

Regular Meeting  
December 11, 2025 6:00 PM  
Trigg County Career and Technical Center

**Attendance Taken at : 6:20 PM**

**Present Board Members:**

Theresa Allen  
Mr. Jamie Gapp  
Mindy Hargrove  
Jo Alyce Harper  
Mr. Jim Mullen

**I. Call to Order**

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

**A. Vision and Mission Statements**

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

**B. Public Participation in Open Meetings - 01.421**

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

**II. Approval of Agenda**

**Order #2025-217 - Motion Passed:** Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Mindy Hargrove.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Mr. Jamie Gapp	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Mr. Jim Mullen	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

**A. Review of Consent Agenda**

Items to be removed from Consent Agenda

**III. Good News**

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

**IV. Reports**

**A. Superintendent's Report**

**B. Staff Reports**

1. Director of Student Services and Personnel
2. Chief Financial Officer

**V. Consent Agenda**

**Order #2025-217 - Motion Passed:** Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Theresa Allen and a second by Mr. Jamie Gapp.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Mr. Jamie Gapp	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Mr. Jim Mullen	Yes

The Consent Agenda is presented for your approval.

**A. Approval of Minutes**

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the \_\_\_\_\_, regular meeting are presented for your review and approval.

**B. Acknowledge the Following Superintendent's Personnel Actions**

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

New Hire: Position: Effective:

Haleigh Caviness Substitute Teacher 11/11/25 Tashia White Trigg Tots Daycare worker 11/13/25  
Lindon Flint Substitute Food service worker 11/18/2025 Macey Estes Substitute Teacher 11/21/25  
Joshua Bridges MS Girls Asst Basketball Coach 10/27/25 Natalie Allen Trigg Tots Daycare worker  
12/01/25 Nakedra Kennedy Cafeteria Food Service Worker 12/01/25 Mark Wido Substitute Teacher  
12/01/2025  
RESIGNATION Sara Jessup Food Service Worker 11/18/25 Shirley Brown Food Service Worker  
11/21/25 Monty Todd Extra Duty Cleaning Room 11/17/25 Lloyd Renfroe Asst. Wrestling Coach  
11/20/25 Jeff Olson Bus Driver 11/21/2025

C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports

D. School Related Student Trips

All out-of-state and overnight travel must be approved by the Trigg County Board of Education. Additionally, if the organization desires to use a common carrier, then the use of the common carrier must be approved by the Board. Requests should be submitted through the building principal to the superintendent Board Policy 09.36 School Related Student Trips

1. TCHS Cheerleaders

Approve TCHS Cheerleading team to attend the VCA National High School Cheerleading Championships in Orlando, FL from January 27, 2026 - February 3, 2026. Students 20 Faculty sponsors 2 Other chaperones 2

E. Approval of Annual Contract Renewals or Renewal MOA's for Services

1. Kentucky Department of Education, Office of Career and Technical Education

For purposes of this agreement, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA) (20 USC 1232g; 34 CFR Part 99), KDE hereby designates the Caldwell County Public Schools technology staff as school officials with a legitimate interest in the educational records of students who attend the Caldwell County Regional Career Center, regardless of their home district, to the extent that access to such records is required for the district technology staff to carry out the necessary functions of the districts technology program.

F. Approval of the Advanced Coursework & Accelerated Learning Plan

Per Board Policy 08.1122 (Advanced Coursework), the District shall adopt a plan establishing policies on the promotion of advanced coursework or accelerated learning in language arts, mathematics, social studies, and science by grade level for students in grades four (4) through twelve (12) by December 1, 2025.

G. Acknowledge changes to the Administrative Procedure 09.213 AP.11 (Prevention/Control of Head Lice in Schools)

As a District Leadership Team, along with consultation from district school nurses, we have made necessary updates to 09.213 AP.11 to simplify the procedures while still ensuring the prevention and control of head lice in the Districts schools.

VI. Other Business

A. Change to Student Code of Conduct

**Order #2025-217 - Motion Passed:** Approve the removal of “or hunting knife” from the Student Code of Conduct. passed with a motion by Theresa Allen and a second by Mr. Jim Mullen.

5 Yeas - 0 Nays

Theresa Allen	Yes
Mr. Jamie Gapp	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Mr. Jim Mullen	Yes

Currently, the code of conduct does not define a hunting knife as a deadly weapon. As a school-level leadership team, we propose that, moving forward, a hunting knife be considered a deadly weapon and not permitted on school grounds.

B. 1st Reading of Changes to Board Policy 09.213 (Contagious Diseases and Parasites)

**Order #2025-217 - Motion Passed:** Approve the first reading of the revision to Policy 09.213 passed with a motion by Mindy Hargrove and a second by Mr. Jim Mullen.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Mr. Jamie Gapp	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Mr. Jim Mullen	Yes

As a District Leadership Team, in consultation with district school nurses, we are recommending an update in wording to Policy 09.213 (Contagious Diseases and Parasites).

**C. Pay App #5**

**Order #2025-217 - Motion Passed:** Approve Pay App #5 in the amount of: C&C Contracting: \$521,900.85 passed with a motion by Theresa Allen and a second by Mindy Hargrove.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Mr. Jamie Gapp	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Mr. Jim Mullen	Yes

Approve Pay App #5 in the amount of: CC Contracting: \$521,900.85

**D. Change Order 006**

**Order #2025-217 - Motion Passed:** Motion to approve Change Order 006 passed with a motion by Theresa Allen and a second by Mr. Jamie Gapp.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Mr. Jamie Gapp	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Mr. Jim Mullen	Yes

**VII. Adjournment - Time**

**Order #2025-217 - Motion Passed:** That the meeting be adjourned - 6:49PM passed with a motion by Mr. Jim Mullen and a second by Mr. Jamie Gapp.

**5 Yeas - 0 Nays**

Theresa Allen	Yes
Mr. Jamie Gapp	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Mr. Jim Mullen	Yes

The next meeting of the Trigg County Board of Education will be

A handwritten signature in black ink, appearing to read "John Allen Pod", written over a horizontal line.

Chairperson

A handwritten signature in black ink, appearing to read "Rick B...", written over a horizontal line.

Superintendent