

Regular Meeting
September 25, 2025 6:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at : 5:55 PM

Present Board Members:

Theresa Allen
Mr. Jamie Gapp
Mindy Hargrove
Jo Alyce Harper
Mr. Jim Mullen

I. Call to Order

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

A. Pledge of Allegiance

B. Swearing in of Newly Appointed Board Members

C. Vision and Mission Statements

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

D. Public Participation in Open Meetings - 01.421

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

II. Approval of Agenda

Order #2025-217 - Motion Passed: Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Mindy Hargrove.

5 Yeas - 0 Nays

Theresa Allen	Yes
Mr. Jamie Gapp	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Mr. Jim Mullen	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

A. Review of Consent Agenda

Items to be removed from Consent Agenda

III. Good News

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

IV. Reports

A. Superintendent's Report

B. Staff Reports

1. Chief Financial Officer

Monthly Report

2. Director of Student Services & Personnel

Attendance Behavior Report

V. Consent Agenda

Order #2025-217 - Motion Passed: Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Theresa Allen and a second by Mindy Hargrove.

5 Yeas - 0 Nays

Theresa Allen	Yes
Mr. Jamie Gapp	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Mr. Jim Mullen	Yes

The Consent Agenda is presented for your approval.

A. Approval of Minutes

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times after they have been approved by the Board. The minutes of the September 11, 2025, regular meeting are presented for your review and approval.

B. Acknowledge the Following Superintendent's Personnel Actions

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

New Hire	Position:	Effective:
Joshua Adams	Middle School Baseball Coach	9/5/25
Janay Futrell	Substitute Teacher	9/11/25
Lisa Pinson	Substitute Teacher (consulting)	09/09/25
Stephanie Mayes	Substitute Bus Monitor	9/16/25
Kara Carneyhan	Special Education Instructional Assistant	9/15/25
Erin Eagleson	High School Assistant Athletic Director	9/15/25
RESIGNATION		
Sandra Shilling	Secretary to Director of Student Services & Personnel	09/16/25
Melissa French-Tremmel	Food Service Worker	9/18/25
Daniel Spinler	Bus Driver/Preschool Bus Monitor	9/5/2025

C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports

D. School Related Student Trips

All out-of-state and overnight travel must be approved by the Trigg County Board of Education. Additionally, if the organization desires to use a common carrier, then the use of the common carrier must be approved by the Board. Requests should be submitted through the building principal to the superintendent Board Policy 09.36 School Related Student Trips

1. TCHS GT

Approve TCHS GT to create bills for mock government in Louisville, KY departing on November 23, 2025 and returning on November 25, 2025. Students 39 Faculty sponsors 3

2. TCMS GT

Approve TCMS GT to create bills for mock government in Louisville, KY departing on December 3, 2025, and returning on December 5, 2025. Students 36 Faculty sponsors 3

VI. Other Business

A. Change Order #3

Order #2025-217 - Motion Passed: Approve Change Order #3 passed with a motion by Mindy Hargrove and a second by Theresa Allen.

5 Yeas - 0 Nays

Theresa Allen	Yes
Mr. Jamie Gapp	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Mr. Jim Mullen	Yes

Found condition of existing passage/ stair ceilings (new ceiling and lighting added) and found condition of light mounting in existing locker/restrooms (fixture substitutions). The original Contract Sum was \$2,128,317.00 The net change by previously authorized Change Orders \$9,704.00 The Contract Sum prior to this Change Order was \$2,138,021.00 The Contract Sum will be increased by this Change Order in the amount of \$78,367.00 The new Contract Sum including this Change Order will be 2,216,388.00

B. 2nd Reading of Changes to Board Policy 09.123 (Attendance and Excuses)

Order #2025-217 - Motion Passed: Approve the revision to Policy 09.123 passed with a motion by Theresa Allen and a second by Mr. Jamie Gapp.

5 Yeas - 0 Nays

Theresa Allen	Yes
Mr. Jamie Gapp	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Mr. Jim Mullen	Yes

When submitting policy updates to KSBA for changes to be made, "in the form of the Medical Excuse Form 09.123 AP.2" was inadvertently not scratched out by the superintendent when he submitted changes. Therefore, according to KSBA, the policy must go through the defined process for changes in order to have this wording removed.

C. Working Budget

Order #2025-217 - Motion Passed: Approve the FY26 Working Budget passed with a motion by Mr. Jim Mullen and a second by Mindy Hargrove.

5 Yeas - 0 Nays

Theresa Allen	Yes
Mr. Jamie Gapp	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Mr. Jim Mullen	Yes

Boards of Education are required by State Law and Kentucky Department of Education (KDE) regulation to approve a working budget for the current fiscal year by September 30. The working budget is a fine-tuning of the tentative budget you approved in May such as adjusting for unaudited ending balance, tax level set, updated personnel costs resulting from retirements, new hires, rank change, etc. We have also updated SEEK revenue based upon new attendance data, tax rates/property assessment increases, and other factors that we believe will impact the Budget.

VII. Adjournment - Time

Order #2025-217 - Motion Passed: That the meeting be adjourned - 7:11pm passed with a motion by Theresa Allen and a second by Mr. Jim Mullen.

5 Yeas - 0 Nays

Theresa Allen	Yes
Mr. Jamie Gapp	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes
Mr. Jim Mullen	Yes

The next meeting of the Trigg County Board of Education will be

Chairperson

Superintendent