

RECORD OF BOARD PROCEEDINGS (MINUTES)

Jackson, Ky., June 17, 2025

The Breathitt County Board of Education met in the Breathitt High School Library/Via teleconference at 5:00 PM, with the following members present:

Attendance Taken at 5:00 PM:

Present Board Members:

Mrs. Tiffany Combs
Ms. Ruschelle Hamilton
Mr. John Hollan
Mr. Albert Little
Ms. Anna Morris

I. Call to Order.

The regular meeting of the Breathitt County Board of Education was called to order by Chairperson Ruschelle Hamilton at 5:00p.m. at Breathitt High School Library, located at 2307 Bobcat Lane, Jackson, KY 41339.

I.A. Roll Call

I.B. Pledge of Allegiance/Mission and Vision

I.C. Adopt Agenda

Order #279 - Motion Passed: Based upon the recommendation of Chair Ruschelle Hamilton, adoption of the agenda with the following changes. Remove item:

B.11. Consider approval of the 5-year Strategic Plan including Vision, Mission, Our Core Beliefs, Our District Commitments, Academic, Financial and Facility Goals passed with a motion by Ms. Anna Morris and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

II. Presentations/Reports

II.A. Recognitions

II.A.1. Teacher Scholarship Recipients

II.A.1.a. Courtney Abner
II.A.1.b. Ashley Allen
II.A.1.c. Casey Allen
II.A.1.d. Natasha Bowling
II.A.1.e. Cealia Clair
II.A.1.f. Jeff Clair
II.A.1.g. Brooke Halsey
II.A.1.h. Jeremy J. Hall
II.A.1.i. Melinda Hall
II.A.1.j. Lisa Montgomery
II.A.1.k. Anthony Mullins
II.A.1.l. Camron Turner
II.A.1.m. Megan White

II.A.2. Sawyer Hall-Class 1A Region 6 Shot Put Championship

II.B. Reports**II.B.1. Superintendent Report****III. Student Learning and Support Items Recommended for Approval****III.A. CONSENT ITEMS**

Order #280 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of consent items listed below A.1-13 passed with a motion by Ms. Anna Morris and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.A.1. Consider approval of using up to thirty (30) emergency certified substitute teachers for the 2025-2026 school year.

III.A.2. Consider approval of the first reading of the 2025-2026 Employee Handbook and Substitute Teacher Handbook.

III.A.3. Consider approval of the first reading of the 2025-2026 Coaches Handbook.

III.A.4. Consider approval of the first reading of the 2025-2026 Discipline Code Book.

III.A.5. Consider approval of the agreement and fee schedule with Central Kentucky Psychological services for the 2025-26 school year.

III.A.6. Consider approval of the School Nutrition Procurement Plan for the 2025-2026 school year.

III.A.7. Consider approval of the following food service bids for the 2025-2026 school year through KVEC School Nutrition Bids approved during the Kentucky Valley Educational Cooperative board meeting as follows:

III.A.7.a. Milk Borden Dairy

III.A.7.b. Fresh Bread & Bakery Items Bimbo Bakeries

III.A.8. Consider approval of the Orientation and Mobility Services Contract with Margie Lowe for the 2025-26 school year.

III.A.9. Consider approval of the Breathitt Elementary PTO fundraiser request, July Vendor Event scheduled for July 1, 2 and 3, 2025.

III.A.10. Consider approval of the Camp Unite request of school buses for transportation to Camp. The proposed departure date is June 14, 2025, with a return date of June 18, 2025.

III.A.11. Consider approval of the Lumberjack Football Request to use the Football Stadium during the 2025-2026 season, contingent on receiving all necessary paperwork, including insurance.

III.A.12. Consider approval of the MOU with WestEd.

III.A.13. Consider approval of the first reading of KSBA Policy update #48 and procedure update #29.

III.B. DISCUSSION ITEMS

III.B.1. Consider approval of May 20, 2025, Regular Meeting Minutes.

Order #281 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the minutes of May 20, 2025, regular meeting minutes passed with a motion by Mrs. Tiffany Combs and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.2. Consider approval of the June 12, 2025, Work Session Meeting Minutes.

Order #282 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of June 12, 2025, Work Session Meeting Minutes passed with a motion by Mrs. Tiffany Combs and a second by Ms. Anna Morris.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.3. Consider approval of the May 2025 Treasurer's Report.

Order #283 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the Treasurer's Report for May 2025 passed with a motion by Mr. Albert Little and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.4. Consider approval of the June 2025 bills for payment.

Order #284 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the June 2025 bills for payment passed with a motion by Ms. Anna Morris and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.5. Consider approval of the Fidelity Bonds for FY 2025.

Order #285 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the Fidelity Bonds for FY 2025 passed with a motion by Mrs. Tiffany Combs and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.6. Consider approval of the FY26 Insurance Renewal Package.

Order #286 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the FY26 Insurance Renewal Package passed with a motion by Mrs. Tiffany Combs and a second by Ms. Anna Morris.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.7. Consider approval of adjusting salary schedule to add Phase II and Phase III for Datacenter Workers; and add Restraint Trainer at an additional 20 contract days per year.

Order #287 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of adjusting salary schedule to add Phase II and

Phase III for Dataseam Workers; and to add Restraint Trainer at an additional 20 contract days per year passed with a motion by Mr. Albert Little and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	No
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.8. Consider approval of purchasing ParentSquare for communication related to and in compliance with Senate Bill 181.

Order #288 - Motion Passed: Based on the recommendation of Superintendent Watts, approval of purchasing ParentSquare for Communication related to and in compliance with Senate Bill 181 passed with a motion by Ms. Anna Morris and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.9. Consider approval of the following traceable communication systems, effective June 27, 2025, as required by Senate Bill 181 and KRS 160.145, for all electronic communications between students and school district employees or volunteers:

ParentSquare and/or School Messenger
 IC Messenger/IC Student Portal
 District staff and student email accounts
 District-managed Google services

Order #289 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the following traceable communication systems, effective June 27, 2025, as required by Senate Bill 181 and KRS 160.145, for all electronic communications between students and school district employees or volunteers: ParentSquare and/or School Messenger IC Messenger/IC Student Portal District staff and student email accounts District-managed Google services passed with a motion by Mr. Albert Little and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.10. Consider approval for the Autism STAR/LINKs training for the 2025-26 school year.

Order #290 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the Autism STAR/LINKs training for the 2025-26 school year passed with a motion by Mrs. Tiffany Combs and a second by Ms. Anna Morris.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.11. Consider approval of the 5 Year Strategic Plan including Vision, Mission, Our Core Beliefs, Our District Commitments, Academic, Financial and Facility Goals. Discussion:

This item was removed from the agenda.

III.B.12. Consider approval of the quote from DC elevator in the amount of \$226,450.00 for Breathitt High School Elevator.

Order #291 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watt, approval of the quote from DC elevator in the amount of \$226,450.00 for Breathitt High School Elevator passed with a motion by Mrs. Tiffany Combs and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.13. Consider approval of the low bid in the amount of \$64,245.00 from Combs Trucking Company for the purpose of the Elm and Court Street parking lots.

Order #292 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the low bid in the amount of \$64,245.00 from Combs Trucking Company for the purpose of the Elm and Court Street parking lots. passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	No
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.14. Consider approval of the temporary use of property for Triton Construction and Agreement with the Kentucky Department of Transportation on the Breathitt High School Campus.

Order #293 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the temporary use of property for Triton Construction and Agreement with the Kentucky Department of Transportation on the Breathitt High School Campus passed with a motion by Mrs. Tiffany Combs and a second by Mr. Albert Little.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

IV. BUILDINGS/GROUNDS/FACILITY

IV.A. Breathitt ATC (BG #24-189)

Order #294 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the Breathitt ATC (BG #24-189) items IV.A. 1-3 passed with a motion by Mr. Albert Little and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

IV.A.1. Consider approval of Contractor Pay Application 14 from Standafer builders in the amount of \$ \$732,238.44 for work to-date on the ATC + Bus Garage BG# 24-189.

IV.A.2. Consider approval of the Owner Direct Purchase Orders accompanying Pay Application 14 from Standafer builders in the amount of \$ 13,191.90 for materials installed at the ATC + Bus Garage BG# 24-189.

IV.A.3. Consider approval of change order #009 from Standafer Builders in the amount of \$56,301.34 for bus wash downspout, river rock and purlins at the ATC + Bus Garage BG# 24-189.

V. Consider approval of going into closed session in compliance with KRS 61.810(1)(k) and KRS 156.557(6)(c), for discussion regarding the superintendent's evaluation.

Order #295 - Motion Passed: Entering closed session in compliance with KRS 61.810(1)(k) and KRS 156.557(6)(c), for discussion regarding the superintendent's evaluation at 5:19p.m. passed with a motion by Ms. Anna Morris and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

V.A. Consider approval of returning to the open session.

Order #296 - Motion Passed: Returning to open session at 6:46p.m. passed with a motion by Ms. Anna Morris and a second by Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

V.B. Consider approval of Superintendent's Annual Evaluation - Final Discussion and Report.

Order #297 - Motion Passed: Approval of Superintendent Evaluation with scores 4 in Managerial and 3.4 (Accomplished) in Instructional. Goals will be set in the July meeting, passed with a motion by Ms. Anna Morris and a second by

Mrs. Tiffany Combs	Yes
Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

VI. Personnel Notifications

Resignations/Retirements/Terminations/Non-renewals/Suspension/Reductions

David Back, Resignation as Middle School Head Softball Coach, Effective May 31, 2025

Mary K. Caudill, Resignation due to retirement as Classroom Instructor at BES, Effective June 30, 2025

Bonnie Cole, Resignation due to retirement as Preschool Aide at BES, Effective June 1, 2025

Chris Hayes, Resignation as Assistant Football Coach at BHS, Effective May 19, 2025

Jeff Honeycutt, Resignation as Principal at HTS, Effective June 30, 2025, and Resignation as Head Softball Coach at BHS, Effective May 28, 2025

Tina Stevens, Resignation as Custodian at HTS, Effective June 30, 2025
 Holly Vaillienecourt, Resignation as Preschool Instructional Assistant at BES,
 Effective May 22, 2025

Employment/Transfers

Byron Neace, Student Worker - BHS/District, Effective June 3, 2025
 Samantha Stamper, Sub Instructional Assistant - District, Effective August 1,
 2025
 Chance Terry, Student Worker - BHS/District, Effective June 9, 2025
 Cameron Turner, Head Boys' Basketball Coach, Effective June 5, 2025
 Robert Wells, Student Worker - BHS/District, Effective June 17, 2025

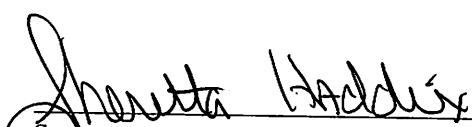
VII. Informational Items

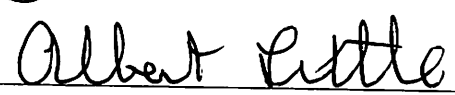
- VII.A. Communication/Sharing (All Present)
- VII.B. School Financial Reports
- VII.C. School SBDM Reports
- VII.D. Closure letter for the USDA commodity review.
- VII.E. KDE Food Service Audit

VIII. Adjournment

Order #298 - Motion Passed: There being no further business of the Board,
 adjournment at 6:49pm passed with a motion by Mr. John Hollan and a second by
 Mrs. Tiffany Combs.

Mrs. Tiffany Combs	Yes
Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes


 Secretary


 Board Chairperson