

Regular Meeting
September 11, 2025 6:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at : 6:01 PM

Present Board Members:

Theresa Allen
Mindy Hargrove
Jo Alyce Harper

Absent Board Members:

Mr. Jamie Gapp
Mr. Jim Mullen

I. Call to Order

Welcome Trigg County School System Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world.

Staff Members in attendance were:

Rex Booth
Lacey Schrock
Michael Stinnett
Bridgette Sykes

A. Pledge of Allegiance

B. Vision and Mission Statements

Vision Statement: Trigg County Public Schools will empower each student to thrive, compete and excel in an ever changing world. Mission Statement: Empowering the Next Generation with world class knowledge, skills, and dispositions essential for success.

C. Public Participation in Open Meetings - 01.421

The Board shall conduct its meetings in a manner that solicits public confidence, provides for full discussion of the issues in a reasonable manner and assures that appropriate decisions will be reached. Persons who wish to address items on the agenda should seek recognition at the time the Board considers that particular item. In all instances, persons wishing to address the Board must first be recognized by the chairman. In order to be placed on the agenda, delegations wishing to appear before the Board shall contact the Chairperson or Superintendent at least three (3) days prior to the next scheduled meeting. The order of appearance before the Board shall be determined by the order in which

request are received. Each delegation shall select a spokesperson who shall be allotted up to thirty (30) minutes to address the Board. The chairman may require the name and address of the speaker. The Chairman may rule on the relevance of the topic to the Board's agenda. The Chairman may also establish time limits to speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings. Ref.: KRS 61.840 Adopted 5-19-94 Board Order #313

II. Approval of Agenda

Order #2025-217 - Motion Passed: Approval of the agenda as presented passed with a motion by Theresa Allen and a second by Mindy Hargrove.

3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes

The Superintendent shall consult with the Board Chairperson to ensure that an agenda is prepared for all regular and special meetings of the Board. For special meetings, the Board shall consider only those matters which are listed on the agenda. The agenda is presented for your approval.

A. Review of Consent Agenda

Items to be removed from Consent Agenda

III. Good News

This is an opportunity for anyone on the Board or Staff Member to share Good News Reports

IV. Reports

A. Superintendent's Report

Standard 7

V. Consent Agenda

Order #2025-217 - Motion Passed: Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Mindy Hargrove and a second by Theresa Allen.

3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes

The Consent Agenda is presented for your approval.

A. Approval of Minutes

The minutes of action taken at every meeting of the Board, setting forth an accurate record of votes and actions at such meetings, shall be promptly recorded, and submitted for approval at the next regularly scheduled meeting, and such records shall be open to public inspection at reasonable times

after they have been approved by the Board. The minutes of the August 28, 2025, regular meeting are presented for your review and approval.

B. Acknowledge the Following Superintendent's Personnel Actions

Pursuant to KRS 160.380, it is my responsibility to report to the Board of Education routine personnel actions that I have taken that affect certified and classified employment. These actions have been executed in compliance with all Board of Education policies and state and federal laws. All positions are Board of Education approved positions.

Hailey Wright Trigg Tot's Daycare Substitute 8/28/25 Wilinda Ward Substitute Food Service Worker 9/4/25 Kimberly Humphries Substitute Teacher 09/02/25 Brian K. Overby Maintenance Worker II 09/03/25 Lauren Prescott HS & MS Boys/Girls Asst Track Coach 08/06/25 Thomas Horne HS Football Coordinator 8/5/25 James Gregory HS & MS Band Director 8/12/25 Brian N. Doan Substitute Teacher 9/5/25 Savannah Garnett Substitute Teacher 09/08/25 Angela Boggess Health Science Teacher 6/11/25 RESIGNATION Akeyla Williams Trigg Tot's Daycare Worker 08/29/25 Kayli Zaugg Trigg Tot's Daycare Worker 09/08/25 Charles "Greg" Stephens High School Assistant Athletic Director 8/25/25 Kyle Bleidt Middle School Soccer Assistant Coach & Bus Driver Coach 8/21/25; Bus 9/10/25 Nancy V. Shipp Special Education Instructional Assistant 9/5/25 RETIREMENT Melanie Green Secretary to Director of Student Services and Personnel 8/31/25 Kelly A. Green Middle School Day Custodian 8/31/25

C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports

D. Approval of Annual Contract Renewals or Renewal MOA's for Services

1. Imagine Learning

Math curriculum - \$26,163 for 3 years

2. Instructure (mastery connect renewal)

\$19,502.28 (district wide)

3. Discovery Education

Reading Plus - \$10,752

4. Everyway

Texthelp, unique learning - \$373.75

5. Teaching Strategies

Trigg Tot's \$373.75 Preschool \$1395.00

E. Acknowledgement of Changes to 03.121 AP.22

The superintendent, finance department, and HR department collaborated to review and update the Personnel Checklist (03.121 AP.22) to ensure it flowed consistently and was familiar to all

departments. This will make hiring new employees more efficient moving forward.

VI. Other Business

A. Revised Change Order 001

Order #2025-217 - Motion Passed: Approve Revised Change Order 001. passed with a motion by Theresa Allen and a second by Mindy Hargrove.

3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes

*Installation of owner furnished MSG-2 new panelboard 400amp main breaker with (1) 225A sub feed- gym breaker and (1) 200A sub feed lighting panel L1 breaker *Assembly of subfeed breaker kits
*Provide and install N1 trough for termination Not Included: Gear/Breakers Wire (Additional change order required if existing wire isn't long enough) Tarriffs conduit concrete pad Material \$360.00 Labor Demo \$2,040.00 Labor Install \$3,400.00 Total \$5,800.00 Credit (-1420.00) Change Order Total \$4,380.00 Change order amount includes the credit for the 225A sub feed gym breaker that was included in base bid.

B. Revised Change Order 002

Order #2025-217 - Motion Passed: Approve Revised Change Order 002 passed with a motion by Theresa Allen and a second by Mindy Hargrove.

3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes

Price to provide all equipment, material and labor to PR-02 R (Fire Main, Hydrant Relocation) to install owner provide fire hydrant per the drawings provided.

C. HS Gym & MS Canopy Pay App #3

Order #2025-217 - Motion Passed: Approve Pay App #3 in the amount of: C&C Contracting LLC : \$239,055.30 passed with a motion by Mindy Hargrove and a second by Theresa Allen.

3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes

Approve Pay App #3 in the amount of: CC Contracting LLC : \$239,055.30

D. 1st Reading of Changes to Board Policy 09.123 (Attendance and Excuses)

Order #2025-217 - Motion Passed: Approve the first reading of the revision to Policy 09.123 passed with a motion by Theresa Allen and a second by Mindy Hargrove.

3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes

When submitting policy updates to KSBA for changes to be made, "in the form of the Medical Excuse Form 09.123 AP.2" was inadvertently not scratched out by the superintendent when he submitted changes. Therefore, according to KSBA, the policy must go through the defined process for changes in order to have this wording removed.

VII. Motion to Go Into Executive Session per KRS 61.810(1)(f) - Time

Order #2025-217 - Motion Passed: To enter into Executive Session per KRS 61.810(1)(f) for the purpose of a Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret; 6:16pm ? passed with a motion by Mindy Hargrove and a second by Theresa Allen.

3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes

The Board must enter into Executive Session per KRS 61.810(1)(f) _____ for the purpose of a Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret;

VIII. Motion to Adjourn Executive Session - Time

Order #2025-217 - Motion Passed: To adjourn Executive Session at 6:40 pm passed with a motion by Theresa Allen and a second by Mindy Hargrove.

3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes

IX. Action (if any) Related to Executive Session

Order #2025-217 - Motion Passed: Appoint Mr. Jamie Gapp for the vacant District 3 Board of Education seat passed with a motion by Mindy Hargrove and a second by Theresa Allen.

3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes

Order #2025-217 - Motion Passed: Appoint Jim Mullen for the vacant District 1 Board of Education seat. passed with a motion by Theresa Allen and a second by Mindy Hargrove.

3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes

X. Adjournment - Time

Order #2025-217 - Motion Passed: That the meeting be adjourned - Time 6:43 p.m. passed with a motion by Theresa Allen and a second by Mindy Hargrove.

3 Yeas - 0 Nays

Theresa Allen	Yes
Mindy Hargrove	Yes
Jo Alyce Harper	Yes

The next meeting of the Trigg County Board of Education will be

Chairperson

Superintendent