

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

July 22, 2024

5:00 PM

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 PM on Monday, July 22, 2024, with the following members present:

Attendance Taken at 5:00 PM:

- | | | |
|-----------------------|-------------------------|---------------------|
| (1) Ms. Linda Belcher | (2) Mrs. Nita Neal | (3) Dr. Matt Mooney |
| (4) Mrs. Lisa Hodges | (5) Mr. Darrell Coleman | |

CALL TO ORDER

The July 22, 2024 Regular Meeting of the Bullitt County Board of Education was called to order at 5:00pm by Board Chair Darrell Coleman.

ADOPT THE AGENDA

2024-121: Motion made by Ms. Nita Neal and a second by Mrs. Lisa Hodges to adopt the agenda as presented. All members voted YES.

PRESENTATIONS

Construction Update by Mrs. Cate Noble Ward of Studio Kremer Architects

COMMUNICATIONS

Audience Comments
(none)

Superintendent's Report

Leadership Week Recap, Welcome New Principals, Upcoming Events/Dates, Current Vacant Instructional Positions Information

CONSENT ITEMS

2024-122: Motion made by Ms. Linda Belcher and a second by Ms. Nita Neal to approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on Monday, July 15, 2024, which is available online. All members voted YES.

a. Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 12
3. AP Check Reconciliation Register
4. Paid Invoice Report

b. Travel

* All travel by commercial carrier is due to schedule/cost.

TRAVEL - July 2024- Monthly Meeting							
School	Activity	Destination	Location	Date	Cost to Student	Travel by:	Trip ID
ROC	BAMS	Bernheim Forest	Clermont, KY	8/9/2024	\$0	Commercial	R502652
BCHS	Soccer	Webster Co High School	Dixon, KY	8/17/2024	\$0	Commercial	R502662
ROC	BAMS	Bernheim Forest	Clermont, KY	8/21/2024	\$0	Commercial	R502653

c. Minutes

d. Construction Items

1. BEHS Fine Arts Direct Payment to Salt River Electric and Deduct for Site Utility Allowance

Presented for consent is a change order to credit the \$20,000 allowance for the electrical/communication connections and remove it from EH's Contract. BCPS will pay the Electric Utility, Salt River, directly to cover the costs of the Utility Connections per the original Contract Documents and revisions to overhead electrical lines along KY HWY 44 per RFP 1o. The RFP and Invoice from Salt River are attached for Board Reference. The Net Change to the Project if this credit is approved is \$31,623.37. This is a direct payment to Salt River Electric in lieu of a pass-thru expense through the Construction Contract.

2. BEHS Fine Arts- Change Order #8 - Existing Sanitary Line Replacement at Former OMES

During existing concrete slab removal, the plumbing sanitary piping was in a condition that could not be reused, it is recommended that exposed sanitary piping be replaced during construction by trades already on site. *Please note – due to KDE not yet approving the EH Construction through the FACPAC System, I cannot generate a FACPAC Form to supplement the AIA Change Order form. Once the Contract is processed by KDE we will provide the supplemental FACPAC form that shows contingency values relative to this Change Order. For Reference – Studio Kremer has attached their own record of BEHS FA project contingency, see the attached excel file. I recommend approval of this request.

Attached Documents Include – Action item noted for each:

- [BEHS Fine Arts-CO # 8](#) Existing Sanitary Line Replacement at Former OMES - for Board Signature
- [BEHS-Fine Arts-COR #13](#)-Replace Existing 4 & 6 Inch Sanitary Piping in Area B due to Existing Condition - No action – for Board Reference.
- [BEHS FA Project Contingency](#)

3. BEHS Fine Arts- Change Order #09- Existing Sanitary Line Replacement at Former OMES

During excavation for the new site storm system, a conflict between the assumed storm routing and existing geothermal piping was found. Catch basins 13 and 14 along with the connecting piping needed to be moved to miss the existing geothermal piping. Work can proceed with trades already on site. *Please note – due to KDE not yet approving the EH Construction through the FACPAC System, I cannot generate a FACPAC Form to supplement the AIA Change Order form. Once the Contract is processed by KDE we will provide the supplemental FACPAC form that shows contingency values relative to this Change Order. I recommend approval of this request.

Attached Documents Include – Action item noted for each:

- [BEHS Fine Arts-CO #9](#) Catch Basin Realignment - for Board Signature
- [BEHS-Fine Arts-COR #14](#)-RFP-05 - Re Alignment of Storm between CB-14 - CB-13 Due to Existing Geothermal Wellfield - No action – for Board Reference.

[BEHS FA - RFP 05 - C1.3 - RFI #17](#) Response - Storm Line bt CB13 - CB14 and Geo Conflict (Issued 3-27-2024) - No action – for Board Reference.

4. BEHS Fine Arts- Change Order #10- Revision to Parking and Sidewalks

Additional sidewalks were needed at the existing OMES building to connect to existing doors and the band tower door. Additionally, a 5'-0" wide sidewalk is being added to the BEHS Fine Arts scope along the new parking lots per BCPS direction to be installed prior to the completion of the Phase II Athletics scope. Concrete credits include the omission of the remainder of the Track Skirt

around the track and parking lot islands in the student parking lot. Please note – due to KDE not yet approving the EH Construction through the FACPAC System, I cannot generate a FACPAC Form to supplement the AIA Change Order form. Once the Contract is processed by KDE we will provide the supplemental FACPAC form that shows contingency values relative to this Change Order. I recommend approval of this request.

Attached Documents Include – Action item noted for each:

- [BEHS Fine Arts-CO #10](#) Revisions to Parking and Sidewalks - for Board Signature
- [BEHS-Fine Arts-COR #15](#)-RFP-07-Revisions to Parking Lot and Sidewalk Wellfield - No action – for Board Reference.

[BEHS FA - RFP 07](#) - Sidewalk and Parking Lot Revisions (Issued 4-25-2024) - No action – for Board Reference.

5. Bernheim- Change Order # 18- Lobby and Cafeteria Soffits

This change order covers finish work needed to negotiate around existing structure that was uncovered during summer demolition. Work includes the framing of partition walls above ceilings that will not be reinstalled as well as ductwork routing changes that needed to occur due to existing structural conflicts. I recommend approval of this request.

Attached Documents Include – Action item noted for each:

- [G701-2017 - Change Order 18](#) - Lobby and Cafeteria Soffits - for Board Signature
- [CO 18 - FACPAC](#) - Lobby and Cafeteria Soffits - For Board Signature - For Board Signature
- [COR 22 - RFP #16 Lobby Walls REV2](#) - No action – for Board Reference.
- [COR-24 RFI #63 Cafeteria Soffits REV2](#) - No action – for Board Reference.

[COR-31 Lobby Door Break Metal RFI 72](#) - No action – for Board Reference

6. Bernheim - Change Order 19 - Mechanical Room Revisions

Due to structural conflicts at the main Mechanical Room, hoods on the sloped roof could not be installed, and the alternative was to route the intake and exhaust through the mechanical room to the existing louvers on the exterior of the building. The previous plan for the louvers was to blank off and abandon. This solution requires more ductwork but saves money by utilizing the existing louver openings. I recommend approval of this request.

Attached Documents Include – Action item noted for each:

- [G701-2017 - Change Order 19](#) - Mechanical Room Revisions - for Board Signature
- [CO 19 - FACPAC](#) - Mechanical Room Revisions to Roof Curbs - For Board Signature

[COR-23 - RFI #55](#) Sloped Roof Curbs REV 7.10.24 - No action – for Board Reference.

7. Bernheim - Change Order 20 - Gym Mezzanines and Family Resource Lintel

Structure is required to support the gym mechanical mezzanines above the boys' and girls' locker rooms where those rooms were reconfigured, and load bearing walls were removed. Also, the new door opening at the family resource room needed a lintel that had not previously been shown. I recommend approval of this request.

Attached Documents Include – Action item noted for each:

- [G701-2017](#) - Change Order 20 - Gym Mezzanines and Family Resource Lintel - for Board Signature
- [CO 20 - FACPAC](#) - Gym Mezzanines and Family Resource Lintel - For Board Signature
- [COR-25 RFP #17](#) Gym Modifications REV - No action – for Board Reference.

[COR-26 RFP 18](#) Cafeteria Lintel REV- No action – for Board Reference.

8. Bernheim - Change Order 21 - Site Storm Modifications

Site excavation uncovered site storm lines that needed to be reconnected - these lines were not present on the site survey. The civil engineer provided direction to reconnect the line to maintain site storm drainage. Additionally, 6 downspouts that had been relocated relative to new windows needed connections to the existing storm system. Added costs have been combined into one change order request. I recommend approval of this request.

Attached Documents Include – Action item noted for each:

- [G701-2017 - Change Order 21](#) - Site Storm Line Modifications - for Board Signature
- [CO 21 - FACPAC](#) - Site Storm Line Modifications- For Board Signature
- [COR-27 Storm Exploration & Tie-in](#) - No action – for Board Reference.

[COR-30 RFP-21 Downspouts](#) - No action – for Board Reference.

9. Bernheim - Change Order 22 - Miscellaneous Masonry Revisions

This change order covers costs associated with miscellaneous masonry work at window and louver openings that were either abandoned or revised. Contract unit prices have been used where applicable. I recommend approval of this request.

Attached Documents Include – Action item noted for each:

- [G701-2017 - Change Order 22](#) - Miscellaneous Masonry Revisions- for Board Signature
- [CO 22 - FACPAC - Miscellaneous Masonry Revisions](#)- For Board Signature - For Board Signature

[COR-28 Misc Masonry REV 6.28.24](#) - No action – for Board Reference.

10. Bernheim Change Order #23- Cafeteria Ductwork Routing Revisions

This change order covers finish work needed to negotiate around existing structure that was uncovered during summer demolition. Work includes ductwork routing changes that needed to occur due to existing structural conflicts, ductwork was revised from insulated type to double wall insulated since it will be exposed to view. Credits are provided by the mechanical contractor for the unused ductwork. I recommend approval of this request.

Attached Documents Include – Action item noted for each:

- [G701-2017 - Change Order 23](#) - Cafeteria Ductwork Routing Revisions - for Board Signature
- [CO 23 - FACPAC - Cafeteria Ductwork Routing Revisions](#) - For Board Signature

[COR-29 Cafeteria Duct Routing REV](#) - No action – for Board Reference.

11. Bernheim - Change Order 24 - Teacher Resource Room

The Bernheim Administration requested a change to the Teacher Resource Room. The request included additional casework, a sink, and further demolition to expand the room into the former storage room of the STEM lab. This Change order includes costs associated with casework materials, a door credit and additional demolition, finishing, electrical and plumbing work. I recommend approval of this request.

Attached Documents Include – Action item noted for each:

- [G701-2017 - Change Order 24](#) - Teacher Resource Room - for Board Signature
- [G701-2017 - Change Order 24 - DPO 1](#) - Teacher Resource Room
- [G701-2017 - Change Order 24 - DPO 4](#) - Teacher Resource Room
- [CO 24 - FACPAC](#) - Teacher Resource Room - For Board Signature
- [CO 24 - DPO 1 - FACPAC](#) - Teacher Resource Room - For Board Signature
- [CO 24 - DPO 4 - FACPAC](#) - Teacher Resource Room - For Board Signature
- [COR-32 RFP-19 Teacher Resource Rm REV](#) - No action – for Board Reference.

e. Human Resources

1. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **May 2024** through **June 2024** are submitted for the Board's information and inclusion in the minutes of this meeting.

2. 2024-2025 Administrator Handbook

Attached is the Administrator Handbook for the 2024-2025 school year. The handbook is given to all BCPS administrators and used as a resource to help them navigate their daily tasks and responsibilities. Although this tool does not contain all the information a new principal will need, it is an essential resource and a starting point for questions they may have.

3. 2024-2025 Employee Handbook

Attached, please find the BCPS Employee Handbook for the 2024-2025 school year. It has been revised by KSBA to include updated policies and procedures. It will be available for viewing on the district website. All employees will sign off electronically upon receipt of the updated Employee Handbook.

f. Contracts

1. Hope Collaborative Partnership

This request is for Board Approval to work with the Hope Collaborative by partnering with this agency to provide mentor programs in all schools in Bullitt County. This agreement desires to place caring, competent, and consistent adults in the lives of students through a mentorship program and offer them participation in enriching small-group mentoring activities that improve their academic performance and social skills.

2. Memorandum of Agreement for School Resource Officers

This is a request for Board approval of the attached Memorandum of Agreement between Bullitt County Public Schools and Mount Washington Police Department, Pioneer Village Police Department, Shepherdsville Police Department, and the Bullitt County Sheriff's Office. This agreement will allow School Resource Officers to provide safety and security at jurisdictional schools and provide support to students and staff. This collaborative working relationship is important to ensure the safety of students and staff and a rapid law enforcement response in the event of an emergency. Eric Farris of Dinsmore & Shohl, LLP, has reviewed these agreements.

3. Campbellsville University MOA

Attached, you will find a MOA between Campbellsville University and Bullitt County Public Schools for the 2024-2025 school year. Campbellsville University and Bullitt County Public Schools will work together to provide post-secondary opportunities for students enrolled in dual credit courses.

- Students must be enrolled at Campbellsville University
- Students will be charged no more than the dual credit tuition rate specified in accordance with the Kentucky State Dual Credit Scholarship Program
- Students must complete a minimum of 30-minute college success counseling session with their high school counselor
- Students are responsible for any books or materials used in the courses

4. 2024-2025 MOA Jefferson Community & Technical College

Attached you will find a MOA between the Jefferson Community and Technical College and Bullitt County Public Schools for the 2024-2025 school year. The purpose of this agreement is to set forth the terms and conditions for awarding dual credit to Bullitt County students who are enrolled in Dual Credit Courses within the high school setting or on a JCTC Campus. Junior and Senior Dual Credit students will be eligible for the Kentucky Dual Credit Scholarship for two successfully complete dual credit courses by graduation. Above the Kentucky Dual Credit Scholarship, students signed up for a Dual Credit class will not be charged anything more than the dual credit tuition rate per credit hour set by HB 206. Dual Credit students are responsible for the cost of textbooks, digital texts, workbooks and/or other expendable items. If a student is unsuccessful in a Dual Credit Course that was covered by the Kentucky Dual Credit Scholarship, 50% of their tuition is required to be returned to KHEAA. JCTC will return the cost. BCPS will be responsible for the cost if the scholarship course was taught by JCTC instructors and will reimburse JCTC. Per statute, all Dual Credit students are required to complete a 30-minute college success counseling session. This will be completed by high school personnel and each student will sign a verification form. All JCTC fees for Dual Credit students will be waived.

5. Clarity Co Digital Productivity Consulting Service Agreement

The attached agreement is between Bullitt County Public Schools and Clarity Co. Digital Productivity Consulting to assist in developing internal work processes and communication systems connected to Monday.com platform. This platform will provide all district and school administrators with a dashboard of workflows, systems, etc. to increase productivity and efficiency across the district and promote organizational effectiveness. The total cost of the agreement is \$29,000 and will come through the Communications and/or Superintendent's office budget. The contract has been reviewed by Dinsmore and Shohl, LLP. Approval is requested for the agreement between BCPS and Clarity Co.

6. Memo- Monday.com Agreement

The attached agreement is between Bullitt County Public Schools and Monday.com. This platform will provide all district and school administrators with a dashboard of workflows, systems, etc. to increase productivity and efficiency across the district and promote organizational effectiveness. This platform will replace other platforms we are utilizing in the district used for management operations across all departments and schools. The total cost is \$49,920 and will come through the Communications, Superintendent's office budget, and/or the general fund. The contract has been reviewed by Dinsmore and Shohl, LLP.

7. Schoolinks 2024-2025 Contract

Please find attached the 2024-2025 contract between Schoolinks with Bullitt County Public Schools. Schoolinks is a college and career readiness program platform and curriculum that replaces Naviance. Schoolinks will provide our district with what we need related to meeting ILP

requirements, connecting to Common App for college admissions, and will support our students in learning about their interests and passions for future careers. This contract has been reviewed by Dinsmore and Shohl, LLP.

8. MOA for U of L Health- Louisville, Inc dba Frazier Rehabilitation Institute

Attached is the MOA between Bullitt County Public Schools and University Health- Louisville, Inc. dba Frazier Rehabilitation Institute, in the memo will be called U of L Health. This agreement will provide a National Athletic Trainer's Association (NATA) certified, Kentucky state-certified athletic trainer for all sporting events at Bullitt Central High School, Bullitt East High School and North Bullitt High School. Coverage will be equally distributed between girls' and boys' programs in compliance with Title IX but also in consideration of the risk of the sports, U of L Health Athletic Trainer will maintain medical records on all athletes including but not limited to, injury evaluation, daily injury treatment, physician referrals, and release forms. Baptist Athletic trainer will serve as a liaison between the athlete, parent, coach, and team physician, if applicable.

All three high schools agree to allow University of Louisville Health-Louisville, Inc. dba Frazier Rehabilitation Institute to:

- All athletic training supplies to be used by Trainers
- An athletic training room within each high school
- Allow Provider to advertise in Client's stadiums, gymnasiums, soccer fields, baseball fields, tennis courts, and other sites where home games are to occur.
- During games references in Section 1.2(c)(i), a designated first-aid area in central locations will be easy access to the game to observe participants for injuries.
- Close access to communication system for contacting EMS and participants' family members if necessary.
- Hydration stations for participants (water/cups/etc.)
- Regular P.A. marquee, scoreboard, etc. announcements to identify first-aid locations and to state that athletic training services are provided by Provider.

The attached MOA will begin on July 1, 2024 and conclude on June 30, 2025. University of Louisville Health- Louisville, Inc. dba Frazier Rehabilitation Institute to: Will charge no fee for the services under this Agreement for the provision of Sports Medicine Services. No fees will be charged to the schools or district. However, the parties agree that should University of Louisville Health-Louisville, dba Frazier Rehabilitation Institute and Bullitt County Public Schools enter into a new agreement for services after the expiration or termination of this Agreement, University of Louisville Health-Louisville, Inc. dba Frazier Rehabilitation Institute and Bullitt County Public Schools will negotiate services and an appropriate fee at that time. This contract has been reviewed by Dinsmore and Shohl, LLP.

9. Request for Contracts (Bright Stars Physical Therapy, Applied Behavioral Advancements, Language in Motion, and On Track Orientation and Mobility)

Presented are the contracts from agencies with whom the Special Education Department conducts business each year. They have been reviewed by Emily Vessels, a colleague of Eric Farris of Dinsmore & Shohl, LLP. We are requesting continuation of those contracts for the 2024-2025 school year.

10. Elementary and Middle School Yearbooks

A request for proposal was solicited for elementary and middle school yearbooks for fiscal year 2024. Jostens was selected as the vendor for elementary and middle school yearbooks. The original contract covered fiscal year 2024 with the option to renew for three additional one-year period, if agreeable by both parties. I ask the district to renew the contract for fiscal year 2025.

11. Use of Space Agreement for BVLA

Please see the attached contract for the Use of Space Agreement between BVLA and Jefferson Community and Technical College (JCTC).

12. Kentucky Blood Center Memo

Please present this opportunity for Bullitt County Public Schools to work with the Kentucky Blood Center, Inc. Blood drives will occur throughout the district during the 2024-2025 school year and sponsor groups or individual students will advertise and assist the drives. Attached you will find the MOU, and Certificate of Liability Insurance. These agreements are automatically renewable; however, on legal advice steps will be taken each year to confirm the arrangement. The certificate of Liability Insurance was reviewed by Emily Vessels.

13. Red Cross Blood Drive Memo

Please present this opportunity for Bullitt County Public Schools to work with the American Red Cross. Blood drives will occur throughout the district during the 2024-2025 school year and sponsor groups or individual student, such as those within the Allied Health program. Attached you will find the MOU, and Certificate of Liability Insurance. These agreements are automatically renewable; however, on legal advice, steps will be taken each year to confirm the arrangements. The Certificate of Liability Insurance was reviewed and accepted by Emily Vessels.

14. Memo- Greater Bullitt County Youth Football League Updated Agreement

15. Cyber Policy Renewal

Please see the attached quote for cyber insurance. I ask the Board to approve renewal for the cyber insurance plans with Assured Partners through Corvus Insurance.

16. Right At School Contract Amendment

The attached agreement is an amendment to the agreement between Bullitt County Public Schools and Right at School. Exhibit B of the original agreement was amended to reflect payment terms for Bullitt Days. The contract amendment has been reviewed by Dinsmore and Shohl, LLP.

17. Bullitt County School District Engagement Agreement

Attached is an engagement agreement to assist the district with an issue regarding the use of the BCPS schools as early voting locations. Also attached is a proposed Board order retaining the law firm. This agreement is necessary as our Board Attorney, Eric Farris, is unable to represent BCPS in this matter due to his recent appointment to the State Board of Elections. The agreement has been reviewed by our Dinsmore Attorneys and funds will come from our legal budget.

g. Kentucky Incentives to Prevention Survey

Bullitt County Public Schools has partnered with the Cabinet for Health and Family Services in administering the Kentucky Incentives to Prevention (KIP) Survey. The KIP Survey is part of the Kentucky Governor's Youth Substance Abuse Prevention Initiative. Responses to the survey provide information to school districts about students' use of tobacco, alcohol, and drugs. This valuable information is used to improve programs for Kentucky's youth. BCPS is the fiscal agent of the Drug-Free Communities Grant that funds the Bullitt County Youth Coalition, which requires a bi-annual report of data that shows progress toward the goals of our grant. Data from the KIP survey is a key component to showing the progress. This survey provides the District with valuable information and is often used in presentations, grant applications, and improvement plans. Attached is the survey form that will be administered to all 6th, 8th 10th and 12th graders. I request that the Board approve the administration of this survey.

h. Revised 2024-2025 Pay Scales

Enclosed please find the Revised Annual Pay Scales for FY 2025. The following are additions/changes to the scales on the attached schedules:

1. Changed the Social Worker/Title IX Coordinator supplemental title to Title IX Coordinator/Compliance Coordinator
2. Changed the District Social Worker to District Social Worker I and District Social Worker II
3. Add the Assistant Athletic Director-School Paid to the middle school extra duty
4. Added note in regards to the Construction Inspector-Construction Inspector will be paid on appropriate step or DWT (where applicable)

i. Curriculum/Instructional Resources, etc. Approval

As of July 25, 2022, the Superintendent will oversee all curriculum, textbooks, instructional materials, and student support services per changes in Kentucky Revised Statutes (KRS 160.345). The curriculum in each school shall be designed to achieve student capacities established by KRS 158.645 and the school goals established by KRS 158.6451. The curriculum shall comply with all applicable state and federal statutes and regulations. In any school administered under the provisions of KRS 160.345, the Superintendent shall determine which curriculum, textbooks, instructional materials, and student support services shall be provided in the school after consulting with the Board, the Principal, and the school council and after a reasonable public review and response period for all stakeholders. The attached documentation provides details on the following.

- School/Location
- Name of program or department requesting curriculum
- Applicable research and/or evidence-based findings for this curriculum (What Works ClearingHouse, EdReports, etc.)
- Explanation of curriculum materials including purpose, when will be utilized, content area, etc.
- Date of minimum two-week public stakeholder review by staff, parents, and the school community
- Review/approval date by Assistant Superintendent and/or Chief Academic Officer

Approval is requested of curriculum and/or instructional resources for district wide use along with several schools.

j. Permission to Accept Donations/Grant Funding

Please submit under Consent Items- Permission to accept the following:

School/Program Receiving Contribution	Donor	Description Purpose	Value
BCPS' Family Resource Youth Services Centers	Cabinet for Health & Family Services	Grant Allocation FY25 of \$210 per student who received free meals.	\$ 1,133,310.00
BCPS	WHAS Crusade for Children	Grant Support various needs including: instructional materials, assistive technological devices, occupational/ physical therapy equipment, & speech/language equipment.	\$ 50,000.00
Old Mill Elementary School	Benevity/America Online Giving	Donation Check #0000297930 to be used	\$ 966.00

BCPS	Walton Family Foundation & the Center on Reinventing Public Education	Grant	as needed Payment in installments:9/30/25, 6/30/25, 6/30/26 upon completion of identified tasks.	\$ 947,000.00
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Total for BOE \$ 2,131,276.00

Review & Approval

k. Permission to accept donations from Biggby Coffee of Mt. Washington

In addition to new school supplies contributed by customers, Biggby Coffee of Mt. Washington at 6340 Highway 44 East would like to donate proceeds of beverages purchased during their Grand Opening at the end of July 2024 to:

- Pleasant Grove Elementary School
- Mt. Washington Elementary School
- Eastside Middle School
- Bullitt East High School

Monetary donations will be divided among the schools listed above and issued through the FRC/YSC to meet students’ back needs.

l. Shortened School Day Request for July 2024

The following information summarizes a student case for which the parents and medical professionals have requested a modified attendance schedule for this student with disabilities. The student is identified by number in order to maintain confidentiality. There is documentation of medical necessity for the modified schedule, and the modified schedule has been recommended for approval by the Admissions and Release Committee (ARC). Full documentation is on file in the office of the Director of Special Education.

24-25-30

This student has multiple chronic and acute health issues. An ARC was held on 4/18/24, during which the recommendation for a shortened school day was approved (Monday through Friday, 9:00am to 2:00pm). A physician's statement was submitted requesting this accommodation for the student's medical needs. The modified schedule will be approved through the 2024-2025 school year and will be reviewed at the next annual review meeting on or before 4/17/2025.

m. Use of District Technology Requests

1. Annual Review of Data Security and Breach Notification Best Practices

Attached you will find KDE's Data Security and Breach Notification Best Practices document. As required by regulation, each public school district shall review and acknowledge the best practices guide for reasonable security.

In addition to the best practices from the state our department has several things in place for data loss prevention. We have MFA, or two step verification on all logins off-network or on a new device/browser, we utilize Microsoft Defender for end-user accounts within that environment, and all the benefits that Google Workspace for education provides. All software purchased and used in

our district should be vetted through sites such as www.studentprivacypledge.org or at least utilize Google's single-sign-on feature that helps ensure student and staff data are not used for anything other than logging into their site. Staff are also required to change the 15-character password every 180 days.

UNFINISHED BUSINESS

2nd Reading of 2024 KSBA Policy Update #47

2024-123: Motion made by Mrs. Lisa Hodges and a second by Dr. Matt Mooney. All members voted YES.

NEW BUSINESS

a. Part Time Construction Inspector Position Request

Given the extensive scale and complexity of the renovations and new construction projects, I am requesting permission to post a part time Construction Inspector for the 2024-2025 school year. This position will work alongside the Director of Facilities and help coordinate between contractors, architects, engineers, and school district officials, ensuring seamless communication and efficient workflow.

The hiring of this position is both necessary and strategically beneficial as we navigate through progress and completion of a multitude of projects to include: Phase II Athletics, BEHS Fine Arts Renovation, Bernheim Middle School Renovation, Life Safety System Upgrades and other district projects.

The Construction Inspector position is not a newly added job description; however, we wish to hire this as a part time position for the 2024-2025 school year, not to exceed 100 days. This will be on the same salary scale as the daily rate of the Construction Inspector position.

2024-124: Motion made by Dr. Matt Mooney and a second by Ms. Nita Neal to approve the Part Time Construction Inspector Position as requested. All members voted YES.

b. McKinney Vento Classified Position

Dr. Adrienne Usher, Assistant Superintendent, requests to add an 8-hour, 162- day McKinney Vento classified position, paid on the instructional tutor pay scale, for the 2024-2025 school year. For 2024-2025, 4 hours would be paid via the general fund, and 4 hours would be paid via allocated funds from the DPP department. Going forward, the position will be a 4-hour per day, 162-day position paid via the General Fund. Since the district will not receive McKinney Vento grant for the next three years, the position will help ensure that we are assisting students who are identified as homeless.

2024-125: Motion made by Ms. Nita Neal and a second by Ms. Linda Belcher to approve the position as requested. All members voted YES.

c. Change to Title IX Coordinator Job Description

Troy Wood, COO, requests to change the Title IX Coordinator/Supervisor of Social Services job title to Title IX Coordinator/Compliance Coordinator. Since the position is not supervisory, the new title accurately reflects the roles and responsibilities. Also, the qualifications will include either a legal, educational, administrative or social work degree along with experience and knowledge of the Title IX laws.

2024-126 : Motion made by Ms. Linda Belcher and a second by Dr. Matt Mooney to approve change to title as requested. All members voted YES.

d. Revision of Social Worker Job Descriptions

Steve Smallwood, DPP, requests to revise the current Social Worker job description within the DPP department. The request is to rename the title of Social Worker I which is a 187 days position with 15 extended days and Social Worker II which is a 187 day position with 5 extended days.

2024-127: Motion made by Mrs. Lisa Hodges and a second by Ms. Nita Neal to approve the revision as requested. All members voted YES.

e. Stipend for in-house mentor teachers at Roby Elementary

Hannah Scott, principal at Roby Elementary School, requests to add an extra-duty position of "mentor teacher" to the school's staffing. This additional duty assignment will allow up to 11 seasoned RES

teachers to pair with new teachers for mentoring and support for the 2024-2025 school year. The pay will be a \$1,000 stipend per mentor, funding with Title I funds.

2024-128: Approve stipend as requested. passed with a motion by Dr. Matt Mooney and a second by Mr. Darrell Coleman. All members voted YES.

f. Stipend for SBDM Secretary at Roby Elementary

Hannah Scott, principal at Roby Elementary School, requests that Section 6 funds be used to pay at \$500 stipend to the school's SBDM secretary. The duties of the SBDM secretary include posting the agenda in advance, recording the meeting minutes, and posting the minutes after the meeting.

2024-129: Motion made by Mrs. Linda Belcher and a second by Ms. Nita Neal to approve the stipend as requested. All members voted YES.

g. BEHS Clerical Staff- Addition of 2 extended days

Nate Fulghum, principal at BEHS, requests to add two (2) extended days to the school's Counseling Secretary for the 2024-2025 school year. The person will spend the extended time processing paperwork at the beginning of the school year, including new enrollees. The cost would be \$372.72 to be paid with Section 6 funds.

2024-130: Motion made by Ms. Linda Belcher and a second by Ms. Nita Neal to approve extended days as requested. All members voted YES.

h. BES Request for Bilingual Instructional Assistant

Betty Jo Davis, principal at Brooks Elementary School, requests to add a bilingual instructional assistant to the school's staffing for the 2024-2025 school year. The person will provide translation and support for the school's increasing percentage of English language learners. This will be a 4-hour-per day, 170-day classified position, funded with Title I funds.

2024-131: Motion made by Ms. Linda Belcher and a second by Ms. Nita Neal to approve the Bilingual Instructional Assistant as requested. passed with a motion by Ms. Linda Belcher and a second by Ms. Nita Neal.

i. Early Graduation Requests

Early Graduation Requests for six (6) students:

- BCCHS student, SSID# 2120223219
- BCCHS student, SSID# 2120150906
- BCCHS student, SSID# 2120224011
- BCCHS student, SSID# 2120218112
- BCCHS student, SSID# 2120777143
- BCCHS student, SSID# 2120081727

2024-132: Motion made by Dr. Matt Mooney and a second by Ms. Nita Neal to approve early graduations as requested. All members voted YES.

Other Items from the Board

Ms. Belcher had a question about whether Right At School will be providing child care coverage for bus outages; Dr. Bacon confirmed yes. Ms. Neal had a question about people that need assistance with purchasing school supplies; Dr. Bacon shared that our FRYSC's can assist as needed. Ms. Belcher wants to wish everyone a fun and exciting back to school season. Ms. Neal commented on how our school supply lists compare favorably to other districts. Dr. Mooney shared a commendation to our staff and schools that rally together to help support our community, even during the summer.

ADJOURNMENT

2024-133: Motion made by Ms. Nita Neal and a second from Dr. Matt Mooney to adjourn at 6:00 p.m. All members voted YES.

CHAIRPERSON

SECRETARY