

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

**April 22, 2024
5:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 PM on Monday, April 22, 2024, with the following members present:

- (1) Ms. Linda Belcher (Absent) (2) Mrs. Nita Neal (3) Dr. Matt Mooney
(4) Mrs. Lisa Hodges (5) Mr. Darrell Coleman

CALL TO ORDER

The April 22, 2024 Regular Meeting of the Bullitt County Board of Education was called to order at 5:00pm by the Board Chair Darrell Coleman.

ADOPT THE AGENDA

2024-050: Motion made by Lisa Hodges and a second by Ms. Nita Neal to adopt the agenda as presented. Four members voted YES (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman). Mrs. Belcher absent.

PRESENTATIONS

Student Recognition: Gatton and Craft Academy Students

Student Recognition: Beta Student Awards

Staff Recognition: NHSSCA State Coach of the Year

Recognize EMT Students

"I'm In!" Scholarship Drawings

Construction Update by Mrs. Cate Noble Ward of Studio Kremer Architects

COMMUNICATIONS

Audience Comments (30 Minutes Total)

(NONE)

Superintendent's Report

- Shout-out to ROC/ATC Tiny House Project Presentation today- this was a showcase of learning and student collaboration! Between that and all the recognitions today, our future is bright!
- We are at 4 weeks and counting remaining in the school year 23/24- testing window opens this Friday. These weeks are very important for our students and our schools. Attendance is incredibly important!
- Budget Season is in full swing. Though not back where we'd like to be, our state budget is the most positive seen in the past 6 years. This will help us retain some ESSR positions and help support increases to staff salaries.
- No school next Friday in honor of the Ky Oaks.
- This week is Administrative Professionals Week- huge shout out to all these folks throughout BCPS! Thank you very much for all you do!

Other Items from the Board

Mr. Coleman made a request for a budgetary consideration for an additional nursing position.

CONSENT ITEMS

2024-051: Motion by Ms. Nita Neal and a second by Dr. Matt Mooney to approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on Tuesday, April 16, 2024, which is available online. Four members voted YES (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman). Mrs. Belcher absent.

Financial Reports Summary

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 9
3. AP Check Reconciliation Register
4. Paid Invoice Report

Bids

1. Permission to Accept bid renewals for Propane

We would like to inform the Board of Education that our vendor who currently has the bid for Propane will be renewing the bid for the 24-25 school year.

Amerigas: Propane

These bids may be renewed one additional year. This company will allow the Board to receive the lowest possible prices for our needs. This renewal email agreements to this company is attached.

2. Permission to Accept bid renewals for Motor Oil & Lubricants

We would like to inform the Board of Education that our vendor who currently has the bid for Propane will be renewing the bid for the 24-25 school year.

Valor Oil: CJ-4 Oil, Gear Oil, Grease, Syn Trans Fluid & DEF Fluid

These bids may be renewed one additional year. This company will allow the Board to receive the lowest possible prices for our needs. The renewal email agreement to this company is attached.

3. Permission to Solicit bids for Motor Oil & Lubricants

We would like permission from the Board of Education to advertise and solicit bids for Motor Oil and Lubricants, (Anti-Freeze/Pink and Windshield washer fluid) the current bid with Key Oil Company is thru June 2024. Key Oil has chosen to not accept the one-year renewal. This bid will be for the 2024-2025 fiscal school year with the option of an additional two-year renewable mutual agreement. The non-renewal email is attached.

4. Permission to Accept Solid Waste Removal, Disposal, & Recycling Services Bid 2024-2025 #1

The following Sanitation Businesses submitted bids for the Solid Waste Removal, Disposal, & Recycling Services 2024-2024 #1:

Republic: \$22,459.71 per month (sanitation removal)

Rumpke: \$15,104.84 per month (sanitation removal)

The recommendation is to accept the Rumpke bid for the 2024-2025 school year.

5. Permission to accept bid- 2024.3 Cafeteria Furniture @ BES, FES & NES

On April 16, 2024 @ 10:00am, the advertisement bid window closed. Bid 2024.3 Cafeteria Furniture for Brooks Elementary, Freedom Elementary and Nichols Elementary was publicly advertised from April 3-16. The opening of bids occurred soon after the advertisement window closed. Two vendors/companies submitted bids with the required paperwork attached.

Requested is permission to accept the bid from C & T Design. Joe Fussenegger, Managing Partner and Sales Consultant with C & T Design will see the project through to completion.

6. Permission to accept bid- 2024.2 Cafeteria Furniture and Serving Lines @ MWMS

On April 16, 2024 @ 10:00am, the advertisement bid window closed. Bid 2024.2 Cafeteria Furniture and Serving Lines for Mt. Washington Middle School was publicly advertised from April 3-16. The opening of bids occurred soon after the advertisement window closed. Two vendors/companies submitted bids with the required paperwork attached.

Requested is permission to accept the bid from C & T Design. Joe Fussenegger, Managing Partner and Sales Consultant with C & T Design will see the project through to completion.

Travel/April 2024

	WATCH for Pre-Approval Trips and Send to Board Pre-Approval when approving if over 2 months from request date.						
		TRAVEL - April 22, 2024 - Monthly Board Meeting					
School	Activity	Destination	Location	Date	Cost to Student	Travel by:	Trip ID
NBHS	***Computer Science/Engineering	Kentucky Science Center	Louisville, KY	4/22/2024	\$15	Comm	R502404
BCHS	***AP Precalculus and AP Calculus	University of Louisville	Louisville, KY	4/23/2024	\$0	Miller	R502426
ROC	BAMS	Bean House Overnight-Bernheim	Clermont, KY	5/2/2024	\$0	Parent Transport	R502483
OES	1st grade	Louisville Zoo	Louisville, KY	5/8/2024	\$20	Miller	R502392
OES	3-5th grades	Skate-O-Rama	Louisville, KY	5/13/2024	\$0	Miller	R502448
OES	5th grade	Zoneton Middle School	Shepherdsville, KY	5/14/2024	\$0	Miller	R502447
MES	5th grade	ZMS	Shepherdsville, KY	05/14/2024	\$0	Miller	R502449

CGES	3rd Grade	Newport Aquarium	Newport KY	05/15/2024	\$25	Miller	R502457
NBHS	ROTC	Highland Memorial Gardens Cemetery	Shepherdsville, KY	5/22/2024	\$0	Miller	R502471
ROC	BETA Club	Holiday World	Santa Claus, In	5/24/2024	\$50	BCPS Bus	R502481
BCHS	ROTC	Wendell H. Ford Regional Training Ctr	Greenville, KY	5/30-6/3/2024	\$0	BCPS bus	R502473
BCHS	Archery	Ocean Convention Center	Daytona Beach, FL	6/3-6/10/2024	\$0	Parent travel	R502418
BCHS	BCHS FBLA	FFA Leadership Training Mtg	Hardinsburg, KY	6/4-6/6/024	\$58	BCPS Van	R502516
BCHS	Boys Basketball	Transylvania University	Lexington, KY	6/13-6/15/2024	\$0	Vans/Parent	R502500
BCHS	Boys Basketball	Transylvania University	Lexington, KY	6/6-6/8/2024	\$0	Vans/Parent	R502499
NBHS	Bowling	High School Bowling Nationals	Lancaster, PA	6/6-6/10/2024	\$0	Parent Transport	R502514
NBHS	Senior Class Trip	Hawaii - Waikiki	Waikiki, HI	6/12-6/17/2024	\$4,259	Comm	R502424
BCHS	FFA Leadership Training	FFA Leadership Training Center	Hardinsburg KY	6/17-6/21/2024	\$150	BCPS Vans	R502367
BEHS	Educators Rising National Conf	Marquis Marriott	Washington DC	6/28-7/1/2024	\$0	Southwest	R502427
NBHS	Educators Rising National Conf	Marquis Marriott	Washington DC	6/28-7/1/2024	\$0	Southwest	R502434
BEHS	Volleyball	Towne Place Suites	Lexington, KY	7/26/2024	\$0	BCPS Vans	R502445
BEHS	Volleyball	Holiday Inn	Owensboro, KY	08/23-8/25/2024	\$0	BCPS Van	R502444
BEHS	Volleyball	Cabins USA	Sevierville, TN	9/8/2024	\$0	BCPS Van	R502446

Minutes

March 18, 2024 Minutes of Record

April 15, 2024 Minutes of Record

Construction Items

1. AIA B101 Architect/Engineering Contract- Life Safety Upgrades

Presented for consent if the AIA B101 Architect/Engineering Contract Life Safety Systems with CMTA. This agreement corresponds with the approved BG-1 (attached for reference) relative to a consultant fee of 7.25% based on an assumed cost of \$4,505,000.00.

2. PGE Request to Modify Computer Room to Classroom

Pleasant Grove Elementary is requesting approval to have the former computer lab (room 110) modified so that it may be used as a full-size classroom. They're requesting that the current computer table shelves be removed. This may also require some tiling to be done to the flooring in the middle of the room where a section of computer table shelves are currently located. The removal of these computer tables will allow the space to be utilized as a full-size classroom which is greatly needed with the increased enrollment at LGE. All work will be provided by the Maintenance Department.

3. PGE Gaga Pit Installation Request Memo

Pleasant Grove Elementary is requesting approved of an In-Ground mount Gaga Ball Pit (20 foot) from Playground Outfitters and 9-Square in the Air: Playground Edition that the Pleasant Grove PTA is donating to the school. They'll ensure that the area is surveyed for appropriate placement in the field near the playground before digging and equipment can be ordered.

4. BEHS Fine Arts- Change Order #03

This Change Order includes work to Install individual photo cells at each panel to control the exterior lights along Eastbrooke Point Drive. The controls provide dusk to dawn lighting – on at dusk, off at dawn. Due to the length of these conductors, it was not feasible to serve these lights from the fine arts addition building. The Design Team utilized the existing football and track panels as they were closer and minimized wiring and trenching costs to add the additional lights. The football and track electrical panels currently do not have exterior lighting control in the project that are needed for these fixtures. This work gives BCPS control over exterior lighting and reduces energy use.

5. BEHS Fine Arts- Change Order #04- Lighting Control for Exterior Lighting

This Change Order includes work to Install individual photo cells at each panel to control the exterior lights along Eastbrooke Point Drive. The controls provide dusk to dawn lighting – on at dusk, off at dawn. Due to the length of these conductors, it was not feasible to serve these lights from the fine arts addition building. The Design Team utilized the existing football and track panels as they were closer and minimized wiring and trenching costs to add the additional lights. The football and track electrical panels currently do not have exterior lighting control in the project that are needed for these fixtures. This work gives BCPS control over exterior lighting and reduces energy use

6. Bernheim Change Order #08- Gym Ductwork Paint

A request was made for the exposed ductwork in the gymnasium to be painted to an accent color versus the same color of the ceiling. The original bid was based on one color for both the ceiling and ducts, this work requires additional labor to tape off the ductwork and add a contrasting color. This work is recommended by the designer to enhance the appearance of the gym and reinforce color selections. The Bernheim administration agreed with this recommendation and requested Board consideration.

7. Bernheim Change Order #09- Classroom Modifications- Career Lab and 6th Grade

This Change Order revises the classroom layouts for the former STEAM classroom and changes the layout of the 6th Grade Classrooms to increase their size. The changes include additional infrastructure (classroom sink and ceiling mounted electrical devices) for the new Career Lab space and omits portions of casework at the enlarged 6th grade classrooms.

8. Bernheim Change Order #10- Concrete Patio Replacement

The existing concrete patio outside the Art and Science Lab was going to remain, however, due to the plumbing sewer replacement, the concrete would need to be trenched and patched. Bernheim administration asked if the entire patio could be replaced with new concrete- due to the sewer installation, a request being made to replace this slab.

9. Bernheim Change Order #11- Sanitary Rim Elevation

Per RFI #46 the site contractor notified the design team that sanitary rim would be higher than design grade and stick out of the ground 2'-0" unless a change was made. Studio Kremer's recommendation is to lower the rim to match design grade.

10. Developmental Design- Phase 2 Athletics

Presented for consent is the Design Developmental Drawings for the Athletics 2 Project. I recommend approval of this request.

Human Resources

1. Leave of Absence Requests

Please recommend to the Board at the April 22nd, 2024 meeting the approval for the following requests for unpaid leave of absences.

Amanda Page - Old Mill Elementary - Kindergarten Assistant - Ms. Page is requesting leave without pay for the date of February 28th, 2024. She has used all of her available accrued leave time.

Christopher Chad Wooden - Zoneton Middle - Assistant - Mr. Wooden is requesting leave without pay for the dates of March 28th, 2024 and 29th, 2024. He has used all of her available accrued leave time.

Jevonna Mason - Old Mill Elementary - Sweeper - Ms. Mason is requesting leave without pay for the date of March 15th, 2024. She has used all of her available accrued leave time.

Tina Bryant - Shepherdsville Elementary - Instructional Tutor - Ms. Bryant is requesting leave without pay for the dates of March 7th, 2024 and March 15th, 2024. She has used all of her available accrued leave time.

Kenzie Lacefield - Roby Elementary - Teacher - Ms. Lacefield is requesting leave without pay for the dates of March 20th, 2024 through March 29th, 2024. She has used all of her available accrued leave time.

Samantha Keating - Eastside Middle - Teacher - Ms. Keating is requesting leave without pay for the date of March 7th, 2024. She has used all of her available accrued leave time.

Christina Minton - Bullitt East High - Teacher - Ms. Minton is requesting leave without pay for the date of March 6th, 2024 through May 20th, 2024. She has used all of her available accrued leave time.

Christy Hardin - Bullitt Central High School - FRC Coordinator - Ms. Hardin is requesting leave without pay for the dates of April 5th, 2024 through June 7th, 2024. She has used all of her available accrued leave time.

Kristin Hawkins - North Bullitt High School - Teacher - Ms. Hawkins is requesting leave without pay for the dates of March 4th, 2024 through March 5th, 2024, March 12th, 2024 through March 13th, 2024 and March 21st, 2024. She has used all of her available accrued leave time.

Muri Potts - Roby Elementary - Teacher - Ms. Potts is requesting leave without pay for the dates of January 29th, 2024 through March 22nd, 2024. She has used all of her available accrued leave time.

Jennifer Kern - Maryville Elementary - Teacher - Ms. Kern is requesting leave without pay for the dates of February 6th, 2024 through March 22nd, 2024. She has used all of her available accrued leave time.

Michelle Hart - Freedom Elementary - Teacher - Ms. Hart is requesting leave without pay for the dates of March 27th, 2024 through April 8th, 2024. She has used all of her available accrued leave time.

Tiffany Adams - Lebanon Junction Elementary - Teacher - Ms. Adams is requesting leave without pay for the dates of March 14th, 2024 through May 20th, 2024. She has used all of her available accrued leave time.

Amanda Frantz - Mount Washington Middle - Monitor - Ms. Frantz is requesting leave without pay for the date of March 25th, 2024. She has used all of her available accrued leave time.

Leslie Cook - Crossroads Elementary - Monitor - Ms. Cook is requesting leave without pay for the date of March 22nd, 2024. She has used all of her available accrued leave time.

Dona Crigger - Mount Washington Elementary - Monitor - Ms. Crigger is requesting leave without pay for the date of March 25th, 2024. She has used all of her available accrued leave time.

2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **March 2024** through **April 2024** are submitted for the Board's information and inclusion in the minutes of this meeting.

Contracts

1. Apptegy Contract Renewal

BCPS entered into an initial contract with Apptegy in 2021 as our new website provider/communications platform, which began on July 1, 2022 and ran through June 30, 2024. Included in the initial approval were two possible two- year extensions to follow. Eric Farris reviewed the initial contract and found it appropriate as to form and legality. Attached below is an updated copy to extend this contract for an additional 2 years.

2. SchoolLinks Early Access Agreement

Due to a variety of issues with our current college and career readiness/college admissions platform, we will not be renewing with Naviance which is owned by PowerSchool. Over the last several months, Dr. Barger and I have spent an extensive amount of time reviewing the SchoolLinks platform. In addition, we have had the SchoolLinks representative present to a variety of staff who are involved in supporting students in the college and career readiness world. Based on feedback from middle school and high school counselors and CCR coaches, SchoolLinks provides our district with what we need related to meeting ILP requirements, connecting to Common App for admissions, and supports students in learning about their interests and passions for future careers. This is an early access agreement only running until the end of June 2024 which provides us on-site training, virtual training, and one-time implementation fees for all the components. A

new year long contract for the platform and curriculum will start July 1, 2024 which will be requested for approval at a later time. The cost will be \$22,123.23 and will be funded through Title IV, BEAM, and the curriculum, assessment and instruction department funding. Approval is requested for the renewal of the Naviance platform for a 6-month period of time.

3. Transfinder Demographic Services

Presented for Board Approval is an agreement between BCPS and Transfinder Professional Services (TPS). TPS will provide demographic services to begin the development of new school boundaries in the Routefinder Plus System. This demographic study will provide the district with a comprehensive plan to assist with boundary configurations that best accommodate student enrollment numbers across the district. The cost of this service will be paid from the Support Services General Budget.

4. Educational Learning Solutions, Inc.

The attached agreement is to utilize Educational Learning Solutions (ELS) for Grades 6-12 as a universal screener and assessment platform in reading and math for middle and high school. This platform provides a more comprehensive standards-based assessment for Reading and Math in Grades 6-8 and Algebra 1, US History and English, Geometry, and Biology/Science to support KSA alignment and mastery of content standards. The platform also allows teachers to assess through provided item banks aligned to the DOK of standards and intervention resources. The total cost of the agreement is \$131,805 and will be paid through curriculum, instruction, and assessment budget. This contract has been reviewed by Eric Farris, Dinsmore & Shohl, LLP.

5. MOA and Contract- BCATC Principal Reimbursement

Attached you will find the Memorandum of Agreement and Contract with the Kentucky Department of Education for reimbursement of a portion of the ATC Principal Salary. The reimbursement amount for FY24 will be \$84,447. A component of this agreement is for Bullitt County Public Schools to provide a teaching position with the employee remaining under the authority of KDE. At this time, I ask the Board to approve the MOA and Contract with KDE for the FY24 reimbursement amount for the ATC Principal.

6. YMCA MOA Summer Program

Presented for Board approval is an agreement between BCPS and The YMCA of Greater Louisville (YCMS). YMCA will provide summer programming to serve BCPS families.

7. Kentucky Chamber Membership Renewal

We have been a member of the Kentucky Chamber since May 2014. As a member, the district receives member discounts especially with Kentucky Employer's Mutual Insurance (KEMI). KEMI is the district provider for Workers Compensation Insurance. The credit amount as a Chamber member is 10%. This is a significant savings on our premium amount. The membership amount is \$2,000. This membership amount offsets the savings discount.

8. Audit Engagement

Enclosed for our review is the Independent Auditor's Engagement Letter Fiscal Year 204. For the past several years, Barnes Dennig, has conducted the audit. I recommend approving the Independent Auditor's Engagement Letter with Barnes Dennig for \$59,670 for auditing services for Fiscal Year 2024. This is the second of three possible renewals. I request the approval of Barnes Dennig as the district's auditor in accordance to the period of the engagement.

9. Waterford Reading Academy Program

We are requesting approval to implement a Summer Learning Academy for incoming Kindergarten students. The proposed academy will run the summer term (June-August). We will utilize an early literacy software program called Waterford Reading Academy for students entering Kindergarten in the Fall of 2024. Parents will have access to a free connected app called Mentor to assist in

monitoring their child's growth toward school readiness. The focus of this program is to provide quality learning opportunities in Literacy, Math, and Science to increase school readiness. In addition to providing high-quality educational software access, our program will include in-person family learning events during the summer. Families will have a dedicated program mentor to support and coach student progress throughout the program's timeline. We are using the Preschool Partnership Grant to fund this program. The total cost for the summer program is \$26,256.00.

10. Broadbent Contract for BEHS Graduation

Provided is the Kentucky Venues Lease Agreement for rental of Broadbent Arena for graduation for Bullitt East High School on Tuesday, May 21, 2024. Rental of the facility has increased to \$5,500.00 and will be paid from the Superintendent's Office Budget, ORG-0011075, OBJ-0891-Diplomas and Graduation Expenses. This contract/lease has been reviewed by Dinsmore and Shohl, LLP.

11. MOA and Contract Modification Aware Grant Year 5

Attached you will find the MOA and Contract Modification with the Kentucky Department of Education for the Aware Grant. The modification is to provide funding to meet the grant goals/deliverables, update the Data Security and Breach Protocols and change the end date from April 29, 2024 to July 29, 2024.

Permission to Accept Donations/Grant Funding

SCHOOL/PROGRAM RECEIVING CONTRIBUTION	DONOR	DESCRIPTION	PURPOSE	VALUE
Bullitt Lick Middle Schools'	Athletic Fund	Clardy's Overhead Door,	LLC Donation Check # 218 for Baseball Team to use as needed	\$250.00
Bullitt Lick Middle Schools' Athletic Fund	Troutman's Dry Goods	Donation	Check # 6646 for Baseball Team to use as needed	\$360.00
Bullitt Lick Middle Schools' Athletic Fund	Shepherdsville Animal Hospital	Donation	Check # 2022 For Baseball Team to use as needed	\$500.00
Bullitt Lick Middle Schools' Athletic Fund	Kentuckiana Electrical Service	Donation	Check # 31583 for Baseball Team to use as needed	\$250.00
Bullitt Lick Middle School	READ Foundation, William Stangel	Grant	Field trip to KY Center, 30 tickets to show, meal and transportation	\$2,000
Lebanon Junction Elementary School	Shirley's Way, Inc	Donation	Check # 64377 for Showdaws to use as needed	\$5,000.00
Shepherdsville Elementary School	Leann & Dave Malin	Gift	55" Samsung Smart TV	\$500.00
Bullitt Central High School's Youth Services Center	Women of Hebron Church	Donation	Check #1476 for food pantry	\$200.00
Old Mill Elementary School	Benevity/American Online Giving Foundation	Donation	Check #265931 to use as needed	\$375.00

Bullitt Alternative Center	Darrell Vincent	Gift	Donating vehicle to Automotive Program for student learning	\$1,000.00
North Bullitt High School's National Honor Society	First Harrison Bank	Donation	Donated check # 64966 to pay registrations, create service project or provide graduation recognition	\$250.00
North Bullitt High School's College & Career Readiness	Lisa & Joseph Coy	Donation	Check #2916 for a graduating senior to receive the Isabelle Coy Scholarship	\$1,000.00
Roby Elementary School	City of Shepherdsville	Donation	Replacing basketball goals at RES Basketball Courts	\$8,000.00
Total of BOE Review and approval				\$19,685.00

Curriculum/Instructional Resources, etc. Approval

As of July 25, 2022, the Superintendent will oversee all curriculum, textbooks, instructional materials, and student support services per changes in Kentucky Revised Statutes (KRS 160.345). The curriculum in each school shall be designed to achieve student capacities established by KRS 158.645 and the school goals established by KRS 158.6451. The curriculum shall comply with all applicable state and federal statutes and regulations.

In any school administered under the provisions of KRS 160.345, the Superintendent shall determine which curriculum, textbooks, instructional materials, and student support services shall be provided in the school after consulting with the Board, the Principal, and the school council and after a reasonable public review and response period for all stakeholders. The attached documentation provides details on the following.

- School/Location
- Name of program or department requesting curriculum
- Applicable research and/or evidence-based findings for this curriculum (What Works ClearingHouse, EdReports, etc.)
- Explanation of curriculum materials including purpose, when will be utilized, content area, etc.
- Date of minimum two-week public stakeholder review by staff, parents, and the school community
- Review/approval date by Assistant Superintendent and/or Chief Academic Officer

Approval is requested of curriculum and/or instructional resources for district wide use along with several schools.

Use of District Property Requests

1. Request to Declare Surplus- May 2024 Auction

Requested for approval is to hold a surplus auction at Bernheim Middle School and GovDeals online auction in May 2024. The district items to be declared surplus are listed below in the attachment.

2. Bullitt County Fiscal Court Requesting use of parking lots for Clean Up Days

Christie Loyalty, Bullitt County Solid Waste Coordinator, has requested the use of 5 schools parking lots. Lebanon Junction, Maintenance Office Parking Lot, Nichols Elementary, North Bullitt High School and Mount Washington Middle School. This event is sponsored by Bullitt County Fiscal Court, for people to dispose of large items from the homes.

All Principals have been contacted about the dates and have agreed these dates will work. Information about the event and a copy of insurance is included.

3. Memo- North Bullitt High School- Use of Gym April 27-28 for Mid America Basketball

Casey Bannon (NBHS Girls Basketball Coach) & North Bullitt High School Boosters are requesting the use of the gym on April 27, 2024 and April 28, 2024 for a Mid America Basketball Tournament. A copy of insurance is included.

Shortened School Day Request

The following information summarizes student cases for which the parents and medical professionals have requested a modified attendance schedule for students with disabilities. The students are identified by number in order to maintain confidentiality. There is documentation of medical necessity for the modified schedules, and the modified schedules have been recommended for approval by the Admissions and Release Committees (ARC) and 504 Committees. Full documentation is on file in the office of Director of Special Education.

23-24-25

This student has a diagnosis of cerebral palsy. An ARC was held on 11/21/23, during which the continued implementation of a shortened school day was discussed and approved. A physician's statement was submitted requesting the accommodation be continued for the student's physical and mental health needs. The modified schedule will be approved through the 23-24 school year and will be reviewed during the IEP annual review meeting on or before 11/19/24.

23-24-45

This student has multiple diagnoses, including Disruptive Mood Dysregulation Disorder, Attention Deficit Hyperactivity Disorder, Social Anxiety Disorder, and Separation Anxiety Disorder. An ARC was held on 2/19/24, during which the recommendation for a shortened school day was approved (Monday through Friday, 9:00 AM to 12:00 PM). A medical statement was submitted requesting this accommodation for the student's mental health needs. The modified schedule will be approved through the 23-24 school year and until the student's next IEP annual review date, on or before 9/13/24.

23-24-46

This student has a diagnosis of Attention Deficit Hyperactivity Disorder and a suspected diagnosis Reactive Attachment Disorder, resulting in frequent physically aggressive behavior while at school. An ARC meeting was held on 3/22/24, during which the recommendation for a shortened school day was approved (Monday through Friday 9:00 AM to 12:00 PM). A medical statement was submitted requesting this accommodation for the student's mental health needs. The modified schedule will be approved through the 23-24 school year and will be reviewed at the next annual review meeting on or before 4/25/24.

23-24-47

This student has multiple diagnoses, including Attention Deficit Hyperactivity Disorder and Disruptive Mood Dysregulation Disorder. A 504 Committee meeting was held on 3/12/24, during which the recommendation for a shortened school day was approved (Monday through Friday, 12:00 PM to 3:50 PM). A physician's statement was submitted requesting this accommodation for the student's physical and mental health needs. The modified schedule will be approved through this school year and until the next 504 review meeting on or before 3/11/25.

Nichols Park Memo

Bullitt County Fiscal Park has recently acquired the West Bullitt Recreational property behind Nichols Elementary. They plan to turn the property into a park that can be used by the Nichols School Community. They are requesting the removal of fences, debris and buildings that are not salvageable around the old baseball field. The baseball field is partially on BCPS property. Also permission is required to use and upgrade the former baseball field parking lot. This newly paved area will be available for use by park visitors and school activities. The Bullitt County Fiscal Court will pay for all materials and labor. The Bullitt County Road Department will maintain the park.

April 2024 Summer Camp Requests

Please find the attached requests for Summer Camps at this time.

Modifications of Facility Request

a. Mt. Washington Elementary School New Playground Request

Mt. Washington Elementary School is requesting to install a new playground. Funding will be through the MWES PTA.

b. Roby Basketball Court Memo

The City of Shepherdsville is requesting to replace the basketball goals at Roby Elementary School basketball court. The new goals will cost approximately \$8,000.00 and will be purchased and installed by the City of Shepherdsville.

NEW BUSINESS

a. Summer Workers- 2024

The following principals are requesting to post and hire summer workers:

- Chad Foster (Hebron MS)- 1 Summer Clerical Worker- SBDM Fund
- Julie Wright (Crossroads ES)- 1 Summer Clerical Worker- SBDM Fund
- Tim Ridley (Mt. Washington MS)- 1 Summer Clerical Worker- SBDM & Fund 22 Funded
- James Slaven (Cedar Grove ES)- 1 Summer Clerical Worker- SBDM Fund
- Tonya Holt (Overdale ES)- 1 Summer Clerical Worker- SBDM Fund
- Brittany Joiner (Old Mill ES)- 1 Summer Clerical Worker- SBDM Fund
- Jason Baragary (Shepherdsville ES) - 1 Summer Clerical Worker & 1 Summer Custodial Worker- Fund 22 Funded
- Antone Towns (Eastside MS)- 1 Summer Clerical Worker- SBDM Fund
- Daniel Mullins (Lebanon Junction ES)- 1 Summer Clerical Worker- SBDM Fund
- Ann Landry (Nichols ES)- 1 Summer Clerical Worker- SBDM Fund
- Nate Fulghum (Bullitt East HS)- 1 Summer Student Custodial Worker- SBDM Funded
- Jamie Wyman (Maryville ES) - 1 Summer Clerical Worker
- Leslie Weihe (Mt. Washington ES)- 1 Summer Clerical Worker- SBDM Fund
- Dionna Bickley (Pleasant Grove ES)- 1 Summer Clerical Worker- SBDM Fund
- Lesley Chadwell (Zoneton MS)-1 Summer Clerical Worker- SBDM Funded

2024-052: Motion made by Mrs. Lisa Hodges and a second by Ms. Nita Neal to approve as Requested. Four members voted YES (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman). Mrs. Belcher absent.

b. 2024 Summer Paint Crew & Paint Crew Supervisor Positions Request

Permission is requested to post nine (9) painter positions and one (1) paint crew supervisor position for the district's summer painting using funds allocated in the 2023-2024 budget. The cost of the work is \$45,000.00 plus miscellaneous material and resources cost of approximately \$10,000.00. A list of painting needs is being compiled and studied by the maintenance department leadership and will be used to set the painting schedule for summer work.

2024-053: Motion was made by Ms. Nita Neal and a second by Dr. Matt Mooney. Four members voted YES (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman). Mrs. Belcher absent.

c. Additional Clerical Hour at BES

Principal Betty Joe Davis of Brooks Elementary Schools requests to utilize SBDM funds to pay for an additional 1 daily clerical hour. This will provide support for attendance clerk and the front office staff.

2024-054: Motion made by Ms. Nita Neal and a second by Dr. Matt Mooney to approve request. Four members voted YES (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman). Mrs. Belcher absent.

d. Additional Clerical Hours at SES

Principal Jason Baragary of Shepherdsville Elementary School requests to utilize SBDM funds to pay for an additional 2.5 daily clerical hours. This was approved for the 2023-2024 school year, and due to projected enrollment, he would like to continue with the extra time.

2024-055: Motion made by Dr. Matt Mooney and a second by Mrs. Lisa Hodges to approve as requested. Four members voted YES (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman). Mrs. Belcher absent.

e. Additional Clerical Hours at BMS

Principal Katie Stephens of Bernheim Middle School requests to utilize SBDM funds to pay for an additional 2 daily clerical hours. This will provide continuity in communicating bus changes and transportation needs to parents.

2024-056: Motion made by Mrs. Lisa Hodges and a second by Ms. Nita Neal to approve as requested. Four members voted YES (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman). Mrs. Belcher absent.

f. Request for Bilingual Instructional Assistant

The English Learner population continues to increase in Bullitt County Public Schools with our district nearing 400 students identified as English Learners (EL). Based on enrollment trends for the past 3 years, there is a greater need for our schools to have the option to post positions that can provide more support for our bilingual students. The attached job description is not in existence currently in BCPS and needs to be available for schools as they review their needs assessment data from year to year. Approval is requested for the Bilingual Instructional Assistant job description to provide our schools with the option to support diverse learners in the classroom.

2024-057: Motion made by Ms. Nita Neal and a second by Mrs. Lisa Hodges to approve as requested. Four members voted YES (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman). Mrs. Belcher absent.

g. Middle School Position: College, Career, and Life-Readiness Teacher

The attached job description will be utilized as a part of staffing for each middle school connected to the Paxton Patterson career exploration labs that were approved by the Board in February 2024. This job description was developed from review of other school district job descriptions with a similar role, as well as, personalizing it to meet the needs of our program purposes in BCPS. In addition, consultation with EPSB occurred to ensure legal certification requirements are met as well. Approval is requested for College, Career, and Life-Readiness Teacher position that will begin the 2024-2025 school year.

2024-058: Motion made by Dr. Matt Mooney and a second by Mrs. Lisa Hodges to approve as requested. Four members voted YES (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman). Mrs. Belcher absent.

h. Revised 2024-2025 Staffing Plan

Attached are the revised BCPS Staffing Plans for the 2024-2025 school year. Once approved by the BCPS Board, the staffing plans will be sent to the Kentucky Department of Education for review. The revisions are as follows:

Elementary:

- Add Intervention Teacher (replaced BLIP)
- Add School Designated Guest Teacher (SDCT)

Middle School

- Add College and Career Lab Teacher (Paxton/Patterson)
- Add School Designated Guest Teacher (SDCT)

High School

- Add School Designated Guest Teacher (SDCT)

2024-059: Motion made by Mrs. Lisa Hodges and a second by Ms. Nita Neal to approve as requested. Four members voted YES (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman). Mrs. Belcher absent.

i. 2023-2024 Amended School Calendar for Board Approval

This is a request for the Board to approve the amended 2023-2024 traditional school calendar. The requirements for the student instructional year; one thousand sixty-two (1,062) hours of instructional time for students delivered on one hundred seventy (170) student attendance days will be met as required by KRS 158.070(1)(f). The amended calendar will be submitted to the Kentucky Department of Education by June 30, as required by 702 KAR 7:140(2)(3).

- As a result of weather conditions, BCPS held NTI Days on January 16,17 and 19.
- The last day for students will be on Friday, May 17, 2024.

2024-060: Motion made by Mrs. Lisa Hodges and a second by Dr. Matt Mooney to approve as requested. Closing day for teachers will be on Monday, May 20, 2024. Four members voted YES. (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman). Mrs. Belcher absent.

j. Emergency Teacher Certification Application

Attached, please find the application for Full-Time Emergency Certification (CA-4F0 for teachers of specific areas of shortage. This process and form may be necessary to fill unanticipated vacant teacher positions for the 2024-2025 school year.

2024-061: Motion made by Dr. Matt Mooney and a second by Mrs. Lisa Hodges to approve as requested. Four members voted YES. (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman). Mrs. Belcher absent.

k. Emergency Substitute Certification Application

Attached please find the application for Emergency Substitute Certification in order to certify substitute teacher positions which may be filled during the 2024-2025 school year.

2024-062: Motion made by Dr. Matt Mooney and a second by Ms. Nita Neal to approve as requested. Four members voted YES. (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman) Mrs. Belcher absent.

l. Contract Extension

Due to the number of investigations received, I would like to recommend the extension of Berniece Nyarko's contract for up to 20 additional days in order for outstanding investigations to be completed. Funds will come from the General Funds.

2024-063: Motion made by Mrs. Lisa Hodges and a second by Ms. Nita Neal to approve as requested. Four members voted YES. (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman) Mrs. Belcher absent.

m. 2024-2025 District Professional Development Plan

The attached 2024-2025 District Professional Development Plan provides a plan and snapshot of professional learning opportunities offered by and through the district. All professional learning opportunities are aligned with our needs assessment specific to the District Improvement Plan and federal funds, as appropriate. This plan is also subject to change based on new offerings and/or needs that occur through the continuous improvement process.

2024-064: Motion made by Mrs. Lisa Hodges and a second by Ms. Nita Neal to approve as requested. Four members voted YES. (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman) Mrs. Belcher absent.

n. 2024-2025 School Professional Development Plans

Attached are the 2024-2025 Professional Development Plans for each Bullitt County School. Each plan has been approved by SBDMS and reviewed at the district level.

1. Elementary Schools PD Plans
2. Middle School PD Plans
3. High School PD Plans

2024-065: Motion made by Ms. Nita Neal and a second by Dr. Matt Mooney to approve as requested. Four members voted YES. (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman) Mrs. Belcher absent.

o. 2024-2025 Certified Evaluation Plan

Submitted for approval is the BCPS 2024-2025 Certified Evaluation Plan. There are no new state mandates for the next school year. Revisions are the updated schedule for summative evaluations for tenured teachers and the insertion of the THRIVE Academy professional learning requirements. The BCPS 50/50 Committee has reviewed the plan. It will be submitted to Mr. Todd Davis, Educator Licensure and Quality Division Director, with the Kentucky Department of Education upon BCPS Board approval.

2024-066: Motion made by Ms. Nita Neal and a second by Mrs. Lisa Hodges to approve as requested. Four members voted YES. (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman) Mrs. Belcher absent.

p. Early and Hardship Graduations

Three (3) Early Graduation Requests

- BCHS Student ID 2120161851
- BCHS Student ID 2120503897
- BCHS Student ID 2120465181

Two (2) Hardship Graduation Requests

- BCHS Student ID 2120356459
- BAC Student ID 2120175963

2024-067: Motion made by Ms. Nita Neal and a second by Dr. Matt Mooney to approve as requested. Four members voted YES. (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman) Mrs. Belcher absent.

ADJOURNMENT

2024-068: Motion made by Dr. Matt Mooney and a second by Ms. Nita Neal to adjourn at 5:57p.m. Four members voted YES. (Mrs. Nita Neal, Dr. Matt Mooney, Mrs. Lisa Hodges, and Mr. Darrell Coleman) Mrs. Belcher absent.

CHAIRPERSON

SECRETARY