation Institute to: Will charge no fee for the services provided under this Agreement for the provision of Sports Medicine Services. No fees will be charged to the schools or district. However, the parties agree that should University of Louisville Health - Louisville, Inc. dba Frazier Rehabilitation Institute and Bullitt County Public Schools enter into a new agreement for services after the expiration or termination of this Agreement, University of Louisville Health - Louisville, Inc. dba Frazier Rehabilitation Institute and Bullitt County Public Schools will negotiate services and an appropriate fee at the at time. This contract has been reviewed by Dinsmore & Shohl, LLP. Please place on the August board agenda to approve the Memorandum of Agreement between University of Louisville Health - Louisville, Inc. dba Frazier Rehabilitation Institute and Bullitt County Public Schools.

2. Addendum to Schoolinks 2025-2026 Contract to include Work Based Learning

Please find attached the addendum to the 2025-2026 Schoolinks contract with Bullitt County Public schools to include Work-Based Learning. Schoolinks is a college and career readiness platform and curriculum. Schoolinks will provide our district with what we need related to meeting ILP requirements, connecting to Common App for college admissions, and will support our students in learning about their interests and passions for future careers. The original contract was reviewed by Dinsmore & Shohl, LLP. Please place this request for approval on the August board agenda.

3. Revised Voluntary Student Accident Insurance

Bollinger Specialty Group recently provided us with renewal information for the voluntary student accident insurance plan. However, there was an error in the documents provided. The information included did not accurately reflect the options and rates for the upcoming coverage period. The correct information is attached. Bollinger Specialty Group has provided voluntary student accident insurance plan renewal information which is attached. The rates are included for your review. The effective dates of coverage will be August 1, 2025 through July 31, 2026. This insurance is not paid by the Board of Education. It is provided as a service to our students and parents. I request that the corrected information from Bollinger Specialty Group be reviewed and approved by the Board.

4. Bullitt County Emergency Medical Services

Attached, you will find a MOA between Bullitt County Emergency Medical Services and Bullitt County Public Schools for the 2025-2026 school year. Bullitt County Emergency Medical Services and Bullitt County Board of Education propose a clinical experience while participating in the EMT dual credit program through JCTC for the 2025-2026 academic year. . .

- Bullitt County Emergency Medical Services understands that classes and all coursework will be facilitated by JCTC and BCPS for qualified students.
- Bullitt County Emergency Medical Services will designate an appropriate liaison.
- Bullitt County Emergency Medical Services will serve as a laboratory in which students may be assigned for clinical experiences.
- Bullitt County Emergency Medical Services will retain full responsibility and liability for the care of patients.
- Students will not be allowed to operate an EMS vehicle.
- Bullitt County Emergency Medical Services will provide personal protective equipment to students.

- Bullitt County Emergency Medical Services will provide liability insurance coverage with minimum limits of one (1) million dollars and naming BCPS as a certificate holder on each policy form.

This MOA has been reviewed by Dinsmore & Shohl LLP. Please place this request for approval on the August board agenda.

5. MOA- Murray State University

Please see the attached MOA between Murray State University and Bullitt County Public Schools for the 2025-2026 school year. Murray State University and Bullitt County Board of Education will work together to provide postsecondary opportunities for students enrolled in dual credit courses.

- Students will be charged the Kentucky Dual Credit Scholarship rate.
- Students must be a high school junior or senior
- Students must have a minimum cumulative GPA of 3.0 or rank in top half of class
- Per statute, all Dual Credit students are required to complete a "Counseling Session" that goes with the Dual Credit Scholarship and provides students additional information in regard to success in college.

This contract has been reviewed by Dinsmore & Shohl LLP. Please place this request for approval on the August board agenda.

6. Monday.com Additional User Seats

The attached agreement/sales order is an addendum to purchase 15 additional users for Monday.com. This platform currently serves our district as our primary platform for board agenda item submission and communication for deadlines/tasks for district and school level communications. Due to the need of adding more users, this agreement for \$9,195.45 will ensure all district and school-based users have an account. The cost will come from Communications, the Superintendent's office budget, and/or the general fund. The original contract has been reviewed by Dinsmore & Shohl, LLP. Approval is requested for the additional seats as an addendum to the contract between BCPS and Monday.com.

7. Arbiter Sports Agreement- BEHS

Bullitt East High School is requesting approval to enter into an agreement with Arbiter Sports for an Arbiter License Subscription for 12 months. This subscription is for the band/performing arts program. I request the board to approve this agreement.

8. MOU- Save-A-Life Training

Attached is the Memorandum of Understanding from Whitney/Strong for a program called Save-A-Life, offered to staff and families of Bullitt County Public Schools. The first program is tentatively scheduled at Bullitt Central High School September 16, 2025 from 6:00-8:00PM. The 2-hour program includes a 50 minute STOP THE BLEED training, and a 50-minute STRONG Rules of Firearm Safety training. This program is free of charge, limited to approximately 25 registrants and offers STOP THE BLEED and gun safety kits, paid for by WHITNEY/STRONG, for participants to take home. Please review and submit under Consent Items at the next BOE meeting.

9. REVISED - MOA- SPD SCHOOL RESOURCE OFFICER

This is a request for Board approval of the attached Memorandum of Agreement between Bullitt County Public Schools and the following agencies:

Shepherdsville Police Department

The MOU approved at the July Board meeting had minor adjustments at the request of the Shepherdsville Police Department; therefore, the amended Memorandum of Agreement is requested. This agreement will allow School Resource Officers to provide safety and security at jurisdictional schools and provide support to students and staff. This collaborative working relationship is important to ensure the safety of students and staff and a rapid law enforcement response in the event of an emergency. Eric Farris of Dinsmore & Shohl, LLP, has reviewed these agreements.

10. Requests for Contracts- Special Education

Presented are agreements from Ohio Valley Education Cooperative with whom the Special Education Department conducts business each year. This agency provides a Diagnostician to assist with the administration of educational evaluations to students in the Special Education referral process. OVEC also provides Occupational Therapy, Speech Language Pathology and School Psychologist services through an agreement with Hands on Therapy, a third-party agency. They have been reviewed by Emily Vessels, a colleague of Eric Farris of Dinsmore & Shohl LLP. We are requesting continuation of these contracts for the 2025-2026 school year. Please let me know if you have any questions about this request

11. 25-26 Alchemy Collaborative Services Agreement

The attached Agreement is a renewal between Bullitt County Public Schools and The Alchemy Collaborative for the 2025–2026 school year. This agreement provides ongoing support for the district's internal communications, including consulting services for social media management, branding, and strategic planning in coordination with the Director of Communications. The agreement has been reviewed and approved by Dismore and Shohl, Inc. The total cost is \$83,600, which will be covered by the communications budget.

g. Curriculum/Instructional Resources etc. Approval

As of July 25, 2022, the Superintendent will oversee all curriculum, textbooks, instructional materials, and student support services per changes in Kentucky Revised Statutes (KRS 160.345). The curriculum in each school shall be designed to achieve student capacities established by KRS 158.645 and the school goals established by KRS 158.6451. The curriculum shall comply with all applicable state and federal statutes and regulations. In any school administered under the provisions of KRS 160.345, the Superintendent shall determine which curriculum, textbooks, instructional materials, and student support services shall be provided in the school after consulting with the Board, the Principal, and the school council and after a reasonable public review and response period for all stakeholders. The attached documentation provides details on the following.

- School/Location
 - Name of program or department requesting curriculum
 - Applicable research and/or evidence-based findings for this curriculum (What Works ClearingHouse, EdReports, etc.)
 - Explanation of curriculum materials including purpose, when will be utilized, content area, etc.
 - Date of minimum two-week public stakeholder review by staff, parents, and the school community
 - Review/approval date by Assistant Superintendent and/or Chief Academic Officer
- Approval is requested of curriculum and/or instructional resources for district wide use along with several schools.

h. Donations & Grants for Approval

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School/Program Receiving Contribution	Donor	Description	Purpose	Value
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BCPS' McKinney-Vento Program	Life Church Louisville	Donation	40 backpacks filled with school supplies and 90 kid friendly meal packs	\$ 850.00
BCPS' Family Resource Centers	Bullitt County Emergency Medical Services	Donation	BCPS EMT graduates inspired colleagues to donate 30 backpacks filled with school supplies	\$ 600.00
BCPS' Family Resource Youth Services Centers	SECC BC	Donation	Southeast Christian Church of Bullitt County donated school supplies	\$ 4,650.00
Bullitt East High School	James Graham Brown Cancer Center	Donation	Checks 110426 & 110861 to be used as needed	\$ 2,900.00
Bullitt East High School	Brooke Daniel	Donation	To establish a Culinary Scholarship for BEHS, donated in cash	\$ 733.00
Total for BOE Review & Approval				\$ 9,733.00

i. Use of District Property Requests

1. CES- Facilities Use Agreement- Emergence Studio Performing Arts/Mt Washington Art Council - Practice & Performance of Charlie and the Chocolate Factory

Facilities use Request for Public Performance of Charlie and the Chocolate Factory

2. NBHS Facility Use- Craft Fair

Bullitt County Public School has submitted a facility use form seeking permission to use North Bullitt HS on

the following days:

09/19/2025 - 09/20/2025

All required documentation has been verified. I recommend approval of this request.

j. Revised Indirect Cost Rates

Enclosed is the 2025-26 District Indirect Cost Rate (revised) for Bullitt County Board of Education.

Indirect costs are expenditures in support of a program that are not directly identifiable to that program.

KDE calculates the allowable percentage that may be applied to grants so that districts may be reimbursed for a portion of the support expenses incurred. The non-restricted rate applies to the School Food Service program. The restricted rate may be applied to other grants, such as Title I, that exclude expenses for district administrative support. Each local board of education must approve to recover indirect costs.

Effective July 1, 2025, the new indirect cost rates will be applied. The rates are as follows:

Non-Restricted Indirect Cost Rate 10.36%

Restricted Indirect Cost Rate 1.92%

The revision is due to the implementation of the 3-year rolling average calculation provide by USDOE, which KDE used in determining indirect cost rates starting in the fiscal year 2026. I ask that indirect costs rates as provided by KDE be approved.

k. Revised 2025-2026 Pay Scales

Enclosed please find the Revised Annual Pay Scales for FY 2026. The following are additions/changes to the scales on the attached schedules:

1) Added district-wide STLP Coordinator Stipend

- 2) Changed district total on FBLA Sponsor/Camp Supervisor from 3 to 4
 - 3) Changed Day Custodian job title to Plant Manager
 - 4) Added After the Tassel School-Based Assistants to high school extra duty
 - 5) Removed fifth grade virtual learning stipend (position was for 2024-25 school year only)
 - 6) Corrected rounding on Transportation manager for Step 1, 7, 13, 20, 23 and 25. Matched to Maintenance Supervisor, Custodial Supervisor and Accounting Supervisor
 - 7) Corrected rounding on Step 19 for Maintenance Supervisor, Custodial Supervisor and Accounting Supervisor
 - 8) Changed School Food Service Cook/Baker job title to School Nutrition Services Associate
 - 9) Changed School Food Service Manager/Bookkeeper job title to School Nutrition Services Manager
 - 10) Changed School Food Service Program Assistant job title to School Nutrition Services Programs Coordinator
 - 11) Changed various job class codes and salary table numbers to align with Munis
 - 12) Changed Teaching & Learning Mentorship Apprentice Year 2 and Year 3 to Classified positions. Year 2 and 3 are no longer Student Workers as they have graduated BCPS.
 - 13) Removed Building Assessment Coordinator (BCHS Only) from High-School Extra Duty - Extended Days were for 2024-25 school year only
- I recommend that you approve the revised 2025-26 pay scales.

l. Balance Sheet -- Assign Other

Funds are assigned on the balance sheet for future district projects. The district will utilize \$4,563.05 for use in balancing three aged projects (BEHS 2006 Addition, NBHS Mechanical Renovation 2006, and NES Waste Water Treatment) in which general funds were not transferred to the project or the project was overspent. This is for informational purposes only. No board action required.

m. External Support Organization Disassociation

Bernheim Middle School would like to disassociate with the Bernheim Middle School Cheer Booster Club. This disassociation is due to violations of Redbook rules and regulations. I ask the board for authorization to disassociate.

n. Property Acquisition: Ellis Cook Road

Please see the attached closing statement for the acquisition of the property located at 329 Ellis Cook Road, Mount Washington, KY 40047. The purchase price for this 9 acre property neighboring Eastside Middle School is \$516,021.05. This amount reflects all disbursements and fees.

Attachments:

- Closing Statement
- Compliance Agreement
- General Warranty Deed

o. Ellis Cook Road Property Acquisition Revised BG-1 25-317

Attached please find the initial BG-1 for the purchase of Ellis Cook Road Property. I ask the initial BG-1 for this project be approved.

Attachment:

- FACPAC Revised BG-1 (Project 25-317)

UNFINISHED BUSINESS

- a. 2nd reading for the Policy Changes for 03.1321 and 03.3231

I am requesting the Board's approval to improve/change the wording for Policy 03.2321 and Policy 03.1321. The proposed changes have been reviewed by KSBA and the Dinsmore Group. Please note that the driving record change will allow us to have the same record on file, but will make it easier for staff to comply under the current DMV challenges in our state

Order #2025-145 - Motion Passed: Approve the 2nd reading of the policy changes for 03-1321 and 03.3231 passed with a motion by Ms. Linda Belcher and a second by Dallas Harshfield. All members voted YES.

NEW BUSINESS

a. 2025-2026 School Tax Rates

The Kentucky Department of Education, Department of Management Support Services certifies the 2025-2026 local ad valorem tax rates and revenue to the Bullitt County Board of Education in accordance with KRS 134.590(7), 157.440, and 160.470.

KRS 132.0225 states if a district is not adopting a rate above 4%, it must establish a final tax rate within 45 days of the Department of Revenue's certification.

KRS 157.440 and 157.620 require a minimum five-cent equivalent tax be restricted to categorical priorities listed in the approved facilities plan for participation in Facilities Support Program of Kentucky and the School Facilities Construction Commission. I ask the following rates be adopted.

2025-2026 Proposed Tax Rates

	Real Estate	Tangible
General Fund	59.5	59.5
Building Fund	16.2**	16.2**
Total	75.7	75.7

Motor Vehicle – 47.7 Occupational Tax – 0 Utility Tax – 3.00 Excise Tax – 0

***Includes both growth nickels passed 06/17/2003*

Additional Documents Attached:

Report 1—KDE Real Estate and Personal Property Tax Collection
Report 2—KDE Real Estate and Personal Property Tax Collection
Report 3—KDE Real Estate and Personal Property Tax Calculation
Report 4—KDE Total Valuation of Property

Order #2025-146 - Motion Passed: Approve the 2025-2026 Tax Rates as requested. passed with a motion by Ms. Nita Neal and a second by Dallas Harshfield. All members voted YES.

b. 2025-2026 Updated CEP

The 2025-2026 Certified Evaluation Plan (CEP) is submitted for your approval. Recent legislation required each school district to review its current plan and update it accordingly. The plan is updated to a five (5) year summative evaluation cycle for tenured staff. The 50/50 Committee has reviewed and approved the plan. The Plan now needs Board approval and will then be sent to KDE for final approval. Attachment:

Updated CEP for 2025-2026 Assurances Document

Order #2025-147 - Motion Passed: Approve the 2025-2026 Updated CEP as requested. passed with a motion by Ms. Linda Belcher and a second by Ms. Nita Neal. All members voted YES.

c. HMS- Extra Duty Stipend for Friday Detention

Lauren Burnett, principal of Hebron Middle School, is requesting to use SBDM funds for a stipend to pay a certified teacher to supervise detention for two Fridays a month, from 3:00 p.m. to 5:30 p.m. The rationale is to ensure proper supervision of students in after-school detention. The stipend rate will be \$40 per hour, with a total cost of \$2,028 to cover 20 sessions (50 hours) for the school year. Attachments: Memo from Principal Burnett

Order #2025-148 - Motion Passed: Approve HMS Extra Duty Stipend Position as requested. passed with a motion by Ms. Nita Neal and a second by Marci Hodges. All members voted YES.

d. District Extra Duty STLP Coordinator Position

Presented for your consideration is a request to add a Student Technology Leadership Program (STLP) District Coordinator extra-duty position. The rationale is to establish a dedicated leader who will manage all aspects of the STLP, act as the liaison between schools and state agencies, and provide essential guidance to STLP coaches. Funding for this extra duty position will be sourced through a Title IV grant. The position will be non-renewed each year due to the funding source.

Order #2025-149 - Motion Passed: Approve the request for a District STLP Coordinator extra-duty Position as requested. passed with a motion by Ms. Nita Neal and a second by Dallas Harshfield. All members voted YES.

e. Approval of the Job Description and 4 After the Tassel Extra Duty Assistant Positions

f. HMS- Part-time Counselor Position

Lauren Burnett, principal of Hebron Middle School, requests to add a part time counselor position for the 25-26 school year. This position will be for 105 Full Days and funded by Title 1 funds. This position was included in the Title 1 Budget created by the previous administration and was approved by SBDM on August 7, 2025. Attachment: Memo from Principal Burnett

Order #2025-151 - Motion Passed: Approve part time counselor at HMS as requested. passed with a motion by Marci Hodges and a second by Ms. Nita Neal. All members voted YES.

g. MWMS - 2025-2026 Part Time Counselor

Tim Ridley, principal of Mount Washington Middle School, requests the addition of a part-time counselor to the school's staffing for the 2025-2026 school year. This position will be for 85 full days. The funding source is Title 1 Funds. Attachment: Memo from Principal Ridley

Order #2025-152 - Motion Passed: Approve the request for MWMS Part Time Counselor. passed with a motion by Dallas Harshfield and a second by Ms. Linda Belcher. All members voted YES.

h. BES - 2025-2026 Part Time Counselor

Betty Jo Davis, principal of Brooks Elementary School, requests the addition of a part-time counselor to the school's staffing for the 2025-2026 school year. This person will support the school's counseling efforts to devote more time to students. Funding will come from Title 1 funds. Attachment: Memo from Principal Davis

Order #2025-153 - Motion Passed: Approve the request for BES 2025-2026 Part time Counselor passed with a motion by Ms. Linda Belcher and a second by Marci Hodges. All members voted YES.

i. PGES - 2025-2026 Part Time Teacher

Dionna Bickley, principal of Pleasant Grove Elementary School, requests the addition of a part-time teacher to the school's staffing for the 2025-2026 school year. This person will provide targeted literacy and math instruction to students needing additional support. The position will be for 3 days a week for 57 days. The funding source will be Extended School Services (ESS) funds. Attachment: Memo from Principal Bickley

Order #2025-154 - Motion Passed: Approve request for PGES- 25-26 Part Time Teacher passed with a motion by Ms. Linda Belcher and a second by Ms. Nita Neal. All members voted YES.

j. CGES- Add .25 hours to Cafeteria Monitor Position

James Slaven, principal of Cedar Grove Elementary, requests to add 0.25 hours to the lunchroom monitor position for the 2025-2026 school year. This would allow for a constant supervisor during dismissals and releases during the lunch periods. Funds will come from Section 6 (SBDM) funds.
Attachment: Memo from Principal Slaven

Order #2025-155 - Motion Passed: Approve .25 hours for Cafeteria Monitor position for the 25-26 year. passed with a motion by Dallas Harshfield and a second by Ms. Nita Neal. All members voted YES.

ADJOURNMENT

Order #2025-156 - Motion Passed: Adjourn at 5:53 p.m. passed with a motion by Ms. Linda Belcher and a second by Ms. Nita Neal. All members voted YES.

CHAIRPERSON

SECRETARY