

## RECORD OF BOARD PROCEEDINGS (MINUTES)

Jackson, Ky., August 26, 2025

The Breathitt County Board of Education met in the Breathitt High School Library/Via Teleconference at 5:00 PM, with the following members present:

### I. Call to Order.

The regular meeting of the Breathitt County Board of Education was called to order by Chairperson Ruschelle Hamilton at 5:00p.m. at the Breathitt High School Library, located at 2307 Bobcat Lane, Jackson, KY.

#### I.A. Roll Call

#### I.B. Pledge of Allegiance/Mission and Vision

I.C. Adopt Agenda: ADDENDUM II.A.10. Consider approval of Shortened School Day for Student(s). III.B.12. Consider approval of the Board paying for student ticket admissions to events for the 25-26 school year, subject to restrictions set by the SBDM Council.

Delete item III.B. 7. Consider approval of the motor vehicle taxes.

Order #29 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, adoption of the agenda with the following addendum items:

II.A.10. Consider approval of Shortened School Day for Student(s). III.B.12. Consider approval of the Board paying for student ticket admissions to events for the 25-26 school year, subject to restrictions set by the SBDM Council.

Delete item III.B. 7. Consider approval of the motor vehicle taxes. passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

### II. Presentations/Reports

#### II.A. Student/Staff Recognitions

#### II.B. Reports

##### II.B.1. Data/Security Presentation

##### II.B.2. Superintendent Report

Superintendent Phillip Watts provided an update on the start of school year, attendance, facility updates and the overall support from staff and students.

##### II.B.3. Attendance Report

Mrs. Feleicia Johnson, DPP, provided Month One attendance for the district.

##### II.B.4. Gifted and Talented Program Evaluation

Elizabeth Minix, Gifted and Talented teacher, provided an overall update and slide show to the board highlighting students' events.

### III. Student Learning and Support Items Recommended for Approval

#### III.A. CONSENT ITEMS

Order #30 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of consent items listed below passed with a motion by Mr. Albert Little and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes

Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.A.1. Consider approval of the MOA with Hindman Settlement.

III.A.2. Consider approval of the amendment MOU Partners for Rural Impact ("PRI").

III.A.3. Consider approval of the MOU with Breathitt County Emergency Management Agency.

III.A.4. Consider approval of the Morehead State University dual credit MOA for 2025-2026 school year.

III.A.5. Consider approval to declare September 8th through 12th, 2025 as Cyber Safe Week. During Cyber Safe Week, we encourage students, parents/guardians, and staff to complete the online Cyber Safe Child Challenge, and we will reward students and staff who complete the Challenge with a Dippin' Dots ice cream. Students in grades 5-12 will also participate in a school program at the Breathitt Elementary auditorium on September 3, 2025, as a lead-in to Cyber Safe Week.

III.A.6. Consider approval of the ARC Chairperson Designee for HTS Elementary School.

III.A.7. Consider approval of reverting the BHS High School Boys' basketball assistant coach position and salary into one position (from a previously split position at the request of the high school).

III.A.8. Consider approval of the following fundraiser request(s):

III.A.8.a. HTS fundraiser to sale Dippin Dots for FRYSC for the 25-26 school year.

III.A.8.b. SES Boo Grams 10/01/2025-10/29/2025

III.A.8.c. SES T-shirts 08/29/2025-09/15/2025

III.A.8.d. SES to sell Kona Ice to all students for the 2025-2026 school year.

III.A.9. Consider approval of the following facility usage request(s) contingent upon receiving insurance:

III.A.9.a. Anchor Ridge using Breathitt High School (Coliseum) for purpose of distribution and concert event on November 14, 2025 (Set-up) and November 15, 2025 (Concert and giveaway event).

III.A.9.b. Sparks Athletics to utilize SES cafeteria and gymnasium for the purpose of gymnastics from 08/26/2025-08/01/2026.

III.A.10. Consider approval of Shortened School Day for Student(s).

### III.B. DISCUSSION ITEMS

III.B.1. Consider approval of July 22, 2025, Regular Meeting Minutes.

Order #31 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the minutes of July 22, 2025, Regular Meeting Minutes passed with a motion by Ms. Anna Morris and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.2. Consider approval of July 29, 2025, Special Called Meeting Minutes.

Order #32 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of July 29, 2025, Special Called Meeting Minutes passed with a motion by Mrs. Tiffany Combs and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes

Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.3. Consider approval of August 21,2025, Regular Work Session Meeting Minutes.**

**Order #33 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of August 21,2025, Regular Work Session Meeting Minutes passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.4. Consider approval of the July 2025 Treasurer's Report.**

Christa Smith, finance officer, discussed the cash flow, bills for the MAT scholarship, bonds and curriculum software. Summer feed program, monthly payments for August, delinquent taxes for July, literacy grant reimbursement, adjustment will continue to be made with the audit process.

**Order #34 - Motion Passed:** Based on the recommendation of Superintendent Phillip Watts, approval of the Treasurer's Report for July 2025 passed with a motion by Ms. Anna Morris and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.5. Consider approval of the August 2025 bills for payment.**

**Order #35 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of the August 2025 bills for payment passed with a motion by Mrs. Tiffany Combs and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.6. Consider approval of the 2025 Technology Activity Report.**

**Order #36 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of the 2025 Technology Activity Report passed with a motion by Ms. Anna Morris and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.7. Consider approval of the District Funding Assurances for the 2025-2026 school year.**

**Order #37 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of the District Funding Assurances for the 2025-2026 school year passed with a motion by Mr. Albert Little and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.8. Consider approval of declaring surplus technology items and authorize disposal through PowerHouse Recycling by State Master Contract.**

**Order #38 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of declaring surplus technology items and authorizing disposal through PowerHouse Recycling per State Master Contract passed with a motion by Mrs. Tiffany Combs and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.9. Consider approval of purchasing property located at 65 Industry Drive, adjacent to ATC property (Jackson, KY), amount not to exceed fair market value per independent appraiser and KDE approval. The purpose of a potential property purchase, for additional parking and other educational use, authorizes the superintendent, in consultation with board counsel, to obtain any needed additional appraisals, obtain legal services for title insurance and deed preparation, negotiate terms of purchase and take other actions needed to comply with KDE requirements to complete purchases.**

**Order #39 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of purchasing property located at 65 Industry Drive, adjacent to ATC property (Jackson, KY), amount not to exceed fair market value per independent appraiser and KDE approval. The purpose of a potential property purchase, for additional parking and other educational use, authorize the superintendent, in consultation with board counsel, to obtain any needed additional appraisals, obtain legal services for title insurance and deed preparation, negotiate terms of purchase and take other actions needed to comply with KDE requirements to complete purchases passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.10. Consider approval of creating a part-time/substitute nurse position for the district. The position will follow the current job description and salary schedule as previously established for nursing roles.**

**Order #40 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of creating a part-time/substitute nurse position for the district. The position will follow the current job description and salary schedule as previously established for nursing roles passed with a motion by Mrs. Tiffany Combs and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**III.B.11. Consider approval of the Board paying for student ticket admissions to events for the 25-26 school year, subject to restrictions set by the SBDM Council.**

**Order #41 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of the Board paying for student ticket admissions to events for the 25-26 school year, subject to restrictions set by the SBDM Council passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

#### **IV. BUILDING GROUNDS/FACILITIES**

##### **IV.A. ATC + Bus Garage BG# 24-189.**

**Order #42 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of the ATC + Bus Garage BG# 24-189.IV.A.1-2 Consider approval for the Contractor Pay Application 16 from Standafer builders in the amount of \$1,156,783.23 for work to-date on the ATC + Bus Garage BG# 24-189 and approval of the Owner Direct Purchase Orders accompanying Pay Application 16 from Standafer builders in the amount of \$28,427.25 for materials installed at the ATC + Bus Garage BG# 24-189 passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

**IV.A.1. Consider approval for the Contractor Pay Application 16 from Standafer builders in the amount of \$1,156,783.23 for work to-date on the ATC + Bus Garage BG# 24-189.**

**IV.A.2. Consider approval of the Owner Direct Purchase Orders accompanying Pay Application 16 from Standafer builders in the amount of \$28,427.25 for materials installed at the ATC + Bus Garage BG# 24-189.**

##### **IV.B. Consider approval of Frontier Gas user agreement.**

**Order #43 - Motion Passed:** Based upon the recommendation of Superintendent Phillip Watts, approval of Frontier Gas user agreement. passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

#### **V. Personnel Notifications**

##### **Resignations/Retirements/Terminations/Non-renewals/Suspension/Reductions**

Treva Howard, Resignation as Elementary Classroom Instructor at BES, Effective July 23, 2025

Brittany Stacy, Resignation as Instructional Assistant at BHS, Effective August 6, 2025,

Chalmer Watkins, Resignation as Exceptional Classroom Instructor at SES,  
Effective October 1, 2025

#### **Employment/Transfers**

David Back, Head Softball Coach at BHS, Effective July 22, 2025  
 Doug Back, Assistant Football Coach at BHS, Effective July 22, 2025  
 Haven Josh Barnett, Assistant High School Softball Coach at BHS, Effective August 1, 2025  
 Leslie Cable, Guidance Specialist at HTS, Effective August 12, 2025  
 Levai Dariako, Bus Driver - District, Effective August 1, 2025  
 Darren Fisher, Middle School Boys Basketball Coach at BHS, Effective July 22, 2025  
 Teresa Francis, Cook/Baker at BES, Effective August 1, 2025  
 Jason Fugate, Assistant High School Boys Basketball Coach at BHS, Effective July 22, 2025  
 Heather Griffith, Preschool Teacher at HTS, Effective August 13, 2025,  
 Florence Gullett, Cook/Baker at SES, Effective August 6, 2025  
 Christina Henson, Sub Instructional Assistant at BHS, Effective August 11, 2025  
 Kelvin Hernandez, Middle School Football Coach at BHS, Effective July 1, 2025,  
 Delphia Keeton, Sub Bus Driver - District, Effective August 15, 2025  
 Ava King, Student Worker -BHS/District, Effective July 15, 2025  
 Sam King, Student Worker - BHS/District, Effective July 17, 2025  
 Tiffany May, Instructional Assistant at BHS, Effective August 20, 2025,  
 Elizabeth McIntosh, Transferred from SES as Cook/Baker to Lead Cook at BHS, Effective July 1, 2025  
 Lisa Montgomery, Cheer Coach at HTS, Effective August 15, 2025,  
 Bobbi Moore, Instructional Assistant at BES, Effective August 1, 2025  
 Neil Mullins, Middle School Head Volleyball Coach at BHS, Effective August 1, 2025  
 Jeremy Noble, Middle/High School Exceptional Instructor at BHS, Effective August 1, 2025  
 Christopher Ritchie, 2nd Shift Custodian at BHS, Effective August 4, 2025,  
 Felisha Robinson, Sub Instructional Assistant at BES, Effective August 4, 2025  
 Andrew Sewell, Assistant High School Boys Basketball Coach at BHS, Effective July 22, 2025  
 Lewis Turner, Custodian at HTS, Effective July 23, 2025,  
 Jacob Vaillienecourt, Student Worker - BHS/District, Effective July 1, 2025

FMLA/Leave #4570 August 1, 2025 - August 31, 2025 - Medical Leave -  
 FMLA #4985 August 1, 2025 - August 18, 2025 - Medical Leave - FMLA

#### **VI. Informational Items**

VI.A. Communication/Sharing (All Present)

VI.B. School Financial Reports

VI.C. School SBDM Reports

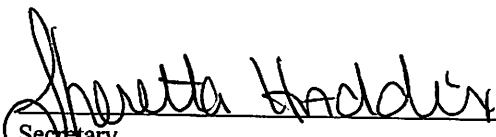
#### **VII. Adjournment**

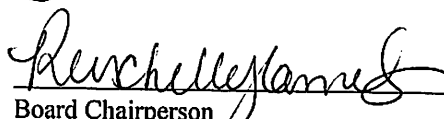
Order #44 - Motion Passed: There being no further business of the Board, adjournment at 5:18p.m. passed with a motion by Mr. John Hollan and a second by Ms. Anna Morris.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes

Mr. Albert Little  
Ms. Anna Morris

Yes  
Yes

  
Secretary

  
Board Chairperson