

RECORD OF BOARD PROCEEDINGS (MINUTES)

Jackson, Ky., July 26, 2022

The Breathitt County Board of Education met in the Breathitt High School Library/Via Video Teleconference at 5:00 PM, with the following members present:

Attendance Taken at 5:15 PM:

Present Board Members:

Ms. Ruschelle Hamilton
Mr. John Hollan
Mr. Albert Little
Ms. Anna Morris

I. Call to Order.

The regular meeting of the Breathitt County Board of Education was called to order by Chairperson Ruschelle Hamilton at 5:15p.m

I.A. Roll Call

I.B. Pledge of Allegiance/Mission and Vision

I.C. Adopt Agenda

Order #10 - Motion Passed: Approval of adopting the agenda and adding the following addendum items III. B.21 Go into executive session to develop goals for the superintendent for the upcoming 2022-2023 school year. III.B.223 Return to Open Session. III.B.23 Final discussion of goals passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

II. Presentations/Reports

II.A. Student Recognitions

II.A.1. JROTC Summer Camp

Comments:

On the 5th through the 10th of June, at Camp Davy Crockett, Whitesburg TN, Breathitt JROTC attended summer camp.

There were competitions Breathitt attended and won, including Best Unit Air Rifle award, with 10 out of 11 cadets achieving the Dime Award.

Breathitt also took 1st place in the Tomahawk throw.

Jace Johnson, took most motivated / inspiring, cadet in the camp, out of 9 schools that attended.

II.A.1.a. Air Rifle Competition

II.A.1.a.1. Amber Baker

II.A.1.a.2. Danielle Griffith

II.A.1.a.3. Marcus Griffith

II.A.1.a.4. Jaylan Hollon

II.A.1.a.5. Jace Johnson

II.A.1.a.6. Allison Neace

II.A.1.a.7. Jackson Noble

II.A.1.a.8. Halee Trent

II.A.1.b. Junior Cadet Leadership Challenge-JCLC Orienteering Competition

II.A.1.b.1. Amber Baker

II.A.1.b.2. Danielle Griffith

- II.A.1.b.3. Jace Johnson
- II.A.1.b.4. Allison Neace
- II.A.1.b.5. Halee Trent
- II.A.1.c. Junior Cadet Leadership Challenge-JCLC
- II.A.1.c.1. Jace Johnson- Most Motivated Cadet
- II.B. Staff Recognitions
- II.B.1. Perfect Attendance for 2021-2022 school year
- II.B.1.a. Bonnie Lively
- II.B.1.b. Kevin Rose
- II.B.1.c. Amanda Turner
- II.B.2. BHS Custodian Staff
- II.B.3. Kagan Training-Staff
- II.C. Reports
- II.C.1. Superintendent Report

III. Student Learning and Support Items Recommended for Approval

III.A. CONSENT ITEMS

Order #11 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of consent items listed below passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.A.1. Consider approval of board members to attend KSBA's 2022 Winter Conference on December 9-10 in Louisville, KY.

III.A.2. Consider approval of board members attending the KSBA Fall 2022 Regional Meeting.

III.A.3. Consider approval of the 2022-2023 ARC Chairperson Designee (s).

III.A.4. Consider approval of renewing KSBA Custom Policy/Procedure Services and eMeeting Maintenance for the 2022-2023 school year.

III.A.5. Consider approval of KSBA's contract for Medicaid training, Billing Services and District Assurances.

III.A.6. Consider approval of renewing membership with KSBA for the 2022-2023 school year.

III.A.7. Consider approval of KASS annual membership dues for 2022-2023.

III.A.8. Consider approval of proposed student fees for the 2022-2023 school year for BHS, at \$10.00 parking pass per driver and FFA \$20.00 per student.

III.A.9. Consider approval of the following facility usage agreements with Breathitt County Honey Festival, contingent upon providing insurance and an approved cleaning plan.

III.A.9.a. Tethered Hot Air Balloon Rides-Breathitt High School Football practice field, September 3, 2022.

III.A.9.b. Honey Festival parade to line up and drop off on September 3, 2022, SES and Breathitt parking lots.

III.A.9.c. Breathitt County Honey Pageant on August 26, 2022, and August 27, 2022, to utilize the Breathitt High School.

III.A.9.d. Breathitt Honey Festival Bed Race, September 4, 2022, at Breathitt High School Parking lot.

III.A.10. Consider approval of a dual credit agreement between Hazard Community & Technical College for the 2022-2023 school year.

III.A.11. Consider approval of the Full Utilization Agreement with Middle Kentucky Head Start for the 2022-2023 school year.

III.A.12. Consider approval of the second and final reading of the 2022-2023 Employee Handbook and Substitute Teacher Handbook.

III.A.13. Consider approval of the second and final reading of the 2022-2023 Discipline Code Book.

III.A.14. Consider approval of the second and final reading of the Coaches' Handbook.

III.A.15. Consider approval of the Orientation and Mobility Service Contract for July 1, 2022, extending to June 30, 2023.

III.A.16. Consider approval of early enrollment for student #2121059311

III.A.17. Consider approval of the Pledge of Collateral Agreement for Public School Funds.

III.A.18. Consider approval of amending the supplemental day scheduled on August 4, 2022, for the following schools: Highland-Turner Elementary, Marie Roberts-Caney Elementary, and Sebastian Elementary. Due to training that has been scheduled for BHS, staff at BHS will continue to work as planned on August 4, 2022. August 4 will be rescheduled for elementary staff.

III.A.19. Consider approval of the K-4 virtual waiver for the 2022-2023 school year.

III.B. DISCUSSION ITEMS

III.B.1. Consider approval of minutes of previous meetings.

III.B.1.a. Consider approval of June 28, 2022, Regular Meeting Minutes.

Order #12 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of June 28, 2022, regular meeting minutes passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Ms. Ruschelle Hamilton Yes

Mr. John Hollan Yes

Mr. Albert Little Yes

Ms. Anna Morris Yes

III.B.1.b. Consider approval of July 13, 2022, Special Called Meeting Minutes.

Order #13 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of July 13, 2022, Special Called Meeting Minutes passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton Yes

Mr. John Hollan Yes

Mr. Albert Little Yes

Ms. Anna Morris Yes

III.B.2. Consider approval of the June 2022 Treasurer's Report.

Order #14 - Motion Passed: Based on the recommendation of Superintendent Phillip Watts, approval of the Treasurer's Report for June 2022 passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Ms. Ruschelle Hamilton Yes

Mr. John Hollan Yes

Mr. Albert Little Yes

Ms. Anna Morris Yes

III.B.3. Consider approval of the July 2022 bills for payment.

Order #15 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the July 2022 bills for payment passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton Yes

Mr. John Hollan Yes

Mr. Albert Little Yes

Ms. Anna Morris Yes

III.B.4. Consider approval of updating the salary schedule for 2022-2023.

Order #16 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of updating the salary schedule for 2022-2023 passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.5. Consider approval of the revised Breathitt County Schools Safe Return Instruction Plan and the Continuity of Learning Plan.

Order #17 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the revised Breathitt County Schools Safe Return Instruction Plan and the Continuity of Learning Plan passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.6. Consider approval of the updated 2022-2023 Communication Plan for Breathitt County Schools.

Order #18 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the updated 2022-2023 Communication Plan for Breathitt County Schools passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.7. Consider approving the AC Chiller and transformer rental agreements with Trane Inc. for Sebastian Elementary.

Order #19 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approving the AC Chiller and transformer rental agreements with Trane Inc. for Sebastian Elementary passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.8. Consider approval of the Pay Application #16 from Standafer Builders in the amount of \$428,101.56 for work to date on the new Elementary (BG#20-283).

Order #20 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the Pay Application #16 from Standafer Builders in the amount of \$428,101.56 for work to date on the new Elementary (BG#20-283) passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.9. Consider approval of the payment of Owner Direct Purchase Orders accompanying pay application #16 for the new Elementary School (BG#20-283) totaling \$76,934.85.

Order #21 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the payment of Owner Direct Purchase Orders accompanying pay application #16 for the new Elementary School (BG#20-283) totaling \$76,934.85 passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes
Mrs. Rebecca Watkins	Absent

III.B.10. Consider approval of the payment of Invoice for Special Inspections to CSI in the amount of \$3,300.00 for invoice #16727 and #16967 for inspections at Breathitt Elementary.

Order #22 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the payment of Invoice for Special Inspections to CSI in the amount of \$3,300.00 for invoice #16727 and #16967 for inspections at Breathitt Elementary passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.11. Consider approval of the Pay Application #8 from Bri-Den Inc. in the amount of \$136,908.63 for work to date on the new Sebastian Roof Replacement (BG#21-218).

Order #23 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of Pay Application #8 from Bri-Den Inc. in the amount of \$136,908.63 for work to date on the new Sebastian Roof Replacement (BG#21-218) passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.12. Consider approval of the payment totaling \$4,017.56. of Owner Direct Purchase Orders accompanying pay application #8 for the new Sebastian Roof Replacement (BG#21-218).

Order #24 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the payment totaling \$4,017.56. of Owner Direct Purchase Orders accompanying pay application #8 for the new Sebastian Roof Replacement (BG#21-218) passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.13. Consider approval of Change Order #005 in the amount of \$10,125.00 to replace rusted and compromised metal roof deck at the area of light weight deck at the rear corner of the building.

Order #25 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of Change Order #005 in the amount of \$10,125.00 to replace the rusted and compromised metal roof deck at the area of the

lightweight deck at the rear corner of the building passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.14. Consider approval of the Design Development Plans, BG-2 and BG-3 for the renovation of the Bobcat Den and Concession Bldg.

Order #26 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the Design Development Plans, BG-2 and BG-3 for the renovation of the Bobcat Den and Concession Bldg. passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.15. Consider approval of the BG-2 and BG-3 for the new Breathitt County ATC (BG#22-182). These documents will be submitted to the Kentucky Department of Education for their review and approval.

Order #27 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, consider approval of the BG-2 and BG-3 for the new Breathitt County ATC (BG#22-182). These documents will be submitted to the Kentucky Department of Education for their review and approval passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.16. Consider approval of purchasing a chiller replacement from TRANE for Sebastian Elementary HVAC-Emergency Project BG-22-515 in the amount of \$100,950.00.

Order #28 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of purchasing a chiller replacement from TRANE for Sebastian Elementary HVAC-Emergency Project BG-22-515 in the amount of \$100,950.00 passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.17. Consider approval of Change Order #001 for an additional \$2,923.47 as requested from the demolition contractor Combs Trucking to remove additional debris and hazardous material found during the demolition of Building B of the Breathitt ATC.

Order #29 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of Change Order #001 for an additional \$2,923.47 as requested from the demolition contractor Combs Trucking, to remove additional debris and hazardous material found during the demolition of Building B of the Breathitt ATC passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes

Ms. Anna Morris Yes

III.B.18. Consider approval of the revised BG1 to change the funding source for the Breathitt Coliseum Balcony BG Number 22-061.

Order #30 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the revised BG1 to change the funding source for the Breathitt Coliseum Balcony BG Number 22-061 passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton Yes
Mr. John Hollan Yes
Mr. Albert Little Yes
Ms. Anna Morris Yes

III.B.19. Consider approval of accepting the base bid from Allen Construction in the amount of \$604,000.00, and the following alternates; Alt #1 at no cost for Door Hardware; Alternate #7 Overhead Door in the amount of \$12,500.00 for a total amount of \$616,500.00.

Order #31 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of accepting the base bid from Allen Construction in the amount of \$604,000.00, and the following alternates; Alt #1 at no cost for Door hardware; Alternate #7 Overhead Door in the amount of \$12, 500.00 for a total amount of \$616,000.00 passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Ms. Ruschelle Hamilton Yes
Mr. John Hollan Yes
Mr. Albert Little Yes
Ms. Anna Morris Yes

III.B.20. Consider approval of the revised BG1 Breathitt County Training Facility BG Number: 22-097.

Order #32 - Motion Passed: Based upon the recommendation of Superintendent Phillip Watts, approval of the revised BG1 Breathitt County Training Facility BG Number: 22-097 passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton Yes
Mr. John Hollan Yes
Mr. Albert Little Yes
Ms. Anna Morris Yes

III.B.21. Consider approval of going into closed session in compliance with KRS 61.810(k) and KRS 156.557(c), for discussion regarding the superintendent's evaluation.

Order #33 - Motion Passed: Approval of entering into closed session in compliance with KRS 61.810(k) and KRS 156.557(c), for discussion regarding the superintendent's evaluation at 5:46p.m passed with a motion by Mr. Albert Little and a second by Ms. Anna Morris.

Ms. Ruschelle Hamilton Yes
Mr. John Hollan Yes
Mr. Albert Little Yes
Ms. Anna Morris Yes

III.B.22. Consider approval of returning to open session

Order #34 - Motion Passed: Approval of returning to open session at 7:36 p.m. passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton Yes
Mr. John Hollan Yes

Mr. Albert Little	Yes
Ms. Anna Morris	Yes

III.B.23. Consider approval of Superintendent's Annual Evaluation - Final Discussion and Report

Discussion:

Human Resource goals- Improve Managerial develop an action plan for a reconfiguration for SES and MRC and the action plan for all stake holders. Update all stake holders about the transitions process in writing by Fall Break and Thanksgiving break. Instruction-update student achievement data in the fall and spring.

Order #35 - Motion Passed: Approval of Superintendents goals for annual evaluation are: Human resources- -to improve or increase job satisfaction thru the use of multiple methods including anonymous surveys and employee feedback.-Give direct feedback to teachers during/following walkthroughs/use employee feedback to improve the educational process. 2. Managerial-Update all stakeholders about the transitioning process to the new school disturbed in writing at Fall Break and Thanksgiving break. 3. Instructional -Update student achievement data to board in winter and spring.-Create vertical alignment discussions between K-12 passed with a motion by Ms. Anna Morris and a second by Mr. Albert Little.

Ms. Ruschelle Hamilton	Yes
Mr. John Hollan	Yes
Mr. Albert Little	Yes
Ms. Anna Morris	Yes

IV. Personnel Notifications

Resignations/Retirements/Terminations/Non-renewals/Suspension/Reductions

Glenn Campbell, Resignation as Instructional Assistant at HT, Effective July 11, 2022

Faith Noble, Resignation as PK Teacher at MRC, Effective June 30, 2022

Kristian Stamper, Resignation as Receptionist/Attendance Clerk at BHS, Effective July 11, 2022

Christy Taulbee, Resignation as Teacher at MRC, Effective July 1, 2022

Brooklyn Turner, Resignation as Cook/Baker at MRC, Effective June 30, 2022

Employment/Transfers

Elesha Allen, Transfer from Teacher at BHS to Head Teacher at BRJDC, Effective July 11, 2022

Tami Carpenter, Transfer from Math Teacher at BHS to Librarian at BHS, Effective July 1, 2022

Daniel Combs, Sub Custodian, Effective July 5, 2022

John Driskill, Health/PE Teacher at BHS, Effective July 8, 2022

Suzy Edmister, Teacher at MRC, Effective July 18, 2022

Felicia Johnson, Transfer from Guidance Counselor at HT, to DPP, Effective July 11, 2022

Katie Little, Instructional Assistant at BHS, Effective July 18, 2022

Darwin Noble, Principal at HT, Effective July 1, 2022

Linda Oaks, Transfer from Instructional Assistant at BHS, to FRYSC Coordinator at HT, Effective July 6, 2022

Tracey Spicer, Instructional Assistant/Attendance Clerk at Breathitt Day Treatment Center, Effective July 11, 2022

FMLA/Leave

Josephine Stamper, Intermittent Leave, July 11 - December 30, 2022

V. Informational Items

V.A. Communication/Sharing (All Present)

V.B. School Financial Reports

V.C. School SBDM Reports

V.D. Utility Tracker

VI. Adjournment

Order #36 - Motion Passed: There being no further business of the Board, adjournment at 7:40 p.m. passed with a motion by Mr. John Hollan and a second by Ms. Anna Morris.

Ms. Ruschelle Hamilton Yes

Mr. John Hollan Yes

Mr. Albert Little Yes

Ms. Anna Morris Yes


Secretary


Board Chairperson